



**District School Board of Pasco County
Regular School Board Meeting
December 5, 2017**

Members present: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley

1. Call to Order

The meeting was called to order at 9:30 AM by Chairman Cynthia Armstrong, with the welcome and reading of the vision statement.

Chairman Armstrong shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman and Colleen Beaudoin. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board. Member Steve Luikart was absent.

The Chairman asked for a moment of silence for the families of Porter Andreas, plant manager at Bayonet Point Middle School; Chris Gambel, teacher at J.W. Mitchell High School; and Luis Rosales, Jr., grade 11 student at Pasco High School.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of November 7, 2017

Motion to approve Minutes of the Regular Meeting of November 7, 2017, as written:

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley

3. Public Hearings (None Submitted)

4. Special Presentations (None Submitted)

5. Public Comment

5.1 Public Comments

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

5.2 United School Employees of Pasco

Lynn Cavall, Member Representative, USEP, spoke:

- Reported that the bargaining SRP team met last night, the instructional team will meet later this week.

5.3 Board Member Committee Reports

- Allen Altman:
 - Missed the Insurance Committee meeting due to attendance at the FSBA conference; Patricia Howard advised there was nothing to report.
- Colleen Beaudoin:
 - Student Progression Plan Workgroup meeting.
- Alison Crumbley:
 - None.
- Cynthia Armstrong:
 - None.

5.4 Kurt S. Browning, Superintendent of Schools

Superintendent Browning had no comments.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd:
 - Asked Terry Aunchman (Director, Career and Technical Education), Rob Agus (Principal, Fred K. Marchman Technical College), Dr. Chris Dunning (Principal, Ridgewood High School), and Linda Cobbe (Public Information Officer) to join him in updating board members on the next steps for transitioning Ridgewood High School (RHS) to a technical high school. Chairman Armstrong requested a workshop regarding RHS in early 2018 after the open enrollment period is closed. The team reviewed the following:
 - Student/Parent Surveys to gauge interest: There were over 1,800 participants. The three highest interests were robotics, biomedical, and computer information systems. Cyber security is a new program with high interest, also.
 - Career Interest Inventories (Kudor Navigator): Counselors will work with RHS students to find their interests and best fit. This interest inventory is also being used as a recruitment tool for middle and high school students; staff is being trained on how to interpret and analyze the data.
 - Targeted Occupations: This data is used to specify the courses and programs of study in the technical area that are high skill, high wage, and high demand, not in just the Pasco/Hernando region, but statewide.
 - Pathways: reviewed sample schedules; switched back to a 7-period day; all grade 9 and 10 students will take a class in their area of interest; reviewed the proposed bell schedule - aligning both schools to the same schedule; dual enrollment options are built into the schedule; there will be tech school presentations at various locations in December 2017 and January 2018.
 - Marketing: Television advertising, direct mail, Facebook and boosts, banner on the district website, and Google ads are a few examples.
 - A meeting was held with USEP and the Employee Relations staff regarding staffing and negotiations.
 - The open enrollment period will run from January 8, 2018, to February 8, 2018.
 - ROTC will be moved to Fivay High School.
 - Suggestions for renaming the school are being submitted now.
 - The SPP Workgroup will address the val/sal issue.
 - The athletic participation policy was explained.
 - Mr. Gadd commented on staff qualifications for the school - they are looking for staff with talent, energy, motivation, commitment to Pasco County, and leadership skills. He believes that Dr. Dunning and Mr. Agus are a good combination with academic and technical education experience, and along with district department support, will move this program forward.
 - Board members thanked staff for answering their questions and addressing concerns:
 - Member Altman is excited about the transition.
 - Member Beaudoin asked for confirmation that all incoming RHS seniors would be grandfathered in and also receive personal conversations about courses (yes).
 - Vice Chairman Crumbley said that she appreciates the "white glove treatment" and wants to be sure funds and resources are available for the transition.
 - Chairman Armstrong said she appreciated the updated information.
 - School board attorney Dennis Alfonso noted that most of this information was available to those in attendance at the recent public workshop regarding rezoning.
- Kevin Shibley:
 - None.
- Betsy Kuhn:
 - None.
- Olga Swinson:
 - None.
- Kim Poe:
 - None.
- Vanessa Hilton:
 - Jeannine Welch (Senior Supervisor, SSPS):

- Introduced Cassandra Hall (Senior Supervisor, Student Services) and Stephanie Long (ESE Supervisor, Student Services).
- Marcy Hetzler-Nettles:
 - None.
- Tammy Berryhill:
 - Commented that the parent/student portion of the recent boundary meeting was encouraging to those who participated.
 - Publicly thanked the crisis teams for their support during the recent staff/student deaths.
- Monica Ilse:
 - None.
- Dave Scanga:
 - None.

6. Expulsion Recommendations/Hearings (None Submitted)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent, including addenda. Member Altman complimented the finance department for their work on item 12.2 (Resolution to Finance Buses & Equipment). Member Beaudoin thanked staff for finding a creative solution on item 11.1 (Revised Student/Teacher Calendar 2017-2018).

Motion to approve the consent agenda and all of the consent agenda items as recommended by the Superintendent:
Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley

8. Learning Communities (Consent)

8.1 School Field Trips

9. Student Achievement (Consent)

9.1 SSPS: Disciplinary Change of Placement

9.2 SSPS: Title IV Part A Student Support and Academic Enrichment Grant

9.3 SSPS: Unified School Improvement Grant

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: Job Description Title Change (Director, Technical College)

10.3 HREQ: Job Description Title Change (Assistant Director, Technical College)

10.4 HREQ: Revised Job Description (Safety Manager)

11. Support Services (Consent)

11.1 ADMINISTRATION: Revised Student/Teacher Calendar 2017-2018

11.2 MAINTENANCE: Florida District Assessment for Safety and Security 2017-2018

11.3 MAINTENANCE: Surplus Equipment

11.4 PURCHASING: Contracts and Agreements (DATE/TIME: November 28, 2017; 14:00:00)

11.5 PURCHASING: Miscellaneous Approval Requests

11.6 PURCHASING: Solicitation and Contract Renewals

11.7 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2017-2018

12.2 CFO: Resolution to Finance Buses & Equipment

12.3 FINANCE: Budget Amendments #19 - #21 October 2017

12.4 FINANCE: Disposition of Obsolete Inventory - Maintenance and Facilities Services

12.5 FINANCE: Payroll Expenditures (October 2017 & November 2017) and Authorization to Expend Funds (December 2017)

12.6 FINANCE: Update to Depositor Representatives for the School Board's Custody Accounts with Regions Bank

12.7 FINANCE: Warrant Lists

12.8 FINANCE: Interim Financial Statements for All Fund Types (July 2017 through October 2017)

13. Internal Audit (Consent)

- 13.1 Internal Accounts Audit 2016-17 Part 1 (Oakstead Elementary School)
- 13.2 Internal Accounts Audit 2016-17 Part 1 (Northwest Elementary School)
- 13.3 Internal Accounts Audit 2016-17 Part 1 (River Ridge High School)
- 13.4 Internal Accounts Audit 2016-17 Part 1 (Marchman Technical College)
- 13.5 Internal Accounts Audit 2016-17 Part 1 (Center for the Arts at Wesley Chapel High School)
- 13.6 Internal Accounts Audit 2016-17 Part 1 (Pasco High School)
- 13.7 Internal Accounts Audit 2016-17 Part 1 (Zephyrhills High School)
- 13.8 Internal Accounts Audit 2016-17 Part 1 (Wesley Chapel High School)
- 13.9 Internal Accounts Audit 2016-17 Part 1 (James W. Mitchell High School)
- 13.10 Internal Accounts Audit 2016-17 Part 1 (Land O' Lakes High School)
- 13.11 Internal Accounts Audit 2016-17 Part 1 (Cypress Elementary School)
- 13.12 Internal Accounts Audit 2016-17 Part 1 (Gulf Middle School)
- 13.13 Internal Accounts Audit 2016-17 Part 1 (Connerton Elementary School)
- 13.14 Internal Accounts Audit 2016-17 Part 1 (Wesley Chapel Elementary) School
- 13.15 Internal Accounts Audit 2016-17 Part 1 (Crews Lake Middle School)
- 13.16 Internal Accounts Audit 2016-17 Part 1 (Hudson High School)
- 13.17 Internal Accounts Audit 2016-17 Part 1 (James Irvin Education Center)
- 13.18 Audit on Compliance 2016-17 Part 2 (Fivay High School)

14. Items Removed From Consent Agenda

15. Miscellaneous Action Items (Action) (None Submitted)

16. Closing

16.1 Individual Board Member Reports

- Allen Altman:
 - Attended several breakout sessions at the recent state conference (law enforcement, turnaround schools in Lee County).
- Colleen Beaudoin:
 - Attended several Veterans Day events around the county.
 - Attended the Gator-Con JSA debate convention at Land O' Lakes High School.
 - Attended the Cypress Creek Middle/High School dedication.
 - Attended the Head Start Governance training.
 - Attended the Aim for Education fundraiser held by Take Stock in Children; thanked sponsors and participants for their support.
 - Attended the Legislative Delegation meeting at Wesley Chapel High School.
 - Attended the public workshop on rezoning at Ridgewood High School.
 - Attended the FSBA conference and ethics training in Tampa.
 - Attended the Traditions on the Green event at the Heritage Park stage in Land O' Lakes.
- Alison Crumbley:
 - Toured Bayonet Point Middle School (stem school).
 - Attended the *Two Good Soles Shoes and Socks* distribution ceremony at Ridgewood High School.
 - Attended the public workshop on rezoning at Ridgewood High School.
 - Attended the grand opening of the black box theatre at River Ridge High School.
 - Missed the FSBA conference and Legislative Delegation meeting due to a family medical emergency.
- Cynthia Armstrong
 - Attended many Veterans Day events around the county.
 - Attended the Cypress Creek Middle/High School dedication.
 - Attended the public workshop on rezoning at Ridgewood High School.
 - Spoke at the Legislative Delegation meeting at Wesley Chapel High School.
 - Attended the FSBA conference and ethics training in Tampa.

- Was a co-presenter on the importance of school boards and student achievement along with Superintendent Browning and staff from Escambia County at the FSBA conference.

16.2 Other New Business

None.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney:

- Noted that one document was left out of the closing packet for the Geiger property, which will need require the chairman's signature
- Announced that an executive session on collective bargaining will be held in the boardroom immediately following today's board workshop.

17. Adjourn

The Chairman announced that the next regularly scheduled meeting of the board is December 19, 2017, at 6:00 PM.

On a motion by Member Altman, the meeting was adjourned at 10:28 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

District School Board of Pasco County Workshop Session Tuesday, December 5, 2017

Members present

Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley

Others in attendance

Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Betsy Kuhn, Kevin Shibley, Vanessa Hilton, Tammy Berryhill, Monica Ilse, Marcy Nettles, and Dave Scanga, Assistant Superintendents; Linda Cobbe, Public Information Officer, Kathy Scalise, Director, Employee Relations, and Jeff Solochek, Tampa Bay Times.

1. Workshop Session

1.1 Call to Order

Chairman Armstrong called the workshop to order at 10:35 a.m.

1.2 Topics for Discussion

Peggy Jones (Director, Accountability, Research, and Measurement) said that results from the Gallup student and employee surveys were released today.

Dr. Tim Hodges from Gallup presented an overview of the 2017 Engagement Results. Representatives from Gallup will meet with district staff and school leaders to continue this work and address items.

1.3 Adjourn

The workshop concluded at 11:08 a.m.

**District School Board of Pasco County
Executive Session (Collective Bargaining)
Tuesday, December 5, 2017**

A executive session on collective bargaining was held in the boardroom following the school board meeting and workshop. The session began at 11:13 AM and concluded at 11:40 AM.

Approved in open session on December 19, 2017

Chairman

Superintendent of Schools