



# District School Board of Pasco County EMPLOYEE INFORMATION EXEMPTION FROM PUBLIC RECORDS FORM

Employee ID: \_\_\_\_\_

Employees (with few exceptions) must complete and submit this form to the Office for Human Resources and Educator Quality for the following reasons: 1) to exclude (as exempt under Florida Statutes Sec.119.071) their home address and telephone number and effective October 1, 2012, dates of birth (for most categories) and numbers for home phones, personal cell phones, pagers and personal communication devices (and in many cases, their photograph) from disclosure in response to public records requests (based on their own current/past employment or being the spouse or child of a qualifying person), as well as 2) to exempt certain similar information, as specified in the Statute, from disclosure relating to their spouse and children (including places of employment, names and locations of schools and day care facilities attended by the children). **Per Florida Statutes Chapter 119, it is the policy of this State that "every person who has custody of a public record shall permit the record to be inspected and copied by any person desiring to do so....Providing access to public records is a duty of each agency."** Failure to submit this form timely may result in disclosure of certain information, including your home address and telephone numbers (including unlisted/unpublished numbers) and/or photograph, in response to a public records request.

Employee Name	Location	Location #
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To be eligible to claim exemption numbers 11, 13, 14 and 17 below, the person whose position is described in that category must have made reasonable efforts to protect such information from being accessible through other means available to the public.

I **DO NOT** qualify for any of the exemptions below at this time. ( **NOTE:** If you, your spouse, your child(ren) or a child residing with you, do qualify for an exemption at some point in the future, notify the *Office for Human Resources and Educator Quality* by completing and submitting this form. It is the employee's responsibility to notify the *Office for Human Resources and Educator Quality* in order to ensure that appropriate public records exemptions are applied.) **If you do not qualify stop here, sign below and submit this form to the Office for Human Resources and Educator Quality.**

Yes, I **qualify** for one of the exemption categories **below** (specify a category, 1-17, by checking the appropriate items):

- 1. Firefighter certified under Florida Statutes Sec. 633.35 (including certified Forestry firefighters)
- 2. Current or former Judge or Justice of the Florida Supreme Court; a district court of appeal; circuit court; or county court
- 3. Current or former enforcement officer (including correction deputy)
- 4. Current or former correctional or correctional probation officer
- 5. Current or former personnel of the Department of Children and Family Services whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities
- 6. Current or former personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect
- 7. Current or former personnel of the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement of child support enforcement
- 8. Current or former code-enforcement officer
- 9. Current or former federal judge (U.S. Court of Appeals, U.S. district court, or U.S. magistrate judge)
- 10. Current or former state attorney, assistant state attorney, statewide prosecutor, or assistant statewide prosecutor
- 11. Current or former federal prosecutor (U.S. attorney or assistant U.S. attorney), judge of the U.S. Courts of Appeal, U.S. district judge, or U.S. Magistrate
- 12. Current or former Human Resources/Labor Relations/Employee Relations director, assistant director, manager, or assistant manager, of any local government agency or water management district, whose duties include(d) hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties
- 13. General magistrate, special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, or child support enforcement hearing officer
- 14. Current or former guardian ad litem, under Florida Statutes Sec. 39.820
- 15. Current or former juvenile probation officer, juvenile probation supervisor, detention superintendent, assistant detention superintendent, senior juvenile detention officer, juvenile detention officer supervisor, juvenile detention officer, house parent I or II, house parent supervisor, group treatment leader, group treatment leader supervisor, rehabilitation therapist, or social services counselor of the Department of Juvenile Justice
- 16. Current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, or assistant criminal conflict and civil regional counsel
- 17. Current or former investigators or inspectors of the Department of Business and Professional regulation

**EXEMPTION based on a**  I am the person described  I am the spouse of the person described.  
**Category 1-17 above:**  I am the child of a person described  A child residing with me is the child of a person described.

Specify the exact position and location of current/former employment qualifying for any exemption(s) claimed above:

Position: \_\_\_\_\_ Location: \_\_\_\_\_

I hereby certify that my answers herein are truthful and accurate; I understand that Florida Statutes Sec. 837.06 makes it a second-degree misdemeanor to knowingly make a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty. For employees who have checked box numbers 11, 13, 14 or 17 above: I (or the person whose position is described in that category) am also certifying that I have made reasonable efforts to protect such information from being accessible through other means available to the public.

Signature of Employee: \_\_\_\_\_ Date: \_\_\_\_\_