

<b>Substitute W-9</b>	<b>Request for Taxpayer Identification Number and Certification</b>	Send form to the Pasco County School Board. Do NOT send to IRS															
Please Print or Type	Name (joint names, list first and circle the name of the person or entity whose number you enter in Part 1 below.)																
	Business Name																
	<b>Please check appropriate box:</b> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="text-align: center;"><input type="checkbox"/> Individual Sole Proprietor</div> <div style="text-align: center;"><input type="checkbox"/> Corporation</div> <div style="text-align: center;"><input type="checkbox"/> Partnership</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="text-align: center;"><input type="checkbox"/> Employee</div> <div style="text-align: center;"><input type="checkbox"/> Student</div> <div style="text-align: center;"><input type="checkbox"/> Parent</div> <div style="text-align: center;"><input type="checkbox"/> Deputy</div> </div>																
	Address (number, street, apartment or suite #)	Requester's Name and Address:															
	City, State, and ZIP Code	<i>District School Board of Pasco County c/o Purchasing Department 20430 Gator Lane Land O' Lakes, FL 34638</i>															
	Phone No                      Fax #																
	E-Mail Address																
	<b>TAXPAYER IDENTIFICATION NUMBER (TIN)</b>  Enter your TIN in the appropriate box. For Individuals this is your social security number (SSN). For other entities, it is your employer Identification number (EIN).	<div style="border: 1px solid black; text-align: center; margin-bottom: 5px;">           Social Security Number         </div> <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table> <div style="border: 1px solid black; text-align: center; margin-bottom: 5px;">           Employer Identification Number         </div> <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>															

<b>Certification</b>
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Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.
3. I am a U.S. citizen or other U.S. Person.

**Certification Instructions:** You must cross out Item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return. For real estate transactions, Item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA) and generally payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Section 119.071 (5) (a)2.-4., Florida Statutes requires agencies to notify individuals of the purpose(s) that require the collection of Social Security numbers. The District School Board of Pasco County collects social security numbers (SSNs) for the following purposes:

- The Internal Revenue Service requires a Taxpayer Identification Number on Form W-9 which could be a Social Security or an Employer Identification number that could be used to generate a 1099 Miscellaneous Income Statement based on expenditures processed through accounts payable. Vendors with Social Security numbers are captured in the Vendor Application process.

The Social Security numbers of all current and former employees are confidential and exempt from s.119.07(1) and s.24(a), Art. I of the State Constitution.

1. Are you an employee of the District School Board of Pasco County (either regular or substitute)?      Yes\_\_\_\_\_ No\_\_\_\_\_
2. Is any employee of the District School Board of Pasco County, Florida an owner (5% or more), proprietor, partner, director, or officer of this business?      Yes\_\_\_\_\_ No\_\_\_\_\_
 

If Yes, Employee name: \_\_\_\_\_
3. Is any owner (5% or more), proprietor, partner, director, or officer of this business the spouse or child of any employee of the District School Board of Pasco County, Florida?      Yes\_\_\_\_\_ No\_\_\_\_\_
 

If Yes, Employee name: \_\_\_\_\_

<b>Sign Here</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <b>Signature</b> ►         </div> <div style="width: 35%;"> <b>Date</b> ►         </div> </div>
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PLEASE PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_