

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

June 6, 2017

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, June 6, 2017, in the boardroom, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Allen Altman, Vice Chairman Cynthia Armstrong, and Board Members Colleen Beaudoin, Alison Crumbley, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Crumbley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Jordan Gennaro, student, Zephyrhills High School.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of May 16, 2017, and workshop of May 16, 2017. There were none, and on motion by Vice Chairman Armstrong, seconded by Member Crumbley, the minutes were approved unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows:

- 4.1 JP Morgan Purchasing Card Program Rebate Check
- 4.2 American Heart Association
- 4.4 Spectrum Sports Pasco Coach of the Year (*Mitch Wilkins, LOLHS Softball*)

The Chairman called a break for pictures and the meeting came back to order at 9:48 a.m. The special presentations continued:

4.3 Legislative Session Review

The Chairman asked if there was anyone in the audience who wished to address the Board. The following individuals spoke:

- Chuck Boldt, Spring Hill – sixth grade athletics; has talked with Matt Wicks, Program Coordinator, Office for Teaching and Learning, and all middle school principals; has support among athletic directors.
- Patrick Connolly, Zephyrhills – thanked Supt. Browning for today's comments and support of public education; spoke on concerns regarding EOC exams.
- Kaitlyn Jenkins, Wesley Chapel – high school student dress code policies, especially for female students (tank tops and leggings).
- Susan Oliver, New Port Richey - update on AmSkills program; invitations to annual barbeque picnic on June 30 will be sent by email to board members; adult career launch is upcoming.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Director of Services and Operations, introduced Don Peace, President, USEP, who spoke:

- Thanked Superintendent Browning for his comments on public education.
- Wants to work collaboratively with the Superintendent, School Board members, and district staff to create a positive experience for students; desires open communication.
- Understands the financial situation but wants to protect jobs and programs and adjust as best as possible.

Committee Reports:

- Member Luikart:
 - None.
- Member Crumbley:
 - None.
- Member Beaudoin:
 - None.
- Vice Chairman Armstrong:
 - Investment Oversight Committee (did not attend, was a regular meeting).
- Chairman Altman:
 - None.

Reports, Information and Comments:

Superintendent Browning:

- Attended 14 graduations; gave kudos to principals, administrative teams, and teachers for the wonderful ceremonies; thanked School Board members for attending ceremonies; noted that the Pasco eSchool ceremony on Wednesday night was new for this year.
- Graduations in 2018 will be held on the Memorial Day weekend; Pasco High School and Pasco eSchool may hold their ceremonies on a different date since their ceremonies are not held at the USF Sun Dome.
- Leadership events for administrators began on June 2; great keynote speaker and sessions, he heard many positive comments about the day; he thanked Lea Mitchell, Director, Professional Development, and her team for their efforts.
- The 5th annual “Together We Stand” event was held on June 5 at Charles S. Rushe Middle School with representation from grades 5 to 12. The theme was “Resilience”; he gave kudos to Brian Prescott, Molly Blair, and the Student Support Programs and Services team for this event.
- Acknowledged that today is the 73rd anniversary of the D-Day invasion of Normandy and asked for a moment to remember those who died.

Deputy Superintendent:

- Ray Gadd:
 - A renewal for the Pepin Academies charter school contract is in today’s board packet; he acknowledged staff in the audience.
 - He thanked John Petrashek, Director, Construction Services, for his work on the Land O’ Lakes Community band shell, which is almost complete; he also acknowledged Walbridge, who donated supplies and labor on the project. Chairman Altman thanked everyone for their work on this project.
 - Mr. Petrashek introduced staff from Walbridge who will be working on the renovations project at Land O’ Lakes High School - Tim Sewell, Vice President of Operations, Bo Dring, Project Manager, Mark Graham, Project Superintendent, and Noah Clanahan, intern; district staff includes Carey Llazari, Project Coordinator, and Charlie Hammond, Educational Facilities Inspector.
- Kevin Shibley:
 - Noted small corrections to items 10.1 (*Administrative, Instructional, and Non-Instructional Personal Recommendations*) and 10.2 (*Reappointments - Administrative and Professional-Technical Personnel*).
- Betsy Kuhn: None.
- Olga Swinson: None.
- Vanessa Hilton:
 - Leadership kickoff began last week; Board member Colleen Beaudoin gave an inspirational message; professional development for leaders continues this week.
 - The Together We Stand event to promote a safe and inclusive environment for all students was held yesterday.
 - This will be full summer of supports for schools, including two school retreats.
 - Lea Mitchell, Director, Professional Development:
 - Introduced Leah Zufall, Supervisor of Learning Design, Office for Professional Development.
- Assistant Superintendents:
 - Monica Ilse:
 - Recognized HREQ for holding a job fair to recruit teachers for DA schools; several interviews are scheduled for the areas of need.
 - Recommendation: Valerie Hammen, Assistant Principal, Centennial Elementary School.
 - Dave Scanga:
 - Recommendation: Melissa Bidgood, Principal, Veterans Elementary School.

Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations:

6.1 Bus Expulsion of Female Student (DOB 06/30/2005) Bayonet Point Middle School

Board members have been provided with detailed information on which to base their decision. Member Luikart moved that the Board approve the expulsion as recommended in item 6.1. Member Crumbley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 15.1 Adoption of Instructional Materials (6-12 Social Studies) - Final Approval
- 15.2 Student Code of Conduct (2017-2018) - Final Approval
- 15.3 DSBPC Policies Update - Policy 2417 (Comprehensive Health Education) - Final Approval
- 15.4 Fifth Amendment to Amended Contract for Sale and Purchase of Real Property (Hercules Property)
- 15.5 Uniform Program - Hudson Elementary School

The Chairman asked for a motion to approve all other items on the consent agenda. Vice Chairman Armstrong moved that the Board approve all items on the consent agenda, including addenda. Member Beaudoin seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

8. Learning Communities - Consent

- 8.1 School Field Trips
- 8.2 Out-of-State Travel - Naval Sciences New Instructor Orientation Training - California
- 8.3 Out-of-State Travel - Council on Occupational Education Summer Conference - Utah

9. Student Achievement - Consent

- 9.1 OTL: Course Adoption (2017-2018)
- 9.2 OTL: Adult Education and Family Literacy and Civics Education Grant
- 9.3 OTL: Adult General Education Grant
- 9.4 OTL: Carl D. Perkins Grant
- 9.5 OTL: Carl D. Perkins Postsecondary Grant 2017-18
- 9.6 OTL: Pasco MYcroSchool Charter School Program Grant
- 9.7 OTL: Suncoast Credit Union Foundation Grant
- 9.8 OTL: School Choice Change of Placement 6/6/2017
- 9.9 OTL: Retainment of Charter Term - Pepin Academies of Pasco County, Inc.
- 9.10 SSPS: Disciplinary Change of Placement

10. Administration - Consent

- 10.1 HREQ: Personnel Recommendations (*including addendum*)
- 10.2 HREQ: Reappointments - Administrative and Professional-Technical Personnel (*including addendum*)
- 10.3 HREQ: New Job Description - Assessment Coordinator
- 10.4 HREQ: 2017-2018 Classroom Assistant Work Calendar

11. Support Services - Consent

- 11.1 CONSTRUCTION: GMP Amendment for Land O' Lakes High School - Addition, Renovation and Remodel Project
- 11.2 MAINTENANCE: 2016-2017 Annual Fire Safety, Casualty and Sanitation Inspection Report
- 11.3 MAINTENANCE: Surplus Equipment
- 11.4 PLANNING: Educational Plant Five-Year Survey Report 2017-2022
- 11.5 PLANNING: Drainage Easement - Retention Pond Discharge Pipe - District Office
- 11.6 PURCHASING: Board Recommendations (May 30, 2017: 14:00:00)
- 11.7 PURCHASING: Solicitation and Contract Renewals
- 11.8 PURCHASING: Contracts and Agreements
Contracts: Avid Center; Pasco Hernando State College (Dual Enrollment)
- 11.9 PURCHASING: Miscellaneous Approval Requests
- 11.10 PURCHASING: Use of Facilities

12. Chief Finance Officer - Consent

- 12.1 ALLOCATIONS: Allocation Changes 2016-2017
- 12.2 ALLOCATIONS: Allocation Changes - Summer Work Hours (2017)
- 12.3 CFO: 2017-2018 Student Fees & Athletic Participation Fees
- 12.4 FINANCE: Warrant Lists
- 12.5 FINANCE: Interim Financials for All Fund Types 07/01/2016 - 04/30/2017
- 12.6 FINANCE: Budget Amendments #61 - #67 - April 2017
- 12.7 FINANCE: Uncollectible Accounts Receivable through June 30, 2015

13. Internal Audit - Consent

- 13.1 Internal Accounts Audit 2015-2016 - Elementary Schools
- 13.2 Internal Accounts Audit 2015-2016 - Middle Schools
- 13.3 Internal Accounts Audit 2015-2016 - High Schools

(15.1) The Chairman presented a request for final approval of *Adoption of Instructional Materials (6-12 Social Studies)*. Vice Chairman Armstrong moved that the Board approve the *Adoption of Instructional Materials (6-12 Social Studies) – Final Approval*, seconded by Member Crumbley. On vote, the motion carried unanimously.

(15.2) The Chairman presented a request for final approval of the *Student Code of Conduct (2017-2018)*. Member Beaudoin moved that the Board approve the *Student Code of Conduct (2017-2018) – Final Approval*, seconded by Vice Chairman Armstrong. On vote, the motion carried unanimously.

(15.3) The Chairman presented a request for final approval of the *DSBPC Policies Update - Policy 2417 (Comprehensive Health Education)*. Member Crumbley moved that the Board approve the *DSBPC Policies Update - Policy 2417 (Comprehensive Health Education) - Final Approval*, seconded by Member Beaudoin. On vote, the motion carried unanimously.

(15.4) The Chairman presented a request for approval of the *Fifth Amendment to Amended Contract for Sale and Purchase of Real Property (Hercules Property)*. Member Luikart moved that the Board approve the *Fifth Amendment to Amended Contract for Sale and Purchase of Real Property (Hercules Property)*, seconded by Member Beaudoin. On vote, the motion carried unanimously.

(15.5) The Chairman presented a request for approval of the *Uniform Program - Hudson Elementary School*. Member Crumbley moved that the Board approve the *Uniform Program - Hudson Elementary School*, seconded by Vice Chairman Armstrong. Dawn Scilex, Principal, commented on the changed school culture due to the uniform pilot program. Superintendent Browning noted that the modified dress code will not be continued at Ridgewood High School. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Luikart:
 - Attended the Take Stock in Children 20th Anniversary event.
 - Thanked all group organizations for donations and scholarships.
 - Requested that Marchman Technical College be referenced correctly as Fred K. Marchman Technical College.
 - Looking for a reply from Superintendent Browning to his letter of December 2016.
 - Noted that two board members are members of the Student Progression Plan (SPP) committee that will be meeting soon; asked if the meeting would be noticed and if other board members could sit in on the meeting? Attorney Alfonso said that the committee meeting would be noticed. Mr. Gadd clarified that the committee work would be presented to the board in workshop format, similar to the Student Code of Conduct, etc.
- Member Crumbley:
 - Also thanked community partners for their assistance to our schools.
 - Attended graduations at Hudson and River Ridge high schools.
 - Attended the 5th grade “moving-up” event at Hudson Elementary School.
 - Visited Chef Vince and his garden at Hudson Elementary School.
 - Attended the 8th grade ceremony at Gulf Middle School.
 - Attended the Take Stock in Children 20th Anniversary event.
 - Mentioned that the black box theater at River Ridge High School should be finished in time for the Fine Arts Academy that is starting in the fall.
 - Would like to receive invitations to the Together We Stand and leadership presentations in order to show support to staff.
- Member Beaudoin:
 - Attended graduations at Wiregrass Ranch, Sunlake and Land O’ Lakes high schools.
 - Attended the Land O’ Lakes International Baccalaureate banquet.
 - Attended the District Employee Recognition ceremony.
 - Attended the award ceremony for 3 students at Pine View Middle School.
 - Attended the Take Stock in Children 20th Anniversary event.
 - Met with PACE board members.
 - Attended the Together We Lead kickoff event.
 - Requested an invitation and meeting date for the SPP committee meeting; requested a workshop date for the SPP.
- Vice Chairman Armstrong:
 - Attended baccalaureate ceremonies at Fivay, Hudson, and River Ridge high schools.
 - Attended graduations at Wesley Chapel, Anclote, and J. W. Mitchell high schools.
 - Attended the Take Stock in Children 20th Anniversary event.
 - Attended the West Pasco Chamber of Commerce legislative breakfast.
- Chairman Altman:
 - Attended graduations at Zephyrhills and Pasco high schools.
 - Attended the Take Stock in Children 20th Anniversary event.

Dennis Alfonso, School Board attorney, had no comments.

Superintendent Browning announced that there is a workshop immediately following today's meeting in the boardroom.

The Chairman announced that the next regularly scheduled meeting of the Board is June 20, 2017, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Luikart, the meeting was adjourned at 11:05 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

SCHOOL BOARD WORKSHOP: June 6, 2017 – 11:14 a.m.

TOPIC: *Budget Update; 2017-2018 Proposed Allocations*

The Board met for a workshop session in the boardroom at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Betsy Kuhn, Asst. Supt. for Support Services; Vanessa Hilton, Asst. Supt. for Student Achievement; Tammy Berryhill and Marcy Hetzler-Nettles, Assistant Superintendents; Linda Cobbe, Communications Director; and Jeff Solochek, Tampa Bay Times.

Budget Update

Olga Swinson, Chief Finance Officer, presented updated budget information to board members.

2017-2018 Proposed Allocations

Kevin Shibley, Assistant Superintendent for Administration, reviewed the 2017-2018 proposed allocations with board members. Handouts included proposed allocations (by fund and job detail), initial staff allocations and summer days for Bexley Elementary and Cypress Creek Middle/High school, and positions added in September 2016. Based on current budget information, the deficit will be \$3 million instead of \$9 million.

The workshop concluded at 11:55 a.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

June 20, 2017

Superintendent of Schools