

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
November 19, 2013

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, November 19, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of victims of the recent typhoon and Midwest tornadoes.

The Chairman explained that once each year in November a reorganization of the school Board is held, and in accordance with Florida Statutes 1001.371, the Superintendent of Schools becomes the Board Chairman until a new Chairman is selected.

Superintendent Browning called for nominations for Chairman of the School Board. Member Armstrong nominated Member Crumbley for Chairman of the School Board, seconded by Member Altman. On vote, the motion carried unanimously.

Superintendent Browning called for nominations for Vice Chairman. Member Hurley nominated Member Luikart for Vice Chairman, seconded by Member Crumbley. On vote, the motion carried unanimously. The Superintendent passed the gavel to Chairman Crumbley, who conducted the remainder of the meeting.

The Chairman announced that the next order of business was the appointment of committees. Board members discussed district committees on which they currently serve and selected the committees on which they will serve for 2013-2014 as follows:

School Board Membership on District Committees 2013-2014

<u>Committee Title</u>	<u>District Representative(s)</u>	<u>Board Member Representative(s)</u>
Architect Selection Committee	John Petrashek	Alison Crumbley
Board Attorney Contract Review & Evaluation Committee	School Board Chairman	Board Chairman to Assign
Charter School Committee	Tammy Rabon Nancy Scowcroft	Joanne Hurley
Communications Committee	Linda Cobbe	Alison Crumbley
Community Engagement Committee	Linda Cobbe Deanna DeCubellis	Alison Crumbley
Construction Management Evaluation Committee	John Petrashek	Joanne Hurley
District Insurance Committee	Christine Pejot	Allen Altman
District Substitute Committee	Pat Sinclair	Cynthia Armstrong
Educational Options Committee	Kurt Browning Amelia Van Name Larson	Allen Altman Alison Crumbley Joanne Hurley
Energy Management Committee	Mark Fox John Soler	Steve Luikart

Committee Title	District Representative(s)	Board Member Representative(s)
Enterprise Resource Planning (ERP) Committee	Kevin Shibley Ann Altman	Joanne Hurley
Health & Wellness Initiatives Committee - Staff	Saybra Chapman	Cynthia Armstrong
IDEA Steering Committee	Melissa Musselwhite	TBA
Investment Oversight Committee	Olga Swinson Joanne Millovitsch	Cynthia Armstrong
Large Capital Project Review Team	Mark Fox Tricia Penabade	Allen Altman
Legislative Liaison Committee	Ray Gadd Linda Cobbe	Joanne Hurley Cynthia Armstrong (Alt.)
Local Planning Agency Committee	LPA/DCA Chris Williams	Alison Crumbley
Pasco Education Foundation Board	Tom Avramis	Allen Altman Steve Luikart (Alt.)
Pasco Technology Committee	John Simon Paul Vassak	Steve Luikart
Project Review Committee	TBA	TBA
Property Value Adjustment Board	N/A	Allen Altman Cynthia Armstrong (Alt.)
QUEST Committee	Peggy Jones John Simon	Alison Crumbley
School Site Advisory Committee	Chris Williams	Allen Altman
Career Academy Steering Committee	Rob Aguis Vanessa Hilton	Alison Crumbley Joanne Hurley Steve Luikart
Strategic Planning Committee	Chris Christoff Peggy Jones	Joanne Hurley
Student Code of Conduct Committee	Vanessa Hilton Melissa Musselwhite	Alison Crumbley Steve Luikart
Student Progression Plan Committee	Vanessa Hilton Melissa Musselwhite	Alison Crumbley Steve Luikart
Wellness Policy Council – Students	Julie Hedine Saybra Chapman	Cynthia Armstrong

The Chairman asked for a motion to approve School Board Meetings being held on the first and third Tuesdays of each month, 9:30 a.m. and 6:00 p.m., respectively. Member Hurley so moved, seconded by Member Altman. On vote, the motion carried unanimously.

Member Armstrong motioned to change the time of the December 3, 2013, School Board meeting to 6:00 p.m. so that Chairman Crumbley and Vice Chairman Luikart can attend FSBA training in Tampa. Member Hurley seconded the motion and on vote, the motion carried unanimously.

Member Altman moved that the Board appoint the Law Firm of McClain, Alfonso, Meeker Dunn, P.A., as the School Board attorney for first year of a three-year contract. Member Luikart seconded the motion, and on vote the motion carried unanimously.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of November 5, 2013. There were none, and on motion by Member Hurley, seconded by Member Altman, the minutes were approved unanimously.

The Chairman announced that there were no special presentations today.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Dionne Parks, Rob Sercu, Sanela Dzanan, Nereida McGrath, Chantal Roberge, Brian Wade, and Vincent Hernandez, all from Wesley Chapel – Voiced concerns regarding a proposed cell tower at Seven Oaks Elementary School. Distributed statistics and a petition (*See Miscellaneous Supplemental Minute Book _____, Page _____*).
- Andrew Lewandowski, Hudson – Representing USEP-R (retired). Thanked the Board and staff for the retiree benefit fair, which provided valuable information. The health centers are a valuable asset to the district. This is American Education Week and he suggested that SRP staff be thanked as well as instructional staff.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, spoke:

- Applauded parents for taking an active role in children's education regarding the cell phone tower.
- Employees will receive the first pay raise in five years this week. Commended district staff, especially Kevin Shibley, for informing staff about procedures for questions or discrepancies.
- Extended an invitation to a "mane" event where Kenny Blankenship will cut his hair that has been growing since the last pay raise. All proceeds of the raffle will go toward scholarships.
- Pleased that the district has reached an agreement with Legacy Life (Legacy Trust Program).
- Asked the Board to pull the suspensions of Melinda Bulp (table until conclusion of grievance procedure) and John Chandler (reject or table until date certain - charges may be dropped or dramatically reduced; requesting use of administrative leave or sick leave until the issue is resolved).
- Contract concerns:
 - Professional Learning Community (PLC) – contract language is not being upheld; PLC meetings are long and teachers do not have time to prepare daily lesson plans. USEP is prepared to move on formal action on this issue.
 - Deliberate Practice – teachers are receiving conflicting information. Teachers are being given the impression they are to do more than the contract requires. Legal steps will be outlined after Thanksgiving.

Superintendent Browning disagreed with Ms. Webb's comments, stating that the goal of the district is to move students farther down the academic line. He confirmed that he would not violate any terms of the contract and will not be sidetracked by discussions of what is or is not being done. At the request of the Superintendent, Kevin Shibley provided clarification to the Board on self-assessment and Deliberate Practice. Information that was sent out received prior approval from USEP. The majority of schools are following the agreement and they are trying to correct any misapplications. Ms. Van Name Larson expressed surprise at the accusations, reminding the Board and USEP that PLC's are not meetings, but a change of culture. This work is a shift from the past and she asked the Board to continue with their support. USEP concerns are being addressed.

Committee Reports:

Member Armstrong:

- Wellness Policy Council (student wellness) – working on policy changes to be submitted for review at a later date.
- Health & Wellness Incentive Committee – working on strategic plan for next year.

Member Hurley:

- Career Academy Steering Committee – Rob Aguis provided a recap of all career academies, staffing plans, and goals. She asked that the next meeting be held at the district office and that Superintendent Browning meet with the group.

Member Altman:

- No committee meetings.

- Chairman Armstrong asked him to research and talk with staff about services provided by the School Board attorney firm – there was 100% approval of the services from Attorney Alfonso and the attorney firm.
- Cambridge Program meeting at Pasco Middle School – the meeting was a tremendous success; parents, students, and teachers are very excited about this new program.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Two town hall meetings were held to provide clarification for teachers on the alignment of teaching practices and the teacher evaluation process.
- The first district office employee recognition ceremony was held to recognize staff who go “above and beyond” each day. He thanked Christine Pejot, Director of Human Resources, and her staff for the opportunity to recognize staff.
- Attended a luncheon hosted by orthodontist Dr. Graff, who annually donates \$500 each to three schools to support public education. The receiving schools this year are Schrader Elementary School, Hudson Middle School, and Fivay High School.
- The first Cambridge information meeting was held at Pasco Middle School, with great attendance, both by parents and students. Additional information meetings are planned at Centennial Middle School and Wesley Chapel High School in the next few weeks.
- He requested that Item 5A3 (*Cell Tower Ground Lease Agreement for Seven Oaks Elementary*) be pulled from the consent agenda for further consideration at a later date.
- He explained Item 5E1 (*Pasco Hernando Community College – Addendum to Dual Enrollment Agreement*). The Board approved the Articulation Agreement with Pasco Hernando Community College (PHCC) on July 30, 2013. An Addendum to the agreement (setting fees for tuition, administrative fees, and addressing the summer hours issue) was not approved. District staff has worked with PHCC and staff since August 1, 2013, providing information on how to offset fees. An agreement could not be reached. He and the President of PHCC were summoned to appear before the State Board of Education in Gainesville today. In lieu of reporting to the Board of Education, he agreed to succumb to the terms of the current Addendum and work on changes for next year. In reply to Chairman Crumbley’s question, the estimated fees of \$65,000-\$70,000 are not budgeted. Member Hurley asked why our students register late; according to PHCC, the tuition for our dual enrolled students is at a reduced rate, therefore students paying full tuition fees are allowed to register first.

Olga Swinson:

- Provided update on bond rating.

Kevin Shibley:

- Discussed the Legacy Trust Program. Attorney Alfonso reviewed the legal background of the process. There is no commitment until there is verified interest from employees.

Ray Gadd:

- Announced the upcoming Joint Workshop with the Board of County Commissioners regarding the Starkey Park project. Staff has been working on co-location agreements regarding Starkey Ranch; he encouraged Board members to review the documents closely.
- Met with the Zephyrhills City Council on the future of the Hercules property; the focus is on re-opening the pool. The Parks and Recreation Board will work with our staff on a draft proposal to be submitted for review at a later time. He thanked Attorney Alfonso for his assistance regarding property title issues.
- Will be meeting with district staff, the Pasco County Sheriff’s office and FDLE regarding the requirements for a Police Academy, which information will be submitted at a later date.
- There have been newspaper articles regarding the Embry-Riddle Aeronautical Academy; he and Senator Legg’s office have been contacting business leaders to discuss possible relationships between the aerospace academy and the aviation industry.

Amelia VanName Larson:

- Parents at the Cambridge informational meeting made it clear that they want the best for their students and expect the best from the district.
- Invited Board members to visit Paul R. Smith Middle School to see the Infinity program, a pilot program using blended learning, which allows students to move at their own pace. The program will be expanded to other schools, providing personalization instead of “one size fits all”.
- Students have been invited to participate and share their perspective at the Educational Options Committee meeting that will be held this week.
- Invited Board members to view videos posted weekly by Andy Dunn, highlighting the role of the ICT in supporting instruction and integrating technology into the classroom.
- Gallup surveys for instructional staff will end on Friday.
- A series of Common Core State Standards parent nights will begin in January.

(2.0) Melissa Musselwhite, Director of Student Support Programs and Services, presented two expulsion recommendations. There was consensus of the Board to move the closed appeal hearings to the end of the meeting after attorney remarks.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 4A1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (Melinda Bubp and John Chandler)
- 5A3. Cell Tower Ground Lease Agreement for Seven Oaks Elementary
- 10. Resolutions** – None Submitted
- 11. Property Acquisitions** - None Submitted
- 12. Miscellaneous Action Items**
 - A. Legacy Trust Program

The Chairman asked for a motion to approve all other items on the consent agenda. Member Hurley moved that the Board approve all items on the consent agenda, include addenda, with the exception of Item 4A1 (*Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations – Melinda Bubp and John Chandler*) and Item 5A3 (*Cell Tower Ground Lease Agreement for Seven Oaks Elementary*). Member Armstrong seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. Out-of-State Travel - JWMHS - Midwest Band and Orchestra Clinic
 - 2. Out-of-State Travel - Wiregrass Ranch High School - Apple Training
- B. Teaching and Learning** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. School Choice Change of Placement
 - 2. Athenian Academy of Pasco - 2013-2014 School Improvement Plan
- C. Professional Development and School Supports** - None Submitted
- D. Accountability Research and Measurement** - None Submitted
- E. Student Support Programs and Services** (*See Misc. Supp. Minute Book _____, Page _____.*)
 - 1. Expulsion Cumulative Report - School Year 2013-2014
 - 2. Change of Placement
- F. School Field Trips** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. Requests for School Field Trips

4. ADMINISTRATION

- A. Human Resources and Educator Quality** (*See Personnel Supp. Minute Book _____, Page _____.*)
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations
- B. Employee Relations** - None Submitted
- C. Technology and Information Services** - None Submitted

5. SUPPORT SERVICES

- A. Planning Services** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. Requests for Use of Facilities
 - 2. Agricultural Lease Agreement – Smith 54 Elementary Site
 - 3. Cell Tower Ground Lease Agreement for Seven Oaks Elementary - **PULLED**
- B. Construction Services** - None Submitted
- C. Food and Nutrition Services** - None Submitted
- D. Maintenance Services** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. Surplus Equipment
- E. Purchasing Services** (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
CONTRACTS: McClain, Alfonso, & Meeker, P.A.; Florida Diagnostic and Learning Resources System (FDLRS) Gulfcoast Center; West Central Early Steps at All Children's Hospital; Early Learning Coalition of Pasco and Hernando Counties, Inc.; City of Zephyrhills; Zephyrhills Fire Rescue; Pasco County Board of County Commissioners/Pasco County Emergency Services Department; Pasco Hernando Community College; Embry Riddle Aeronautical University

6. FINANCE SERVICES (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)

- A.** Request for Approval of Payroll Expenditures for October 2013 and Authorization to Expend Funds for November 2013
- B.** 2013-2014 Budget Amendments for September 2013 (*See Budget Supplemental Minute Book _____, Page _____.*)

- C. Interim Financial Statements for All Fund Types 07/01/2013 - 09/30/2013
 - D. Warrant Lists
 - E. Mobile Wireless Communications - 2013-2014
 - F. Update of School Board Accounts Due to Board Reorganization
7. **GRANT PROPOSALS** - None Submitted

8. **ALLOCATIONS** (See *Miscellaneous Supplemental Minute Book _____, Page _____*.)
- A. Allocation Changes (2013/2014) –
Cambridge Assistant Principal (245); Addition Senior Grant Writer Addition-Title II; Alt. to Suspension Add. Duty-IDEA Part B; Title II Funding Revision

9. **INTERNAL AUDIT** - None Submitted

(4A1) The Chairman presented the request for approval of Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (Melinda Bubp and John Chandler) (*See Personnel Supplemental Minute Book _____, Page _____*). Member Hurley asked for clarification of the two items related to suspension without pay. After clarification by Kevin Shibley, Member Armstrong moved to approve the Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (Melinda Bubp and John Chandler). Member Luikart seconded the motion, and on vote the motion carried unanimously.

(5A3) The Chairman presented the request for approval of Cell Tower Ground Lease Agreement for Seven Oaks Elementary (*See Miscellaneous Supplemental Minute Book _____, Page _____*). Member Armstrong **moved to pull** the Cell Tower Ground Lease Agreement for Seven Oaks Elementary for further consideration at the Board meeting scheduled on December 17, 2013, seconded by Member Hurley. Attorney Alfonso expressed concerns regarding the lease agreement and the need to negotiate additional language. On vote the motion carried unanimously.

(12A) The Chairman presented the request for approval of the Legacy Trust Program. (*See Miscellaneous Supplemental Minute Book _____, Page _____*). Member Armstrong moved to approve the Memorandum of Understanding (MOU) for the Legacy Trust Program, seconded by Member Hurley. Member Hurley stated concerns about the oversight of this program. Attorney Alfonso said that the final documents would outline the district's options as another agency will administer the plan, not the district. Member Armstrong asked for feedback from other organizations regarding this product. There being no further discussion, on vote the motion carried unanimously.

Individual Board members presented and discussed items.

Member Armstrong:

- Congratulated Superintendent Browning on his appointment by Senator Montford as Chairman of the FADSS Dual Enrollment Committee.
- Attended the lunch portion of the Pasco Education Foundation Aim for Education/Clay Shoot fundraiser. Thanked participants, the Foundation, and Ray Gadd for the successful fundraiser.
- Attended the Town Hall meeting at River Ridge High School. As a former educator, she found the information interesting and also useful in her current profession. Videos of the presentation can be found on the district website.

Member Hurley:

- Also attended the Town Hall meeting. She found it to be an excellent presentation and gives teachers a blueprint for success.
- Attended the first session of mandatory ethics training, provided by the County. The last session will be held in December.
- Attended a review of the St. Leo University College of Education Teacher Preparation Program. St. Leo is interested in sending the best interns and future employees to the district; they would also like more information on the Cambridge program.
- Thanked Christine Pejot for the Employee Recognition event and requested that the award information be posted on the district website.

Member Luikart:

- Attended the Town Hall meeting at River Ridge High School.
- Attended the Pasco Education Foundation Aim for Education fundraising event.
- Wished the Superintendent good luck with the PHCC issue.

Member Crumbley:

- Needs to provide the names of a legislative representative and alternate to FSBA. Member Hurley will serve as the FSBA Legislative Representative, with Member Armstrong serving as the alternate.

Attorney Alfonso:

- Thanked the Board for their support and renewal of his firm’s contract.
- Congratulated the new Board Chair and Vice Chairman.
- Encouraged Board members to attend the mandatory ethics training, either in person or online.
- Attended the Florida School Board Attorneys Association seminar. Much of the information was related to ethics, which he will be happy to share materials with Board members if they are interested.
- Advised that the hearing on the pending litigation regarding the participation policy and eligibility regarding athletics has been moved to Thursday; he will keep the Board apprised of the outcome after the hearing.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Angel Edfors – Voiced concerns regarding cell tower at Seven Oaks Elementary School.
- Lynne Webb, USEP – Followed up on earlier comments and regrets previous accusation; stressed that the contract must be followed, including Deliberate Practice. Agrees that most discussions have been meaningful but there are issues. The current workload is overwhelming; it is her job to be teachers’ voices at the meetings.

The Chairman announced that the next regularly scheduled meeting of the Board is December 3, 2013, at 6:00 p.m.

(2.0) The Chairman recessed the regular meeting to hold two closed student appeal hearings and asked that anyone not involved in the hearings leave the room. Melissa Musselwhite, Director of Student Support Programs and Services, presented the expulsion recommendations.

A. Closed Appeal Hearing - Expulsion of Male Student (DOB 12/30/1997) - Pasco High School

Member Armstrong motioned to accept the recommendation by the Superintendent for expulsion. Member Hurley seconded the motion and on vote, the motion carried unanimously.

B. Closed Appeal Hearing - Expulsion of Male Student (DOB 01/29/1999) - Wiregrass Ranch High School

Member Luikart motioned to accept the recommendation by the Superintendent for expulsion. Member Armstrong seconded the motion and on vote, the motion carried unanimously.

There was no further business to come before the Board, and upon motion by Member Hurley, the meeting was adjourned at 11:47 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

December 3, 2013

Superintendent of Schools