



**District School Board of Pasco County
Regular School Board Meeting
June 19, 2018**

Members present: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Cynthia Armstrong, with the welcome and reading of the vision statement.

Chairman Armstrong shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Colleen Beaudoin, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The Chairman asked for a moment of silence and reflection.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of June 5, 2018, and Workshop of June 5, 2018

Motion to approve the Minutes of the Regular Meeting of June 5, 2018, and Workshop of June 5, 2018, as written Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

3. Public Hearings (None Submitted)

4. Special Presentations (None Submitted)

5. Public Comment

5.1 Public Comments

The Chairman asked if there was anyone in the audience who wished to address the Board. Attorney Alfonso reviewed the public speaking guidelines and procedures. The following individuals spoke:

- Sheena Huggins-Lofton, Trinity - Pasco County Agents for Change (diversity and inclusion); asked Board members to look at their diversity and inclusion program.
- Kevin Murch, New Port Richey - negotiations.
- Brittany Powell, Wesley Chapel - Pasco County Agents for Change (diversity and inclusion).
- Christine Goddard, Tampa - negotiations.
- Denise Johnson, New Port Richey - representing Pasco PRIDE, Inc. (diversity, inclusion, acceptance).
- Janet Tolson, Port Richey - teacher salaries.
- Heather St. Amand, Land O' Lakes - member of Pasco PRIDE, Inc. (diversity and inclusion training for all schools).

5.2 United School Employees of Pasco

Don Peace, President, USEP, spoke:

- Second week of negotiations with the district, met on instructional side, meetings scheduled on SRP.
- Teacher evaluation workgroups are working through language for the 2018-2019 rollout.
- Urged board members to make employees a priority, we must be innovative and creative to keep highly qualified teachers in Pasco County.
- Thanked Board members for their support.

5.3 Board Member Committee Reports

- Steve Luikart: None.
- Allen Altman:
 - Large Cap Committee - group working diligently on difficult decisions.
- Colleen Beaudoin: None.
- Alison Crumbley: None.
- Cynthia Armstrong:
 - Health and Wellness Incentive (did not attend; was at the FSBA conference).
 - FSBA Legislative Committee - distributed and reviewed the FSBA Progress Report on 2018 Legislative Priorities to Board members; platform ideas are due to FSBA in July; Cynthia Armstrong will serve as the committee representative, with Colleen Beaudoin serving as the alternate.
 - FSBA Board of Directors - Cynthia Armstrong will serve as the Pasco County representative, Alison Crumbley will serve as the alternate.

5.4 Kurt S. Browning, Superintendent of Schools

No comments.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd: None.
- Kevin Shibley:
 - Noted that an addendum to Item 10.1 (Personnel Recommendations) has been added to BoardDocs.
 - Addressed that Item 10.2 (New Job Description: Program Specialist SSPS) is not a new position, but rather a redefining of an existing job description and not a new allocation.
 - Requested an OFF AGENDA (Item 15.3) for the Renewal of Comprehensive Risk Management Program 2018/2019.
- Betsy Kuhn:
 - The first School Safety Guard group will finish their training next week; it is going well.
 - Clarified that the Active Shooter training exercise at Charles S. Rushe Middle School will begin at 1:30 p.m. on Friday, June 22; Board members were invited to attend.
- Kim Poe:
 - Successfully kicked off ESY summer camp last week; kids are happy and engaged in learning.
 - Several priority schools have kicked off summer professional development days, which have been well attended.
- Olga Swinson: None.
- Vanessa Hilton:
 - Invited Matt Wicks, Program Coordinator, to update Board members on the Positive Alliance Coaching program. Mark Sakalosky, Executive Director, PCA-Tampa Bay, presented an overview of the program, including evaluation results.
 - The mental health allocation of funds will be presented at the July 24 Board meeting; materials will be sent in advance.
 - Pasco eSchool was recognized by FLVS today as the "Large District Franchise of the Year" for 2017-2018.
 - Recommendation: Keiva Wiley, Director, Career and Technical Education.
- Marcy Hetzler-Nettles:
 - Recommendation: Donna Gricoski, Assistant Principal, Cypress Creek Middle/High School.
- Tammy Berryhill: Absent.
- Monica Ilse:
 - The State of Florida recognized two Pasco County schools as Region IV winners of the 2018 Family & Community Involvement Awards - elementary category: Hudson Elementary (Cougar Cafe); secondary category: Gulf Middle (Treasure Chest program); the schools will be recognized at the State Board of Education meeting on August 15, 2018.
 - Six elementary schools were recognized by Florida PBIS as model schools - Double Branch, New River, Cotee River, Chasco, Oakstead, and Mitty P. Locke.
- Dave Scanga: None.

6. Expulsion Recommendations/Hearings (None Submitted)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent, including addenda. Items 8.3 (Out of State Travel: Best Buddies Leadership Conference - Indiana), 9.2 (Out of State Travel: Examining Early Head Start - Tennessee), 9.3 (Out of State Travel: Parent and Family Engagement - Louisiana), 11.5 (School Board Representation: Pasco County and Municipalities Planning Commission, Planning Board and Local Planning Agency), and 11.8 (Miscellaneous Approval Requests) were pulled for discussion and separate vote.

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

8. Learning Communities (Consent)

8.1 After School Program: Opportunity Hall 2018/2019 (T.E. Weightman Middle School)

8.2 Out of State Travel: Advanced Placement Summer Institute (Georgia)

8.4 Out of State Travel: Immersion Week at Colorado School of Mines (Colorado)

8.5 Out of State Travel: Marist School Advanced Placement Summer Institute (Georgia)

8.6 Out of State Travel: (SSMS) VEX Robotics Training (Pennsylvania)

8.7 Out of State Travel: (BPMS) VEX Robotics Training (Pennsylvania)

8.8 School Field Trips

9. Student Achievement (Consent)

9.1 OLL: Course Adoption (2018/2019)

9.4 SSPS: Disciplinary Change of Placement

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: New Job Description: Program Specialist SSPS

10.3 EMP REL: 2018/2019 Negotiation Teams (Instructional and SRP)

11. Support Services (Consent)

11.1 CONSTRUCTION: Amendment #2 to Architectural Agreement for Zephyrhills High School (Hepner Architects Inc.)

11.2 MAINTENANCE: 2017/2018 Annual Fire Safety, Casualty and Sanitation Inspection Report

11.3 MAINTENANCE: Surplus Equipment

11.4 PLACE: Tuition Increase

11.6 PURCHASING: Board Recommendations (DATE/TIME: June 12, 2018; 14:00:00)

11.7 PURCHASING: Contracts and Agreements

11.9 PURCHASING: Solicitation and Contract Renewals

11.10 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2017/2018

12.2 ALLOCATIONS: Allocation Changes: Summer Work Hours 2018

12.3 FINANCE: Approval to Expend Funds 2018/2019

12.4 FINANCE: Disposition of Obsolete or Damaged Inventory (Warehouse)

12.5 FINANCE: Payroll Expenditures (May 2018) and Authorization to Expend Funds (June 2018)

12.6 FINANCE: 2018/2019 Petty Cash Funds and Cafeteria Change Funds

12.7 FINANCE: Resolution to Authorize Schedules 17, 18 and 19 (Apple Master Lease Agreement)

12.8 FINANCE: Surplus and Donation of School Buses

12.9 FINANCE: Warrant Lists

13. Internal Audit (Consent) (None Submitted)

14. Items Removed From Consent Agenda

8.3 Out of State Travel: Best Buddies Leadership Conference (Indiana)

Member Crumbley shared that Best Buddies is an international organization that establishes volunteer one-on-one friendships and integrated employment for exceptional students. She is encouraged that the district is getting involved in this program.

Motion to approve Out of State Travel: Best Buddies Leadership Conference (Indiana)

Motion by Alison Crumbley, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

9.2 ECP: Out of State Travel: Examining Early Head Start (Tennessee).

Member Crumbley was encouraged to see travel pertaining to enhancing early childhood learning and family engagement.

Motion to approve Out of State Travel: Examining Early Head Start (Tennessee)

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

9.3 ECP: Out of State Travel: Parent and Family Engagement (Louisiana).

Member Crumbley requested travel summaries from all Out of State travel requests.

Motion to approve Out of State Travel: Parent and Family Engagement (Louisiana)

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

11.5 PLANNING: School Board Representation: Pasco County and Municipalities Planning Commission (PC), Planning Board (PB) and Local Planning Agency (LPA).

Clarification was provided to Member Crumbley regarding representation on these committees.

Motion to approve School Board Representation: Pasco County and Municipalities Planning Commission (PC), Planning Board (PB) and Local Planning Agency (LPA)

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

11.8 PURCHASING: Miscellaneous Approval Requests

Member Beaudoin had concerns regarding a \$1.2 million expenditure to Eureka and \$1.5 million expenditure to American Reading. Lea Mitchell, Director, Leading and Learning, clarified that the amounts represent a threshold with these companies for anticipated purchases by the department and schools; no invoices are due at this time. The Eureka costs are for annual student consumable materials (workbooks, homework packets, etc., not hard back books); the American Reading amount is for an annual subscription cost to track student achievement (required by statute), classroom library sets, foundational skills toolkits, professional development, etc. The funding sources are instructional materials and the K-12 Reading Plan.

Motion to approve Miscellaneous Requests

Motion by Colleen Beaudoin, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

15. Miscellaneous Action Items (Action)

15.1 Final Approval: Exceptional Student Education Policies and Procedures (SP&P) (2017/2018 through 2019/2020).

Motion for final approval of the Exceptional Student Education Policies and Procedures (SP&P) (2017-2018 through 2019-2020)

Motion by Alison Crumbley, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

The Chairman asked for a motion to take three (3) OFF AGENDA ITEMS.

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

15.2 OFF AGENDA: Out of State Travel: Core Knowledge Leadership Institute (Virginia).

Member Crumbley noted that this travel is Title I funded.

Motion to approve OFF AGENDA Out of State Travel: Core Knowledge Leadership Institute (Virginia)

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

15.3 OFF AGENDA: Renewal of Comprehensive Risk Management Program 2018/2019

Assistant Superintendent Kevin Shibley said that Brian Cottrell, Account Executive, Public Risk Insurance Agency (PRIA), was available to answer questions regarding the CRMP renewal. Member Altman noted that additional buildings and programs were added to the package this year without additional cost to the district. Mr. Cottrell said that two new buildings will be added this year. Two new coverages were also added - active shooter/workplace violence and coverage of the new school safety officers.

Motion to approve OFF AGENDA Renewal of Comprehensive Risk Management Program 2018/2019

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

15.4 OFF AGENDA: Second Amendment to Charter School Contract: Dayspring Academy

School Board attorney Dennis Alfonso noted that the Dayspring school contract runs through June 30, 2018, and has been renewed; the request is for an additional 45 days to negotiate details related to changes in laws on capital improvements.

Motion to approve OFF AGENDA Second Amendment to Charter School Contract: Dayspring Academy

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

16. Closing

16.1 Individual Board Member Reports

- Steve Luikart: None
- Allen Altman:
 - Attended the Wiregrass Ranch Sports Complex ground breaking with Deputy Superintendent Ray Gadd.
 - Attended the Dade City Chamber of Commerce awards banquet with Wayne Bertsch, Communications and Government Liaison.
 - Attended the FNS Summer Kickoff at Zephr Park; well organized and attended event.
- Colleen Beaudoin:
 - Attended the FNS Summer Kickoff at Crews Lake Middle School; thanked the FNS staff for providing nutritious lunches this summer.
 - Attended the FSBA Annual Summer Conference in Tampa:
 - Was very interested in the violence prevention programs from the Sandy Hook Promise (some of the free materials were used in the school safety guard training; some materials will be used at the school level); she has information that she can share.
 - Requests that the Board be more proactive in educating the public on legislative decisions.
 - Thanked Dr. Jones for inviting her to participate in the District Final Analysis meeting; it was a valuable learning experience; she asked that teachers be allowed to see the finals (perhaps at the school under supervision of the assessment coordinator - to take the data, see the questions that are being missed and analyze what is going wrong).
 - Noted that community members are excited about more offerings of summer enrichment programs through middle and high school.
- Alison Crumbley:
 - Attended the FSBA Annual Summer Conference in Tampa; good conference.
- Cynthia Armstrong:
 - Attended the FSBA Annual Summer Conference in Tampa; attended a workgroup on constitutional amendment; she will share information with board members.
 - Met with several parents from Pasco County Agents for Change and with the Community Tampa Bay representative to review their materials (hold workshops and follow-ups, similar to the Positive Coaching Alliance).
 - Appointed Alison Crumbley to serve as the Board representative on the Magnet School Committee, with Colleen Beaudoin serving as the alternate.

16.2 Other New Business

Superintendent Browning strongly encouraged Board members to participate in one of the summer feeding bus stops as their schedule permits; he will have the schedule sent to all of them.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney:

- Working with Deputy Superintendent Ray Gadd and the City of Zephyrhills on an Interlocal Agreement concerning the Hercules Park; more information will be submitted for Board approval at an upcoming meeting.

17. Adjourn

17.1 Adjourn

The Chairman announced that the next regularly scheduled meeting of the board is July 3, 2018, at 9:30 a.m.

On a motion by Member Luikart, the meeting was adjourned at 7:16 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

District School Board of Pasco County Workshop Session Tuesday, June 19, 2018

Members present

Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Steve Luikart

Others in attendance

Dennis Alfonso, School Board Attorney; Kurt S. Browning, Superintendent of Schools, Ray Gadd, Deputy Superintendent; Betsy Kuhn, Kevin Shibley, Vanessa Hilton, Monica Ilse, Marcy Hetzler-Nettles, and Dave Scanga, Assistant Superintendents; Kim Poe, Executive Director; Olga Swinson, Chief Finance Officer; Linda Cobbe, Public Information Officer; and Jack Evans, Tampa Bay Times.

1. Workshop Session

Chairman Armstrong called the workshop to order at 3:00 p.m.

FLORIDA STANDARDS ASSESSMEN (FSA)

Dr. Peggy Jones, Director, Accountability, Research and Measurement, distributed and explained the list of Spring 2018 State Results District Comparisons. She also distributed and briefly reviewed the Spring 2018 State Testing Results for Florida Standards Assessment (FSA) and Next Generation Sunshine State Standards Assessment (NGSSS), which had been emailed previously to Board members.

SCHOOL CHOICE/MAGNET PLAN

Samantha Del Valle and Tammy Rabon, Senior Supervisors, Office of Leading and Learning, reviewed the 2018/2019 Magnet Plan:

- Proposed Changes
 - Board approval of the Magnet Plan
 - Merging School Choice and Magnet applications into one window
 - Implement use of myStudent choice modules
 - Opportunity for students to have multiple choices when applying
- Information Expo and Timelines
 - Information Expo – All Schools (Week of November 26)
 - Application Period for Middle/High and Elementary levels
- Communication
 - Cable outlets, social media, SchoolMessenger calls, school based advertising, School Matters and Pasco Parent Press newsletters, website will include a catalog
- Magnet Structure (dedicated magnet schools, magnet schools, magnet programs, academy or program without magnet status)

- Magnet Workgroup – members will review magnet applications and magnet program/school status
- Student Selection
 - Out of District Applications
 - Priorities

Ms. Rabon spoke on criteria for magnet schools, including district and state parameters.

STUDENT PROGRESSION PLAN (SPP) 2018/2019

Staff presented an overview of changes to the 2018/2019 SPP:

- Whole Document (Samantha Del Valle, Senior Supervisor, Leading and Learning)
 - Edits for grammar, outdated titles or names, clarification; new cover pages; student’s home language; English Language Learner; Concordant/Comparative Score State Board Rule Adoption.
- Elementary School (Teresa Love, Principal)
 - Legal requirements Kindergarten/First Year Primary; fourth grade promotion; fulltime enrollment with Virtual option/Pasco eSchool.
- Middle School (Danielle White, Principal)
 - MS students enrolled in high school courses; retention guidelines; electives and other courses; extracurricular activities; reporting student progress; report cards; district finals; state EOCs; honor roll; underage GED.
- High School (Angie Stone, Principal)
 - Double promotion; withdrawal after age 16; Valedictorian/Salutatorian; Cambridge; Certificate of Completion; graduation participation; scholar designation; Support Our Students; Fred K. Marchman Technical College; Wendell Krinn Technical High School; graduation deferment; transition education program.
- Adult Education (Wendy Beard, Program Coordinator, Career and Technical Education)
 - AHD changed to adult high school throughout the section; graduation requirements; clock hours.

BUDGET 2018/2019

Olga Swinson, Chief Finance Officer, distributed and reviewed an analysis of the 2018/2019 budget, a copy of which was distributed to Board members. There is an estimated \$1.179 million deficient at this time. She noted that these numbers will change before the next budget workshop.

At the request of Member Beaudoin, Ms. Swinson distributed and explained “Options for Voter Referendums”. Board members were not interested, both because of costs and a lack of time until the general election. Board members discussed potential salary increases. Member Luikart requested workshop materials one week in advance. Ms. Swinson said we are still waiting for reimbursement from Pasco County for Hurricane Irma expenses.

Superintendent Browning noted that another budget workshop will be scheduled; a capital budget workshop is scheduled for July 3, the first public hearing on the budget is scheduled for July 31, 2018, with the final hearing on September 18, 2018.

The workshop concluded at 5:00 p.m.

Approved in open session on July 3, 2018

Chairman

Superintendent of Schools