

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
August 18, 2015

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, August 18, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Vice Chairman Joanne Hurley and Board Members Allen Altman, Cynthia Armstrong, and Alison Crumbley. Chairman Steve Luikart was absent. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Vice Chairman asked for a moment of silence for personal reflection and for staff as a new school year begins.

The Vice Chairman opened the Second and Final Public Hearing on the 2015-2016 Student Progression Plan. Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on July 7, 2015. Vice Chairman Hurley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Armstrong moved that the Board approve the Second and Final Public Hearing on the 2015-2016 Student Progression Plan, seconded by Member Crumbley. On vote, the motion carried unanimously.

There were no special presentations.

The Vice Chairman asked if there was anyone in the audience who wished to address the Board.

- Holden H., Spring Hill – student apology.
- Victor C., Land O'Lakes – student apology.
- Addea C., New Port Richey – student apology.
- Keilan W., Port Richey – student apology.

Board members thanked family members for supporting the students.

The Vice Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- He distributed a timeline for the 2015-2016 Contract Ratification Deadlines to Board members.
- He is pleased to announce that tentative agreements have been reached for both the SRP and instructional units; the Executive Board has voted to recommend approval of both agreements. Information has been uploaded to the USEP website.
- He commented that the Board voting on the Collective Bargaining Agreements prior to ratification is unprecedented. Employees are appreciative that ratification will be completed early and he thanked the Board for their support.
- Member Altman asked for clarification on the timeline.

Committee Reports:

- Member Armstrong:
 - Health and Wellness Incentive Committee. Getting ready to launch the newly revised Wellness page. Thanked the Pasco County Health Department and AHEC for partnering with us on tobacco cessation. Also getting ready to roll out the anti-tobacco campaign.
- Member Crumbley:
 - Quest Committee met; she was not able to attend but shared a summary provided by Rebecca Musselman.
- Member Altman:
 - Value Adjustment Board.
- Vice Chairman Hurley:
 - None.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Handouts to Board members include:
 - A minor correction to Item 5A7 (Reclassified Job Description – Retirement Services Coordinator);

- The 2015-2016 School Bell Schedule was Board approved on July 7, 2015; the Wiregrass Ranch High School 9th grade schedule needs an adjustment of 7 minutes to accommodate transportation needs for the school (**OFF AGENDA**).
- Three administrative appointments (addenda to Item 5A1).
- The third annual Together We Stand summit was held last week. He encouraged Board members to view the video about the event. He thanked Molly Blair and her team for their efforts on this event. SESIR data indicates there has been a 67% reduction in bullying instances over the past school year. He said that students are leading the charge against bullying or inappropriate behavior in their schools.

Deputy Superintendent:

- Ray Gadd:
 - He provided a summary on the Compressed Natural Gas (CNG) filling station that will be located at the Interlaken Road site in Odessa. After visiting the CNG station owned and operated by Clearwater Gas, the decision was made to move forward with building our own station instead of entering into a public/private partnership with another company.
 - Reported that the County Commission voted today to bring up the Penny for Pasco referendum in a future workshop for discussion about taking the referendum back out to change what the Penny funds are used for. The district has bonded \$95 million of anticipated Penny funds.
- Kevin Shibley:
 - Staff recommendation – Kim Poe, Strategic Initiatives and Allocations Program Manager.
 - He confirmed that this is the earliest the Board has been asked to ratify the collective bargaining agreements. Tonight’s ratification will enable us to complete salary increases in the first paychecks to employees when they return; staff is working double-time to complete this task.
 - The district has been invited to speak at the Florida Healthcare Coalition’s “Best of the Best” event next month; he will report back at a later date.
- Ray Bonti:
 - The Transportation Call Center will be operational again this year, with phones being manned during the first week of school.
 - Introduced Amy Lipovetsky, Program Coordinator, Athletics, who gave an overview of the new Canvas course for athletic coaches. All coaches are encouraged to participate in the course; it is a requirement for all new coaches. She distributed a handout of the overview to Board members.
- Olga Swinsin: No comments.
- Vanessa Hilton:
 - She recognized staff for their efforts in ramping up for the new school year – training institutes, PLC content training, new school retreats, new robust teacher induction, impactful Together We Stand event, built and supported new systems for instructional evaluation and professional development, to name a few. She is proud of staff and anticipates a successful start to the school year.
 - Staff recommendation – Wendy McCane, Curriculum Specialist, Office for Teaching and Learning.
- Area Superintendents: No comments.

(2.0) The Vice Chairman remarked that there were no expulsion recommendations tonight.

The Vice Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. **Resolutions**
 - A. Proclamation for Attendance Awareness Week, September 7 – 13, 2015
12. **Property Acquisitions - None Submitted**
13. **Miscellaneous Action Items**
 - A. 2015-2016 Administrative and Noninstructional Nonbargaining Salary Increases
 - B. Recommendation for Board Ratification of the 2015-2016 Instructional Collective Bargaining Agreement and the 2015-2016 School Related Personnel (SRP) Collective Bargaining Agreement

The Vice Chairman asked for a motion to approve all items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda and an OFF AGENDA item amending the 2015-2016 School Bell Schedule. Member Armstrong seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. **LEARNING COMMUNITIES**
 - A. School Field Trips
4. **STUDENT ACHIEVEMENT**

- A. Teaching and Learning
 - 1. School Choice Change of Placement
 - 2. M/J Exploratory Spanish 2015-2016 Course Adoption
 - B. Professional Development and School Supports - None Submitted
 - C. Accountability Research and Measurement - None Submitted
 - D. Student Support Programs and Services
- 5. ADMINISTRATION**
- A. Human Resources and Educator Quality
 - 1. Personnel Recommendations (including addenda)
 - 2. Reclassified Job Description-Human Capital Associate
 - 3. Reclassified Job Description-Benefits Representative
 - 4. Reclassified Job Description-Onboarding Representative
 - 5. Reclassified Job Description-Human Capital Partner
 - 6. Reclassified Job Description-Benefits Associate
 - 7. Reclassified Job Description-Retirement Services Coordinator (as amended)
 - B. Employee Relations - None Submitted
 - C. Technology and Information Services - None Submitted
- 6. SUPPORT SERVICES**
- A. Planning Services - None Submitted
 - B. Construction Services
 - 1. CM GMP – Phase I (Package A.1) for Marchman Technical College
 - C. Food and Nutrition Services
 - 1. 2015-2016 Cafeteria and Vending Change Funds
 - D. Maintenance Services
 - 1. Surplus Equipment
 - E. Purchasing Services
 - 1. Purchasing Recommendation Summary Sheet
Date/Time: August 11, 2015; 12:28:00
 - 2. Use of Facilities
- 7. FINANCE SERVICES**
- A. Warrant Lists
 - B. Payroll Expenditures for July 2015 and Authorization to Expend Funds for August 2015
 - C. Agreements – School Resources Officer and School Safety Programs for Pasco County Sheriff's Office, City of Zephyrhills, City of New Port Richey and City of Dade City
 - D. Mobile Wireless Communications – 2015-2016
- 8. GRANT PROPOSALS – None Submitted**
- 9. ALLOCATIONS**
- A. Allocation Changes (2015-2016):
Add – Additional Duty Instructional-ECP (Head Start)
Add – Sumr Hrs ICT Coach-SOES (GR)
Decrease, Add – Mgr, Hum Cap Partner, Sr. Mgr, Asst-HREQ (GR)
Decrease, Add – Sec II, Sys. Anlst, Staff Spec, HR Asst-HREQ (GR)
Add – AD Title I, Elfers, Homeless Ed, Pasco Adv-DSFP (Title I Pt A)
Decrease, Add – Recrtr, Ret Svcs Co, Sr Asst, Cert Spec-HREQ (GR)
- 10. INTERNAL AUDIT - None Submitted**

(11A) The Vice Chairman presented the request for approval of a *Proclamation for Attendance Awareness Week, September 7 – 13, 2015*. Member Altman moved that the Board approve the Proclamation for Attendance Awareness Week, September 7 – 13, 2015, seconded by Member Crumbley. On vote, the motion carried unanimously.

(13A) The Vice Chairman presented the request for approval of *2015-2016 Administrative and Noninstructional Nonbargaining Salary Increases*. Member Crumbley moved that the Board approve the 2015-2016 Administrative and Noninstructional Nonbargaining Salary Increases, seconded by Member Armstrong. On vote, the motion carried unanimously.

(13B) The Vice Chairman presented the request for approval of the *Recommendation for Board Ratification of the 2015-2016 Instructional Collective Bargaining Agreement and the 2015-2016 School Related Personnel (SRP) Collective Bargaining Agreement*. Member Altman moved that the Board approve the Recommendation for Board Ratification of the 2015-2016 Instructional Collective Bargaining Agreement and the 2015-2016 School Related Personnel (SRP) Collective Bargaining Agreement, seconded by Member Armstrong. Vice Chairman Hurley thanked those involved for this early agreement. She reminded employees that we are one of the few districts that provide medical coverage for employees. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
 - Attended the Shady Hills Elementary School open house.
 - Participated in workdays at Sanders Memorial and Quail Hollow Elementary Schools; she thanked all those who volunteered at the schools.
- Member Crumbley:
 - Hudson Elementary School teachers personally delivered school supplies yesterday to their needy students; she thanked the Junior Service League for stuffing 1,300 backpacks with school supplies for these and other Pasco County students.
 - Discussed her concerns on the athletic transfer policy and losing student athletes to other counties without a transfer policy.
- Member Altman:
 - Attended the Zephyrhills community back-to-school event - business partners were handing out school supplies and students were registering; it was a great event and he thanked the staff for its success.
- Vice Chairman Hurley:
 - Attended the Shady Hills Elementary School open house.
 - Attended the Together We Stand summit and all work sessions; she thanked staff for attending.
 - Attended the Community Center grand reopening; thanked Principal Jason Petry for reaching out to the community and welcoming each person in attendance.
 - Attended the AMSkills ribbon cutting event at Marchman Technical College.
 - Toured Sanders Memorial Elementary School.

Superintendent Browning reminded Board members of upcoming open houses – Sanders Memorial Elementary School on Thursday, and Quail Hollow Elementary School on Friday. He publicly thanked Betsy Kuhn, Director, Employee Relations, her staff, members of the bargaining teams, and USEP for getting the Collective Bargaining Agreements ready so early in the year.

Dennis Alfonso, School Board attorney, had no comments.

The Vice Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 6:57 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: August 18, 2015 – 3:30 p.m.

TOPIC: *Head Start; Neola Update 15.1; Educational Options Discussion*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room C. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, and Joanne Hurley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Vanessa Hilton, Assistant Superintendent for Student Achievement; Dave Scanga and Todd Cluff, Area Superintendents; Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director; and Jeff Solocheck, Tampa Bay Times. Other district staff was also in attendance.

Head Start

Angela Porterfield, Director, and Liz DeCamilla, Program Coordinator, Early Childhood Programs, presented an overview of the *Head Start Eligibility Final Rule* that became effective on March 12, 2015. The purpose of the revised rule is to strengthen internal procedures in place to determine eligibility; define documents programs may accept to prove eligibility; and establish, maintain and monitor staff training on proper eligibility processes and procedures.

Neola Update 15.1

Kevin Shibley, Assistant Superintendent for Administration, reviewed NEOLA policies updates and revisions with Board members.

Educational Options Discussion

Darrell Huling, Senior Supervisor, Office of Teaching and Learning, presented an overview of a magnet school/program, including the purpose, mission statement, goals, differences between magnet school vs. magnet program, operations and implementation, organizational structure (District Magnet Committee, School

Magnet Committee), themes (identification, procedure, application, and location selection), regions, implementation plan and timeline.

The workshop concluded at 5:00 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

September 1, 2015

Superintendent of Schools