

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

February 7, 2017

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, February 7, 2017, in the boardroom, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Allen Altman, Vice Chairman Cynthia Armstrong, and Board Members Colleen Beaudoin and Steve Luikart. Also present was Dennis Alfonso, Attorney for the Board. Board Member Alison Crumbley and Superintendent Kurt Browning were absent.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Beaudoin and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Adam Kennedy, principal, Crews Lake Middle School; Marion Ruth Hagman Montgomery, mother of Board Member Alison Crumbley; and Sharon Fraclose, social worker, Hudson Elementary School.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of January 17, 2017, and workshop of January 17, 2017. There were none, and on motion by Vice Chairman Armstrong, seconded by Member Luikart, the minutes were approved unanimously.

Dennis Alfonso, School Board attorney, announced that the shade session regarding pending litigation scheduled for this morning is canceled; it will be rescheduled for the next Board meeting. He will be happy to speak with Board members if they have questions.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- USEP and district staff attended the AFT Center for School Improvement Leadership Institute training on school improvement strategies in New York last week.
- Stated concerns regarding new district level job descriptions and the number of jobs created in non-negotiated bargaining units; they are conducting a study on new district level jobs over the past four years.
- Noted continued concerns on end-of-course testing; teachers should be creating the tests and determining when they should be given.

Committee Reports:

- Member Luikart:
 - Charter School Task Force.
- Member Beaudoin:
 - None.
- Vice Chairman Armstrong:
 - Student Wellness Policy Meeting.
- Chairman Altman:
 - None.

(1.0) Reports, Information and Comments:

Deputy Superintendent:

- Ray Gadd:
 - Introduced Marcy Hetzler-Nettles, Assistant Superintendent for Middle Schools.
 - Thanked Board members for their nominations to the Impact Fee Committee - Nicole Lewis (Cynthia Armstrong); Gary Evans (Colleen Beaudoin), Tim Sherrell (Steve Luikart), Karen Knowlton (Allen Altman), and Hugh Townsend (Alison Crumbley).
- Kevin Shibley:
 - Correction to item 20.7 (*Revised Job Description - Food and Nutrition Services Vending Technician*) as non-exempt status.
 - Stated that all job descriptions listed on today's agenda are conversions of existing descriptions and are revenue neutral; items 20.4 and 20.5 (*New Job Description - Executive Director of Schools; Revised Job Description - Assistant Superintendent for Schools*) are proposed as part of

the new structure of going back to a level monitoring system of schools. Kim Poe will fill the position of Executive Director of Schools; functions of the Strategic Initiatives and Allocations Program Manager position are being spread out to other departments and staff.

- Betsy Kuhn:
 - Gary Sawyer, Director, Transportation Services, introduced William Napolitano, Transportation Supervisor.
- Olga Swinson:
 - Joanne Millovitsch introduced the newest members of the Finance Services management team – Michelle Mills, Senior Manager, and Joshua Stringfellow, Senior Manager.
- Vanessa Hilton:
 - Thanked Superintendent Browning and Member Beaudoin for supporting the Secondary STEM Fair at Wesley Chapel High School over the weekend.
 - Noted that Special Olympics will be held on February 23-24, 2017.
- Monica Ilse:
 - Fox Hollow Elementary School has received the state SIG grant, which will help provide resources at the school.
 - The Thomas Promise 1st Annual Hunger Walk will be held at Zephyrhills High School on February 11, 2017; another walk is planned for the west side in March.

(9.0) Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

9.1 Bus Expulsion of Female Student (DOB 05/05/2003) Bayonet Point Middle School

Member Luikart moved that the Board approve the expulsions as recommended in item 9.1. Vice Chairman Armstrong seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

36. Resolutions (Action)

- 36.1 Student Services Week (February 6-10, 2017)
- 36.2 National School Counseling Week (February 6-10, 2017)
- 36.3 Pasco Art of Recycling Exhibition
- 36.4 Career and Technical Education Month
- 36.5 Black History Month

37. Miscellaneous Action Items (Action)

- 37.1 Fourth Amendment to Amended Contract for Sale and Purchase of Real Property – (Hercules Property)

The Chairman asked for a motion to approve all other items on the consent agenda. Vice Chairman Armstrong moved that the Board approve all items on the consent agenda, including addenda and corrections. Member Beaudoin seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

11. Learning Communities

- 11.1 School Field Trips

12. Student Achievement: Accountability, Research and Measurement

- 12.1 2016-2017 School Advisory Council Membership Report
- 12.2 Out-of-State Travel - AdvancED External Review Team Visit - Georgia

13. Student Achievement: Early Childhood Programs - None Submitted

14. Student Achievement: Grant Proposals

- 14.1 Best and Brightest Teacher Scholarship Program

15. Student Achievement: Professional Development and School Supports - None Submitted

16. Student Achievement: Student Support Programs and Services

- 16.1 Disciplinary Change of Placement
- 16.2 Out-of-State Travel - LRP National Institute - Maryland

17. Student Achievement: Teaching and Learning

- 17.1 Course Adoption - Pasco County Schools (2017-2018)
- 17.2 School Choice Change of Placement
- 17.3 Countryside Montessori Charter School, Inc. - Charter Contract Amendment
- 17.4 Pasco Charter Academy - Charter Contract Amendment
- 17.5 Florida Virtual Academy at Pasco - School Improvement Plan: Progress Monitoring Report Update (2016-17) - Addendum

17.6 Out-of-State Travel - National Science Teachers Association National Conference - CA

18. Student Achievement: Other

18.1 Out-of-State Travel - Carnegie Foundation Summit for the Advancement of Teaching - CA

19. Administration: Employee Relations - None Submitted

20. Administration: Human Resources and Educator Quality

20.1 Personnel Recommendations (*including addendum*)

20.2 Out-of-Field Certification Assignments

20.3 New Job Description - Claims Representative

20.4 New Job Description - Executive Director of Schools

20.5 Revised Job Description - Assistant Superintendent for Schools

20.6 Revised Job Description - Bookkeeper Secretary

20.7 Revised Job Description - Food and Nutrition Services Vending Technician (*as corrected*)

21. Administration: Technology and Information Services

21.1 Out-Of-State Travel - IMS Global Learning Impact Leadership Institute 2017 - Colorado

21.2 Out-Of-State Travel - Tyler Connect 2017 - Texas

22. Administration: Other - None Submitted

23. Support Services: Construction Services

23.1 Compressed Natural Gas (CNG) Facility – Change Order 002

24. Support Services: Food and Nutrition Services - None Submitted

25. Support Services: Maintenance Services

25.1 Surplus Equipment

26. Support Services: PLACE - None Submitted

27. Support Services: Planning Services - None Submitted

28. Support Services: Purchasing Services (Date/Time: January 31, 2017; 14:00:00)

28.1 Bid Recommendations

28.2 Contracts and Agreements

28.3 Miscellaneous Approval Requests

28.4 Solicitation and Contract Renewals

28.5 Use of Facilities

28.6 Out-of-State Travel - NIGP Leadership Conference – Virginia

29. Support Services: Transportation Services - None Submitted

30. Support Services: Other - None Submitted

31. Chief Finance Officer

31.1 Mobile Wireless Communications - November 2016

32. Finance Services

32.1 2016-2017 Budget Amendments #36 through #41 - December 2016

32.2 Interim Financials for All Fund Types 07/01/2016 through 12/31/2016

32.3 Warrant Lists

32.4 Disposition of Damaged Inventory – Warehouse

33. Allocations

33.1 Allocation Changes 2016-2017

34. Internal Audit - None Submitted

(36) The Chairman presented the request for approval of all Resolutions as presented:

36.1 *Student Services Week (February 6-10, 2017)*

36.2 *National School Counseling Week (February 6-10, 2017)*

36.3 *Pasco Art of Recycling Exhibition*

36.4 *Career and Technical Education Month*

36.5 *Black History Month*

Vice Chairman Armstrong moved that the Board approve all of the Resolutions as presented, seconded by Member Beaudoin. On vote, the motion carried unanimously.

(37) The Chairman presented the request for approval of the *Fourth Amendment to Amended Contract for Sale and Purchase of Real Property – (Hercules Property)*. Attorney Alfonso said the amendment extends the closing date in order to clear up title issues and addresses the option to purchase another part of the parcel. Vice Chairman Armstrong moved that the Board approve the *Fourth Amendment to Amended Contract for Sale and Purchase of Real Property – (Hercules Property)*, seconded by Member Beaudoin. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Luikart:
 - None.
- Member Beaudoin:

- Attended the Pasco Legislative Delegation meeting and tour of the Aeronautical Academy, Sunlake High School.
- Attended the “Years of the Young Child” kick-off with Angela Porterfield, Director, Early Childhood Programs.
- Toured the PACE Center for Girls.
- Attended the MTC graduation ceremony.
- Attended the S.T.A.R. Awards; congratulated all who were recognized.
- Attended the STEM Science Fair at Wesley Chapel High School.
- Vice Chairman Armstrong:
 - Attended the Pasco Legislative Delegation meeting and tour of the Aeronautical Academy, Sunlake High School.
 - Attended the MTC graduation ceremony.
 - Attended the S.T.A.R. Awards.
 - The Pasco Go Healthy Walk is scheduled for February 11, 2017, at Land O’ Lakes High School.
- Chairman Altman:
 - Attended the Pasco Legislative Delegation meeting.
 - Attended S.T.A.R. Awards.
 - Attended Connected City groundbreaking event.
 - Announced that the U. S. Marine Corp Band is coming to Pasco County, due to the efforts of Congressman Bilirakis and Greg and Cynthia Armstrong. The band will be performing during Chasco Fiesta in New Port Richey on March 25 and at a concert on the east side of the county on Sunday.

Ray Gadd, Deputy Superintendent, reminded Board members of the upcoming Cinderella Ball scheduled for March 11, 2017, at Heritage Springs Country Club.

Dennis Alfonso, School Board attorney, announced a closed session to discuss the status of pending litigation (administrative hearings and circuit court case on attendance boundaries/ rezoning) will be held during the next School Board meeting on February 21, 2017. Attendees will include all School Board members, Superintendent Browning, a court reporter, himself, and any attorneys directly involved in the litigation.

The Chairman announced that there is a workshop immediately following today’s meeting in the boardroom.

The Chairman announced that the next regularly scheduled meeting of the Board is February 21, 2017, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Vice Chairman Armstrong, the meeting was adjourned at 10:07 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: February 7, 2017 – 10:25 a.m.

TOPICS: *Item Creation/Item Analysis; Pasco Math Implementation; ~~School Scheduling~~*

The Board met for a workshop session in the boardroom at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Colleen Beaudoin and Steve Luikart; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Betsy Kuhn, Asst. Supt. for Support Services; Vanessa Hilton, Asst. Supt. For Student Achievement; Dave Scanga, Tammy Berryhill, Monica Ilse, and Marcy Hetzler-Nettles, Assistant Superintendents; Linda Cobbe, Communications Director.

Vanessa Hilton, Assistant Superintendent for Student Achievement, introduced team members presenting the workshop – Rayann Mitchell, Director, and Brian Dean, Senior Instructional Specialist, from the Office for Teaching and Learning; and Mandy Phillips and Joy Salerno, Supervisors in the Office for Accountability, Research, and Measurement.

Brian Dean spoke on math in Pasco County – proficiencies, sample math problems, creating productive math discussions, expectations of students, and types of assessments. He stressed the importance of quality math instruction. Joy Salerno spoke on local assessments - creating a blueprint, item development and selection, and content/editing review. She said item analysis occurs after students have taken the test. Mandy Philipps spoke on the item analysis process and district finals. Member Beaudoin said teachers appear to have more concerns with ELA (English Language Arts) rather than math. Vice Chairman suggested a board workshop on ELA.

The workshop concluded at 12:13 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

February 21, 2017

Superintendent of Schools