

# DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

November 18, 2014

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, November 18, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Chairman Crumbley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of David Pike, teacher at Sunlake High School, and Jakob Wehunt, student at River Ridge Middle School.

The Chairman explained that once each year in November a reorganization of the School Board is held, and in accordance with Florida Statutes 1001.371, the Superintendent of Schools becomes the Board Chairman until a new Chairman is selected.

Superintendent Browning introduced Judge Paul Firmani, who administered the Oaths of Office to reelected School Board members Allen Altman, Steve Luikart, and Cynthia Armstrong.

Superintendent Browning called a break for pictures and the meeting came back to order at 6:10 p.m.

A video presentation of the Veterans Day Celebration held at Center for the Arts at Wesley Chapel was shown to Board members and the audience.

Superintendent Browning called for nominations for Chairman of the School Board. Member Hurley nominated Member Luikart for Chairman of the School Board, seconded by Member Altman. On vote, the motion carried unanimously.

Superintendent Browning called for nominations for Vice Chairman. Member Armstrong nominated Member Altman for Vice Chairman. Member Altman stated that while he was honored to be nominated as Vice Chairman, he suggested that Member Hurley be nominated to serve as Vice Chairman so that she could be nominated to serve as Chairman in her final year on the School Board. Member Armstrong withdrew her motion. Member Altman nominated Member Hurley for Vice Chairman, seconded by Member Crumbley. On vote, the motion carried unanimously. The Superintendent passed the gavel to Chairman Luikart, who conducted the remainder of the meeting.

The Chairman announced that the next order of business was the appointment of committees. Board members discussed district committees on which they currently serve and selected the committees on which they will serve for 2014-2015 as follows:

## School Board Membership on District Committees 2014-2015

| <u>Committee Title</u>                                | <u>District Representative(s)</u> | <u>Board Member Representative(s)</u>             |
|---|-----------------------------------|---|
| Architect Selection Committee                         | John Petrashek                    | Alison Crumbley                                   |
| Board Attorney Contract Review & Evaluation Committee | School Board Chairman             | Board Chairman to Assign                          |
| Career Academy Steering Committee                     | Terry Aunchman<br>Vanessa Hilton  | Alison Crumbley<br>Joanne Hurley<br>Steve Luikart |
| Charter School Committee                              | Tammy Rabon<br>Jeff Yungman       | Joanne Hurley                                     |
| Communications Committee                              | Linda Cobbe                       | Alison Crumbley                                   |
| Community Engagement Committee                        | Linda Cobbe<br>Deanna DeCubellis  | Alison Crumbley                                   |
| Construction Management Evaluation Committee          | John Petrashek                    | Joanne Hurley                                     |
| District Insurance Committee                          | Christine Pejot                   | Allen Altman                                      |

| <b>Committee Title</b>                          | <b>District Representative(s)</b>     | <b>Board Member Representative(s)</b>            |
|---|---------------------------------------|--|
| District Substitute Committee                   | Darrell Clark                         | Cynthia Armstrong                                |
| Educational Options Committee                   | Kurt Browning                         | Allen Altman<br>Alison Crumbley<br>Joanne Hurley |
| Energy Management Committee                     | Mark Fox<br>John Soler                | Steve Luikart                                    |
| Enterprise Resource Planning (ERP) Committee    | Kevin Shibley                         | Joanne Hurley                                    |
| Government Relations Liaison Committee          | Ray Gadd<br>Spencer Pylant            | Joanne Hurley<br>Cynthia Armstrong (Alt.)        |
| Health & Wellness Initiatives Committee - Staff | Saybra Chapman                        | Cynthia Armstrong                                |
| Investment Oversight Committee                  | Olga Swinson<br>Dominick Cristofaro   | Cynthia Armstrong                                |
| Large Capital Project Review Team               | Mark Fox<br>Tricia Penabade           | Allen Altman                                     |
| Local Planning Agency Committee                 | LPA/DCA<br>Chris Williams             | Alison Crumbley                                  |
| Pasco Education Foundation Board                | Stacey Capogrosso                     | Steve Luikart<br>Allen Altman (Alt.)             |
| Pasco Technology Committee                      | John Simon<br>TBA                     | Steve Luikart                                    |
| Property Value Adjustment Board                 | N/A                                   | Allen Altman<br>Cynthia Armstrong (Alt.)         |
| QUEST Committee                                 | Peggy Jones<br>John Simon             | Alison Crumbley                                  |
| School Site Advisory Committee                  | Chris Williams                        | Allen Altman                                     |
| Strategic Planning Committee                    | Chris Christoff<br>Peggy Jones        | Joanne Hurley                                    |
| Student Code of Conduct Committee               | Vanessa Hilton<br>Melissa Musselwhite | Alison Crumbley<br>Steve Luikart                 |
| Student Progression Plan Committee              | Vanessa Hilton<br>Melissa Musselwhite | Alison Crumbley<br>Steve Luikart                 |
| Wellness Policy Council – Students              | Julie Hedine<br>Saybra Chapman        | Cynthia Armstrong                                |

The Chairman asked for a motion to approve the appointment of committees. Member Altman so moved, seconded by Member Hurley. On vote, the motion carried unanimously.

The Chairman asked for a motion to approve School Board Meetings being held on the first and third Tuesdays of each month, 9:30 a.m. and 6:00 p.m., respectively. Member Altman so moved, seconded by Member Hurley. On vote, the motion carried unanimously.

Member Hurley moved that the Board appoint the Law Firm of McClain, Alfonso & Meeker, P.A., as the School Board attorney, pending approval of the renewal contract being submitted at the Decemer 2, 2014, Board meeting (second year of a three-year contract). Member Altman seconded the motion, and on vote the motion carried unanimously.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of November 4, 2014, and workshop of November 4, 2014. There were none, and on motion by Member Altman, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the Second and Final Reading on the Amended 2014-2015 Student Progression Plan (SPP). (*See Miscellaneous Supplemental Minute Book 409, Page 1*) Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. Chairman Luikart asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Armstrong moved that the Board approve the Second and Final Reading on the Amended 2014-2015 Student Progression Plan, seconded by Member Crumbley. On vote, the motion carried unanimously. Attorney Alfonso advised Board members that another revision to the SPP will be submitted after the Department of Education completes Technical Assistance Papers.

Linda Cobbe, Director of Communications, coordinated the special presentation as follows:  
(*See Miscellaneous Supplemental Minute Book 409, Page 2*)

- Outstanding Social Studies Teachers of the Year (*Stephanie Huff, Seven Oaks Elementary School; Stephanie Anderson, Thomas E. Weightman Middle School; Scotty Carrol, Zephyrhills High School*)

The Chairman called a break for pictures and the meeting came back to order at 6:32 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board. Attorney Alfonso reviewed the public speaking guidelines and procedures, noting that there would be a time limit of three minutes per speaker and the Board limits public participation at the meeting to sixty minutes total.

- Manix C., Hudson – student apology.
- Gabriella C., New Port Richey – student apology.
- Zachary P., New Port Richey – student apology.
- Dante A., Hudson, student apology.

Board members thanked the students for their apologies and the parents for their support.

- Brian Corley, Dade City – thanked the Board for inviting him to participate in the Veterans Day celebration.
- Thomas Castriota, Hudson – was the keynote speaker at the Veterans Day celebration; thanked Superintendent Browning and staff for organizing the program.
- Rod Rehrig – read a letter written by Robert H. Loring from the battlefields of World War II on January 19, 1945, to his one year old son, Bob Loring.
- Jason Tennebaum, Hudson – spoke on concerns regarding insect treatment at Northwest Elementary School.
- Edward Garza, Wesley Chapel – spoke on concerns regarding the change in frequency of paychecks.
- Richard Wohl, Tampa – enjoyed the Veterans Day celebration at New River Elementary School; spoke on concerns regarding the testing issue.
- Kerry Saddler, New Port Richey (River Ridge Middle School teacher) - spoke on concerns regarding the testing issue.
- Vance Sheer, Dade City (member of USEP) - requests that Pasco County opt out of the testing madness.
- Nickol White, Weeki Wachee – spoke on concerns regarding early retirement benefits.
- Rod Chamberlin, Land O'Lakes – spoke on concerns regarding early retirement benefits and the change in frequency of teacher paychecks.
- Patrick Connolly, Zephyrhills – thanked Board members and USEP for trying to come up with a fair compensation package; spoke on concerns regarding testing; thanked the Superintendent for a meaningful Veterans Day.
- Monica Capabianco, Dunedin (school counselor for 30 years) - spoke on concerns regarding the testing issue and the anxiety that is created.
- Lee Beville, Zephyrhills (bus driver) - spoke on concerns regarding early retirement benefits.
- Kathryn Blersch, Port Richey (Gulfside Elementary School teacher) – spoke on concerns regarding the testing issue.
- Rene Howery, New Port Richey (teacher) – spoke on concerns regarding the testing issue.
- Don Peace, New Port Richey – spoke on concerns regarding the testing issue and the early retirement benefit.
- Angela Lewis-Bennett, Dade City – spoke on concerns regarding early retirement benefits and the change in frequency of teacher paychecks.
- Paula Seager, Hudson – spoke on concerns regarding the testing issue.
- Erin McWilliams, Wesley Chapel – spoke on concerns regarding the change in frequency of paychecks.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- Asks that Board members take tonight's comments from teachers and SRP to heart; these people make a difference every day in our district.
- The travel request for staff to attend the "Share My Lesson" training in New Orleans is a great opportunity for the district to collaborate with USEP and the American Federation of Teachers.
- He is pleased that the Board is taking up the testing issue and encourages them to join other districts and organizations and pass a similar resolution. The legislature needs to understand the negative impact on students.
- Thanked the Board for a full week off at Thanksgiving; teachers and SRP appreciate the offer of an increase in pay but dislike that it is at the expense of benefits to others. They hope an agreement can be made soon; believes they have made a reasonable counterproposal to the district's proposal.

#### Committee Reports:

- Member Armstrong:
  - Health and Wellness Committee – reviewing responses on data that has been collected against the strategic plan; appreciates that a portion of the new lobby in Building 4 will be dedicated to health and wellness
- Member Crumbley:
  - None.
- Member Altman:
  - Insurance Committee next week.
- Vice Chairman Hurley:
  - Strategic Planning Committee.
- Chairman Luikart:
  - None.

#### (1.0) Reports, Information and Comments:

##### Superintendent Browning:

- Helped serve Thanksgiving dinner at Fox Hollow Elementary School to 200 families last night.
- The Veterans Day event was wonderful; he thanked all that supported it; next year's event will be bigger and better.
- The district partnered with Healthy Schools, LLC, and the Florida Department of Health in Pasco to provide voluntary flu mist vaccines to students at Seven Oaks Elementary School. There was no cost to the district for this program.
- He requested that Item 3B1 (*Florida Virtual Academy at Pasco - 2014-2015 School Improvement Plan*) be **pulled** from the agenda. The item will be submitted on December 16, 2014, with representatives from the charter school in attendance to answer questions about the SIP.

##### Administration and Operations:

- Ray Gadd - no comments.
- Kevin Shibley announced that Patty Voorhees is retiring at the end of this week if the Board members wanted to stop by and say good-bye to her. He thanked Patty for her service and wished her well.
- Ray Bonti - no comments.
- Olga Swinson attended a Finance conference last week along with representatives from 30 other districts. Pasco was the only district with a 3% salary increase and full benefits coverage.

##### Student Achievement:

- Staff recommendations from Monica Ilse:
  - Stephanie Green, Supervisor, Office for Accountability, Research, and Measurement.
  - Krystle Woehlk, Grant Resource Specialist, Office for Career and Technical Education.
- Staff recommendation from Dave Scanga:
  - Jason Petry, Principal, Sanders Memorial Elementary School.
- Staff recommendations from Todd Cluff:
  - Thomas Barker, Principal, Shady Hills Elementary School.
  - Tracy Bonnett, Assistant Principal, Shady Hills Elementary School.
  - Devan Pontikos, Assistant Principal 230, Chasco Middle School.

(2.0) Melissa Musselwhite, Director of Student Support Programs and Services, presented one expulsion recommendation. Board members have been provided with detailed information on which to base their decision.

**A.** Expulsion of Male Student (DOB 11/26/1997) AMI Kids of Pasco

**B.** Expulsion Cumulative Report - School Year 2014-2015 – Information Only (*See Miscellaneous Supplemental Minute Book 409, Page 4*)

Member Altman moved that the Board approve the expulsion as recommended in item 2A. Member Hurley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 10. Resolutions - None Submitted
- 11. Property Acquisitions - None Submitted
- 12. Miscellaneous Action Items - None Submitted

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, include addenda, with the exception of Item 3B1 (*Florida Virtual Academy at Pasco - 2014-2015 School Improvement Plan*). Member Armstrong seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

### **3. STUDENT ACHIEVEMENT**

- A. Learning Communities** (*See Miscellaneous Supplemental Minute Book 409, Pages 5-7*)
  - 1. Requests for School Field Trips
  - 2. Out-of-State Travel - Principles of Engineering Training - New York
  - 3. Out-of-State Travel - AFT Share My Lesson Marathon Weekend – Louisiana
- B. Teaching and Learning** (*See Miscellaneous Supplemental Minute Book 409, Page 8*)
  - 1. ~~Florida Virtual Academy at Pasco – 2014-2015 School Improvement Plan~~ **PULLED**
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services** (*See Misc. Supplemental Minute Book 409, Pages 9-11*)
  - 1. Disciplinary Change of Placement
  - 2. Out-of-State Travel - Legal Issues of Educating Individuals with Disabilities - Colorado
  - 3. Out-of-State Travel - Oticon Pediatrics Educational Audiology Conference – Arizona
- F. School Field Trips - None Submitted**

### **4. ADMINISTRATION**

- A. Human Resources and Educator Quality** (*See Misc. Supplemental Minute Book 409, Pages 12-16*)
  - 1. New Job Description – Multimedia Production Assistant
  - 2. New Job Description – Director, PLACE
  - 3. Revised Job Description – Manager, PLACE
  - 4. Revised Job Description – PLACE Specialist
  - 5. Revised Job Description – Program Specialist, PLACE
  - 6. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (including addendum) (*See Personnel Supplemental Minute Book 80, Page 29*)
- B. Employee Relations - None Submitted**
- C. Technology and Information Services - None Submitted**

### **5. SUPPORT SERVICES**

- A. Planning Services** (*See Miscellaneous Supplemental Minute Book 409, Page 17*)
  - 1. Request for Use of Facilities
- B. Construction Services - None Submitted**
- C. Food and Nutrition Services - None Submitted**
- D. Maintenance Services** (*See Miscellaneous Supplemental Minute Book 409, Page 18*)
  - 1. Surplus Equipment
- E. Purchasing Services**
  - 1. Bid Recommendations, Bid Renewals, and Contracts (*See Misc. Supp. Minute Book 409, Page 19*)  
Date/Time: November 11, 2014; 14:00:00  
**Contracts:** Brenau University; Pasco County Board of County Commissioners; Pasco County Sheriff's Office; Sunrise Domestic & Sexual Violence Center of Pasco; Western Governors University

### **6. FINANCE SERVICES** (*See Miscellaneous Supplemental Minute Book 409, Pages 20-23*)

- A. Mobile Wireless Communications - 2014-2015 - Revised**
- B. Payroll Expenditures for October/November 2014**
- C. Warrant Lists**
- D. Update of School Board Accounts Due to Board Reorganization**

### **7. GRANT PROPOSALS - None Submitted**

### **8. ALLOCATIONS** (*See Miscellaneous Supplemental Minute Book 409, Page 24*)

- A. Allocation Changes (2014-2015):**
  - Increase - Addl Duty DHH - SSPS (ESE FTE)*
  - Increase - Addl Duty Inst ESD - DPES (Lottery)*
  - Continued Positions (Title I)*

*Add - Addl Hours Inst - Alt to Suspension (IDEA)*  
*Add - Addl Hours NI - Alt to Suspension (IDEA)*  
*Add - Program Manager CTE (Aviation)*  
*Add - Financial Accounting Analyst - Finance (GR\*)*

## **9. INTERNAL AUDIT - None Submitted**

Individual Board members presented and discussed items:

- Member Armstrong:
  - Attended the Take Stock for Children “Aim for Education” fundraiser at Tampa Bay Sporting Clays and Archery; thanked all for their support of the event.
- Member Crumbley:
  - None
- Member Altman:
  - Spoke at Land O’ Lakes High School.
- Vice Chairman Hurley:
  - Attended the Special Olympics Champions Breakfast held at Land O’Lakes High School.
  - Attended the Chuck Rushe Middle School Mystery Book Quest event at Barnes and Noble.
- Chairman Luikart:
  - Commended Superintendent Browning and staff in bringing the community together on Veterans Day; he looks forward to a bigger and better presentation next year.

Dennis Alfonso, School Board attorney:

- Reminded Board members of the upcoming 69th Annual Joint Conference (FSBA, FADSS, FSBA, FERMA, SUNSPRA, FELL) that will be held in Tampa on December 2-5, 2014. This will be the last meeting for Nancy Alfonso as President of the Federal School Board Attorney’s Association.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Superintendent announced that the start time of the December 2, 2014, Board meeting has been changed to 6:00 p.m. There will not be a workshop that night.

Superintendent Browning announced that there will be a Pasco County Legislative Delegation Meeting meeting from 1:00 to 5:00 p.m. on December 3, 2014, at Sunlake High School.

The Chairman announced that the next regularly scheduled meeting of the Board is December 2, 2014, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:56 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

### **EXECUTIVE SESSION: November 18, 2014 – 3:00 p.m.**

The Board met in executive session on Negotiations. The session was held in the Employee Relations Conference Room at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Monica Ilse, Learning Community Executive Director; and Betsy Kuhn, Director, Kathy Scalise, and Tom Neesham, Employee Relations Department.

The Executive Session concluded at 3:45 p.m.

### **SCHOOL BOARD WORKSHOP: November 18, 2014 – 3:50 p.m.**

**TOPICS:** *Investment Policy; Assessments Schedule; Resolution on Accountability*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Olga Swinson, Chief Financial Officer; Dave Scanga, Todd Cluff, and Monica Ilse, Learning Community Executive Directors; Directors Betsy Kuhn (Employee Relations), Linda Cobbe

(Communications), Vanessa Hilton (Office for Teaching and Learning), Melissa Musselwhite (Office for Student Services Programs and Services); Jeff Solochek, Tampa Bay Times, Ronnie Blair, Tampa Tribune, and Jim Ciadella, USEP. Other staff members were also in attendance.

**Investment Policy**

Representatives from the PFM Group presented an overview of the Supplement Early Retirement Plan (SERP) Investment. Member Armstrong said that this same presentation was given at the Investment Oversight Committee meeting. The plan, which only impacts the Early Retirement program, not bonds or general funds, will save the district money and is recommended by the committee. Superintendent Browning said that if Board members were in agreement with the investment policy, the first reading would be submitted on December 2, 2014.

Superintendent Browning advised Board members that the agenda for the December 2, 2014, Board meeting will be published on Friday, November 21, 2014, since the District is closed next week.

**Assessments Schedule**

Vanessa Hilton, Director of the Office for Teaching and Learning, presented a schedule of assessments by grade level to Board members. The list included test administration dates, test name and type, content area, purpose, targeted students, whether state or district required (or district choice to meet state requirements), and the implication of each assessment. Superintendent Browning said that another workshop to review the list in depth could be scheduled.

**Resolution on Accountability**

Board members reviewed a draft Resolution to the Florida governor and legislature urging them to delay the application of student test results on the Florida Standards Assessment until 2017-2018. Member Armstrong liked that the document is specific and states what the district expects from the legislature. Member Hurley requested stronger language, along with a request to provide funding for implementation of the tests. Member Altman suggested that a letter might be more effective than the resolution and asked that a letter be prepared and sent to the legislators, incorporating suggestions and comments of teachers. Board members will provide input for a letter and the final resolution for review at the December 2, 2014, Board meeting. Member Hurley will forward emails from teachers to Vanessa Hilton and Darrell Huling, Office for Teaching and Learning.

The workshop concluded at 5:15 p.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
December 2, 2014

\_\_\_\_\_  
Superintendent of Schools