



**District School Board of Pasco County
Regular School Board Meeting
January 16, 2018**

Members present: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

1. Call to Order

The meeting was called to order at 6:00 PM by Chairman Cynthia Armstrong, with the welcome and reading of the vision statement.

Member Luikart shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Cynthia Armstrong and Board Members Allen Altman, Colleen Beaudoin, and Steve Luikart. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board. Vice Chairman Alison Crumbley was absent.

The Chairman announced that the Penny for Pasco Oversight Committee members were in the audience, as was Melissa Butler, Vice Chairman of the Head Start Policy Council. She thanked Ms. Butler for participating in today's workshop.

The Chairman asked for a moment of silence for Edrian Negro-Ortega (kindergarten, Centennial Elementary School).

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of December 19, 2017, and Workshop of December 19, 2017

Motion to approve the Minutes of the Regular Meeting of December 19, 2017, and Workshop of December 19, 2017, as written

Motion by Colleen Beaudoin, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

3. Public Hearings

3.1 2018/2019 District Controlled Open Enrollment Plan (School Choice): Second Reading

The Chairman opened the Second Reading of the 2018/2019 District Controlled Open Enrollment Plan (School Choice). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on December 19, 2017. He asked if there was anyone in the audience who would like to speak on this item. No one came forward.

Motion to approve 2018/2019 District Controlled Open Enrollment Plan (School Choice): Second Reading

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

4. Special Presentations

4.1 2017 Annual Report (Penny for Pasco Oversight Committee)

Gary Evans, 2017 chairman of the Penny for Pasco Oversight Committee, and other committee members presented a proclamation commending the board and staff for their service and dedication to the students of Pasco County. Superintendent Browning noted that the committee, established in 2004, is comprised of citizens who work independently and tirelessly to provide oversight to ensure that the district is doing what the voters directed in 2004 and again in 2014. He thanked each committee member for their service.

4.2 Barrett Family Foundation Outstanding Math and Science Teachers Award (Terry Stanley and Hannah Trapani, Land O' Lakes High School)

4.3 Outstanding School Youth, Adult, and Senior Volunteers of the Year (Youth - Mikey Berg, senior, Anclote High School; Adult - Shelly Barnes, Longleaf Elementary School; Senior - Judy Besnard, Longleaf Elementary School)

The Chairman called a break for pictures and the meeting came back to order at 6:27 p.m.

5. Public Comment

5.1 Public Comments

The Chairman asked if there was anyone in the audience who wished to address the Board. Attorney Alfonso reviewed the public speaking guidelines and procedures.

- Jim Stanley, Trinity - West Pasco schools rezoning; distributed a copy of his comments.
- Sabrina Simpson, Dade City - Same date graduations (Pasco and Zephyrhills High Schools).
- Tammy Loescher, Zephyrhills - Same date graduations (Pasco and Zephyrhills High Schools).
- Diane Dunn, New Port Richey - Options for Ridgewood High School juniors. Chairman Armstrong asked Assistant Superintendent Monica Ilse to speak with Ms. Dunn about this issue.
- Michael Krietemeyer, Port Richey - Ridgewood High School.

5.2 United School Employees of Pasco

Lynn Cavall, Member Representative, USEP, spoke:

- President Don Peace is at the rep council meeting tonight, which was moved up by one week so that the ratification process could be completed.
- Expressed thanks to the School Board, Superintendent Browning, and both negotiating teams for their dedication.

5.3 Board Member Committee Reports

- Steve Luikart:
 - None.
- Allen Altman:
 - Large Cap meeting to review priorities and maximize student stations.
- Colleen Beaudoin:
 - None.
- Cynthia Armstrong:
 - None.

5.4 Kurt S. Browning, Superintendent of Schools

- Noted that 560 student applications have been received to date for the Wendell Krinn Technical High School.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd:
 - Asked board members to call if they had questions regarding new job descriptions for the Ridgewood High School transition. Member Luikart asked about career specialists.
- Kevin Shibley:
 - There will be a NEOLA workshop after the February 6 board meeting; information will be sent on how to access policies in BoardDocs with paper copies being provided upon request.
- Betsy Kuhn:
 - Gary Sawyer: Recommendation: Robert Borsky, Manager, Transportation Services.
- Olga Swinson: None.
- Kim Poe: None.
- Vanessa Hilton:
 - Noted upcoming training to support elementary teams in building supports to all students.
 - The Head Start federal grant review begins next week.
 - Schools are reflecting on their Success Plan and will start planning for next year.
 - Invitations were sent to board members regarding upcoming STEM Fairs, more details will be sent later.

- Marcy Hetzler-Nettles: None.
- Tammy Berryhill:
 - Looking forward to working with board members on the upcoming Ridgewood to Fivay/Gulf High School transition.
- Monica Ilse: None.
- Dave Scanga: None.

6. Expulsion Recommendations/Hearings

6.1 SSPS: Expulsion of Female Student (01/23/2003) Achieve Center of Pasco

Motion to approve Expulsion of Female Student (01/23/2003) Achieve Center of Pasco:

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

6.2 PULLED FROM CONSENT VOTING - SSPS: Closed Appeal Hearing: Expulsion of Female Student (11/02/2000) Achieve Center of Pasco

The parent and student were not able to attend tonight's closed appeal hearing and the parent asked to participate via telephone. In order to provide the parent with the appropriate due process, the staff's recommendation is to postpone the closed appeal hearing until February 6, 2018. Ms. Musselwhite will work with the parent to investigate alternative ways of participating and if the parent can not be present, the parent will receive access to the documents to review during the hearing.

Attorney Alfonso stated that there is no specific school board or procedure concerning telephonic participation in a student appeal hearing. He noted that documents are shared during such hearings. A telephonic appeal hearing is not the preferred method but staff is compelled to try and accommodate the parent request. Member Altman moved to postpone item 6.2 (*Closed Appeal Hearing: Expulsion of Female Student (11/02/2000) Achieve Center of Pasco*), reschedule the closed appeal hearing at a board meeting on February 6, 2018, and in the interim, staff will investigate alternative methods to accommodate the parent. Member Luikart seconded the motion, and on vote, the motion carried unanimously.

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent, including addenda. Item 9.4 (*Course Adoption: 2017/2018*) and Item 9.5 (*Charter Contract Extension: Pinecrest Academy Wesley Chapel*) were pulled for discussion by Members Luikart and Altman, respectively.

Motion to approve the consent agenda and all of the consent agenda items numbered 8 through 13, as recommended by the Superintendent:

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

8. Learning Communities (Consent) (None Submitted)

9. Student Achievement (Consent)

9.1 ARM: Out of State Travel: Performance Matters Client Advisory Council Meeting (Utah)

9.2 ECP: Eligibility, Recruitment, Selection and Enrollment Procedures 2018/2019

9.3 ECP: Out of State Travel: Head Start Fiscal Monitoring Protocols (Georgia)

9.6 SSPS: Disciplinary Change of Placement

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: New Job Description: Administrator, Special Projects

11. Support Services (Consent)

11.1 MAINTENANCE: Quarterly Non-Capitalized Surplus Furniture and Equipment

11.2 PURCHASING: Board Recommendations (Date/Time: January 9, 2018; 14:00:00)

- 11.3 PURCHASING: Miscellaneous Approval Requests
- 11.4 PURCHASING: Solicitation and Contract Renewals
- 11.5 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

- 12.1 FINANCE: Payroll Expenditures (December 2017) and Authorization to Expend Funds (January 2018)
- 12.2 FINANCE: Warrant Lists
- 12.3 FINANCE: Interim Financial Statements for All Fund Types (July 2017 through November 2017)
- 12.4 FINANCE: Budget Amendments #22 through #24 (November 2017)

13. Internal Audit (Consent) (None Submitted)

14. Items Removed From Consent Agenda

9.4 OLL: Course Adoption (2017/2018)

Member Luikart asked if the course, once adopted, could be added to other schools. Assistant Superintendent Vanessa Hilton advised that the initial course adoption is for Fred K. Marchman Technical College but can be adopted by other schools, as applicable.

Motion to approve Course Adoption (2017/2018):

Motion by Steve Luikart, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

9.5 OLL: Charter Contract Extension (Pinecrest Academy Wesley Chapel)

Member Altman asked if Pinecrest Academy was still trying to find a location. Jeff Yungmann (Program Coordinator) explained that the contract development stage is not complete. The contract typically states that a physical location would be defined by June 1 prior to the school opening. There is no physical location at this time, but the Academy is looking in the New River area.

Motion to approve Charter Contract Extension (Pinecrest Academy Wesley Chapel):

Motion by Allen Altman, second by Steve Luikart.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

15. Miscellaneous Action Items (Action)

15.1 Temporary Appointment: Development Review Committee (DRC) and Local Planning Agency (LPA)

Superintendent Browning clarified that the request is for authorization to designate an alternate to attend a Development Review Committee meeting when needed due to absence.

Motion to approve Temporary Appointment: Development Review Committee (DRC) and Local Planning Agency (LPA):

Motion by Allen Altman, second was inaudible.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

15.2 West Pasco Re-Zoning Recommendation 2018/2019 - Approval

Member Luikart had questions about the movement of Gulf High School students to Ridgewood and now back to Gulf again. Chairman Armstrong said she appreciated the welcome provided to the new students entering Gulf and Fivay High Schools.

Motion to approve West Pasco Re-Zoning Recommendation 2018/2019 - Approval:

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

15.3 Resolution: Pasco Art of Recycling Art Exhibition

Motion to approve Resolution recognizing The Pasco Art of Recycling Art Exhibition:

Motion by Allen Altman, second by Colleen Beaudoin.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart

16. Closing

16.1 Individual Board Member Reports

- Steve Luikart:
 - Requested that the full name for Fred K. Marchman Technical College be used in mailings, etc. Information will be passed to Assistant Superintendents Vanessa Hilton and Tammy Berryhill.
- Allen Altman:
 - None.
- Colleen Beaudoin:
 - Attended the Wendell Krinn Technical High School information night at Sunlake High School; there was a good turnout.
 - Attended a retirement event for Lynn Pabst at New River Elementary School.
 - Thanked principals for supporting Wendell Krinn Technical High School presentations.
 - Expressed the need for more Pre-Kindergarten funding.
- Cynthia Armstrong:
 - Attended the West Pasco Chamber of Commerce meeting where Principals Rob Aguis and Chris Dunning presented information on the Wendall Krinn Technical High School; there was positive feedback and support from Chamber members.
 - Shout-out to the Seven Springs Rotary Club for working with teachers at Seven Springs Elementary School to prepare the new STEM lab and outdoor classroom.

16.2 Other New Business

The Chairman announced that the next regularly scheduled meeting of the board is February 6, 2018, at 9:30 a.m.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney, stated that an executive session regarding pending litigation will not occur tonight. He will speak with board members individually and possibly ask for a shade session at the February 6, 2018, board meeting.

17. Adjourn

17.1 Adjourn

On a motion by Member Luikart, the meeting was adjourned at 7:15 PM.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

District School Board of Pasco County Workshop Session Tuesday, January 16, 2018

Members present

Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Steve Luikart.

Others in attendance

Dennis Alfonso, School Board attorney; Kurt S. Browning, Superintendent of Schools; Ray Gadd, Deputy Superintendent; Assistant Superintendents Kevin Shibley, Betsy Kuhn, Vanessa Hilton, Marcy Hetzler-Nettles, Tammy Berryhill, Monica Ilse, and Dave Scanga; Kim Poe, Executive Director; and Olga Swinson, Chief Finance Officer.

1. Workshop Session**1.1 Call to Order**

Chairman Armstrong called the workshop to order at 4:36 p.m.

1.2 Topics for Discussion

Angela Porterfield, Director, Early Childhood Programs, introduced staff and Policy Council officers in attendance.

The workshop presentation included:

- An overview of Shared Governance.
- Head Start/Early Head Start Performance Standards Training:
 - Shared Governance, Grievance, Impasse Procedures;
 - Hiring and Termination Procedures (Code of Conduct and Ethics).
- Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training.

1.3 Adjourn

The workshop concluded at 5:15 p.m.

Approved in open session on February 6, 2018

Chairman

Superintendent of Schools