



# DISTRICT SCHOOL BOARD OF PASCO COUNTY EQUIPMENT CHECKOUT GUIDELINES FOR STUDENTS

MIS #193  
Rev. 04/20

Student Name	Student ID #	Location / Cost Center	Date
Barcode ID Number	Serial Number	Equipment Type	

**Accessories:**    Power Cord       Case       Video Adapter  
                          Other \_\_\_\_\_

**Please read each statement:**

- I understand that this equipment remains the sole property of the District School Board of Pasco County and no hardware or software modifications are permitted without prior authorization from the Office for Technology and Information Services.
- I am bound by the Responsible Electronic Use Agreement for Students (MIS Form #191).
- This equipment is to be used for educational purposes.
  - In the case of WIFI hot spots, this means the data usage should only pertain to functions directly related to distance learning needs. These hotspots have limited data capabilities and usage will be monitored. Failure to comply will result in loss of data capabilities.
  - WIFI hotspots DO NOT contain any content filter. It is important for users to take responsibility to avoid objectionable sites, content and communication.
- I am financially responsible for all repair costs associated with any damage resulting from negligent use of this equipment. If the cost to repair exceeds the replacement cost or depreciated value, I am responsible for the replacement cost or depreciated value, whichever is less.
- I am financially responsible for the replacement cost or depreciated value, whichever is less, for loss/theft of the equipment that occurs off District School Board of Pasco County property. I will not be financially responsible if reasonable precaution is used to prevent loss/theft and a police report is provided to substantiate such reasonable precaution.
- I understand that I may elect to purchase private loss/damage/theft insurance to provide for additional coverage as a precaution. If I elect to do so, I am responsible for verifying whether my personal insurance (e.g., automobile, homeowner, renter, etc.) provides coverage for the equipment and if so, under what circumstances and subject to what deductibles.
- I am responsible if I permit unauthorized users to use this equipment.
- Student information is protected by law, and I am responsible for keeping all such information housed on this equipment confidential at all times.
- Inappropriate or unlawful use of this equipment, after due process, may result in disciplinary action.

**By signing below, I understand and accept the above responsibilities with regard to this equipment being issued by the District School Board of Pasco County.**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Instructor Signature**

\_\_\_\_\_  
**Date**

Date Returned \_\_\_\_\_ Checked In By \_\_\_\_\_ Condition: \_\_\_Satisfactory \_\_\_Unsatisfactory