

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

June 21, 2016

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, June 21, 2016, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Joanne Hurley, Vice Chairman Allen Altman, and Board Members Cynthia Armstrong, Alison Crumbley, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Chairman Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of a Pasco High School student who passed away since the last Board meeting.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 7, 2016, and workshop of June 7, 2016. There were none, and on motion by Vice Chairman Altman, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the Second and Final Reading of the *Exceptional Student Education Policies and Procedures 2015-2016*. Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on May 17, 2016. He asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Armstrong moved that the Board approve the Second and Final Reading of the *Exceptional Student Education Policies and Procedures 2015-2016*, seconded by Member Crumbley. On vote, the motion carried unanimously.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Business Representative, USEP, spoke:

- Negotiations have started; basic issues have been addressed and dialogue has begun relative to the contract and financial issues.
- Distributed a handout regarding the number of positions recently filled at the district office; questioned funding sources for positions that are not school based.
- An abnormal number of formal grievances have been filed in the last 30 days; USEP will continue to work on resolving issues at the lowest level first.

Committee Reports:

- Member Luikart:
 - None.
- Member Armstrong:
 - Student Wellness Policy meeting – the *Wellness Policy Implementation Survey* is in tonight's Board packet; received 100% response from the schools.
- Member Crumbley:
 - Architecture Review committee meeting (Woodland Elementary School renovations); the architect who was selected will be announced at a later date.
- Vice Chairman Altman:
 - None.
- Chairman Hurley:
 - Attended the Architecture Review committee meeting for Member Crumbley (Land O' Lakes High School renovations); results will be available soon.
 - Member Armstrong will attend the next Career Academy Steering Committee meeting with the Ford Foundation in her absence; she asked that Member Armstrong's name replace hers on the District Committee list.
 - The AdvancED accreditation team will arrive in September 2016; Vice Chairman Altman will welcome them on Sunday, September 11; meeting schedules have been forwarded to each Board member; the results of the visit will be shared on September 14, 2016.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Two **OFF AGENDA** have been placed on the dais:
 1. *The Athenian Academy of Pasco County – Charter School Contract Amendment;*
 2. *Apple Master Lease Agreement – Resolution to Authorize Additional Schedules*
- Ray Bonti, Assistant Superintendent for Support Services, is retiring; he highlighted Mr. Bonti's career, thanking him for his many years of service and his passion for the district and schools. Chairman Hurley recognized his family in attendance; she and the Board also thanked him for his work.

Deputy Superintendent:

- Ray Gadd:
 - Thanked Ray Bonti for his work for the district and students and wished him a happy and healthy retirement.
- Kevin Shibley:
 - Requested that Board item 5A7 (*New Job Description - Educator Prep Program Specialist (USF)*) be pulled; additional feedback was received from the University of South Florida; the revised item will be submitted at a later date.
 - Requested consideration for **OFF AGENDA #2** (*Apple Master Lease Agreement – Resolution to Authorize Additional Schedules*); approval of the request will give staff two extra weeks to receive, image, and deploy the devices to schools.
 - Noted that the attachment to Board item 9A (*2016-2017 District Office and Schools' Allocations*) was on the dais.
 - Recommendation:
 - Elizabeth Kuhn, Assistant Superintendent for Support Services.
- Ray Bonti:
 - Thanked the Board, staff, students, and community leaders for the last 28 years.
- Vanessa Hilton:
 - Melissa Musselwhite:
 - Recommendation - Kendra Gerlits, Supervisor, Office for Student Support Programs and Services.
- Area Superintendents:
 - Monica Ilse:
 - STEM Magnet training has begun at Bayonet Point and Centennial Middle Schools.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. Resolutions - None Submitted

12. Property Acquisitions - None Submitted

13. Miscellaneous Action Items – None Submitted

The Chairman asked for a motion to approve all other items on the consent agenda. Vice Chairman Altman moved that the Board approve all items on the consent agenda, including addenda, with the exception of item 5A7 (*New Job Description - Educator Prep Program Specialist (USF)*), which was pulled. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. LEARNING COMMUNITIES

A. School Field Trips

4. STUDENT ACHIEVEMENT

A. Teaching and Learning

1. High School Course Adoption - Journalism Honors

2. School Choice Change of Placement

B. Professional Development and School Supports - None Submitted

C. Accountability Research and Measurement - None Submitted

D. Student Support Programs and Services

1. Disciplinary Change of Placement

5. ADMINISTRATION

A. Human Resources and Educator Quality

1. Personnel Recommendations (*including addendum*)

2. Amended 2016-2017 Work Calendars - Calendar Codes 130 and 400 - PLACE

3. New Job Description - Senior Construction Manager (Reorganization)

4. New Job Description - Senior Graphic Design Specialist (Reorganization)

- 5. New Job Description - Web Services Technician (Reorganization)
- 6. New Job Description - Specialist, Communications and Marketing (Reorganization)
- ~~7. New Job Description - Educator Prep Program Specialist (USF) - PULLED~~
- B. Employee Relations - None Submitted
- C. Technology and Information Services - None Submitted
- 6. SUPPORT SERVICES**
 - A. Planning Services - None Submitted
 - B. Construction Services
 - 1. 2015-16 Annual Fire Safety, Casualty and Sanitation Inspection Report
 - 2. Wiregrass Elementary School - Utility Easement
 - C. Food and Nutrition Services
 - 1. Wellness Policy Implementation Survey Results
 - D. Maintenance Services
 - 1. Surplus Equipment
 - E. Purchasing Services
 - 1. Purchasing Recommendation Summary Sheet
Date/Time: June 14, 2016; 16:00:00
CONTRACTS: *Pasco County Sheriff's Office; Department of Juvenile Justice; Central Pasco Girls Academy dba G4S Youth Services, LLC*
 - 2. Use of Facilities
- 7. FINANCE SERVICES**
 - A. Warrant Lists
 - B. Payroll Expenditures - May 2016 and Authorization to Expend Funds - June 2016
 - C. Approval to Expend Funds 2016-2017
 - D. 2016-2017 Petty Cash Funds and Vending Change Funds
- 8. GRANT PROPOSALS**
 - A. Suncoast Credit Union Foundation Grant
 - B. Carl D. Perkins Secondary, Section 131 Fiscal Year 2016-2017 Grant
- 9. ALLOCATIONS**
 - A. 2016-2017 District Office and Schools' Allocations (*including attachment*)
 - B. Allocation Changes (2015-2016):
Add - Teacher Resource Title I - SSPS (Title I District)
 - C. Allocation Changes - ESY (2016):
Add - ESY IA ESOL Bilingual CHES (ESOL)
- 10. INTERNAL AUDIT**
 - A. Audit Report 1 of 2 Internal Accounts 2013-14

The Chairman asked for a motion to approve two **OFF AGENDA** Board items:

1. *The Athenian Academy of Pasco County – Charter School Contract Amendment;*
2. *Apple Master Lease Agreement – Resolution to Authorize Additional Schedules*

Vice Chairman Altman moved that the Board accept two **OFF AGENDA** Board items. Member Luikart seconded the motion. Chairman Hurley asked if there was anyone in the audience who would like to speak on these items. No one came forward. There being no further discussion on either **OFF AGENDA** item, on motion by Vice Chairman Altman, seconded by Member Crumbley, **OFF AGENDA #1** (*The Athenian Academy of Pasco County – Charter School Contract Amendment*) was approved unanimously. On motion by Member Armstrong, seconded by Vice Chairman Altman, **OFF AGENDA #2** (*Apple Master Lease Agreement – Resolution to Authorize Additional Schedules*) was approved unanimously.

Individual Board members presented and discussed items:

- Member Luikart:
 - None.
- Member Armstrong:
 - The community “move-in” day for Bayonet Point Middle School will be held on July 26, 2016 (9:00 a.m.-12:00 p.m.); several Rotary Clubs have volunteered to help move boxes and provide lunch.
 - Attended the FSBA/FADSS Joint Annual Summer Conference in Tampa:
 - Pasco and Sumter counties are in same district for representation on the FSBA Board of Directors; a Sumter County School Board member will represent both counties this year.
 - The deadline to submit proposals for the FSBA Legislative Platform is September 9, 2016 – she requested a Board workshop with staff, including department heads, to talk about ideas for the platform – a workshop is tentatively scheduled for August 2, 2016.
 - Acknowledged Saybra Chapman and her work with the district.

- Member Crumbley:
 - Thanked Ray Bonti for his hard work on behalf of the district and students.
- Vice Chairman Altman:
 - Two retirees from Pasco County Schools thanked him for the benefits they receive as a part of their retirement package.
- Chairman Hurley:
 - Acknowledged Saybra Chapman and her work with the district.
 - Attended the 2016 Leadership Conference at Wesley Chapel High School.

Dennis Alfonso, School Board attorney, spoke on an appeal of the Superintendent's recommendation for termination in the Michael Maynard matter. A hearing should be scheduled within 60 days of the date of the notice. After discussion with Board members, Attorney Alfonso will recommend August 2, 2016, (after the workshop) to the employee's counsel for a half-day hearing.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Jessica S., New Port Richey – student apology. Board members thanked her parent in attendance for his support.

The Chairman announced that the next regularly scheduled meeting of the Board is July 5, 2016, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Vice Chairman Altman, the meeting was adjourned at 6:54 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: June 21, 2016, 4:00 p.m.

TOPIC: LED Lighting; DA Schools

The Board met for a workshop session in the Boardroom at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Dave Scanga, Monica Ilse, and Todd Cluff, Area Superintendents; and Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director.

LED Lighting

Mark Fox, Director, Maintenance Services, presented the results from a lighting test (LED vs. Fluorescent). Students from Marchman Technical College collected data and information; they were unable to attend the workshop today due to participation in a competition. LED fixtures were wired to independent meters and then tested against fluorescent fixtures to determine the cost savings of the LED fixture, along with the return on investment for retrofitting fluorescent lighting to LED lighting. Several LED companies participated in the RFI – they were timed as they converted the fluorescent light to LED, the labor costs were determined, and then each fixture was watched for energy consumption savings. Test results from each company were discussed. Conclusions from the tests indicate that retrofitting to LED lighting is not cost effective at this time - unless it is budgeted during the new construction phase or when lighting fixtures have to be replaced during renovations and there is a cost benefit. He noted that the ROI 4 years ago was approximately 8 years and that the current ROI is still about 8 years. LED technology is changing rapidly and another RFI can be put out again in six months.

DA Schools

Superintendent Browning reported that six schools - Lacochee, Pasco, Rodney B. Cox, Gulf Highlands, Gulfside, and Hudson Elementary Schools - are on the state's Differentiated Accountability (DA) list, meaning the schools have not made academic progress based on school grades. The district is required to take certain steps to provide plans for schools that have received D and F school grades over a number of years. He noted that the state is specifically watching Hudson Elementary School (HES) due to the length of time that it has been on the DA list and its school grades. Monica Ilse, Area Superintendent and point person for DA schools, and Dawn Scilex, Principal, HES, reviewed the proposed DA plan for HES. The Superintendent and several staff members will present and defend the plan at the State Board of Education meeting on July 20.

Handouts for the presentation included the *Pasco Differentiated Accountability List for 15/16*, a PowerPoint (*Plans for Neediest Schools – June 2016*), the DOE 2016 Turnaround Around Plan (TOP) template, a TNTP report for Hudson Elementary School, and an article, *Organizing Schools for Improvement*, which contains research used by the state and outlines five essential elements to turn a school around. Dr. Ilse spoke on the current DA schools, the supports being provided to those schools and the turnaround plans that were submitted.

The three district priorities – data driven decisions, high impact instruction, and collaborative culture - provide the foundation for all staff and schools.

She explained the *Pasco Differentiated Accountability List for 15/16*, noting that 2014-2015 is considered a “hold harmless” year. When a school receives a D grade, it falls into the “focus” category, requiring extra support. Schools that receive F grades automatically fall into the “priority” category. Four of the schools on the list require a turnaround plan. The five options for turnaround plans are: (1) district managed turnaround plan, (2) turn the school into a charter school, (3) close the school and move the students to another school in the area, (4) hire an outside organization to run the school, or (5) a hybrid plan (blending other options together). The hybrid model will be used for HES. LES was added to the list due to last year’s F grade, even though it was a “hold harmless” year. Schools will drop off the DA list when they receive a C grade.

Support to “focus” schools includes professional development efforts through the regional team, support from the State Regional Executive Director, and monitoring of data. Support for “priority” D or F schools includes regional team support, priority placement of coaching staff, a recruitment fair targeting the specific schools, use of Title I funds for school improvement efforts based on data, purchase of IRLA Foundational tool kits – an intervention tool kit for reading, quarterly meetings with Superintendent staff and school teams, Eureka (math) implementation, and funds for additional planning or professional development (during the summer or after hours). Support for HES includes additional Student Services support, additional kindergarten and first grade classroom teachers, partnering with The New Teacher Project (TNTP), and a staff retreat. Other considerations for the future include more training for school leadership, community assessments teams (required as a part of the turnaround), and volunteers. Dr. Ilse invited Board members to attend the quarterly regional meetings at the schools and invite business partners to attend, along with volunteering.

Board members discussed parent involvement, absenteeism, community assessment team meetings (a schedule will be sent to Board members), information from other counties, volunteers, and the importance of parent involvement and engagement. Superintendent Browning said that he is committing 2 hours per week to read at HES and LES; he encouraged Board members and staff to find time to read to students, too.

Chairman Hurley noted that early childhood education is important, stating that the Head Start model is successful with parental involvement and suggested that kindergarten is the place to start for that involvement. She thanked the staff for their work on these plans.

Superintendent Browning thanked district staff, regional team members, and principals for their work and encouraged Board members to read the turnaround plans.

The workshop concluded at 5:25 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 5, 2016

Superintendent of Schools