

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

June 20, 2017

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, June 20, 2017, in the boardroom, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Allen Altman, Vice Chairman Cynthia Armstrong, and Board Members Colleen Beaudoin and Steve Luikart. Board Member Alison Crumbley and Kurt S. Browning, Superintendent and ex officio Secretary to the Board, were absent. Kevin Shibley was the acting Superintendent. Also present was Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Vice Chairman Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence to remember the family of Janell Perez, teacher, Watergrass Elementary School; and those who serve our students.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 6, 2017, and workshop of June 6, 2017. There were none, and on motion by Member Luikart, seconded by Vice Chairman Armstrong, the minutes were approved unanimously.

There were no public hearings.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board. The following individuals spoke:

- Marilyn Hunter, Dade City – Moore-Mickens lease agreement.
- Jesse McClendon, Dade City – Moore-Mickens lease agreement; requested assistance on a historical grant for the building.

The Chairman asked if the United School Employees of Pasco had anything to present. Don Peace, President, USEP, who spoke:

- Thanked district staff for their recent meetings to hear his views, concerns, and vision for moving forward; appreciated the positive responses; reminder that USEP is focused on student achievement.
- Negotiations started yesterday; he is optimistic that issues will be worked out.

Committee Reports:

- Member Luikart:
 - None.
- Member Beaudoin:
 - Student Progression Plan (SPP) – revisions were due to legislative changes and consistency within the document.
- Vice Chairman Armstrong:
 - Student Progression Plan - a workshop on the SPP is scheduled for July 18, 2017.
 - Distributed the FSBA Legislative Review to other board members (from the FSBA Annual Summer Conference); discussed several concerns of HB 7069.
- Chairman Altman:
 - None.

Reports, Information and Comments:

Deputy Superintendent:

- Kevin Shibley:
 - Noted that an addendum to Item 10.2 (*Personnel Recommendations*) was placed on the dais.
 - Noted that Item 12.5 (*Resolution to Authorize Apple Master Lease Agreement - Schedules 12 & 13*) is for computers and iPads being leased for schools next year.
- Olga Swinson: Revisions (including attachments) to Item 12.7 (*Budget Amendments #68 through #73 - May 2017*), Item 12.8 (*Budget Amendments #74 through #82 - June 2017*), and Item 12.9 (*Interim Financials for All Fund Types 07/01/2016 - 05/31/2017*) were placed on the dais.

- Kim Poe: None.
- Vanessa Hilton:
 - Reviewed data information that was recently sent to board members:
 - 50% or more of schools maintained or increased proficiency in 21 of 23 content and grade level areas.
 - 70% of schools maintained or increased proficiency in 12 areas.
 - Eleven of 23 DA schools had increases of 10 percentage points or more in each cell.
 - Schools that piloted Eureka Math had positive growth; 2/3 of the schools (mostly DA or at-risk schools) maintained or increased their proficiency; 100% of 4th grade students maintained or increased their proficiency.
 - Summer support trainings for staff continue.
- Assistant Superintendents:
 - Marcy Hetzler-Nettles:
 - Attended LATIC training at Centennial and Bayonet Point middle schools and a mini-retreat at Crews Lake Middle School.
 - Recommendation:
 - Robin Hawk, Assistant Principal, Cypress Creek Middle/High School.
 - Monica Ilse:
 - Reviewed highlights from today’s DA principal meeting:
 - Leaders identified data points (10 proficiency point increases) and shared what worked - PLC structures where teachers owned the data, quality curriculum (specifically Eureka Math), and intervention times for the student.
 - Teachers across the board asked what could they do to improve the success of the students.
 - Next step: Talk with schools/teachers with substantial gains and growth to see what worked and then share the information.
 - Vanessa Hilton explained that our data for seventh grade math looks different from the state and neighboring counties because of the way we teach (such as the 7th grade advanced math students take the 8th grade FSA). Differences in ELA grades may be discussed at the state meeting this week.
 - According to HB 7069, when schools receive a D for the third year in a row, programs and strategies to improve student performance must be implemented; more clarifying factors are needed but there are 8 elementary schools under turnaround plan options that may be implicated. There has, however, been substantial proficiency growth at those elementary schools. She will share more information when known.
 - Gulf Highlands Elementary is partnering with the Pasco County Sheriff’s Office and Bay Care in a special pilot (FORCE) for at-risk students who need additional mentoring and interactions. The summer program is going well and the mentoring will continue throughout the school year.
 - Dave Scanga:
 - Updated board members regarding the “elementary recess” law which calls for 20 minutes of unstructured play. Schools have already implemented 150 minutes of physical education time and structured teacher-led physical education. Staff are working on schedules to comply with the law and still protect content time (reading, science, social studies, math). The current law will present a challenge. Vice Chairman Armstrong noted that charter schools don’t have this mandate. Chairman Altman said other school districts might be considering changing the 20 minutes of structured time to 20 minutes of unstructured time with “safety oversight”. Spencer Pylant said he did not think that change would be an option as it was specifically brought up in session. Lawmakers and supporters wanted recess to be separate from PE; he suggested reaching out to other districts that have implemented recess in the last year.

Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations:

6.1 Expulsion of Male Student (DOB 05/09/2000) Achieve Center of Pasco

Board members have been provided with detailed information on which to base their decision. Vice Chairman Armstrong moved that the Board approve the expulsion as recommended in item 6.1. Member Luikart seconded the motion. He then asked that the confidential expulsion recommendation packets include additional background or supporting documents so board members have additional context. On vote, the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda.

The Chairman noted that Item 10.3 (*Renewal - Comprehensive Risk Management Program – 2017/2018/2019*) includes \$26.8 million in uninsured property and vehicles that the district is self-insuring (does not include contents); he said that portables were included this year without additional premiums. He gave kudos to the finance team, Kevin Shibley, and Olga Swinson for their work on this package.

Member Luikart commented on Item 8.1 (*School Field Trips*) and asked that schools be reminded that travel should be approved in advance.

The items on the **ACTION AGENDA** are as follows:

- 15.1 Lease Agreement - Moore Mickens Site
- 15.2 Naming of Zephyrhills High School Football Field

The Chairman asked for a motion to approve all other items on the consent agenda. Member Luikart moved that the Board approve all items on the consent agenda, including addenda. Member Beaudoin seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

8. Learning Communities - Consent

- 8.1 School Field Trips
- 8.2 Out-of-State Travel - Advanced Placement Summer Institute - Georgia
- 8.3 Out-of-State Travel - Herff Jones Yearbook Advising Essentials Workshop - Kansas

9. Student Achievement - Consent

- 9.1 OTL: Early Head Start Cost of Living Adjustment (COLA) grant
- 9.2 OTL: Head Start Cost of Living Adjustment (COLA) grant
- 9.3 OTL: School Choice Change of Placement 6/20/2017
- 9.4 SSPS: Disciplinary Change of Placement

10. Administration - Consent

- 10.1 ADMINISTRATION: Out-of-State Travel - 7th Annual Congress on On-Site Employee Health Clinics - Illinois
- 10.2 HREQ: Personnel Recommendations (*including addendum*)
- 10.3 HREQ: Renewal - Comprehensive Risk Management Program (2017-2018/2019)
- 10.4 OTIS: Out-Of-State Travel - Council of the Great City Schools Annual Academic, Information Technology, and Research Conference - Pennsylvania

11. Support Services - Consent

- 11.1 CONSTRUCTION: Architectural Agreement for Future Elementary Schools - Harvard Jolly Architects
- 11.2 CONSTRUCTION: Architectural Agreement for Future Elementary Schools - Holmes Hepner Architects
- 11.3 CONSTRUCTION: Architectural Agreement for Future K-8 School - Harvard Jolly Architects
- 11.4 CONSTRUCTION: Architectural Agreement for Future Middle School - Harvard Jolly Architects
- 11.5 CONSTRUCTION: Architectural Agreement for Zephyrhills High School - Holmes Hepner Associates
- 11.6 MAINTENANCE: Surplus Equipment
- 11.7 PLANNING: Advertisements for Surplus Land Sale (Two Parcels)
- 11.8 PURCHASING: Contracts and Agreements (DATE/TIME: June 13, 2017; 14:00:00)
Contracts: Apple Service Provider Contract; Clearwater Gas; ElecRx Board Rec 6-20-17; Positive Coaching Alliance; School Insurance of Florida; The Crowne Group
- 11.9 PURCHASING: Miscellaneous Approval Requests
- 11.10 PURCHASING: Solicitation and Contract Renewals
- 11.11 PURCHASING: Use of Facilities
- 11.12 PURCHASING: Out-of-State Travel - NIGP Leadership Conference - Utah

12. Chief Finance Officer - Consent

- 12.1 ALLOCATIONS: Allocation Changes-Summer Work Hours (2017)
- 12.2 ALLOCATIONS: Allocation Changes-ESY (2017)
- 12.3 ALLOCATIONS: 2017-2018 District Office and Schools' Allocations

- 12.4 CFO: Certificates of Participation, Series 2014QSCB-HVAC Projects
- 12.5 CFO: Resolution to Authorize Apple Master Lease Agreement - Schedules 12 & 13
- 12.6 FINANCE: Approval to Expend Funds 2017-2018
- 12.7 FINANCE: Budget Amendments #68 through #73 - May 2017 (*including addendum*)
- 12.8 FINANCE: Budget Amendments #74 through #82 - June 2017 (*including addendum*)
- 12.9 FINANCE: Interim Financials for All Fund Types 07/01/2016 - 05/31/2017 (*including addendum*)
- 12.10 FINANCE: 2017-2018 Petty Cash Funds and Cafeteria & Vending Change Funds
- 12.11 FINANCE: Payroll Expenditures - May 2017 and Authorization to Expend Funds - June 2017
- 12.12 FINANCE: Warrant Lists

13. Internal Audit - Consent

- 13.1 Internal Accounts Audit 2014-2015 (Dr. John Long Middle School)
- 13.2 Tangible Personal Property Audit (Chasco Elementary School)
- 13.3 Tangible Personal Property Audit (Lacoochee Elementary School)

(15.1) The Chairman presented a request for approval of the *Lease Agreement - Moore Mickens Site*. Vice Chairman Armstrong moved that the Board approve the *Lease Agreement - Moore Mickens Site*, seconded by Member Luikart. Vice Chairman Armstrong said she was in agreement with leasing the property with the caveat that any changes would be approved by the School Board first. She also noted that due to the current budget, the board is not able give additional financial assistance, and wished them success. Member Luikart wished them good luck, as did Member Beaudoin. Chairman Altman asked about the status of the community garden partnership with the University of Florida (UF), as there is no mention of it in the lease agreement. Ms. Hunter confirmed that Dr. Elmore from UF will be onsite in August. There being no further discussion, on vote, the motion carried unanimously.

School Board attorney Dennis Alfonso noted that the draft lease agreement in the board packet has been revised for clarification. Since the Moore Mickens group brought the original revised agreement with them tonight, it will be signed by the Chairman after the meeting.

15.1) The Chairman presented a request for approval regarding *Naming of Zephyrhills High School Football Field*. Member Beaudoin moved that the Board approve the *Naming of Zephyrhills High School Football Field*, seconded by Member Luikart. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Luikart:
 - None.
- Member Beaudoin:
 - Attended the FSBA Annual Summer Conference in Tampa last week. She attended a session on exit interviews and will be asking for more information to share with board members. Friday's keynote speaker talked about the importance of early childhood education and the impact on long term success for children.
 - Said that it is difficult to separate testing from the SPP and requested a workshop on testing; she suggested that perhaps staff could attend the SPP workshop to discuss testing questions and concerns at the same time. Ms. Hilton said she would check to be sure appropriate staff would be available (due to summer schedules).
- Vice Chairman Armstrong:
 - Attended the CPR and AED training.
 - Also attended the FSBA Annual Summer Conference last week, including several excellent breakout sessions.
 - She and Ms. Beaudoin attended the county commission meeting and public hearing on impact fees today; the second public hearing is scheduled for 1:30 p.m. on July 11, 2017, in Dade City. Parents who support public education are needed to attend; emails to county commissioners are also encouraged.
- Chairman Altman:
 - Reminded board members of the upcoming school tours to Bexley Elementary and Cypress Creek Middle/High schools next week (June 26, 2017).
 - Updated board members on the Master Board Forum. Due to the budget situation, the Forum will encompass one training day only (at a reduced cost) on July 18, 2017. Staff from Pinellas County will join our group, with the training location to be confirmed.

Dennis Alfonso, School Board attorney, spoke on a personnel issue that was modified in Item 10.2 (*Personnel Recommendations*). The employee (Joyce Peay) has requested a challenge hearing of the Superintendent's recommendation for termination. Her attorney has waived the 60-day hearing requirement; a hearing will be set soon.

The Chairman announced that the next regularly scheduled meeting of the Board is July 18, 2017, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Luikart, the meeting was adjourned at 6:55 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

SCHOOL BOARD WORKSHOP: June 20, 2017 – 4:08 PM

TOPIC: Ten-Year Capital Plan

The Board met for a workshop session in the boardroom at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Colleen Beaudoin, and Steve Luikart; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Betsy Kuhn, Asst. Supt. for Support Services; Vanessa Hilton, Asst. Supt. for Student Achievement; Marcy Hetzler-Nettles, Monica Ilse and Dave Scanga, Assistant Superintendents, and Kim Poe, Executive Director, and Jeff Solocheck, Tampa Bay Times.

Olga Swinson, Chief Finance Officer, updated board members on the 2017-2018 budget.

Chris Williams, Director, Planning Services, presented the Capital Plan with board members. He identified significant milestones from the 2016-2017 school year – opened Wiregrass Elementary, the CNG station and South Bus Garage will open soon, remodeling at Fred K. March Technical College is complete, major campus renovation for Land O' Lakes High and Woodland Elementary, acquisition for 2 high school sites is pending, Bexley Elementary and Cypress Creek Middle/High schools are nearing completion, and HVAC projects at various schools. He summarized continued challenges and goals for the capital plan and provided information on major projects planned for 2017-2018 school year - design for Cypress Creek Middle School; campus-wide renovation for Land O' Lakes High School; purchase of 35 buses; purchase of laptops and iPads; HVAC replacement/repair at various schools; campus-wide renovation at Woodland Elementary School; cafeteria storage expansion at Calusa Elementary School. He also reviewed the 2017-2018 Capital Budget Summary and discussed the 2017-2018 New Schools Projection Maps. Chairman Altman requested a notation be added to school maps with special programs stating that program capacity may differ from physical capacity.

Olga Swinson then reviewed the Ten-Year Capital Plan Summary 2017-2027, including sources of funds for capital projects.

The workshop concluded at 5:22 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 18, 2017

Superintendent of Schools