



**District School Board of Pasco County
Regular School Board Meeting
July 3, 2018**

Members present: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

1. Call to Order

The meeting was called to order at 9:30 a.m. by Chairman Cynthia Armstrong, with the welcome and reading of the vision statement.

Member Beaudoin shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Cynthia Armstrong and Board Members Allen Altman and Colleen Beaudoin. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board. Board members Alison Crumbley and Steve Luikart were absent.

The Chairman asked for a moment of silence for the family of Phil Luikart (former School Board employee and brother to Board member Steve Luikart), who passed away last week.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of June 19, 2018, and Workshop of June 19, 2018

Motion to approve the Minutes of the Regular Meeting of June 19, 2018, and Workshop of June 19, 2018, as written

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

3. Public Hearings

3.1 Magnet Program Plan 2018/2019 (Public Hearing)

The Chairman opened the Public Hearing of the Magnet Program Plan 2018/2019. Attorney Alfonso stated that notice of this hearing has been posted on the District's website. He asked if there was anyone in the audience who would like to speak on this item. No one came forward. Chairman Armstrong suggested adding three teachers to the committee/workgroup. Superintendent Browning said this addition would be made. The public hearing was closed.

3.2 Student Progression Plan 2018/2019 (Public Hearing)

The Chairman opened the Public Hearing of the Student Progression Plan 2018/2019. Attorney Alfonso stated that notice of this hearing has been posted on the District's website. He asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Beaudoin asked for clarification of the language regarding District Finals counting for 10% of a student's semester grade for courses with content not aligned with a state or other approved assessment and principal approved District Finals that don't count toward the 10%. Samantha Del Valle, Senior Supervisor, Leading and Learning, explained that "other approved assessments" cover the principal approved assessments. Staff is working on a FAQ for procedures concerning principal approved and District Finals so that it is clear which assessments count. She also said there is a database on the ARM Sharepoint site that lists courses and their aligned assessments, which is available for viewing by teachers and staff. Superintendent Browning said that newer courses may not have District Finals but there is a plan in place to have the District Final created. The public hearing was closed.

4. Special Presentations

4.1 Pine View Middle School International Baccalaureate Middle Years Programme World School

The Chairman called a break for pictures and the meeting came back to order at 9:51 a.m.

5. Public Comment

5.1 Public Comments

The Chairman asked if there was anyone in the audience who wished to address the Board. Attorney Alfonso reviewed the public speaking guidelines and procedures. No one came forward.

5.2 United School Employees of Pasco

Valerie Smith, Business Representative, USEP spoke:

- President Peace sends wishes for a safe holiday.
- The SRP bargaining team has met 3 times, the instructional team will meet today for the third time; all proposals can be viewed on the USEP website.
- Monitoring the budget, requested that the district continue to look for creative ways to attract and retain quality teachers for the classrooms.

5.3 Board Member Committee Reports

- Steve Luikart: Absent.
- Allen Altman:
 - Insurance Committee - insurance costs are rate neutral this year. Chairman Armstrong thanked employees for using the wellness centers, saving money for the district and helping keep rates low.
- Colleen Beaudoin:
 - Vision and Success Plan Committee - distributed a summary to Board members and reviewed the highlights of each pillar. Chairman Armstrong asked if the results were on the website. Superintendent Browning stated the Success Plan information would be added to the website after the workshop on July 24, 2018.
- Alison Crumbley: Absent.
- Cynthia Armstrong: None.

5.4 Kurt S. Browning, Superintendent of Schools

No comments.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd: Absent.
- Kevin Shibley:
 - Noted that an addendum to Item 10.1 (Personnel Recommendations) has been added to BoardDocs.
 - Referred to an email sent to all Board members yesterday that clarified changes in Item 12.2 (Amended Allocation Formula Guidelines 2018/2019); the modifications to the guidelines do not add any additional cost or allocations to the budget.
- Betsy Kuhn:
 - Noted that Item 15.2 (Memorandum of Agreement: PHSC and Pasco County Schools) is a shared use agreement for the new facility being built on the CCMHS campus.
 - Thanked Board members for their support of the FNS Summer Kick-off Parties; 568 children were served at the Zephyr Park event and 152 children were served at the Crews Lake Park event.
 - Introduced Tad Kledzik, Director, Transportation Services.
- Kim Poe: Absent.
- Olga Swinson:
 - Noted revisions to 12.4 (Budget Amendments #59 to #65 - June 2018).
- Vanessa Hilton: Absent
- Marcy Hetzler-Nettles: No comments.
- Tammy Berryhill:
 - Recommendation: Heather Wall, Assistant Principal, Land O' Lakes High School.
- Monica Ilse:
 - Provided a brief summary of school grades - five DA schools this year (due to difference in calculating learning gains; WZES is off the DA list). She identified 8 schools that obtained 50 points or more (SLHS, WRHS, CHMS, TEWMS, CENES, LMES, OES, SRES, TOES). Ten schools are on the Low 300 list due to new calculation methods; plans of support will be shared soon. Superintendent Browning said a workshop on school grades will be held in August.
 - Jeannine Welch:
 - Introduced Danica Cockrell, Supervisor, Student Support Programs and Services.
 - Recommendation: Chantalle Herrera, Behavior Specialist, Student Support Programs and Services.
- Dave Scanga: Absent.

6. Expulsion Recommendations/Hearings (None Submitted)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent, including addenda and revisions. Item 11.4 (Contracts and Agreements) was pulled for discussion and separate vote.

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

8. Learning Communities (Consent)

8.1 Out of State Travel: International Baccalaureate Summer Workshop (New Mexico)

8.2 School Field Trips (Annual)

9. Student Achievement (Consent)

9.1 ARM: Out of State Travel: CliftonStrengthFinder Summit (Nebraska)

9.2 OLL: Course Adoption 2018/2019

9.3 PASCO eSCHOOL: Out of State Travel: InstructureCarn 2018 (Colorado)

9.4 SSPS: 2017/2018 Grants Summary

9.5 SSPS: Adult Education and Family Literacy Adult General Education Grant

9.6 SSPS: Adult Education and Family Literacy, English Literacy, Civics Education Grant

9.7 SSPS: Carl Perkins Post Secondary Grant 2018/2019

9.8 SSPS: Carl Perkins Secondary Grant 2018/2019

9.9 SSPS: Instructional Leadership and Faculty Development Grant

9.10 SSPS: Health Resources & Services Administration (HRSA) Grant

9.11 SSPS: Home Instruction for Parents of Preschool Youngsters (HIPPPY) Grant

9.12 SSPS: SIG4 Fox Hollow Elementary School Grant

9.13 SSPS: Title II Part A, Teacher and Principal, Training and Recruiting Funds Grant 2018/2019

9.14 SSPS: Disciplinary Change of Placement

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: New Job Description: Home Visitor

11. Support Services (Consent)

11.1 MAINTENANCE: Surplus Equipment

11.2 PLANNING: Conveyance of a School Site in Northwood (Elementary "U")

11.3 PLANNING: Agreement for Exchange of Real Property between Connerton, Pasco County and the District School Board of Pasco County

11.5 PURCHASING: Miscellaneous Approval Requests

11.6 PURCHASING: Solicitation and Contract Renewals

11.7 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2018/2019

12.2 ALLOCATIONS: Amended Allocation Formula Guidelines 2018/2019

12.3 FINANCE: Budget Amendments #54 to #58 (May 2018)

12.4 FINANCE: Budget Amendments #59 to #61 (June 2018) (including revision)

12.5 FINANCE: Interim Financial Statements for All Fund Types (July 2017 through May 2018)

12.6 FINANCE: Warrant Lists

13. Internal Audit (Consent) (None Submitted)

14. Items Removed From Consent Agenda

11.4 PURCHASING: Contracts and Agreements (Date/Time: June 26, 2018; 14:00:00)

Member Beaudoin shared her concerns regarding the PHSC Dual Enrollment (DE) Agreement and costs. Superintendent Browning said we are looking into master degree teachers teaching DE classes on our high school campuses; textbook rentals, and other cost saving measures. Chairman Armstrong shared her concerns regarding student registration (using online registration; based on the number of credits that have been earned). Member Beaudoin requested that we look at other ways to professionally certify individuals to teach the DE classes. More information will be shared during the workshop.

Motion to approve Contracts and Agreements

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

15. Miscellaneous Action Items (Action)

15.1 Naming of Land O' Lakes High School Press Box

Motion to approve Naming of Land O' Lakes High School Press Box

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

15.2 Memorandum of Agreement: Pasco Hernando State College and Pasco County Schools

Motion to approve Memorandum of Agreement: Pasco Hernando State College and Pasco County Schools

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

15.3 OFF AGENDA: Fourth Amendment to Pasco Park LLC Contract

Attorney Alfonso explained that the Fourth Amendment extended the closing date from June 29 to July 31, 2018; this has been a complicated transaction and is now ready for approval by the Board of County Commissioners on July 10, 2018.

Motion to approve OFF AGENDA: Fourth Amendment to Pasco Park LLC Contract

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin

16. Closing

16.1 Individual Board Member Reports

- Steve Luikart: Absent.
- Allen Altman:
 - Attended the School Safety Guard training at Charles S. Rushe Middle School; encouraging to see dedication of the guards.
 - Attended the Principal/SRO Appreciation Luncheon at Fred K. Marchman Technical College.
 - Shout-out to Nathan Smith (J.W. Mitchell High School student), who was selected to the National Hockey League; impressive accomplishment.
- Colleen Beaudoin:
 - Attended the Quarterly Check Review meeting with secondary teachers last week; requested staff to look into the length of tests (taking too long; losing instructional time to allow students to finish; length of passages and text complexity); shared other concerns regarding District Finals.
 - Requested teachers be allowed to see the District Finals (errors can be identified; vocabulary words may not be consistent with what is taught in class; or teaching the standards differently).
 - Follow up on other questions regarding assessments: standards are broad, teachers don't know what they are missing when students miss answers; would like clear answers on how District Finals are impacting teacher's VAM; how are scores used to assess teacher effectiveness; are student scores measured against predicted scores; is it true that ELA honors and regular tests are the same; calculator issues; teachers would like to have multiple opportunities to provide feedback; requested a spreadsheet of courses and scores (like last year).
- Alison Crumbley: Absent.
- Cynthia Armstrong:
 - Attended the tactical training at Charles S. Rushe Middle School; impressed with background of School Safety Guards and intensity of the training.
 - Attended the Principal/SRO Appreciation Luncheon at Fred K. Marchman Technical College.
 - Spoke at the Zephyrhills Rotary Club regarding education issues.

16.2 Other New Business

None.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney:

- Requested the Board take an **OFF AGENDA** item related to the Anclote Park property.
 - Motion by Allen Altman, second by Colleen Beaudoin.
 - Final Resolution: Motion Carries
 - Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin
 - See Item 15.3 **OFF AGENDA** Fourth Amendment to Pasco Park LLC Contract

17. Adjourn

17.1 Adjourn

The Chairman announced that the next regularly scheduled meeting of the board is July 24, 2018, at 6:00 p.m.

On a motion by Member Altman, the meeting was adjourned at 10:31 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

District School Board of Pasco County Workshop Session Tuesday, July 3, 2018

Members present

Allen Altman, Cynthia Armstrong, Colleen Beaudoin

Others in attendance

Dennis Alfonso, School Board Attorney; Kurt S. Browning, Superintendent of Schools; Betsy Kuhn, Kevin Shibley, Monica Ilse, Tammy Berryhill, and Marcy Hetzler-Nettles, Assistant Superintendents; Olga Swinson, Chief Finance Officer; Linda Cobbe, Public Information Officer; and Jeff Solocheck, Tampa Bay Times.

1. Workshop Session

Chairman Armstrong called the workshop to order at 10:42 a.m.

UPDATE – HURRICANE IRMA EXPENSES

Olga Swinson, Chief Finance Officer, updated Board members on Hurricane Irma expenses.

DUAL ENROLLMENT (DE) PLAN

Tammy Berryhill, Assistant Superintendent, and Samantha Del Valle, Senior Supervisor, Leading and Learning, presented an overview of the Dual Enrollment Plan:

- Legislation (F.S. 1007.271)
- Research
- Current Reality (costs and participation)
- Goals to Increase DE

CAPITAL BUDGET

Chris Williams (Director, Planning Services) Olga Swinson (Chief Finance Officer) presented an overview of the Capital Plan:

- Challenges (capital needs outpace revenue)
- Goals (proactive, comprehensive Plan)
- Needs Assessments
- Criteria
- Priorities
- Significant Milestones 2017/2018
- Major Projects 2017/2018
- Major Projects 2018/2019
- Projected Revenue (positive news)
- 2018/2019 Capital Budget Summary
- 2018/2019 Capital Budget Recap
- 2018/2019 Computer and iPad Leases
- 2018/2019 Bus Leases
- New Schools Projection Maps 2018/2019
- Ten Year Capital Plan Summary 2018/2028
- Sources of Funds for Capital Projects
- Conclusion

The Five-Year Plan will be presented in September.

The workshop concluded at 11:53 a.m.

Approved in open session on July 24, 2018

Chairman

Superintendent of Schools