

SRP Placement Guidelines

Job Titles and Pay Grades 2023-2024

Credit for related applicable experience will be granted according to the rules outlined below. In order to receive credit, all experience must be verified in writing by former employer(s) and submitted to the Office for Human Resources and Educator Quality. If the aggregate of verified outside experience results in a fractional part of a year greater than one-half (1/2), it will be counted as a year of outside experience.

Title	Pay Grade	MPL ¹	Experience Credit ²	Minimum Hourly Rate	Maximum Hiring Rate	Eligible Supplements/Notes ³
Administrative Assistant	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Air Conditioning Chiller Mechanic	PG11	15	1 for 1	\$ 19.43	\$ 22.33	Maintenance RSS: \$2.25/hr.
Air Conditioning Specialist	PG05	15	1 for 1	\$ 16.76	\$ 19.27	Maintenance RSS: \$2.25/hr.
Behavior Assistant	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Benefits Associate	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Benefits Representative	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Bookkeeper Secretary	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Bus Driver	PG03	10	1 for 2	\$ 15.96	\$ 17.45	Extracurricular trip rate: \$20.00/hr. Driver Trainer rate: \$19.39/hr. Bus Driver Trainee \$15.00/hr. Transportation RSS: \$1.00/hr.
Bus Parts Specialist	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Classroom Assistant	PG01	1	Level 1	\$ 15.19	\$ 15.19	
Clinic Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Clinic Assistant (LPN)	PG07	10	1 for 2	\$ 17.60	\$ 19.26	
Construction Finance Assistant	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Courier	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Culinary Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Custodian	PG01	10	1 for 2	\$ 15.19	\$ 16.60	\$0.20/hour for certified custodian certification <u>or</u> \$0.40/hour for master custodian certification
Data Entry Operator	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Department of Juvenile Justice Program Specialist	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Distribution and Materials Handler 245	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Early Head Start Caregiver 230/245	PG02	10	1 for 1	\$ 15.57	\$ 17.04	
Extended Learning Tutor	PG01	1	Level 1	\$ 15.19	\$ 15.19	
Facility Service Worker	PG02	15	1 for 1	\$ 15.57	\$ 17.91	\$0.20/hour for certified custodian certification <u>or</u> \$0.40/hour for master custodian certification
Family Services Worker	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Finance Assistant	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Financial Aid Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Food and Nutrition Services Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Food and Nutrition Services Assistant, Relief	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Food and Nutrition Services Associate	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Food and Nutrition Services Production Assistant	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Food and Nutrition Services Production Assistant, Relief	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Food and Nutrition Services Production Coordinator	PG04	15	1 for 1	\$ 16.35	\$ 18.80	
Food and Nutrition Services Vending Technician	PG04	15	1 for 1	\$ 16.35	\$ 18.80	
Group Leader	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Help Desk Technician	PG03	15	1 for 1	\$ 15.96	\$ 18.34	
Home Services Worker	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Human Capital Associate	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
HVAC Systems Control Technician	PG11	15	1 for 1	\$ 19.43	\$ 22.33	Maintenance RSS: \$2.25/hr.
Instructional Assistant: Basic	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant/Bus Driver	PG03	10	1 for 2	\$ 15.96	\$ 17.45	
Instructional Assistant: Deaf/Hard of Hearing (DHH)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Department of Juvenile Justice (DJJ)	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Instructional Assistant: English for Speakers of Other Languages (ESOL)/Bilingual	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Exceptional Student Education (ESE)	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Instructional Assistant: Instructional Learning Systems (ILS)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Kindergarten	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Physical Education (PE)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Pre-Kindergarten	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Special Adult Education Programs	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Instructional Assistant: Student Discipline	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Interpreter for the Deaf and Hard of Hearing	PG10	10	1 for 2	\$ 18.95	\$ 20.73	

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Title	Pay Grade	MPL ¹	Experience Credit ²	Minimum Hourly Rate	Maximum Hiring Rate	Eligible Supplements/Notes ³
Interpreter for the Deaf and Hard of Hearing (EIPA 3.3 or greater)	PG10	10	1 for 2	\$ 18.95	\$ 20.73	\$7.00 per hour for attaining a score of 4 or greater on the Educational Interpreter Performance Assessment (EIPA) or obtaining national interpreter certification (NIC) by the National Registry of Interpreters for the Deaf (NRID) \$45.00/hour Additional Duty outside of regular work duties
Inventory Records Assistant	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Licensed Practical Nurse	PG07	10	1 for 2	\$ 17.60	\$ 19.26	
Lunchroom Monitor	PG01	1	Level 1	\$ 15.19	\$ 15.19	
Maintenance Technician	PG02	15	1 for 1	\$ 15.57	\$ 17.91	Maintenance RSS - Water/Sewer, Plumbing, Electric Crew: \$2.00/hr. Maintenance RSS - Other Crews: \$1.75/hr.
Network Technician	PG03	15	1 for 1	\$ 15.96	\$ 18.34	
Occupational Therapy Assistant	PG14	15	1 for 1	\$ 20.92	\$ 24.05	
Office Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Onboarding Representative	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Paraprofessional (Basic)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Paraprofessional (ESE)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Paraprofessional (Kindergarten)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Paraprofessional (Cysis)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Paraprofessional (Social Services)	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Paraprofessional (Transition Assistant)	PG01	10	1 for 1	\$ 15.19	\$ 16.60	
Parent Involvement Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Payroll Representative	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Physical Education Field Technician	PG02	15	1 for 1	\$ 15.57	\$ 17.91	Maintenance RSS: \$1.75/hr.
Physical Therapy Assistant	PG14	15	1 for 1	\$ 20.92	\$ 24.05	
Property Control Assistant	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Public Records Specialist	PG07	15	1 for 1	\$ 17.60	\$ 20.24	
Records Management Technician	PG03	10	1 for 2	\$ 15.96	\$ 17.45	
Relief Bus Driver	PG04	10	1 for 2	\$ 16.35	\$ 17.89	Extracurricular trip rate: \$20.00/hr. Driver Trainer rate: \$19.39/hr. Transportation RSS: \$2.00/hr.
Relief Custodian	PG02	10	1 for 2	\$ 15.57	\$ 17.04	\$0.20/hour for certified custodian certification <u>or</u> \$0.40/hour for master custodian certification Maintenance RSS: \$2.00/hr.
Resource Management Associate	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Senior Finance Assistant	PG02	15	1 for 1	\$ 15.57	\$ 17.91	
Senior Food and Nutrition Services Associate	PG04	15	1 for 1	\$ 16.35	\$ 18.80	
Senior Testing Assistant	PG01	15	1 for 1	\$ 15.19	\$ 17.45	
Social Educator 198/245	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Student System Data Entry Operator	PG02	10	1 for 2	\$ 15.57	\$ 17.04	
Technology Services Technician	PG03	15	1 for 1	\$ 15.96	\$ 18.34	Tech Services Certification: \$1.00/hr for those who are certified to complete warranty repair work for which the company and the District have a warranty program agreement
Testing Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Transportation Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Transportation Communications Technician	PG02	15	1 for 1	\$ 15.57	\$ 17.91	Transportation Mechanic I Tool Allowance: \$500/yr.
Transportation Customer Svcs Rep	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Vehicle Technician Assistant	PG01	10	1 for 2	\$ 15.19	\$ 16.60	
Vehicle Technician	PG08	15	1 for 1	\$ 18.03	\$ 20.73	Transportation Vehicle Tech Tool Allowance: \$500/yr.

¹ **MPL (Maximum Placement Level)** - Credit for related experience shall not exceed the level (MPL) indicated

² **Experience Credit** - Credit for related experience will be granted on the basis of: (a) 1 level for every 1 year of related experience (**1 for 1**); (b) 1 level for every 2 years of related experience (**1 for 2**); or (c) at level 1 for all employees (**Level 1**)

³ For payment of supplements for certifications and/or licenses, proof of certification or license must be submitted to the Office for Human Resources and Educator Quality (HREQ) along with the appropriate form. Payment will begin at the start of the pay period following submission of evidence of certification/license and review and approval by HREQ.

Additional Considerations:

Interpreter for the DHH

Interpreters for the Deaf and Hard of Hearing who have obtained national interpreter certification (NIC) by the National Registry of Interpreters for the Deaf (NRID) or earned a 4.0 or higher on the Educational Interpreter Performance Assessment (EIPA) shall receive \$45.00 per hour, or time and a half, whichever is greater, for any additional duty outside of their normal work duties, that they accept.