

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

October 6, 2015

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, October 6, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Steve Luikart, Vice Chairman Joanne Hurley, and Board Members Allen Altman, Cynthia Armstrong, and Alison Crumbley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Luikart and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence and personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of September 15, 2015, and minutes of the Level IV Grievance Hearing on September 15, 2015. There were none, and on motion by Vice Chairman Hurley, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on the DSBPC Policies Update - Volume 15, No. 1. Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on September 1, 2015. Chairman Luikart asked if there was anyone in the audience who would like to speak on this item.

- Kenny Blankenship, USEP – reminded Board members that any changes in policies that affect employee working conditions or contract language would need to be negotiated.

Vice Chairman Hurley moved that the Board approve the Second and Final Reading of the DSBPC Policies Update - Volume 15, No. 1, seconded by Member Armstrong. On vote, the motion carried unanimously.

The Chairman opened the First Public Hearing on Amendment I of the 2015-2016 Student Progression Plan. Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. Chairman Luikart asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Altman moved that the Board approve the first reading on Amendment I of the 2015-2016 Student Progression Plan, seconded by Member Crumbley. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentation(s) as follows:

- Florida Tobacco Cessation Alliance Award
- Recognition - Donors to District Athletics Programs

The Chairman called a break for pictures and the meeting came back to order at 9:50 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Alex Mortakis, Palm Harbor – spoke on behalf of his wife who attended the cosmetology program at Marchman in 1998 -1999; is trying to obtain a record of the hours that she earned in the program. Superintendent Browning asked Area Superintendent Todd Cluff to work with them on this issue.
- Frank Roder, Tampa – President, USEP-Retired – thanked Supt. Browning and other school superintendents for their recent letter to the editor. He said that now is the time for the Superintendent, School Board, and USEP to speak with a unified voice regarding assessments.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- Working with the District to resolve several issues facing teachers and SRP's.
- Expressed appreciation for the stance taken against the "testing machine".
- Appreciates reduction in testing but questions quarterly testing. Teachers would like to have more control in how students are evaluated in their classes.

Committee Reports:

- Member Armstrong:
 - Substitute Committee – there are currently 1,067 current substitutes (920 are instructional), which is an increase over last year. Training is being provided twice per month to attract more subs and reach the goal of 1,200 instructional substitutes. The new AESOP program has been successful and allows tracking for needs.

- Member Crumbley:
 - Quest Steering Committee – training in the new system has begun; approval for ClassLink (for single sign-on) is in today’s Board packet. Teachers will test the online testing component so they can provide feedback.
- Member Altman:
 - Missed the last Insurance Committee meeting.
- Vice Chairman Hurley:
 - None.
- Chairman Luikart:
 - Reminder about the 16th Annual Golf Classic sponsored by the Pasco Education Foundation being held later this month.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Added a Board workshop on October 20 about the legislative platform and issues.
- Said that quarterly checks will ensure that students are mastering the standards instead of waiting until the assessment in the spring. They are not another high stakes assessment but similar to a chapter test or quiz, given within a class period. It is left up to the teacher and school administration to determine how much weight counts toward the school grade; it will have a negligible impact on classroom and instructional time.
- Introduced Tammy Berryhill, the new Area Superintendent for the Southwest region.

Deputy Superintendent:

- Ray Gadd: None.
- Kevin Shibley: None
- Ray Bonti:
 - Provided an update on the renovation of Building 4 (the new Business Services Center), which is nearing completion; HREQ, Purchasing, and OTIS will move into their permanent locations in November. ARM, FNS, Employee Relations, and Finance Services will move into their new spaces in January. Tours for Board members will be arranged when the building is completed.
 - Construction of Building 2 is scheduled to begin in March and will become the professional development facility.
 - All buildings on the district complex will be painted the same colors as the new Building 4.
 - Due to the shortage of bus drivers, an incentive program has been developed to give current drivers an opportunity to earn a \$100 bonus for referring friends. He gave Board members a copy of the “bus referral card”. Commercials are running on Bright House to market potential bus drivers.
- Olga Swinson: None.
- Vanessa Hilton:
 - As part of the Quest work, staff continues to work on the review and build-out of the focus system, which will take on many functions of the outdated TERMS system. Cross-district representatives have been working on the project, with great feedback.
 - Teams have been working on supporting district key priorities, including high impact instruction with the goal that student learning matches the rigor of the standards. She thanked the Board for their support.
- Dave Scanga:
 - Introduced Ron Bruno, assistant principal at Charles S. Rushe Middle School; he has been shadowing as a part of the Preparing New Principal Program (PNPP) and observing how the School Board operates.
- Todd Cluff:
 - Staff recommendation - Fran Howard, Assistant Principal, Hudson High School.
 - Introduced Dani White, assistant principal at Crews Lake Middle School, also observing School Board functions as a part of the Preparing New Principal Program.

(2.0) The Chairman remarked that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. Resolutions

- A. Proclamation - National School Lunch Week
- B. Proclamation - Red Ribbon Week
- C. Proclamation - National School Bus Safety Week

The Chairman asked for a motion to approve all items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. LEARNING COMMUNITIES

- A. School Field Trips
- B. Out-of-State Travel - COE Team Visit - California

4. STUDENT ACHIEVEMENT

A. Teaching and Learning

- 1. Out-of-State Travel - Math and Literacy Leadership Summits – California
- 2. Transfer of Surplus Bus to Charter School
- 3. School Choice Change of Placement
- 4. Supplemental Academic Instruction (SAI) - Extended Day Program

B. Professional Development and School Supports

- 1. 2015-2016 District Master Inservice Plan

C. Accountability Research and Measurement - None Submitted

D. Student Support Programs and Services

- 1. Out-of-State Travel - National Assn. for the Education of Homeless Children and Youth - Arizona
- 2. Out-of-State Travel - American Assn. for Teaching and Curriculum-22nd Annual Conference - Maine
- 3. Disciplinary Change of Placement

E. Early Childhood

- 1. Head Start Shared Governance Monthly Reporting – Information Only

5. ADMINISTRATION

A. Human Resources and Educator Quality

- 1. Personnel Recommendations (*including addenda*)

B. Employee Relations - None Submitted

C. Technology and Information Services

- 1. Out-of-State Travel - 2015 Ed-Fi Summit - Texas

6. SUPPORT SERVICES

A. Planning Services - None Submitted

B. Construction Services

- 1. Shady Hills Elementary School – Bill of Sale – Utility Equipment

C. Food and Nutrition Services - None Submitted

D. Maintenance Services

- 1. Surplus Equipment
- 2. Florida District Assessment for Safety and Security 2015

E. Purchasing Services

- 1. Purchasing Recommendation Summary Sheet - Date/Time: September 29, 2015; 14:02:00
CONTRACTS: *Imagine Learning; Vertex Development, LLC; ClassLink*
- 2. Use of Facilities

7. FINANCE SERVICES

A. Warrant Lists

8. GRANT PROPOSALS

A. Digital Classroom Plan 2015-2016

9. ALLOCATIONS

A. Allocation Changes (2015-2016):

- Add - Additional Duty, ESOL, OTL (ESOL)*
- Add - Additional Duty, School Psych, ECP (Head Start)*
- Add - Additional Duty, Tools Program, RHS (TI SW)*
- Add - Additional Duty, Extended School Day, Various (SAI)*
- Add - Additional Duty, Before/After School, Various (Title I)*
- Add - Additional Duty, Alternative to Suspension, PRSMS (SAC)*

10. INTERNAL AUDIT - None Submitted

(11A) The Chairman presented the request for approval of a Proclamation for National School Lunch Week. Member Altman moved that the Board approve a Proclamation for National School Lunch Week, seconded by Vice Chairman Hurley. On vote, the motion carried unanimously.

(11B) The Chairman presented the request for approval of a Proclamation for Red Ribbon Week. Vice Chairman Hurley moved that the Board approve a Proclamation for Red Ribbon Week, seconded by Member Crumbley. On vote, the motion carried unanimously.

(11C) The Chairman presented the request for approval of a Proclamation for National School Bus Safety Week. Member Altman moved that the Board approve a Proclamation for National School Bus Safety Week, seconded by Member Armstrong. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
 - Attended a parent meeting at Mittye P. Locke Elementary School about the AVID program; excited to see the program at the elementary level.
 - Attended the Pasco Delegation meeting at Sunlake High School and tour of the aeronautics academy.
- Member Crumbley:
 - Attended the Pasco Delegation meeting at Sunlake High School and tour of the aeronautics academy.
 - Attended the grand opening for the new ProFlight satellite pilot training center at TRU Simulation in Lutz. Gave a shout-out to Terry Aunchman, Director for Career and Technical Education, for arranging a field trip for 98 students to Artix Entertainment, a gaming studio in Lutz.
- Member Altman:
 - Spoke to Leadership Pasco about the district and growth, funding sources, and the importance of the Penny for Pasco.
 - Attended other preliminary meetings regarding technical opportunities for the district.
- Vice Chairman Hurley:
 - Attended the Pasco Delegation meeting at Sunlake High School and tour of the aeronautics academy.
- Chairman Luikart:
 - Attended the Pasco Delegation meeting at Sunlake High School and tour of the aeronautics academy.
 - Requested a one-page synopsis for Board members from staff after returning from out-of-state travel.
 - Requested a workshop on testing issues at the state and local levels; would like to know the total costs to the district for testing (printing costs, delivery costs, teacher proctoring and substitutes, etc.).

Dennis Alfonso, School Board attorney, shared that Linda Cobbe will be presenting at the upcoming School Board Attorney Association conference in Miami.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a workshop immediately following today's meeting in Training Room C.

The Chairman announced that the next regularly scheduled meeting of the Board is October 20, 2015, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:26 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: October 6, 2015 – 10:43 a.m.

TOPICS: *Head Start/Early Head Start - School Board Governance; Financial Matters; Pathways to Success: Creating Supportive Learning Environments for All Students*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room C. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Dave Scanga, Tammy Berryhill, Monica Ilse and Todd Cluff, Area Superintendents; and Kim Poe, Strategic Initiatives and Allocations Program Manager, Linda Cobbe, Communications Director; Jeff Solocheck, Tampa Bay Times.

Head Start/Early Head Start - School Board Governance

Angela Porterfield, Director, Early Childhood Programs

- Introduction of Policy Council Board members in attendance – Princess Wainwright, President, Victoria Gunther, Co-Chairman, and Melissa Leathem, Alternate Secretary.
- Reviewed requirements of the new Head Start/Early Head Start grant, and Head Start governance and management responsibilities.
- Capacity Screener for Health and Safety was sent to Board members earlier this year.
- Reviewed the Governance, Leadership, and Oversight Capacity Screener with Board members.
- Certifications for both screeners were signed after the workshop.
- Working with Finance Services staff to complete the annual audit.

Board members thanked the policy council members for their dedication to the children and program.

Financial Matters

Olga Swinson, Chief Finance Officer; Dominick Cristofaro, Senior Manager, Finance Services

- Presented a financial update prepared by The PFM Group, Financial and Investment Investors, on:
 - market rate movement (still on the low side),
 - summary of outstanding debt, and
 - new money alternatives.
- \$50 million is needed for the construction of High School GGG, renovation of Marchman Technical College, and technology infrastructure upgrades.
- Certificates of Participation or new sales revenue bonds can be used to obtain the additional funds.
- A recommendation to move forward with \$30 million in COPS and \$20 million in Sales Tax Bonds will be submitted at an upcoming School Board meeting.
- Board members recommended using level debt service for the COPS (also recommended by the Investment Oversight Committee).
- Information from FRS to complete the Superintendent’s Annual Report has not been received yet.
- Cynthia Armstrong thanked Ms. Swinson for speaking at a Rotary Club later today.

Pathways to Success: Creating Supportive Learning Environments for All Students *Melissa Musselwhite, Director, Michael Bailey, Compliance Resolution Specialist, and Jenna Sage, Compliance Resolution Specialist, Office for Student Support Programs and Services*

- The District has been looking at how students from a variety of subgroups are represented in the different areas of the Early Warning System (EWS).
- Analyzed data reflects trends that follow both state and national data, indicating a need to address disproportionality in academics, attendance, and discipline.
- Current data was reviewed, along with what is being done at school/district levels to address concerns related to disproportionality.
- A new computer information system allows access to more details on a regular basis, including at the classroom level.
- Ongoing work includes defined expectations and monitoring of implementation, training on PascoSTAR upgrades and accessing disproportionality data, monitoring district/school EWS data quarterly, exploration of culturally relevant practices, recruitment/retention of a diverse workforce; increased parent and community involvement; and scaling up current work to systemic levels.
- Board members pledged to support efforts to reduce suspensions and handle discipline more evenly

The workshop concluded at 12:15 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

October 20, 2015

Superintendent of Schools