SRP Placement Guidelines   2022 - 2023

Credit for related applicable experience will be granted according to the rules outlined below. In order to receive credit, all experience must be verified in writing by former employer(s) and submitted to the Office for Human Resources and Educator Quality. If the aggregate of verified outside experience results in a fractional part of a year greater than one-half (1/2), it will be counted as a year of outside experience.

Title	Job Class	Pay Grade	MPL[1]	Experience Credit[2]	Minimum Hourly	Maximum Hiring Rate	Eligible Supplements/Notes[3]
Administrative Assistant	6112|6114|6103|6116|6119	PG02	10	1 for 2	$ 15.38	$ 16.82	
Air Conditioning Chiller Mechanic	5197	PG11	15	1 for 1	$ 17.83	$ 20.50	
Air Conditioning Specialist	5005	PG05	15	1 for 1	$ 16.15	$ 19.03	
Behavior Assistant	4015|4017|4026	PG02	15	1 for 1	$ 15.38	$ 17.67	
Benefits Associate	6327	PG01	15	1 for 1	$ 15.00	$ 17.24	
Benefits Representative	6326	PG02	15	1 for 1	$ 15.38	$ 17.67	
Bookkeeper Secretary	6200|6201|6204	PG02	10	1 for 2	$ 15.38	$ 16.82	
Bus Driver	5008	PG02	10	1 for 2	$ 15.38	$ 16.82	**Extracurricular trip rate:** $16.00/hr. **Driver Trainer** rate: $19.39/hr. **Bus Driver Trainee** $15.00/hr.
Bus Parts Specialist	5010	PG02	15	1 for 1	$ 15.38	$ 17.67	
Classroom Assistant	4016	PG01	1	Level 1	$ 15.00	$ 15.00	
Clinic Assistant	5021	PG01	10	1 for 2	$ 15.00	$ 16.41	
Clinic Assistant (LPN)	5209	PG07	10	1 for 2	$ 17.40	$ 19.03	
Construction Finance Assistant	6310	PG01	15	1 for 1	$ 15.00	$ 17.67	
Courier	5024	PG01	10	1 for 2	$ 15.00	$ 16.41	
Culinary Assistant	4023	PG01	10	1 for 2	$ 15.00	$ 16.41	
Custodian	5026	PG01	10	1 for 2	$ 15.00	$ 16.41	$0.20/hour for **certified custodian** certification **or** $0.40/hour for **master custodian** certification
Data Entry Operator	6303	PG02	10	1 for 2	$ 15.38	$ 16.82	
Department of Juvenile Justice Program Specialist	5027	PG02	10	1 for 2	$ 15.38	$ 16.82	
Distribution and Materials Handler 245	5028	PG02	10	1 for 2	$ 15.38	$ 16.82	
Early Childhood Programs Health Assistant	5137	PG01	10	1 for 2	$ 15.00	$ 16.41	
Early Head Start Caregiver 230/245	5038|5201	PG02	10	1 for 1	$ 15.38	$ 16.82	
Extended Learning Tutor	4115	PG01	1	Level 1	$ 15.00	$ 15.00	
Facility Service Worker	5045	PG02	15	1 for 1	$ 15.38	$ 17.67	
Family Services Worker	5046	PG01	10	1 for 2	$ 15.00	$ 16.41	
Finance Assistant	6305	PG01	15	1 for 1	$ 15.00	$ 17.24	
Financial Aid Assistant	6312	PG01	10	1 for 2	$ 15.00	$ 16.41	
Food and Nutrition Services Assistant	5051|5052|5303	PG01	10	1 for 2	$ 15.00	$ 16.41	
Food and Nutrition Services Associate	5131	PG02	15	1 for 1	$ 15.38	$ 17.67	
Food and Nutrition Services Production Assistant	5058	PG02	10	1 for 2	$ 15.38	$ 16.82	
Food and Nutrition Services Vending Technician	5196	PG04	15	1 for 1	$ 16.15	$ 18.57	
Group Leader	5145|5221	PG02	1	Level 1	$ 15.38	$ 15.38	
Help Desk Technician	5064	PG03	15	1 for 1	$ 15.76	$ 18.11	
Home Services Worker	5040	PG02	15	1 for 1	$ 15.38	$ 17.67	
Human Capital Associate	6325	PG01	15	1 for 1	$ 15.00	$ 17.24	
HVAC Systems Control Technician	5004	PG11	15	1 for 1	$ 19.20	$ 22.07	
Instructional Assistant (Basic Education Programs & Federal and State Programs)	4000|4210	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant/Bus Driver	4001	PG02	10	1 for 2	$ 15.38	$ 16.82	
Instructional Assistant (Deaf/Hard of Hearing) (Exceptional Student Education)	4003	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Department of Juvenile Justice)	4004	PG02	10	1 for 2	$ 15.38	$ 16.82	
Instructional Assistant (ESOL/Bilingual)	4006	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Exceptional Student Education)	4005|4014	PG02	10	1 for 2	$ 15.38	$ 16.82	
Instructional Assistant (Instructional Learning Systems)	4007|4019|4022	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Kindergarten)	4024	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant/Paraprofessional Physical Education	4021	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Pre-Kindergarten)	4008	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Special Adult Education Programs)	4011	PG01	10	1 for 2	$ 15.00	$ 16.41	
Instructional Assistant (Student Discipline)	4009|4020	PG02	10	1 for 2	$ 15.38	$ 16.82	
Interpreter for the Deaf and Hard of Hearing	4201	PG10	10	1 for 2	$ 18.73	$ 20.49	
Interpreter for the Deaf and Hard of Hearing (EIPA 3.3 or greater)	4201	PG10	10	1 for 2	$ 18.73	$ 20.49	$7.00 per hour for attaining a score of 4 or greater on the Educational Interpreter Performance Assessment (EIPA) or obtaining national interpreter certification (NIC) by the National Registry of Interpreters for the Deaf (NRID) $45.00/hour Additional Duty outside of regular work duties
Inventory Records Assistant	5063	PG01	15	1 for 1	$ 15.00	$ 17.24	
Licensed Practical Nurse	4010|5125	PG07	10	1 for 2	$ 17.40	$ 19.03	
Lunchroom Monitor	5069	PG01	1	Level 1	$ 15.00	$ 15.00	
Maintenance Technician	5212	PG02	15	1 for 1	$ 15.38	$ 17.67	
Network Technician	5087	PG03	15	1 for 1	$ 15.76	$ 18.11	
Occupational Therapy Assistant	4202	PG14	15	1 for 1	$ 20.68	$ 23.77	
Onboarding Representative	6324	PG02	15	1 for 1	$ 15.38	$ 17.67	

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Title	Job Class	Pay Grade	MPL[1]	Experience Credit[2]	Minimum Hourly	Maximum Hiring Rate	Eligible Supplements/Notes[3]
Paraprofessional (Basic)	4111|4112	PG01	10	1 for 2	$ 15.00	$ 16.41	
Paraprofessional (ESE)	4107	PG01	10	1 for 2	$ 15.00	$ 16.41	
Paraprofessional (Kindergarten)	4114	PG01	10	1 for 2	$ 15.00	$ 16.41	
Paraprofessional (Cyesis)	4101	PG01	10	1 for 2	$ 15.00	$ 16.41	
Paraprofessional (Social Services)	4103	PG01	10	1 for 2	$ 15.00	$ 16.41	
Paraprofessional (Transition Assistant)	4104|4109|4110	PG01	10	1 for 1	$ 15.00	$ 16.41	
Parent Involvement Assistant	4205|4212	PG01	10	1 for 2	$ 15.00	$ 16.41	
Payroll Representative	6332	PG02	15	1 for 1	$ 15.38	$ 17.67	
Physical Education Field Technician	5091	PG02	15	1 for 1	$ 15.38	$ 17.67	
Physical Therapy Assistant	4206	PG14	15	1 for 1	$ 20.68	$ 23.77	
Property Control Assistant	5173	PG01	15	1 for 1	$ 15.00	$ 17.24	
Public Records Specialist	5245	PG07	15	1 for 1	$ 17.40	$ 20.00	
Records Management Assistant	5084	PG01	10	1 for 2	$ 15.00	$ 16.41	
Registrar	6309|6329	PG01	10	1 for 2	$ 15.00	$ 16.41	
Relief Bus Driver	5095	PG03	10	1 for 2	$ 15.76	$ 17.24	**Extracurricular trip rate:** $16.00/hr **Driver Trainer rate:** $19.39/hr
Relief Custodian	5314	PG02	10	1 for 2	$ 15.38	$ 17.67	$0.20/hour for **certified custodian** certification **or** $0.40/hour for **master custodian** certification
Resource Management Associate	4211	PG01	10	1 for 2	$ 15.00	$ 16.41	
Secretary II	6102|6104|6115	PG01	10	1 for 2	$ 15.00	$ 16.41	
Secretary III	6107|6108|6109|6110|6113	PG01	10	1 for 2	$ 15.00	$ 16.41	
Senior Finance Assistant	6320	PG02	15	1 for 1	$ 15.38	$ 17.67	
Senior Food and Nutrition Services Associate	5130	PG02	15	1 for 1	$ 15.38	$ 17.67	
Senior Group Leader	5146|5220	PG02	10	1 for 2	$ 15.38	$ 16.82	
Senior Testing Assistant	6328	PG01	15	1 for 1	$ 15.00	$ 17.24	
Social Educator 198/245	5097|6322	PG02	10	1 for 2	$ 15.38	$ 16.82	
Student System Data Entry Operator	6302	PG02	10	1 for 2	$ 15.38	$ 16.82	
Technology Services Technician	5107	PG03	15	1 for 1	$ 15.76	$ 18.11	**Tech Services Certification: $1.00/hr** for those who are certified to complete warranty repair work for which the company and the District have a warranty program agreement
Testing Assistant	5111	PG01	10	1 for 2	$ 15.00	$ 16.41	
Transportation Assistant	5113	PG01	10	1 for 2	$ 15.00	$ 16.41	
Transportation Communications Technician	5171	PG02	15	1 for 1	$ 15.38	$ 17.67	**Transportation Mechanic I Tool Allowance** - $500/yr.
Transportation Customer Svcs Rep	6334	PG01	10	1 for 2	$ 15.00	$ 16.41	
Vehicle Technician Assistant	5114	PG01	10	1 for 2	$ 15.00	$ 16.41	
Vehicle Technician	5077	PG08	15	1 for 1	$ 17.83	$ 20.50	**Transportation Vehicle Tech Tool Allowance** - $500/yr

[1] **MPL (Maximum Placement Level)** - Credit for related experience shall not exceed the level (MPL) indicated

[2] **Experience Credit -** Credit for related experience will be granted on the basis of: (a) 1 level for every 1 year of related experience **(1 for 1)** ; (b) 1 level for every 2 years of related experience **(1 for 2)** ; or (c) at level 1 for all

[3] For payment of supplements for certifications and/or licenses, proof of certification or license must be submitted to the Office for Human Resources and Educator Quality (HREQ) along with the appropriate form. Payment will begin at the start of the pay period following submission of evidence of certification/license and review and approval by HREQ.

Additional Considerations:

Interpreter for the DHH

Interpreters for the Deaf and Hard of Hearing who have obtained national interpreter certification (NIC) by the National Registry of Interpreters for the Deaf (NRID) or earned a 4.0 or higher on the Educational Interpreter Performance Assessment (EIPA) shall receive $45.00 per hour, or time and a half, whichever is greater, for any additional duty outside of their normal work duties, that they accept.