



## DISTRICT SCHOOL BOARD OF PASCO COUNTY COOPERATIVE EDUCATION STUDENT EVALUATION

MIS Form #629  
Rev. 7/98

Name (Last, First, Middle Initial)	Grade	Job Title	Name of Supervisor	Hourly Rate	Grading Period/ or Month
Name of Business	Address	City	State	Zip	Telephone

*MARK "X" IN THE SPACE WHICH BEST DESCRIBES EACH ITEM*

Workplace Competencies	Out- Standing	Above Average	Average	Below Average	Un- Satisfactory	NA
1. <b>Appearance:</b> Is clean, well groomed and appropriately attired.						
2. <b>Communication:</b> Communicates effectively.						
3. <b>Attitude:</b> Demonstrates a positive attitude.						
4. <b>Work Ethics:</b> Is honest, loyal, maintains integrity.						
5. <b>Interpersonal Skills:</b> Accepts responsibility, is respectful to supervisors, cares for work area, gets along with other employees, serves clients/customers.						
6. <b>Quality of Work:</b> Is neat, accurate, follows instructions, meets expectations.						
7. <b>Quantity of Work:</b> Is consistent, productive.						
8. <b>Safety:</b> Follows safety, security and/or sanitary procedures.						
9. <b>Aptitude for Job:</b> Is suited for this work environment.						
10. <b>Initiative:</b> Is able to anticipate things to do and is resourceful.						
11. <b>Attendance and Punctuality:</b> Times absent _____ Times tardy _____						
<b>Specific Job Tasks:</b>						
12.						
13.						
14.						
15.						

**Comments by Immediate Supervisor**

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_