

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**November 17, 2015**

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, November 17, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Steve Luikart, Vice Chairman Joanne Hurley, and Board Members Allen Altman, Alison Crumbley and Cynthia Armstrong. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence for the victims of the terrorist attack in Paris, France.

The Chairman explained that once each year in November a reorganization of the school Board is held, and in accordance with Florida Statutes 1001.371, the Superintendent of Schools becomes the Board Chairman until a new Chairman is selected.

Superintendent Browning called for nominations for Chairman of the School Board. Member Luikart nominated Member Hurley for Chairman of the School Board, seconded by Member Armstrong. On vote, the motion carried unanimously.

Superintendent Browning called for nominations for Vice Chairman. Member Armstrong nominated Member Altman for Vice Chairman, seconded by Member Crumbley. On vote, the motion carried unanimously. The Superintendent passed the gavel to Chairman Hurley, who conducted the remainder of the meeting.

The Chairman announced that the next order of business was the appointment of committees. Board members discussed district committees on which they currently serve and selected the committees on which they will serve for 2015-2016 as follows:

**School Board Membership on District Committees 2015-2016**

<b>Committee Title</b>	<b>District Representative(s)</b>	<b>Board Member Representative(s)</b>
Architect Selection Committee	John Petrashek	Alison Crumbley
Board Attorney Contract Review & Evaluation Committee	School Board Chairman	Board Chairman to Assign
Career Academy Steering Committee	Terry Aunchman Vanessa Hilton	Alison Crumbley, Joanne Hurley, Steve Luikart
Charter School Task Force Committee	Tammy Rabon Jeff Yungman	Joanne Hurley
Communications and Community Engagement Committee	Linda Cobbe Deanne DeCubellis	Alison Crumbley
Construction Management Evaluation Committee	John Petrashek	Joanne Hurley
District Insurance Committee	Christine Pejot	Allen Altman
District Substitute Committee	Darrell Clark	Cynthia Armstrong
Educational Options Committee	Kurt Browning	Allen Altman, Alison Crumbley, Joanne Hurley
Energy Management Committee	Mark Fox Mike Woodall	Steve Luikart
Enterprise Resoure Planning (ERP) Committee	Kevin Shibley	Joanne Hurley

<b>Committee Title</b>	<b>District Representative(s)</b>	<b>Board Member Representative(s)</b>
Government Relations Liaison Committee	Ray Gadd Spencer Pylant	Cynthia Armstrong Joanne Hurley (Alt.)
Health & Wellness Initiatives Committee - Staff	Saybra Chapman	Cynthia Armstrong
Investment Oversight Committee	Olga Swinson Dominick Cristofaro	Cynthia Armstrong
Large Capital Project Review Team	Mark Fox Tricia Penabade	Allen Altman
Local Planning Agency Committee	LPA/DCA Chris Williams	Alison Crumbley
Pasco Education Foundation Board	Stacey Capogrosso	Steve Luikart Allen Altman (Alt.)
Pasco Technology Committee	John Simon TBA	Steve Luikart
Property Value Adjustment Board	N/A	Allen Altman Cynthia Armstrong (Alt.)
QUEST Committee	Peggy Jones John Simon	Alison Crumbley
School Site Advisory Committee	Chris Williams	Allen Altman
Strategic Planning Committee	Chris Christoff Peggy Jones	Joanne Hurley
Student Code of Conduct Committee	Vanessa Hilton Melissa Musselwhite	Alison Crumbley Steve Luikart
Student Progression Plan Committee	Vanessa Hilton Melissa Musselwhite	Alison Crumbley Steve Luikart
Wellness Policy Council – Students	Julie Hedine Saybra Chapman	Cynthia Armstrong

The Chairman asked for a motion to approve the appointment of committees. Vice Chairman Altman so moved, seconded by Member Armstrong. On vote, the motion carried unanimously.

The Chairman asked for a motion to approve School Board Meetings being held on the first and third Tuesdays of each month, 9:30 a.m. and 6:00 p.m., respectively. Member Crumbley so moved, seconded by Member Armstrong. On vote, the motion carried unanimously.

The Chairman stated that appointment of the School Board attorney would be extended until the next School Board meeting to give Board members time to review the contract; this was agreeable to Dennis Alfonso, Board attorney.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of November 3, 2015. There were none, and on motion by Vice Chairman Altman, seconded by Member Luikart, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on Amendment I of the 2015-2016 Student Progression Plan. She stated that notice of this hearing has been posted on the District's web site and asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Armstrong moved that the Board approve the Second and Final reading on Amendment I of the 2015-2016 Student Progression Plan, seconded by Member Crumbley. On vote, the motion carried unanimously.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Director of Services and Operations, USEP, spoke:

- Distributed a copy of the *USEP Quarterly Checks Survey* to Board members; the perception survey was completed by 1,900 teachers; he reviewed the answers to several questions.
- Working on two class action grievances, one of which has been resolved (transportation department); the other issue relates to planning time at two high schools; they expect resolution soon.
- Asked Board members to reconsider the resignation of an employee listed in tonight's Board packet.
- Shared Thanksgiving wishes from USEP to all.

Linda Cobbe, Director of Communications, coordinated the special presentation(s) as follows:

- Constitution Essay - Contest Winners
  - Presentation of awards by Paula O'Neil, Pasco County Clerk of Court:
    - First place - Eric L., Wesley Chapel Elementary School;
    - Second place - Dakota L., Deer Park Elementary School;
    - Third place - Jenny D., West Zephyrhills Elementary School. The Chairman called a break for pictures and the meeting came back to order at 6:25 p.m.
- District's Energy Consumption Program
  - At the request of Vice Chairman Altman, Mark Fox, Director, Maintenance Services, shared a presentation on the district's energy management program. He reviewed a history of the program, KW use savings, financial savings, energy increases, use of solar panels, remote-controlled programmable thermostats, and LED lighting retrofit experiments. Superintendent Browning thanked Mr. Fox and his staff for their work and saving money for the district.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Nicole V., New Port Richey - student apology. Board members thanked the parent for her support of the student.
- Patrick Connolly, Zephyrhills – thanked the Board for holding school on Veterans Day; expressed appreciation at Chairman Luikart's report on assessments; commented on quarterly checks, the teacher shortage, and scales (related to the standards).
- Megan Hendricks, Land O' Lakes – thanked the Board for listening to the speakers' concerns; commended Member Luikart for his recent letter; spoke on her concerns related to assessments; believes that the state and district are blaming each other and asked the Board to help the teachers and students.
- Lisa Mazza, Zephyrhills – thanked the Superintendent and Board members for their comments to the state regarding testing; recently read about the importance of an adult in a student's life; shared ideas with Board members on ways to improve the classroom.
- Deb Herbage, Trinity – thanked Member Luikart for his stand against assessments; asked several pointed questions of the Superintendent and Board members regarding accountability, funding, the standards, teacher shortage, schools of choice, class size amendment, overcrowding, and cut scores.
- Tracey Suits, Land O' Lakes – spoke out against quarterly checks.
- Donald Peace, New Port Richey – spoke on EOC exams for performance-based classes; questioned why the tests were reinstated this year; requested the use of alternative assessment sources.

Committee Reports:

- Member Luikart:
  - Attended the Pasco Education Foundation Board meeting.
- Member Armstrong:
  - Health and Wellness Committee – working on the strategic plan, which will be finalized in January.
- Member Crumbley:
  - Grading Committee.
  - Missed the Code of Conduct Committee meeting; will share information at a future meeting.
  - Quest Committee.
- Vice Chairman Altman:
  - Impact Fee Committee.
  - School Board attorney contract is being reviewed; information will be shared at a December Board meeting.
- Chairman Hurley:
  - None.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Spoke about Veterans Day activities that were held throughout the district and at schools to honor veterans and the sacrifices they made for this country. A video of the countywide celebration can be viewed on the district website. He thanked the Board for their support of this calendar change.

Deputy Superintendent:

- Ray Gadd:
  - Encouraged Board members to view the video of Woodland Elementary School students learning how to apply the standards in the application of drone technology – they were flying drones up the wall, over the ceiling and back down; the video can be found in an email sent by Terry Aunchman, Director, Career and Technical Education.
- Kevin Shibley:
  - Open enrollment was completed last month; 97% positive completion.
  - The HREQ department held a fall job fair last week, which was attended by over 175 candidates and 30 schools; another job fair is planned for the spring.
  - The resignation referred to earlier in the meeting will not be rescinded; he appreciates the Board's support.
- Ray Bonti: None.
- Olga Swinson: None.
- Vanessa Hilton:
  - Tomorrow is Great American Teach-In (GATI) day; she encouraged Board members to visit schools.
- Area Superintendents: None.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

**11. Resolutions - None Submitted**

**12. Property Acquisitions - None Submitted**

**13. Miscellaneous Action Items**

A. Change of Board Meeting Dates – January 2016

The Chairman asked for a motion to approve all other items on the consent agenda. Vice Chairman Altman moved that the Board approve all items on the consent agenda, including addenda. Member Luikart seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

**3. LEARNING COMMUNITIES**

A. School Field Trips

**4. STUDENT ACHIEVEMENT**

**A. Teaching and Learning**

1. School Choice Change of Placement

**B. Professional Development and School Supports - None Submitted**

**C. Accountability Research and Measurement - None Submitted**

**D. Student Support Programs and Services**

1. Disciplinary Change of Placement

2. Out-of-State Travel - NASN Board of Directors Meeting - Washington, D.C.

**E. Early Childhood**

1. Out-of-State Travel - New Education Managers' Conference - Kentucky

**5. ADMINISTRATION**

**A. Human Resources and Educator Quality**

1. Personnel Recommendations (*including addenda*)

**B. Employee Relations - None Submitted**

**C. Technology and Information Services - None Submitted**

**6. SUPPORT SERVICES**

**A. Planning Services – None Submitted**

**B. Construction Services - None Submitted**

1. Tandus-Centiva for Financial Year 2015-16 - Information Only

**C. Food and Nutrition Services – None Submitted**

**D. Maintenance Services**

1. Surplus Equipment

**E. Purchasing Services**

1. Purchasing Recommendation Summary Sheet

Date/Time: November 10, 2015; 14:31:00

**Contracts:** *New Directions Behavioral Health LLC*

**2. Use of Facilities**

**7. FINANCE SERVICES**

- A. Disposition of Damaged Inventory – Warehouse
- B. Early Retirement Program
- C. Issuance of Certificates of Participation, Series 2016A
- D. Payroll Expenditures - October 2015 and  
Authorization to Expend Funds - November 2015
- E. Update of School Board Accounts Due to Board Reorganization
- F. Warrant Lists

**8. GRANT PROPOSALS**

- A. Florida Diagnostic and Learning Resources System (FDLRS) Grant 2015-2016
- B. School Improvement Grant 1003(a) 2015-16
- C. Title I Part C- Education of Migratory Children 2015-16

**9. ALLOCATIONS**

- A. Allocation Changes (2015-2016):  
*Add - Inst, Non-Inst Adnl Duty Saturday Detention - SLHS (SAC)*

**10. INTERNAL AUDIT - None Submitted**

(13A) The Chairman presented the request for approval for a *Change of Board Meeting Dates – January 2016*. Member Crumbley moved that the Board approve the Change of Board Meeting Dates – January 2016, seconded by Member Armstrong. On vote, the motion carried unanimously.

**The Chairman recessed the School Board Meeting to call the Pasco County School Board Leasing Corporation Meeting to order:**

(14) The President presented the request for approval of the *Minutes of the Pasco County School Board Leasing Corporation Meeting of February 17, 2015*. Member Altman moved that the Board approve the Minutes of the Pasco County School Board Leasing Corporation Meeting of February 17, 2015, seconded by Member Armstrong. On vote, the motion carried unanimously.

(15) The President presented the request for approval of the *Pasco County School Board Leasing Corporation – Issuance of Certificates of Participation, Series 2016A*. Member Armstrong moved that the Board approve the Pasco County School Board Leasing Corporation – Issuance of Certificates of Participation, Series 2016A, seconded by Member Altman. On vote, the motion carried unanimously.

**The Chairman closed the meeting of the Pasco County School Board Leasing Corporation and the School Board Meeting resumed.**

Individual Board members presented and discussed items.

- Member Luikart:
  - Congratulated Superintendent Browning and staff for the Veterans Day ceremonies.
  - Attended 4 hours of ethics training.
- Member Armstrong:
  - Attended the Veterans Day ceremony at River Ridge High School.
  - Spoke to the American Association of University Women about STEM education opportunities in the district. A 7th grade female student that was chosen from Pasco County to attend the “Tech Trek” summer camp reported on her experience to the group. Information on this opportunity will be shared with teachers again this year.
  - Attended Junior Achievement training and will be participating in the GATI at Paul R. Smith Middle School; she will talk about credits and the importance of staying in school and financial information.
  - Voting for the Grand Marshalls of the upcoming holiday parade in New Port Richey has begun; students, teachers, and parents can vote for their favorite school principal on the west side of Highway 41. Information can be found on the BrightHouse Networks website. Thanked band directors and staff for their participation.
- Member Crumbley:
  - None.
- Vice Chairman Altman:
  - Will be talking at two schools during GATI about being a School Board member.
- Chairman Hurley:
  - Visited Learning Lodge Academy charter school.
  - Attended the Veterans Day ceremony at River Ridge High School.
  - Attended 4 hours of ethics training.

Dennis Alfonso, School Board attorney, introduced Carl DiCampli, Esq., who recently joined his firm.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is scheduled for December 1, 2015, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Vice Chairman Altman, the meeting was adjourned at 7:20 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: November 17, 2015 – 4:00 p.m.**

**TOPIC: Assessments**

The Board met for a workshop session at the District Office Complex, Building 3, Training Room C. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Ray Bonti, Asst. Supt. for Support Services; Kevin Shibley, Asst. Supt. for Administration; Dave Scanga, Monica Ilse, Todd Cluff, and Tammy Berryhill, Area Superintendents; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times. Other district staff was also in attendance.

**Assessments**

*Vanessa Hilton, Assistant Superintendent for Student Achievement; Steve Williams, Director, Office for Teaching and Learning; Mark Butler, Supervisor, Accountability, Research and Measurement; Sharon Slusser, Principal, Cotee River Elementary School; Rachel Miller, teacher, Wiregrass Ranch High School.*

- Reviewed the main types of assessments – screener, diagnostic, formative, interim/benchmark, and summative.
- Cross department groups reviewed all assessments, state requirements, and considered utility and function, surveyed school leaders for needs and details for implementation; then made recommendations.
- Discussed quarterly checks, their purpose and use as a formative assessment; heard remarks from an elementary principal and high school teacher who were involved in establishing and/or using the quarterly checks; quarterly checks are used by other Florida counties (but called by different names).
- Briefly reviewed information on district and state assessments (by grade) for a typical student (previously sent to Board members).
- After Board member questions and comments, Superintendent Browning confirmed that quarterly checks are the best way to meet the state mandate for monitoring student progress; it will help teachers know what remediation is needed by students; the next round of checks will be held in January.

The workshop concluded at 5:20 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

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Chairman

\_\_\_\_\_  
December 1, 2015

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Superintendent of Schools