



**District School Board of Pasco County
Regular School Board Meeting
April 16, 2019**

Members present: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Alison Crumbley, with the welcome and reading of the vision statement.

Member Harding shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Alison Crumbley, Vice Chairman Colleen Beaudoin, and board members Allen Altman, Cynthia Armstrong, and Megan Harding. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for the family of Tim Guy, teacher, Central Pasco Girls Academy.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of April 2, 2019, and Workshop of April 2, 2019

Motion to approve the Minutes of the Regular Meeting of April 2, 2019, and Workshop of April 2, 2019, as written

Motion by Colleen Beaudoin, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

3. Public Hearings

3.1 Public Hearing: Student Code of Conduct (2019/2020)

The chairman opened the public hearing of the Student Code of Conduct (2019/2020). Attorney Alfonso stated that notice of this hearing has been posted on the district's website. He asked if there was anyone in the audience who would like to speak on this item. No one came forward.

Member Beaudoin shared concerns from school-based staff regarding excessive absences and asked Melissa Musselwhite (Director, Student Support Programs and Services) to explain structures in place to address excessive absences. Ms. Musselwhite said teachers are the first line of defense to reach out to families for needed supports. She also said that all schools have social workers who can assist and support and that outside counseling and other community supports are also available. She encouraged staff to contact the SSPS department for information and assistance. Member Armstrong requested a workshop on absences. Superintendent Browning agreed, stating the information will be gathered and presented at a summer meeting. Member Armstrong shared her concerns regarding the makeup work rule for unexcused absences, especially for high school students.

The public hearing was closed.

4. Special Presentations

4.1 Odyssey of the Mind State Winners

4.2 Outstanding Youth, Adult, and Senior Volunteers 2018/2019

4.3 Science Fair Winners

The chairman called for a break for pictures and the meeting came back to order at 6:57 p.m.

Julie Hedine (Director, Food and Nutrition Services) introduced Sarah Wood, who is being recommended as a Program Manager for Food and Nutrition Services.

5. Public Comment

5.1 Public Comments

The chairman asked if there was anyone in the audience who wished to address the board. Attorney Alfonso reviewed the public speaking guidelines and procedures. Public comments began at 7:00 p.m. The following individuals spoke:

- Julianne Schmelter, Land O' Lakes - DHH.
- Lauren Gage, Wesley Chapel - DHH.
- Leonard Lord, New Port Richey - transgender issue.
- Pat Rogers, Port Richey - gender dysphoria.
- Sherry Butler, New Port Richey - safety for young children who need help into how to live a life of purity.
- Rev. Jack Martin, Hudson - desire for change in transgender policy.
- GloriAnne Kirk, New Port Richey - parental consent after school clubs.
- Kenny Blankenship, Land O' Lakes - teacher evaluation (distributed handout).
- Art Marshall, Hudson - suspension policy.
- Jannette Valdez, Land O' Lakes - DHH.
- Sara DeRoo, Hudson - DHH/HOH education options.
- Christine Goddard, Trinity - teacher evaluation concerns.

Public comments ended at 7:40 p.m.

5.2 United School Employees of Pasco

Don Peace, President, USEP, spoke:

- USEP and the District reached a tentative agreement on all instructional items for 2018/2019; hope to have ratification completed and salary improvements to employees soon.
- Reached agreement on the evaluation issue; reached agreement on the DA Memorandum of Understanding (for 6 schools) for 2018/2019 and 2019/2020.
- Has a plan in place to address concerns regarding the teacher evaluation model.
- "Walk-In Wednesday" is being held statewide to support quality public education and encourage lawmakers to fund Florida's future; he encouraged the wearing of red tomorrow to support this initiative.
- Asked that employee salaries be a priority at the beginning of the budgetary process; need to be creative and work together to find additional funding resources for Pasco.

5.3 Board Member Committee Reports

- Megan Harding: None.
- Cynthia Armstrong:
 - Update on FSBA Annual Day in the Legislative; presented the district's platform to legislators; successful visit.
- Allen Altman: None.
- Colleen Beaudoin:
 - Student Progression Plan (high school subgroup only) - discussion regarding students taking an industry certification exam or college credit-earning exam or dual enrollment; recommendation to start with a pilot program (was rejected); committee concerns include ELL students, ESE exemptions vs. waiver, teacher certifications, unit allocations, scheduling, completed course requests, deliberate planning, increase in class sizes and programs to be cut, expired certifications before student graduation, funding to pay for the tests, unintended consequences.
- Alison Crumbley: None.

5.4 Kurt S. Browning, Superintendent of Schools

- Asked board members to consider an OFF AGENDA item 15.6 (Eligibility, Recruitment, Selection and Enrollment Procedures 2019/2020).
- Publicly thanked One Community Now for their work with Hunger Walk; also thanked Kim Davis (Principal, Gulf High School) and teams for use of the facility; funds are used for the Pack-a-Sack program (meals for students on weekends).
- Noted two Resolutions on the agenda - Teacher Appreciation Week and National Nurses Week.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd: Absent.
- Kevin Shibley:
 - The district is working with USEP on ratification timelines for the instructional master contract; met with departments regarding potential dates for processing raises and retroactive payments.
 - Will use the joint teacher evaluation task force work product to guide teacher evaluations for this year; bargaining for next year will begin soon.
 - Noted an addendum has been added to 10.1 Personnel Recommendations in BoardDocs.
- Betsy Kuhn: None.
- Olga Swinson: None.
- Vanessa Hilton:
 - Still celebrating Financial Literacy month; information and details are listed on the district website; seven district finalists were selected from the entrepreneurial program at Fivay, Wiregrass Ranch, J.W. Mitchell, River Ridge, Pasco, Land O' Lakes, and Zephyrhills high schools to advance to the district finals on April 24, 2019, at 6:00 p.m.
 - The SSPS department participated in a state self-assessment regarding secondary transition for students with disabilities, etc.; the state report indicated "no findings identified"; she recognized high school teachers for their work with these students. The report also indicated an increase in ESE students being served in regular class placement and a decrease in students who don't spend 80% of their time with non-disabled peers.
 - Wendy Lane (Supervisor, Early Childhood Programs) will be observing "Soar in 4" (supports for young children's healthy growth, development and school readiness) in Manatee County.
 - AP Capstone project presentations are ongoing; thanked teachers for preparing students for this work.
 - The Turnaround Luncheon will be held on Thursday, April 25, 2019, at the Verizon Center.
 - May is Mental Health Awareness month; a mental health symposium will be held on April 26, 2019.
 - The Elementary STEM Fair will be held on April 27, 2019, at River Ridge High School.
 - Student Congress for middle and high school students will be held on April 30, 2019.
 - TEDx will be held on May 4, 2019, at River Ridge High School for all levels.
- Marcy Hetzler-Nettles: None.
- Kim Poe: None.
- Monica Ilse: None.
- Dave Scanga: None.

6. Expulsion Recommendations/Hearings

6.1 Bus expulsion of Male Student (DOB 05/15/2011) Schrader Elementary School

Motion to approve Bus expulsion of Male Student (DOB 05/15/2011) Schrader Elementary School
Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

6.2 MOVED TO END OF MEETING - Closed Appeal Hearing: Expulsion of Male Student (DOB 01/27/2005) Achieve Center of Pasco

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, including addenda (if any), as recommended by the superintendent. No items were pulled for discussion.

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

8. Learning Communities (Consent)

8.1 Out of State Travel: At-Risk and Struggling Students Conference (Georgia)

8.2 Out of State Travel: Building Trauma Sensitive Classrooms and Schools Conference (California)

8.3 Out of State Travel: The Writing Institute at Columbia University (New York)

9. Student Achievement (Consent)

9.1 ARM: School Advisory Council Membership Report 2018/2019

9.2 ECP: Part B Partnership Agreement OSSPS/ECP 2019/2020

9.3 ECP: Out of State Travel: The Practice-Based Coaching Training Institute (Georgia)

9.4 OLL: Course Adoption 2019/2020 (Cambridge High Schools)

9.5 SSPS: Charter School 2019/2020 School Year Student Enrollment (Information only)

9.6 SSPS: Disciplinary Change of Placement

9.7 SSPS: Florida Best and Brightest Scholarship Program

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: Revised Job Description (Assistant Site Manager) (ASEP)

10.3 HREQ: Revised Job Description (Enrichment Coordinator) (ASEP)

10.4 HREQ: Revised Job Description (Group Leader) (ASEP)

10.5 HREQ: Revised Job Description (Senior Group Leader) (ASEP)

10.6 HREQ: Revised Job Description (Site Manager) (ASEP)

10.7 HREQ: Reclassified Job Description (Lead School Safety Guard)

11. Support Services (Consent)

11.1 FNS: Out of State Travel: 2019 School Breakfast Leadership Institute (Louisiana)

11.2 MAINTENANCE: Surplus Equipment

11.3 PURCHASING: Board Recommendations (Date/Time: April 9, 2019; 14:00:00)

11.4 PURCHASING: Miscellaneous Approval Requests

11.5 PURCHASING: Solicitation and Contract Renewals

11.6 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2018/2019

12.2 FINANCE: Budget Amendments #41 to #45 (February 2019)

12.3 FINANCE: Interim Financial Statements for All Fund Types (July 2018 through February 2019)

12.4 FINANCE: Payroll Expenditures (March 2019) and Authorization to Expend Funds (April 2019)

12.5 FINANCE: Warrant Lists

13. Internal Audit (Consent)

13.1 Internal Accounts Audit 2017/2018 Part 1 (Calusa Elementary School)

13.2 Internal Accounts Audit 2017/2018 Part 1 (Chasco Elementary School)

13.3 Internal Accounts Audit 2017/2018 Part 1 (Chasco Middle School)

13.4 Internal Accounts Audit 2017/2018 Part 1 (New River Elementary School)

13.5 Internal Accounts Audit 2017/2018 Part 1 (West Zephyrhills Elementary School)

14. Items Removed From Consent Agenda - NONE

15. Miscellaneous Action Items (Action)

15.1 DSBPC Policies Update: Volume 19.1 (Final Approval).

Motion to approve DSBPC Policies Update: Volume 19.1 (Final Approval)

Motion by Colleen Beaudoin, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.2 Proclamation: Earth Day (April 22, 2019).

Motion to approve Proclamation recognizing April 22, 2019, as Earth Day

Motion by Megan Harding, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.3 Proclamation: School Lunch Hero Day.

Motion to approve Proclamation recognizing School Lunch Hero Day

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.4 Proclamation: Teacher Appreciation Week and National Teacher Day.

Motion to approve Proclamation recognizing Teacher Appreciation Week and National Teacher Day.

Motion by Colleen Beaudoin, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.5 Resolution: National Nurses Week and National School Nurses Day.

Motion to approve Resolution recognizing National Nurses Week and National School Nurses Day

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion to take OFF AGENDA item.

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.6 OFF AGENDA: Eligibility, Recruitment, Selection and Enrollment Procedures 2019/2020

Motion to approve OFF AGENDA: Eligibility, Recruitment, Selection and Enrollment Procedures 2019/2020

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

16. Closing

16.1 Individual Board Member Reports

- Megan Harding:
 - Attended New School Board Member training in Tallahassee; advocated for public education; thanked Kevin Shibley for his letter of explanation regarding the Best and Brightest Teacher Scholarship; spoke with several legislators; was in Tallahassee 2 weeks earlier with school leaders; thanked Wayne Bertsch (Communications and Government Relations Liaison) for appointments with legislators and tour of the Capitol.
 - Sanders Memorial Elementary - volunteered in a first grade classroom.
 - Schrader Elementary visit.
 - Anclote High - fishing tournament fundraiser; shout-out to teachers heading up the event (\$5500 was raised for the Cambridge Program).
 - Fivay High - toured fire program.
 - Fox Hollow Elementary - judged science fairs; participated in Camp Learn A Lot (math).
 - Moon Lake Elementary - spoke with students in a third grade classroom.
 - Northwest Elementary - SAC meeting; visited classrooms and former first grade team.
 - Hudson Middle - visited animals and agriculture program.
 - Chasco Middle - judged TEDx event.
 - Participated in the Chasco Fiesta street parade and boat parade.

- Marchman Technical College - Financial Literacy Expo.
- Chasco Elementary - met with Angela Porterfield (Director, Early Childhood Programs) for recap of ECP workshop; visited Head Start preK classroom.
- Seven Spring Elementary - amazing things happening.
- Assistant Principal Week - thanked assistant principals for their efforts and work every day.
- Crews Lake Middle - jazz band performance; saw posters by Positivity Club on bullying.
- Pasco Education Foundation Scholarship Banquet.
- Take Stock In Children Senior Night.
- Lacoochee Elementary - spoke in fifth grade classroom; spoke to Garden Club.
- Gulf High - Hunger Walk with Superintendent Browning and Member Armstrong.
- CARES Beach Chair-ity Festival.
- Shady Hills Elementary - toured school.
- Cynthia Armstrong:
 - Pasco Education Foundation Scholarship Banquets (2); shout-out to those who donate to make scholarships available for students.
 - J.W. Mitchell High - judged AP Capstone projects; going to River Ridge High next week.
 - Gulf High - volunteered at Hunger Walk.
 - FSBA Board of Directors meeting - Jane Goodwin (Sarasota County) and Cindy Stuart (Hillsborough) were nominated for president and treasurer, respectively; vote will be held at the FSBA annual summer conference.
- Allen Altman:
 - Financial Literacy Expo; thanked staff for their work on these events.
 - Pasco Education Foundation Scholarship Banquet.
 - Centennial Middle - TEDx judging.
- Colleen Beaudoin:
 - Requested adding senior instructional specialist to the revised job description list (must be certified in the area of specialization). Kevin Shibley will handle this request.
 - Thanked colleagues for going to Tallahassee and advocating for education; received legislator email addresses and wrote to them (no answer yet).
 - Thanked Vanessa Hilton and Angela Porterfield for their work in increasing early childhood programs and supports.
 - Fourth Annual American Youth Art Walk - thanked Dr. Paula O'Neill and staff for recognizing the students.
 - Denham Oaks Elementary - spoke to third grade classroom on "Women in the Community".
 - Chasco Fiesta boat parade - thanked New Port Richey Rotary for organizing the event.
 - Pasco Education Foundation Scholarship Banquet - thanked generous donors.
 - Tampa Bay Times NIE 2019 Teacher of the Year award reception - honorable mention to Dr. Brenda Curtwright (Anclote High School).
 - Susan McNulty (J.W. Mitchell High School) was recently recognized as Florida Journalist of the Year.
- Alison Crumbley:
 - Take Stock in Children Senior Night - thanked mentors and donors.
 - Pasco Education Foundation Scholarship Banquet - thanked donors.
 - Denham Oaks Elementary - spoke in classroom on "Women in the Community".
 - Annual Day in the Legislature in Tallahassee - thanked Wayne Bertsch for setting up appointments with legislators; also thanked Kevin Shibley for his letter regarding the Best and Brightest Teacher Scholarship; thinks the Annual Day in the Legislature should be held earlier in the session.

16.2 Other New Business

None.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney:

- An employee appeal hearing (John Chandler) is scheduled for 9:00 a.m. on Thursday, May 23, 2019, in the boardroom; he will write a letter to counsel regarding the date and time. He also

noted that counsel for the appeal has waived the sixty-day requirement.

The next item on the agenda is a closed student appeal hearing. He suggested a brief recess to set up for the hearing and the board will reconvene after the hearing to vote on the recommended action. The meeting was recessed at 8:26 p.m. and those not involved in the hearing were asked to leave the room.

The chairman opened the closed student appeal hearing at 8:29 p.m. Attorney Alfonso reviewed the hearing process and said that an audio recording of the proceeding would be made for the record.

Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the expulsion recommendation:

6.2 Closed Appeal Hearing: Expulsion of Male Student (DOB 01/27/2005) Achieve Center of Pasco

After discussion and deliberation by the board, Member Armstrong moved that the board uphold the superintendent's recommendation for expulsion of the student. Member Beaudoin seconded the motion. On vote, the motion carried unanimously.

The closed appeal hearing concluded at 8:38 p.m.

The school board meeting was reconvened at 8:39 p.m.

The chairman asked for a motion to approve 6.2 Closed Appeal Hearing: Expulsion of Male Student (DOB 01/27/2005) Achieve Center of Pasco

Motion to approve expulsion of Male Student (DOB 01/27/2005) Achieve Center of Pasco

Motion by Cynthia Armstrong, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley

17. Adjourn

17.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held at 9:30 a.m. on May 7, 2019, in the boardroom.

On a motion by Member Harding, the meeting was adjourned at 8:40 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

Approved in open session on May 7, 2019

Chairman

Superintendent of Schools