

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

February 2, 2016

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, February 2, 2016, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Joanne Hurley, Vice Chairman Allen Altman, and Board Members Cynthia Armstrong, Alison Crumbley, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Vice Chairman Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence for personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of January 19, 2016, and workshop of January 19, 2016. There were none, and on motion by Member Crumbley, seconded by Member Armstrong, the minutes were approved unanimously.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Business Representative, USEP, spoke:

- Teacher evaluations are underway.
- Best and Brightest Scholarship program - ongoing in the legislature; USEP will share their comments in Tallahassee.
- Student assessments and quarterly checks – fewer concerns than the previous quarter, may request written documentation of the analysis that was done to identify any remaining hurdles (if any).

Committee Reports:

- Member Luikart:
 - None.
- Member Armstrong:
 - Student Wellness Policy Committee – reported on the number of healthy school teams (required by statute); the internal audit department will complete food use and fundraiser audit.
 - Complimented the Food and Nutrition Services vans that are covered with advertising “wraps”.
 - Will be attending FSBA Education Days in Tallahassee this week.
- Member Crumbley:
 - Will also be attending FSBA Education Days in Tallahassee this week.
- Vice Chairman Altman:
 - None.
- Chairman Hurley:
 - District Accreditation Standards Committee – she asked Board members to hold two dates – September 12 and September 14, 2016 – for individual Board member interviews and accreditation team findings, respectively. More information will be shared as known.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Reviewed addendum to Item 4A (*Out-of-State Travel - The Winter Standards Institute - Massachusetts*). FADSS invited the district to send five staff members to attend the Institute, but due to costs involved, the offer was declined. FADSS then offered to cover all costs of travel. There will be no cost to the district for this travel on February 17-20, 2016.
- Congratulated all winners of the 2016 Education Celebration - S.T.A.R. Awards; thanked the Pasco Education Foundation for a successful evening.
- Advised Board members and staff that due to renovations of the Boardroom and lobby, the February 16, March 1, and March 15 School Board meetings and workshops will be held in Training Room C. The Board meeting of April 5, 2016, will be held in the Boardroom.
- Distributed a copy of his letter to Representative Richard Corcoran, Chairman of the House Appropriations Committee. The letter is in response to committee accusations that districts are recklessly spending school district fixed capital outlay dollars. The committee's presentation contained erroneous

information. Supt. Browning described how districts spend funds on facilities, giving examples of district construction projects and how costs are calculated within state guidelines. He said that Representative Fresen is expected to file an amendment to HB 873 that will put restrictions on how districts spend capital outlay dollars. Spencer Pylant, Government Relations Liaison, is working tirelessly in Tallahassee to educate members and sharing materials and information. Supt. Browning said that he has talked with the Pasco delegation members and encouraged Board members to speak to them as well, including Representatives Corcoran and Fresen, and to also reach out to Board members in other counties. Board members expressed their concerns on this issue; bullet points and copies of Supt. Browning's letter will be given to Members Armstrong and Crumbley for their visit to Tallahassee this week. Chairman Hurley asked that a copy of the letter be given to Ruth Melton, Director of Government Relations, Florida School Board Association.

Deputy Superintendent:

- Ray Gadd:
 - Noted that a summary statement is a part of the Superintendent's letter to Representative Corcoran. He said it is important to distinguish between the per student station cost from square foot costs. The per station student station cost benchmarks were established in 1990's by the Office of Educational Facilities (OEF). He will be meeting with members of OEF this week regarding the student station cost concept and why it has not been updated. He invited Board members to talk with him or John Petrashek, Director of Construction Services, about questions they may have on this issue.
 - Construction at Elementary W and High School GGG is going well.
 - Updated Board members on a band shell for the Land O' Lakes Community Center; a business plan will be submitted at an upcoming board meeting. He thanked the community partners that are donating time and materials for this project, including the Pasco County Sheriff's Office and the district's Maintenance department.
- Kevin Shibley:
 - The Spring Teacher Job Fair will be held on February 25, 2016, at Sunlake High School.
 - *Intent to Return* forms have been sent out to instructional employees.
- Ray Bonti:
 - Commented that the district is projected to grow by 1,600 students next year, which is the equivalent to one high school or two elementary schools. Capital funds are critical to the district's growth.
 - Thirteen propane buses were added to the east compound last February; 30 new propane buses will be added this February. The cost of a propane bus is equal to the cost of a diesel bus. The district paid \$1.63 per gallon for diesel fuel in January; propane gas costs \$.97 per gallon, with a \$.50 per gallon rebate from the state. This rebate will also apply to the CNG buses.
- Olga Swinson:
 - Advised that the district received a 1.55% rate on the master bus lease to buy additional buses; in addition, the state offers a \$25,000 rebate for up to ten vehicles.
 - Reviewed addendum to Item 7 (*Sales Tax Revenue Bond, Series 2016 – Custody Account*) to open an account for the bond funds received last week.
 - Noted comments in the audit opinion of Item 7B (*Comprehensive Annual Financial Report (Fiscal Year Ended June 30, 2015)*) that the district is using its money wisely.
- Vanessa Hilton:
 - Recognized students who participated in the TEDx speaking event and the All County Chorus event.
 - Melissa Musselwhite:
 - Recommendation – Jenna Sage – Program Coordinator, Office for Student Support Programs and Services.
 - Recommendation – Michael Bailey – Senior Supervisor, Office for Student Support Programs and Services.
- Area Superintendents: No comments.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. Resolutions

A. Resolution - Black History Month

12. Property Acquisitions - None Submitted

13. Miscellaneous Action Items

The Chairman asked for a motion to approve all other items on the consent agenda. Vice Chairman Altman moved that the Board approve all items on the consent agenda, including addenda. Member Luikart seconded the motion. After discussion, on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. LEARNING COMMUNITIES

- A. Out-of-State Travel - STEM LATI School Visit - New Jersey
- B. Out-of-State Travel - 2016 Autism Conference - Georgia
- C. School Field Trips

4. STUDENT ACHIEVEMENT

- A. Teaching and Learning (*including addendum*)
 - 1. School Choice Change of Placement
 - 2. Out-of-State Travel – The Winter Standards Institute - Massachusetts
- B. Professional Development and School Supports - None Submitted
- C. Accountability Research and Measurement
 - 1. School Advisory Council Membership Report
- D. Student Support Programs and Services
 - 1. Disciplinary Change of Placement
- E. Early Childhood
 - 1. Out-of-State Travel - Conscious Discipline Training – Texas
 - 2. Out-of-State Travel - Compliance Training - Illinois

5. ADMINISTRATION

- A. Human Resources and Educator Quality
 - 1. Personnel Recommendations (*including addendum*)
 - 2. New Job Description - EAP Clinical Coordinator (*including addendum*)
 - 3. Revised Job Description - Assistant Plant Manager
- B. Employee Relations - None Submitted
- C. Technology and Information Services - None Submitted

6. SUPPORT SERVICES

- A. Planning Services - None Submitted
- B. Construction Services - None Submitted
- C. Food and Nutrition Services
 - 1. Out-Of-State Travel - SNA 2016 Legislative Action – Washington, DC
- D. Maintenance Services
 - 1. Surplus Equipment
 - 2. R-500 Obsolete Refrigerant
- E. Purchasing Services
 - 1. Purchasing Recommendation Summary Sheet
Date/Time: January 26, 2016; 14:12:00
CONTRACTS: Crisis Center of Tampa Bay; The Florida Department of Children and Families, Suncoast Region, The Eckerd Youth Alternatives, Inc. DBA Eckerd Community Alternatives, Career Source Pasco-Hernando, and The Florida Agency for Persons with Disabilities Suncoast Region; Software House International (SHI); University of South Florida
 - 2. Use of Facilities

7. FINANCE SERVICES (*including addendum*)

- A. Budget Amendments #29 through #34 - December 2015
- B. Comprehensive Annual Financial Report (Fiscal Year Ended June 30, 2015)
- C. Interim Financials for All Fund Types 07/01/2015 through 12/31/2015
- D. Warrant Lists
- E. Public Hearing Dates for 2016-2017 Budget
- F. Sales Tax Revenue Bond Series 2016 – Custody Account

8. GRANT PROPOSALS

- A. Best and Brightest Teacher Scholarship Program

9. ALLOCATIONS

- A. Allocation Changes (2015-2016):
Add - Instructional & Learning Design Coach hrs - JMMES (Title I)

10. INTERNAL AUDIT - None Submitted

(11A) The Chairman presented the request for approval of a *Resolution – Black History Month*. Vice Chairman Altman moved that the Board approve the request for the Resolution - Black History Month, seconded by Member Crumbley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Luikart:
 - Attended the 2016 Education Celebration - S.T.A.R. Awards.
- Member Armstrong:
 - Attended the 2016 Education Celebration - S.T.A.R. Awards.
 - Participated in Education Days at Marchman Technical College as a part of the West Pasco Chamber of Commerce’s Business Development Week.
 - Attended the adult education graduation at Marchman Technical College.
- Member Crumbley:
 - None.
- Vice Chairman Altman:
 - Attended the STEM presentation at Centennial Middle School.
 - Attended the 2016 Education Celebration - S.T.A.R. Awards.
- Chairman Hurley:
 - Attended the 2016 Education Celebration - S.T.A.R. Awards; shared a quote by Don Blake, Teacher of the Year.
 - Attended the adult education graduation at Wesley Chapel High School.

Dennis Alfonso, School Board attorney, had no comments.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a workshop immediately following today’s meeting in Training Room C.

The Chairman announced that the next regularly scheduled meeting of the Board is at 6:00 p.m. on February 16, 2016.

There was no further business to come before the Board, and upon motion by Vice Chairman Altman, the meeting was adjourned at 10:11 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: February 2, 2016 – 10:20 a.m.

TOPIC: NEOLA 15.2 Update

The Board met for a workshop session at the District Office Complex, Building 3, Training Room C. Present were Board Members Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Tammy Berryhill and Todd Cluff, Area Superintendents; and Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times. Other district staff was also in attendance.

Board Members reviewed new and revised policies in the NEOLA 15.2 update before the policies are submitted for Board approval. Discussion was held on several of the policies.

The workshop concluded at 11:15 a.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

February 16, 2016

Superintendent of Schools