

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**December 3, 2013**

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, December 3, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Mr. Lin Ward, former member of the Penny for Pasco Oversight Committee.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of November 19, 2013. There were none, and on motion by Member Armstrong, seconded by Member Altman, the minutes were approved unanimously.

The Chairman announced that there were no special presentations today.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship represented USEP. He thanked Members Luikart and Armstrong for speaking at the recent "mane event" and explained the history of his hair-growing event. He encouraged the Board to keep up the good work and continue to bring up morale in the district.

**Committee Reports:**

**Member Armstrong:**

- Student Wellness Policy Committee – reviewed procedures and policy (in compliance with state statute, NEOLA suggestions, and the Department of Agriculture).

**Member Hurley:**

- FSBA Legislative Committee
- Educational Options Committee

**Member Luikart:**

- 68<sup>th</sup> Annual Joint Conference (FSBA, FADSS, FSBA, FERMA, SUNSPRA, FELL)

**Chairman Crumbley:**

- 68<sup>th</sup> Annual Joint Conference (FSBA, FADSS, FSBA, FERMA, SUNSPRA, FELL)

**(1.0) Reports, Information and Comments:**

**Superintendent Browning:**

- The joint workshop scheduled with Pasco Hernando Community College for January 31, 2014, will be postponed until after the legislative session.
- He and Amelia Van Name Larson met with the House Education Committee in Tallahassee regarding education concerns and how decisions made by the legislature impact local school districts.

**Ray Gadd:**

- Thanked Kevin Shibley for encouraging staff to distribute pay increases in November rather than later in the year.
- He and several other staff members have been working with the county on the Starkey Park co-location project. A draft agreement will be forwarded to Board members for careful review.
- Updated the Board on the proposed police academy. Sheriff Nocco is moving forward to obtain approval for the academy, which will be housed at Marchman Technical Education Center (MTEC). Once approval for the academy is received, an application will be completed and submitted for Board approval before moving forward. He reported that this type of academy is very successful in other counties. Renovation work now underway at MTEC is a part of the planned remodeling. Attorney Alfonso stated this topic is for information only, no action will be taken tonight. There was consensus by Board to continue with exploring this option.

Kevin Shibley:

- Requested that Pamela St. Mary be pulled from 4A1 (*Addenda to Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations*). The employee has requested a hearing before the Board.
- Met with the Insurance Committee last month; monthly visits at health and wellness clinics have increased by 2,000 since the opening of the Hudson clinic.
- Introduced Patrick Coffey, new employee in the Finance Department.
- Thanked departments who processed recent staff pay increases.

Amelia VanName Larson:

- Shared good news – the Sun Lake High School marching band receiving second place in the Florida Marching Band Coalition (FMBC) state finals. River Ridge Middle School students received 27 superiors and best in show at the recent Thespian contest held in Tampa.
- Several staff members will visit iPrep Academy (high school and magnet program) in the Miami-Dade area next week.
- Dave Scanga introduced Pio Rizzo, new Assistant Principal at Pine View Middle School.

(2.0) Melissa Musslewhite, Director of Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. School Expulsion of Male Student (DOB 01/21/1997) - Hudson High School
- B. School Expulsion of Male Student (DOB 03/02/1998) - Marchman Technical Education Center

Member Hurley moved that the Board approve the expulsions as recommended in items 2A and 2B. Member Luikart seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 3A1. Gymnasium Dedication - Centennial Middle School
- 4A1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (Pamela St. Mary)
- 10. Resolutions** - None Submitted
- 11. Property Acquisitions** - None Submitted
- 12. Miscellaneous Action Items** - None Submitted

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda, with the exception of Items 3A1 (*Gymnasium Dedication - Centennial Middle School*) and 4A1 (*Pamela St. Mary - Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations*). Member Armstrong seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

### **3. STUDENT ACHIEVEMENT**

- A. Learning Communities** (*See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. ~~Gymnasium Dedication - Centennial Middle School~~ —**PULLED**
  - 2. Out-of-State Travel - Wiregrass Ranch High School - National Council of Teachers of English Annual Convention
  - 3. Out-of-State Travel - Marchman Technical Education Center - Human Body System Training
- B. Teaching and Learning** (*See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. School Choice Change of Placement
- C. Professional Development and School Supports** - None Submitted
- D. Accountability Research and Measurement** - None Submitted
- E. Student Support Programs and Services** (*See Misc. Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. Change of Placement
- F. Early Childhood** (*See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. Head Start/Early Head Start Program Planning Process and Continuous Improvement Plan
- G. School Field Trips** (*See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. Requests for School Field Trips

### **4. ADMINISTRATION**

- A. Human Resources and Educator Quality** (*See Personnel Supp. Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)
  - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel

Recommendations (**Pamela St. Mary – PULLED**)

**B. Employee Relations** - None Submitted

**C. Technology and Information Services** - None Submitted

**5. SUPPORT SERVICES**

**A. Planning Services** (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

1. Gulf Trace Elementary School Cell Tower Utility Easement
2. Requests for Use of Facilities

**B. Construction Services** (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

1. Sanders Memorial Elementary School Architectural Services
2. High School "GGG" - Old Pasco Road - Educational Specification Development
3. Starkey Ranch K-8 – ~~Geothermal~~ Geotechnical Coordination and Site Evaluation

**C. Food and Nutrition Services** - None Submitted

**D. Maintenance Services**(See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

1. SunSense Schools Agreement(s) for F. K. Marchman Technical Education Center and Gulf Trace Elementary School
2. Surplus Equipment

**E. Purchasing Services** (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts  
**CONTRACTS:** *APEX Learning Digital Curriculum Solutions; Cambridge International Examinations; CareHere LLC; Envision Pharmaceutical Services, Inc.; Florida Department of Health in Pasco County; Florida Medical Clinic; Gulf Coast Jewish Family and Community Services, Inc.; Morton Plant Mease Outpatient Center; Pasco Regional Medical Center; Pearson VUE; Red Apple Adult Training Center; Royal Oak Nursing Center; University Community Hospital, Inc.; University of South Florida Board of Trustees; Gallup, Inc.*

**6. FINANCE SERVICES** (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

- A. Update of School Board Accounts Due to Board Reorganization and Approval of the Use of Current Board Chairman's Signature
- B. Disposition of Property - Obsolete Maintenance Inventory
- C. Interim Financial Statements for All Fund Types
- D. Warrant Lists
- E. 2013-2014 Budget Amendments for October 2013 (See *Budget Supp. Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

**7. GRANT PROPOSALS** - None Submitted

**8. ALLOCATIONS** (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*)

- A. Allocation Changes (2013/2014) - *PDSS Funding Revision Title II; Increase AVID Tutors RTTT Funds; Buying Manager Addition and Funding Revision*

**9. INTERNAL AUDIT** - None Submitted

(3A1) The Chairman presented the request for approval of Gymnasium Dedication - Centennial Middle School. (See *Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_*). Member Armstrong questioned wording relative to the time frame listed in the item. After the reading of Policy 7250 - Commemoration of School Facilities, Supt. Browning suggested that item 3A1 be **pulled** from the agenda to be re-submitted with more information on December 17, 2013. Member Armstrong moved that item 3A1 be **pulled** from the agenda, seconded by Member Hurley. On vote, the motion carried unanimously.

(3A1) The Chairman presented the request for approval of Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (**Pamela St. Mary – PULLED**). Attorney Alfonso reviewed the appeal request (suspension without pay) by Pamela St. Mary. The item is being pulled so that (1) no action will be taken and (2) a hearing can be scheduled within the 60-day time frame. There was discussion of potential hearing dates, specifically December 17, 2013. Attorney Alfonso will check with all other parties and advise the Board of a hearing date when confirmed.

Individual Board members presented and discussed items.

Member Armstrong:

- Expressed Thanksgiving greetings.
- Reported that the “Mane event” at USEP was a fundraiser for student scholarships, the “locks” went to Locks of Love.

Member Hurley:

- Attended a breakfast for high achieving students at Land O’Lakes High School.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is December 17, 2013, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 6:45 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: December 3, 2013, 4:30 p.m.**

**TOPIC: *Employment Practices; District Advertising Initiatives***

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Todd Cluff, and Beth Brown, Learning Community Executive Directors; Betsy Kuhn, Employee Relations Department; Linda Cobbe, Communications Director; Jim Ciadella and Kenny Blankenship, USEP; Jeff Solocheck, Tampa Bay Times and Ronnie Blair, Tampa Tribune.

**Employment Practices**

Kevin Shibley and Betsy Kuhn presented information on Employment Practices regarding Probationary Employees. The presentation included statutory and contractual requirements and examples. Member Luikart discussed input he has received from teachers and distributed information on the *Code of Ethics & Principles of Professional Conduct* to the Board members and Superintendent.

**District Advertising Initiatives**

Nicole Westmoreland, Senior Manager, Food and Nutrition Services, presented information regarding advertising opportunities for the district. The committee looked at the advertising efforts in several counties. Not only did these counties have different assets in which to base the additional income, they had dedicated staff for their advertising efforts. The group consensus was to not proceed with the advertising endeavor at this time. Board members said they would like to keep an eye out for opportunities to generate extra money.

The workshop concluded at 5:30 p.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
December 17, 2013

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Superintendent of Schools