



**District School Board of Pasco County  
Regular School Board Meeting  
July 24, 2018**

**Members present:** Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

## 1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Cynthia Armstrong, with the welcome and reading of the vision statement.

Member Luikart shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Colleen Beaudoin, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Nancy Alfonso, Attorney for the Board.

The Chairman asked for a moment of silence for personal reflection.

## 2. Approval of Minutes

### 2.1 Minutes of the Regular Meeting of July 3, 2018, and Workshop of July 3, 2018

Motion to approve the Minutes of the Regular Meeting of July 3, 2018, and Workshop of July 3, 2018, as written

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

## 3. Public Hearings (None Submitted)

## 4. Special Presentations

Stewart Gibbons, Land O' Lakes, thanked Board members and staff for working with his group on the land swap at Connerton Park.

### 4.1 Pasco County Council PTA Annual Update

The Chairman called a break for pictures and the meeting came back to order at 6:19 p.m.

## 5. Public Comment

### 5.1 Public Comments

The Chairman asked if there was anyone in the audience who wished to address the Board. Attorney Alfonso reviewed the public speaking guidelines and procedures. The following individuals spoke:

- Steve Franks, New Port Richey - pay.
- Christine Goddard, Tampa - negotiations.
- Desi Krell, Land O' Lakes - salary increases.
- Patty Allen, New Port Richey - ESE.
- Sharon Pelchat, New Port Richey - making teachers a priority.
- Sue Jenkins, New Port Richey - pay.
- Kenny Mathis, Dade City - grant writer hiring.

- Mike Aday, Spring Hill - instructional salaries.
- William Angelus, New Port Richey - negotiations; training for school bus drivers on communicating with students.
- Cheryl Vinson, Lutz - raises.
- Carolyn Graham, Dade City - salaries.
- Julia Hassler, Wesley Chapel - ESE.
- Beth Vogel, New Port Richey - raises.

## 5.2 United School Employees of Pasco

Don Peace, President, USEP, spoke:

- As negotiations continue, he urged Board members and staff to prioritize employees.
- Emily McCann, Florida Education Association, shared a video presentation (and handout) on "7-Year Spending Trends".
- Negotiating teams and the instructional evaluation workgroup have been meeting and are still working on language items;
- Implored the Board and staff to be creative and innovative in seeking meaningful salary adjustments for all employees.
- Asked the District to consider forming a joint task force with USEP to investigate the possibility of a ballot initiative; to message legislators, both local and in Tallahassee, for changes to public school funding; and educate the general public on the need for properly funded public schools and programs.

## 5.3 Board Member Committee Reports

- Steve Luikart: None.
- Allen Altman:
  - Insurance Committee - voted unanimously for the District to fully fund insurance benefits and open a sixth wellness center.
- Colleen Beaudoin: None.
- Alison Crumbley:
  - Magnet Workgroup - two major changes: (1) application dates for magnet type programs, and (2) definition of a magnet school.
- Cynthia Armstrong:
  - Health and Wellness Incentive Committee - provides incentives to encourage staff to use wellness clinics.

## 5.4 Kurt S. Browning, Superintendent of Schools

No comments.

## 5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd:
  - Introduced Steve Spina, City Manager, Zephyrhills; agreement on Hercules Park is being submitted for approval tonight.
- Kevin Shibley:
  - Noted that an addendum to Item 10.1 (Personnel Recommendations) has been added to BoardDocs.
  - A NEOLA Policies 18.2 and Social Media Update workshop will be continued on July 31, 2018, beginning at 3:30 p.m.
  - The insurance budget has been finalized; the District will absorb insurance benefits costs for the next year.
- Betsy Kuhn:
  - Noted that 11.1 (Early Site Package: Zephyrhills High School ) is the first portion of the overall site package for the Zephyrhills High School renovation project; a full presentation will be submitted in the fall; she noted that Jim Cassini from Creative Contractors was in the audience tonight.
  - School safety assessments are due to DOE by August 1, 2018. She thanked Sgt. Morrison and his team, along with the Maintenance team, for their work with elementary schools to accomplish this task.
  - Applied for a Bureau of Justice Assistance grant for communication and technology; the grant was submitted last Friday.
  - Invited Board members to attend the School Safety Guard graduation being held at 3:00 p.m. on Monday, July 30.
- Kim Poe: Absent.
- Olga Swinson:
  - Presented a budget update (originally scheduled for the board workshop, including handouts).
    - The Local Required Effort is 4.031, which is a reduction from last year; additional millages stayed the same.
    - Superintendent Browning noted that the District is restricted by the legislature - when property values increase, the legislature decreases the millage rate so no extra funds are collected. If growth could pay for itself, we could have collected an excess of \$8 million last year.
    - The budget is based on projected 1,000 student enrollment increase; school choice continues to grow (charter schools, DJJ, and McKay scholarships).
- Vanessa Hilton:
  - Over the past several weeks, instructional departments supported 30 schools with personalized professional development aligned to the schools' success plans.
  - "Together We Learn" and new teacher induction events are being held next week.
- Marcy Hetzler-Nettles: None.
- Tammy Berryhill: None.
- Monica Ilse: Absent.
- Dave Scanga:
  - Introduced Kevin Smith, Assistant Principal, Schrader Elementary School.

## **6. Expulsion Recommendations/Hearings (None Submitted)**

## 7. Consent Agenda (Action)

### 7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent, including addenda. Items 9.4 (Pearson Education, Inc. Grant), 10.1 (Personnel Recommendations - Addenda), and 11.2 (Land O' Lakes High School (Change Order)) were pulled for discussion.

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

## 8. Learning Communities (Consent)

8.1 School Field Trips

## 9. Student Achievement (Consent)

9.1 SSPS: Mental Health Assistance Allocation Plan 2018/2019

9.2 SSPS: IDEA Part B K-12 Entitlement Grant

9.3 SSPS: IDEA Part B Preschool Entitlement Grant 2018-2019

9.5 SSPS: Title I Part C Grant Education of Migratory Children

9.6 SSPS: Title I Part D Grant Local Programs for Neglected and Delinquent

9.7 SSPS: Title III Part A Immigrant Grant

9.8 SSPS: Title III English Acquisition Grant

## 10. Administration (Consent)

### 11. Support Services (Consent)

11.1 CONSTRUCTION: Early Site Package: Zephyrhills High School (Creative Contractors, Inc.)

11.3 CONSTRUCTION: Professional Services Continuing Contracts for Architectural Services

11.4 MAINTENANCE: Surplus Equipment

11.5 PLANNING: Interlocal Agreement: Joint Use of Properties and Facilities (Zephyrhills/DSBPC)

11.6 PURCHASING: Board Recommendations (Date/Time: July 17, 2018; 14:00:00)

11.7 PURCHASING: Contracts and Agreements

11.8 PURCHASING: Miscellaneous Approval Requests

11.9 PURCHASING: Solicitation and Contract Renewals

11.10 PURCHASING: Use of Facilities

### 12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2018/2019

12.2 ALLOCATIONS: Allocation Changes: ESY (2018)

12.3 FINANCE: Advertisement for 2018/2019 Proposed Tentative Budget (including addenda)

12.4 FINANCE: Payroll Expenditures (June 2018) and Authorization to Expend Funds (July 2018)

12.5 FINANCE: Warrant Lists

### 13. Internal Audit (Consent) (None Submitted)

---

## 14. Items Removed From Consent Agenda

### 9.4 Pearson Education, Inc. Grant

Member Beaudoin asked for confirmation that the instructional trainer coach position requested under the Pearson Education, Inc., grant was a one-year position only. Director Lea Mitchell confirmed that the position will be advertised as one-year and is fully funded by the grant.

Motion to approve the Pearson Education, Inc. Grant in the amount of 65,000

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

### 10.1 Personnel Recommendations (including addenda)

Member Crumbley stated that the senior grant writer position is not a new position, but has been in existence since 2014, paid 50/50 with general revenue and Title II grant funds. The current employee left on June 30, 2018, creating a vacancy.

Motion to approve Personnel Recommendations

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

### 11.2 Land O' Lakes High School (Change Order)

Member Crumbley asked Assistant Superintendent Betsy Kuhn to explain the Change Order for Land O' Lakes High School. Ms. Kuhn explained that Change Order will include additional capacity, additional parking due to additional capacity, art room and ESE suite

changes, air handlers in the gym, and additional security measures. The changes were discussed and approved by the Penny for Pasco Oversight Committee; not going over budget for the project.

Motion to approve Land O' Lakes High School (Change Order)

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

## 15. Miscellaneous Action Items (Action)

### 15.1 Student Progression Plan 2018/2019 (Final Approval)

Motion for Final Approval of the 2018/2019 Student Progression Plan

Motion by Colleen Beaudoin, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

### 15.2 Magnet Program Plan 2018/2019 (Final Approval)

Motion for Final Approval of the 2018/2019 Magnet Program Plan

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

## 16. Closing

### 16.1 Individual Board Member Reports

- Steve Luikart: None.
- Allen Altman:
  - Spoke at the 68th annual Southeastern States Pupil Transportation Conference at Saddlebrook.
  - Completed CPR recertification; classes have been occurring all summer long, including AED training.
- Colleen Beaudoin:
  - Attended a Land O'Lakes High School JSA event; asked for summer enrichment opportunities for next year.
  - Rode a summer feeding bus last week; thanked and gave kudos to the bus driver and FNS employee (Peggy and Garland) who made the children feel welcomed.
  - Attended the Lee Cockerill Leadership and Time Management seminar.
  - Toured and took pictures of the renovations at Land O' Lakes High School; renovations will include covered entrances.
  - Concerned about teachers losing certification by teaching one class out-of-field and then not passing the appropriate exam; does not want to lose teachers due to this.
  - Asked for an update of district initiatives - Leadership Academy at HMS; more enrichment programs at Gulf Middle School; training for bus drivers and working with students (Betsy Kuhn said this would be covered at the upcoming annual inservice in August).
- Alison Crumbley:
  - Thanked tonight's speakers; Board members are determined to do what can be done for salary increases.
- Cynthia Armstrong:
  - Invited teachers to a "Welcome Back Teacher Expo" hosted by the West Pasco Chamber of Commerce and Pasco Education Foundation from 11:00 a.m. to 6:00 p.m. on August 8 at the Verizon Event Center. Information will also be listed in SchoolMatters.
  - Thanked Wayne Bertsch, Communications and Government Relations Liasion, for speaking at the Holiday Rotary Club.
  - Reminded Board members about the upcoming Citizens Academy (seven classes to educate community members on the operation of a public school system).

### 16.2 Other New Business

### 16.3 School Board Attorney Comments

Nancy Alfonso, school board attorney, announced the following:

- A closed session on pending litigation will be held during the School Board meeting on July 31, 2018.
- The employee appeal hearing (Ungerer) has been canceled.

## 17. Adjourn

### 17.1 Adjourn

The Chairman announced that the next regularly scheduled meeting of the board is July 31, 2018, at 6:00 p.m.

On a motion by Member Luikart, the meeting was adjourned at 7:52 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

## **District School Board of Pasco County Workshop Session Tuesday, July 24, 2018**

### **Members present**

Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

### **Others in attendance**

Nancy Alfonso, School Board Attorney; Kurt S. Browning, Superintendent of Schools; Ray Gadd, Deputy Superintendent; Vanessa Hilton, Betsy Kuhn, Kevin Shibley, Monica Ilse, Tammy Berryhill, Dave Scanga, and Marcy Hetzler-Nettles, Assistant Superintendents; Olga Swinson, Chief Finance Officer; Linda Cobbe, Public Information Officer; and Jeff Solochek, Tampa Bay Times.

### **1. Workshop Session**

Chairman Armstrong called the workshop to order at 3:35 p.m.

### **MENTAL HEALTH PLAN**

Melissa Musselwhite (Director, Student Support Programs and Services) presented an overview of the Mental Health Plan:

- Prevalence of Mental Health Disorders
- Rationale for School-Based Mental Health
- Mental Health and Achievement
- MTSS and Mental Health
- Theory of Action
- What is SB 7026?
- Mental Health Assistance Plan
- Pasco County School's (PCS) Plan
  - Enhance Current Supports
  - New Initiatives
  - New Staff Allocations for PCS
- Proposed Budget
- Annual Reporting Requirements

Superintendent Browning commended staff for their work on this Plan.

### **SUCCESS PLAN**

Suzanne St. Clair (Supervisor, Accountability, Research and Management) presented an overview of the 2018/2019 Success Plan (Strategic Pillars, Tactics, and Performance Metric). Summaries of the 4 pillars were presented:

- Taxpayer Value (Olga Swinson, Chief Finance Officer)
- Connecting to the Community (Linda Cobbe, Public Information Officer)
- Employee Success (Christine Pejot, Director, Human Resources and Educator Quality)
- Excellence in Student Achievement (Vanessa Hilton, Asst. Supt. for Student Achievement)

### **NEOLA POLICIES 18.2 AND SOCIAL MEDIA UPDATE**

Kevin Shibley (Assistant Superintendent for Administration) reviewed new and revised policies in the DSBPC Policies Update - Volume 18.2 and Social Media Policy Update before the policies are submitted for Board approval. Discussion was held on several of the policies. There was not enough time to finish reviewing the policies, so the workshop will be continued at 3:30 p.m. on July 31, 2018.

### **BUDGET UPDATE**

Since the workshop time ran over, Olga Swinson (Chief Finance Officer) presented the budget update information during the School Board meeting.

The workshop concluded at 5:51 p.m.

Approved in open session on July 31, 2018

\_\_\_\_\_  
Chairman

---

Superintendent of Schools