DISTRICT SCHOOL BOARD OF PASCO COUNTY
INTERNAL/STUDENT ACTIVITY ACCOUNTS
SALES TAX ACCRUAL WORKSHEET

MIS Form #158
02/17

School: _____ **Month/Year:** _____

**Date Invoice Paid	Internal/Student Activity Check Number	Vendor	Taxable Amount	Non-Taxable Amount	Invoice Total	Tax Amount Due	Comments
TOTAL AMOUNT OF TAXABLE PURCHASES							
TOTAL SALES TAX DUE*							
(Taxable Purchases x Tax Rate)							

***Tax is based on current Pasco County tax rate**

****Attach a copy of each invoice**

Bookkeeper: Retain electronic copy in TCM attachment to check written for sales tax accrual to District