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MEMORANDUM

TO: School District Superintendents
School District Professional Development Directors

FROM: Hershel Lyons

DATE: April 20, 2018

SUBJECT: **2018 District Instructional Leadership and Faculty Development Grant**

Contact Information:

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DPS: 2018-49

We are pleased to announce that all school districts have the opportunity to apply for a District Instructional Leadership and Faculty Development Grant to support targeted professional learning for principals and other district administrators in instructional and human resource leadership positions.

The 2018 Florida Legislature provided funding for Administrator Professional Development. A priority purpose of the funding is professional development for principals and other district administrators in instructional leadership positions. A district's proportional share of these funds will be provided after the district has submitted the attached grant application, and the department has reviewed and approved its plan for use of the funds. Please note the following:

- The amount that a district may apply for is based on a formula using unweighted student FTE, and is listed in the attached 2018-2019 Administrative Training Allocation document.
- Directions for preparing the application are found in the attached Request for Application, District Instructional Leadership and Faculty Development Grant (DOE 900D). This document includes the goals and funding method for this grant.
- The application form that you may submit is the attached document, 2018-2019 Instructional Leadership and Faculty Development Grant, TAPS Number 19A050. The application identifies the project goals to which your application's scope of work is to be aligned.

This application should be returned to the Office of Grants Management no later than May 31, 2018. Instructions for submitting completed applications are on page nine of the DOE900D. If you have questions or need assistance with this application, please contact Lynn Kemper at Lynn.Kemper@fldoe.org or at 850-245-7804.

HL/lk

Attachments

HERSHEL LYONS
CHANCELLOR OF PUBLIC SCHOOLS