

SRP Placement Guidelines 2017-2018

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Title	Pay Grade	FLSA	MPL ¹	Experience Credit ²	Eligible Supplements/Notes ³
Administrative Assistant	S10	NE	5	1 for 2	
Air Conditioning Chiller Mechanic	S15	NE	15	1 for 1	
Air Conditioning Specialist	S13	NE	15	1 for 1	
Behavior Assistant	S07	NE	15	1 for 1	
Benefits Associate	S06	NE	15	1 for 1	
Benefits Representative	S11	NE	15	1 for 1	
Bookkeeper Secretary	S08	NE	5	1 for 2	
Bus Driver	S09	NE	5	1 for 2	Extracurricular trip rate: \$13.60/hr Driver Trainer rate: \$17.03/hr Bus Driver Trainee \$12.23/hr
Bus Parts Specialist	S10	NE	15	1 for 1	
Child Care Assistant	S01	NE	1	Level 1	
Classroom Assistant	S01	NE	1	Level 1	
Clinic Assistant	S06	NE	5	1 for 2	
Clinic Assistant (LPN)	S12	NE	5	1 for 2	
Computer Operator	S08	NE	15	1 for 1	
Conservation and Recycling Operations	S04	NE	5	1 for 2	
Construction Finance Assistant	S09	NE	15	1 for 1	
Courier	S04	NE	5	1 for 2	
Custodian	S02	NE	5	1 for 2	\$0.20/hour for certified custodian certification or \$0.40/hour for master custodian certification; \$1.50/hour for those designated as relief custodians
Data Entry Operator	S07	NE	5	1 for 2	
Department of Juvenile Justice Program Specialist	S06	NE	5	1 for 2	
Distribution and Materials Handler	S09	NE	5	1 for 2	
Early Childhood Programs Health Assistant	S02	NE	5	1 for 2	
Early Head Start Caregiver	S09	NE	7	1 for 1	
Early Head Start Lead Caregiver	S10	NE	7	1 for 1	
Facility Service Worker	S06	NE	15	1 for 1	
Family Services Worker	S04	NE	5	1 for 2	
Finance Assistant	S09	NE	15	1 for 1	
Financial Aid Assistant	S04	NE	5	1 for 2	
Food and Nutrition Services Assistant	S02	NE	5	1 for 2	
Food and Nutrition Services Associate	S06	NE	15	1 for 1	
Food and Nutrition Services Production Assistant	S05	NE	5	1 for 2	
Food and Nutrition Services Vending Technician	S13	NE	15	1 for 1	
Help Desk Technician	S08	NE	15	1 for 1	
Home Services Worker	S08	NE	15	1 for 1	
Human Capital Associate	S06	NE	15	1 for 1	
HVAC Systems Control Technician	S15	NE	15	1 for 1	
Instructional Assistant (Basic Education Programs & Federal and State Programs)	S04	NE	5	1 for 2	
Instructional Assistant (Basic Education Programs & Federal and State Programs)	S04	NE	5	1 for 2	
Instructional Assistant (Deaf/Hard of Hearing) (Exceptional Student Education)	S04	NE	5	1 for 2	
Instructional Assistant (Department of Juvenile Justice)	S05	NE	5	1 for 2	

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Instructional Assistant (Eligible for Florida Educator's Certificate)	S08	NE	5	1 for 2	Instructional Assistants or Paraprofessionals eligible for a state issued Florida Educator's Certificate at the Bachelor's level or higher will be paid according to Pay Grade S08 effective beginning the next pay period after submission of evidence of eligibility and review and approval by the Office for Human Resources and Educator Quality. All individuals who previously applied for a certificate and possess a statement of eligibility will no longer need to reapply for this statement once it expires.
Instructional Assistant (ESOL/Bilingual)	S04	NE	5	1 for 2	
Instructional Assistant (Exceptional Student Education)	S05	NE	5	1 for 2	
Instructional Assistant (Exceptional Student Education)	S05	NE	5	1 for 2	
Instructional Assistant (Instructional Learning Systems)	S04	NE	5	1 for 2	
Instructional Assistant (Pre-Kindergarten)	S04	NE	5	1 for 2	\$0.53 per hour for a Child Development Associate (CDA) or equivalent
Instructional Assistant (Special Adult Education Programs)	S04	NE	5	1 for 2	
Instructional Assistant (Student Discipline)	S06	NE	5	1 for 2	
Instructional Assistant/Bus Driver	S09	NE	5	1 for 2	
Interpreter for the Deaf and Hard of Hearing	S07	NE	5	1 for 2	
Interpreter for the Deaf and Hard of Hearing (EIPA 3.3 or greater)	S16	NE	5	1 for 2	\$7.00 per hour for attaining a score of 4 or greater on the Educational Interpreter Performance Assessment (EIPA) or obtaining national interpreter certification (NIC) by the National Registry of Interpreters for the Deaf (NRID)
Inventory Records Specialist	S08	NE	15	1 for 1	
Licensed Practical Nurse	S12	NE	5	1 for 2	
Licensed Practical Nurse	S12	NE	5	1 for 2	
Licensed Practical Nurse 245	S12	NE	5	1 for 2	
Lunchroom Monitor	S01	NE	1	Level 1	
Maintenance Worker	S10	NE	15	1 for 1	
Maintenance IAA	S11	NE	15	1 for 1	
Maintenance IAA (Air Conditioning Shop)	S16	NE	15	1 for 1	
Mechanic I	S15	NE	15	1 for 1	Transportation Mechanic I Tool Allowance - \$500/yr
Multimedia Production Assistant	S06	NE	15	1 for 1	
Network Technician	S12	NE	15	1 for 1	
Occupational Therapy Assistant	S17	NE	15	1 for 1	
Onboarding Representative	S11	NE	15	1 for 1	
Paraprofessional (Cysis)	S03	NE	5	1 for 2	\$0.53 per hour for a Child Development Associate (CDA) or equivalent (<i>which will be considered in the calculation of the Educational Supplemental Pay Plan ceiling</i>). CDA issued and credit received through Pasco County Schools Adult Education Program does not qualify for this supplement.
Paraprofessional (Eligible for Florida Educator's Certificate)	S08	NE	5	1 for 2	
Paraprofessional (Social Services)	S03	NE	5	1 for 2	
Paraprofessional (Transition Assistant)	S04	NE	10	1 for 1	
Paraprofessional (Transition Assistant)	S04	NE	10	1 for 1	
Parent Involvement Assistant	S05	NE	5	1 for 2	
Parent Involvement Assistant 245	S05	NE	5	1 for 2	
Physical Education Field Technician	S08	NE	15	1 for 1	
Physical Therapy Assistant	S17	NE	15	1 for 1	
Property Control Assistant	S08	NE	15	1 for 1	
Purchasing Associate	S06	NE	15	1 for 1	
Records Management Assistant	S04	NE	5	1 for 2	
Registrar	S02	NE	5	1 for 2	

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Registrar 245	S02	NE	5	1 for 2	
Relief Bus Driver	S09	NE	5	1 for 2	Relief Bus Driver \$1.00/hr Extracurricular trip rate: \$13.60/hr Driver Trainer rate: \$17.03/hr
Resource Management Associate	S06	NE	5	1 for 2	
Secretary II	S05	NE	5	1 for 2	
Secretary III	S03	NE	5	1 for 2	
Senior Child Care Assistant	S04	NE	5	1 for 2	
Senior Finance Assistant	S11	NE	15	1 for 1	
Senior Food and Nutrition Services Associate	S11	NE	15	1 for 1	
Senior Testing Assistant	S08	NE	15	1 for 1	
Social Educator	S09	NE	5	1 for 2	
Student System Data Entry Operator	S07	NE	5	1 for 2	
Technology Services Technician	S12	NE	15	1 for 1	Tech Services Certification: \$1.00/hr for those who are certified to complete warranty repair work for which the company and the District have a warranty program agreement
Testing Assistant	S04	NE	5	1 for 2	
Transportation Assistant	S02	NE	5	1 for 2	
Transportation Communications Technician	S12	NE	15	1 for 1	Transportation Mechanic I Tool Allowance - \$500/yr
Transportation Maintenance Assistant	S05	NE	5	1 for 2	
Water and Sewer Plant Operator	S08	NE	15	1 for 1	

¹ **MPL (Maximum Placement Level)** - Credit for related experience shall not exceed the level (MPL) indicated

² **Experience Credit** - Credit for related experience will be granted on the basis of: (a) 1 level for every 1 year of related experience (**1 for 1**); (b) 1 level for every 2 years of related experience (**1 for 2**); or (c) at level 1 for all employees (**Level 1**)

³ For payment of supplements for certifications and/or licenses, proof of certification or license must be submitted to the Office for Human Resources and Educator Quality (HREQ) along with the appropriate form. Payment will begin at the start of the pay period following submission of evidence of certification/license and review and approval

Additional Considerations:

Bus Drivers/Relief Bus Drivers:

- (a) Bus Drivers and Relief Bus Drivers selected to function as **Bus Driver Trainers** will be paid \$17.03/hr, exclusive of supplements.
- (b) Bus Drivers and Relief Bus Drivers will be paid \$13.60/hr for **extra-curricular trips**, exclusive of supplements.

Instructional Assistants/Paraprofessionals:

The Director of Student Support Programs and Services may determine that certain programs require an Instructional Assistant or Paraprofessional to be a Licensed Practical Nurse because of the nature of the students being served. When this occurs, the Instructional Assistant or Paraprofessional will be paid from salary schedule S08.

Maintenance Worker, Maintenance IAA:

If deemed necessary, the Director of Facilities and Maintenance Services may recommend placement beyond the maximum level indicated but at a rate no higher than any current employees with similar experience and credentials.