



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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FINGERPRINTING INFORMATION UPDATED 3/17/2010

To All Contractors/Vendors:

If your company is currently conducting business with the District School Board of Pasco County ("District"), and your employees are required to be fingerprinted in accordance with the Jessica Lunsford Act and District procedures, please be aware of the following changes which have been implemented by the Florida Department of Law Enforcement ("FDLE"):

- Effective July 1, 2008, Senate Bill 988 mandates that contractor/vendor fingerprints are only valid for five (5) years. On that date, the State will automatically purge contractor/employee records which are older than five (5) years. Thereafter, FDLE will update the District's computers monthly to keep all fingerprinting records on file within the five-year requirement.
- Also effective February 1, 2009, the District is required to increase its fingerprinting fee to \$85 per person, payable by money order only. This increased cost includes the \$6.00 annual fee per person/per year to maintain the account in an active status in the shared database.

Based on the date when you or your employees were fingerprinted, here is how these new regulations impact you:

If you have been fingerprinted by the District since July 1, 2007: You and/or your employees are part of the FDLE shared database. Barring any legal infractions, you will remain in an active status for five years after the date of your original fingerprinting. When your records reach their five-year anniversary, you will need to be re-fingerprinted by the District in order to be active in the shared FDLE database.

If you are in the District's fingerprinting database as a result of HR's acceptance of your records from another District: You will need to contact the Human Resources (Fingerprinting) Department to determine your fingerprinting status.

Our Human Resources (Fingerprinting) Department will assist you with any questions or concerns you may have. Please call any of the following numbers during normal business hours: (813) 794-2521, (813) 794-2522, or (813) 794-2501.

Sincerely,

Kendra Goodman, CPPO, CPPB
Purchasing Agent