

MEMORANDUM OF UNDERSTANDING

Extended School Year Program – Summer 201920

The following parameters will govern the working conditions of employees who work in a summer Extended School Year programs.

PROGRAM DATES: (Student Attendance) **24-Day Summer Reading Camp for Grade 3** June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, 29, 30, July 1, 2, 6, 7, 8, 9, 13, 14, 15 and 16

20-Day Middle School Course Recovery Program (20 half-days) June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, July 6, 7, 8, 9, 13, 14, 15 and 16

High School Credit Recovery Program (20 half-days) 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, July 6, 7, 8, 9, 13, 14, 15 and 16

10-Day ESE Program June 8, 9, 10, 11, 15, 16, 17, 18, 22, and 23

10-Day AVID Excel Camp June 8, 9, 10, 11, 15, 16, 17, 18, 22, and 23

16-Day Elementary Title III Summer Camp June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, 29, 30, July 1, and 2

16-Day Immigrant Elementary Title III Summer Camp June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, 29, 30, July 1, and 2

16-Day Secondary Title III Summer Camp June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, 29, 30, July 1, and 2

24-Day Part C Migrant Camp (Elementary) June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, July 6, 7, 8, 9, 13, 14, 15, 16, 20, 21, 22, and 23

20-Day PASS Migrant Summer Program for Secondary June 8, 9, 10, 11, 15, 16, 17, 18, 22, 23, 24, 25, July 6, 7, 8, 9, 13, 14, 15, and 16

Instructional and Non-instructional Employees

Filling Positions:

- Assignment to this program is voluntary.
- ~~Each school principal~~ A member of administration will notify the staff of the program dates by ~~April 29, 2019~~ May 12, 2020.
- Each employee having an interest in working in the program will submit his/her name to the ~~school principal~~ administrator by ~~May 6, 2019~~ May 19, 2020.
- Tentative job openings will be announced by the last student day.
- When it is judged that professional qualifications and ability are substantially equal among applicants for the program to be offered, district seniority shall prevail.
- When filling positions, employees within the bargaining unit shall be given priority over other applicants.
- ~~The previous procedure to select transportation employees for the school year assignments will continue to be used, with the following exception. Bus drivers and transportation assistants who select a route and resign, or work less than half of the days of the selected route in ESY for the summer of 2019-2020, will be placed at the bottom of the selection list for ESY for the summer of 2020-2021 unless the reason for resigning or working less than half of the days is for one of the following reasons and is supported by appropriate documentation as determined by Transportation Department administration: a health concern that prohibits the employee from working or a health concern of an immediate family member of the employee and the employee is needed to care for the family member, family emergency, or jury duty.~~

Work Schedule:

TEACHERS:

24-Day Summer Reading Camp for Grade 3

- 1 day of preplanning at 7.5 hours - June 5, 2020
- 24 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 25 (including preplanning) Total Hours: 103.5

20-Day Middle School Course Recovery Program

- 1 day of preplanning at 7.5 hours June 5, 2020
- 20 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 21 (including preplanning) Total Hours: 87.5

20-Day High School Credit Recovery

- 1 day of preplanning at 7.5 hours June 5, 2020
- 20 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 21 (including preplanning) Total Hours: 87.5

10-Day ESE Program

- 1 day of preplanning at 7.5 hours June 5, 2020 (hours are flexible)
- 10 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 11 (including preplanning) Total Hours: 47.5

10-Day AVID Excel Camp

- 1 day of preplanning at 7.5 hours June 5, 2020
- 10 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 11 (including preplanning)**Total Hours: 47.5****16-Day Elementary Title III Summer Camp**

- 1 day of preplanning at 7.5 hours June 5, 2020
- 16 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 17 (including preplanning)**Total Hours: 71.5****16-Day Immigrant Elementary Title III Summer Camp**

- 1 day of preplanning at 7.5 hours June 5, 2020
- 16 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 17 (including preplanning)**Total Hours: 71.5****16-Day Secondary Title III Summer Camp**

- 1 day of preplanning at 7.5 hours June 5, 2020
- 16 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 17 (including preplanning)**Total Hours: 71.5****24-Day Part C Migrant Camp (Elementary)**

- 1 day of preplanning at 7.5 hours June 5, 2020
- 24 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 25 (including preplanning)**Total Hours: 103.5****20-Day PASS Migrant Summer Program for Secondary**

- 1 day of preplanning at 7.5 hours June 5, 2020
- 20 days at 4.0 hours per day (3.5 hours of student instruction and .5 hour of planning)

Total Days: 21 (including preplanning)**Total Hours: 87.5****ESE Instructional Assistants:**

- 4.0 hours per day for either 10 or 24 day program.

Total Days: 10 (10 Day Program)**Total Hours: 40 (10 Day Program)****24 (24 Day Program)****96 (24 Day Program)****EOC Administration Window:**

- HS: 72 hours of test administration for the Algebra 1, Geometry, Biology and US History EOC.
- MS: 36 hours of test administration for the Civics EOC.

Pay Rate:

All employees will be paid at their regular hourly rate based upon the ~~2018-2019~~ 2019-2020 salary schedule or range.

Pay Dates:

Employees working one of the programs will be paid as listed below:

	Pay Date	Pay/Work Period
<u>20-Day M.S./H.S.Course Recovery Program</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27 - July 9</u>
	<u>8/7/2020 (4 days)</u>	<u>July 11-23</u>
<u>24-Day Summer Reading Camp for Grade 3</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (8 days)</u>	<u>June 27 -July 9</u>
	<u>8/7/2020 (4 days)</u>	<u>July 11-23</u>
<u>10-Day ESE Program</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (6 days)</u>	<u>June 13-25</u>
<u>10-Day AVID Excel Camp</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (6 days)</u>	<u>June 13-25</u>
<u>16-Day Elementary Title III Summer Camp</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27 -July 9</u>
<u>16-Day Immigrant Elementary Title III Summer Camp</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27 -July 9</u>
<u>16-Day Secondary Title III Summer Camp</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27 -July 9</u>

<u>24-Day Part C Migrant Camp</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27-July 9</u>
	<u>8/7/2020 (8 days)</u>	<u>July 11-23</u>
<u>20-Day PASS Migrant Summer for Secondary</u>	<u>6/26/2020 (4 days + 1 Planning)</u>	<u>June 1-11</u>
	<u>7/10/2020 (8 days)</u>	<u>June 13-25</u>
	<u>7/27/2020 (4 days)</u>	<u>June 27-July 9</u>
	<u>8/7/2020 (4 days)</u>	<u>July 11-23</u>

Sick Leave Accrual:

Employees who work the 24-Day Program and ~~high school teachers who work a full day (2 single sessions)~~ will earn .5 day sick leave.

Absences:

- All 10 to 16-Day Program employees' absences will be without pay. These employees are not eligible to use previously earned sick leave for pay purposes.
- 24-Day Program employees may use sick leave.

Substitutes:

A regular employee who substitutes in this program will be paid his/her regular hourly rate.

Ma Light
For the Board

5/12/20
Date

Myra M. CeeWall
For the Union

5-12-20
Date