

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ADULT EDUCATION CLASS REGISTRATION FORM**

DIRECTIONS: Please print and use legal name. Please complete every item. Items on this registration form are required by Florida Statute and/or Administrative Code for data reporting purposes ONLY. The information WILL NOT be used to determine program eligibility or admission. Courses and programs are offered as part of the adult education program of Pasco County Schools under the direction of the District School Board of Pasco County. No person shall, on the basis of race, color, gender, national origin, marital status, disability, age, or religion, be excluded from participating in, denied the benefits of, or subjected to discrimination under any education program or activity, or in any employment conditions or practices conducted by the District School Board of Pasco County except as provided by law.

LAST NAME \_\_\_\_\_ JR/SR/III \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE/MAIDEN NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

MAILING ADDRESS (if different) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-mail \_\_\_\_\_ HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

GENDER: MALE \_\_\_\_\_ FEMALE \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

BIRTH DATE: MM-DD-YYYY \_\_\_\_\_ BIRTH PLACE: CITY \_\_\_\_\_ STATE \_\_\_\_\_ COUNTRY \_\_\_\_\_

RACIAL/ETHNIC GROUP: White non Hispanic (W) \_\_\_\_\_ Black non Hispanic (B) \_\_\_\_\_ Hispanic (H) \_\_\_\_\_ Multiracial (M) \_\_\_\_\_  
American Indian or Alaskan Native (I) \_\_\_\_\_ Asian or Pacific Islander (A) \_\_\_\_\_

CHOOSE BEST DESCRIPTION: Adult rural resident (R) \_\_\_\_\_ Patient or resident of medical or special institution (A) \_\_\_\_\_ Not applicable (Z) \_\_\_\_\_

RESIDENCE: Florida (4) \_\_\_\_\_ USA- not Florida; fee required (5) \_\_\_\_\_ In-state evacuee (6) \_\_\_\_\_ Out-of-state evacuee (7) \_\_\_\_\_

CITIZENSHIP: U.S. citizen (C) \_\_\_\_\_ Non-resident alien (A) \_\_\_\_\_ Permanent resident alien (P) \_\_\_\_\_ Unknown/not reported (X) \_\_\_\_\_

High school grad/GED: Yes (31) \_\_\_\_\_ No(30) \_\_\_\_\_ Veteran: Yes(V) \_\_\_\_\_ No(Z) \_\_\_\_\_ Limited English Proficient: Yes(Y) \_\_\_\_\_ No(N) \_\_\_\_\_

First time adult ed student: Yes(Y) \_\_\_\_\_ No(N) \_\_\_\_\_ If no, last year attended \_\_\_\_\_

Have you been referred by an agency: Yes(Y) \_\_\_\_\_ No(N) \_\_\_\_\_ If yes, please specify: WAGES Board \_\_\_\_\_ Vocational Rehabilitation \_\_\_\_\_  
Jobs and Benefits Office \_\_\_\_\_ Department of Children and Families \_\_\_\_\_ JTPA \_\_\_\_\_ Other: \_\_\_\_\_

DISABILITY: N/A or not self-identified(Z) \_\_\_\_\_ Disabled/self-identified/receiving services ( I ) \_\_\_\_\_ Disabled/self-identified/not receiving services (N) \_\_\_\_\_

SHORT TERM GOAL: Please select one goal for this term.  
Employment (A) \_\_\_\_\_ Improve employment (B) \_\_\_\_\_ Retain employment (C) \_\_\_\_\_ Pass GED (D) \_\_\_\_\_ H.S. Diploma (E) \_\_\_\_\_  
Advance to post-secondary level (F) \_\_\_\_\_ Learn English (G) \_\_\_\_\_ Join Military (H) \_\_\_\_\_ Citizenship ( I ) \_\_\_\_\_  
Improve basic skills (J) \_\_\_\_\_ Not applicable (Z) \_\_\_\_\_

AFFIDAVIT: I hereby certify that the information on this application is correct to the best of my knowledge. By signing I am giving my permission for the use of this data included herein in managing the program for which I am registered.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Official's Signature \_\_\_\_\_ Date \_\_\_\_\_ Receipt # \_\_\_\_\_

**Registration/Withdrawal Data**

Survey Period: F (Fall) Jul-Aug \_\_\_\_\_ W (Winter) Aug-Dec \_\_\_\_\_ S (Summer) Jan-Jun \_\_\_\_\_ Year \_\_\_\_\_ Center \_\_\_\_\_

COURSE TITLE	COURSE #	TEACHER	SEC	D.L.	DAY	TIME	ROOM	INIT FL	FEE	AFS	STUDENT ENTRY DATE

TEACHER SIGNATURE	GRADE	LCP	WD CODE	WD DATE	CREDIT

WITHDRAWAL DATA

COURSE TITLE	COURSE #	TEACHER	SEC	D.L.	DAY	TIME	ROOM	INIT FL	FEE	AFS	STUDENT ENTRY DATE

TEACHER SIGNATURE	GRADE	LCP	WD CODE	WD DATE	CREDIT

WITHDRAWAL DATA

Start Term Test Results    TABE     CASAS

SCORE	LEVEL	FORM	DATE	End Term Test Results	TABE <input type="checkbox"/>	CASAS <input type="checkbox"/>	Tested with no gain <input type="checkbox"/>
READING/CASAS				READING/CASAS			
MATH				MATH			
LANGUAGE				LANGUAGE			

Rdng.    Lstng.    Prescreen     Unable to test (CASAS)

## REGISTRATION CODES

### ADULT GENERAL EDUCATION:

#### INITIAL FUNCTIONING LEVEL

B	Gr 0 - 1.9	ABE Beginning Literacy
F	Gr 2- 3.9	ABE Beginning Basic Education
H	Gr 4- 5.9	ABE Intermediate Low
J	Gr 6- 8.9	ABE Intermediate High
K	Gr 9- 10.9	Adult Secondary Education Low ( WITHOUT high school diploma or its equivalent)
L	Gr 11-12.9	Adult Secondary Education High ( WITHOUT high school diploma or its equivalent)
M	Gr 11-12.9	Adult Secondary Education High (WITH a high school diploma or its equivalent )

#### ESOL

Q	Pre-Literacy
R	Basic Literacy
S	Advanced Literacy
1	Foundations
2	Low Beginning
3	High Beginning
4	Low Intermediate
5	High Intermediate
6	Advanced
7	English Literacy Academic Skills

#### ELCATE

C	Beginning
D	Intermediate
E	Advanced

### ADULT FEE STATUS

R	Fee Required
D	Fee Deferred
F	Fee Exempt / no high school diploma
G	Fee Exempt/ high school diploma
P	Fee Exempt/ homeless

### DISTANCE LEARNING

A	Web-based or internet-based courses
---	-------------------------------------

## LITERACY COMPLETION POINTS (LCP)

### ADULT GENERAL EDUCATION:

#### (LCP) LITERACY COMPLETION POINT

##### ABE MATH

A	0.0-1.9
B	2.0-3.9
C	4.0-5.9
D	6.0-8.9

##### ABE READING

E	0.0-1.9
F	2.0-3.9
G	4.0-5.9
H	6.0-8.9

##### ABE LANGUAGE

J	0.0-1.9
K	2.0-3.9
M	4.0-5.9
N	6.0-8.9

#### ESOL

A	Literacy Foundations
B	Low Beginning
C	High Beginning
D	Low Intermediate
E	High Intermediate
F	Advanced

#### ENGLISH LITERACY ACADEMIC SKILLS

A	ACADEMIC SKILLS
---	-----------------

#### CITIZENSHIP

A	CITIZENSHIP
---	-------------

#### WORKPLACE READINESS SKILLS (LEP)

A	Work Place Readiness Skills (LEP)
---	-----------------------------------

#### VOCATIONAL PREPARATORY INSTRUCTION

A	Math
B	Reading
C	Language

#### GED

A	Writing
B	Social Studies
C	Science
D	Literature
E	Math

#### GENERAL EDUCATION WITH DISABILITIES

A	Adult General Education with Disabilities
---	---

#### ELCATE

A	Beginning
B	Intermediate
C	Advanced

### GENERAL EDUCATION PROMOTION

LA-LB-LC-LD-LE-LF-LG-LH  
 MA-MB-MC-MD-ME-MF-MG-MH  
 SA-SB-SC-SD-SE-SF-SG-SH  
 HA-HB  
 WA-WB  
 JA  
 GA  
 KA-KB  
 CA-CB  
 EA-EB-EC-ED-EE-EF-EG-EH-EJ  
 EK-EL-EM-EN-EP-ER-ES-ET-EU  
 Do not use codes: EI-EO-EQ-EV-EW-EX-EY-EZ

English  
 Math  
 Science  
 American History  
 World History  
 Economics  
 American Government  
 Social Studies  
 Practical Arts Career Education, Exploratory Career Education, or Performing Fine Arts  
 Electives

## WITHDRAWAL CODES

W29	Left class/remains in program	W36	Transportation problem	WW46	Class Location Problem
W30	Obtained Job previously	W37	Child care Problems	WW47	Procedurally withdrawn-will continue next term/year
W31	Obtained better job/employment	W38	Family problems	WW49	Moved
W32	Entered another training program	W39	Problem with class time	WW50	Deceased
W33	Achieved personal OBJECTIVE	W40	Other known reasons _____		
W34	Lack of Interest	W41	Unknown reasons		
W35	Health Problems	W42	Expelled from School		

### ADULT DIPLOMA

W43	Adult Standard high school diploma
W45	Adult state of Florida (GED) diploma

### ADULT CERTIFICATE OF COMPLETION

W44	Adult Certificate of completion
-----	---------------------------------