

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

October 7, 2014

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, October 7, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Vice Chairman Steve Luikart was absent. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Ernest Kelly, charter school student.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of September 16, 2014, and workshop of September 16, 2014. There were none, and on motion by Member Altman, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the First Reading on the Amended 2014-2015 Student Progression Plan (SPP) (*See Miscellaneous Supplemental Minute Book 406, Page 1*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Superintendent Browning asked Darrell Huling, Supervisor, Office for Teaching and Learning, to present an overview of legislative changes and updates to the Amended SPP. Mr. Huling confirmed there are minor changes in the amended plan that are not mandated. Another revision of the SPP will be submitted for Board approval after the Department of Education completes the Technical Assistance Papers regarding Career and Technical Education. He addressed Board member questions regarding the passing of Algebra End-of-Course exam/consequences for graduation and district End-of-Course exams for Kindergarten. Member Armstrong moved that the Board approve the First Reading on the Amended 2014-2015 Student Progression Plan, seconded by Member Hurley. On vote, the motion carried unanimously.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Marsha Jones, Lutz, representing local music vendors – spoke on her concerns regarding flyers distributed to families during school band rental night, which were specific to one vendor. She feels this negates any previous flyers distributed at parent night by all vendors. She asked that all vendors be represented at these events.
- Andrew Lewandowski, Hudson, representing USEP-R – shared complaints received from members regarding the Employee Benefits fair that was held last weekend - members were not allowed to set up a display until the Superintendent intervened. He asked for support from the Board at the next fair.
- Brooke W., Land O' Lakes – student apology. Board members thanked her for her apology.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- He reported that they are close on negotiations and it should not take too much longer to come to an agreeable settlement.
- He mentioned that requests for information have not been forthcoming in a timely manner and asked for Superintendent Browning's assistance in receiving the information timely, especially for the SRP unit. USEP will not sign off until economic agreements for both units have been successfully negotiated.
- Last year, USEP asked the Board to encourage legislators to stop the inordinate amount of student testing. Public education is being robbed of valuable resources that could be spent on educating students.
- He asked that band programs have the same recognition as athletic teams.

Committee Reports:

- Member Armstrong:
 - Substitute Committee – she is impressed with the accomplishments of the committee and feedback from Sub Central has been beneficial. She reported that AESOP, the new sub dialer system, is more efficient.
- Member Hurley:
 - ERP Steering Committee.
 - Charter School Task Force meeting was rescheduled.

- Strategic Planning Steering Committee met several times.
- Member Altman:
 - None.
- Crumbley:
 - Communications Committee meeting has been rescheduled.
 - Toured Marchman Technical Education Center; when completed, it will be a gem for our county and fits into the “career ready” piece of our mission. There will be more information about the school’s renovations in today’s workshop.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- A community meeting for Sanders Memorial magnet school was held recently and he was pleased with the number of parents, students, and community members in attendance. He, Dr. Scanga, and other staff members have met with faculties and staff at Odessa, Connerton, Pine View and Denham Oaks elementary schools to discuss what the new school would look like, expectations for teachers, issues about being a non-zone school, etc. Details are being finalized now. He commended Dr. Scanga and the team for their efforts on this initiative.
- He has been participating in the “Read to Me” program for elementary school students. It does not take a lot of time and these students need the extra help and to be read to. He encouraged Board members to participate in the program, asking them to contact his secretary, Jan Schmitz, to set up a reading date. He reminded Board members to visit a school when their day was not going well to see great things happening in our schools.
- He recognized the internal audit team for their hard work with school audits. He introduced Mary Tillman, Director of Internal Audit, who introduced the team members - Julie Bradley and Marissa Diaz-Walker, Internal Auditors, Angela Sfraga, Internal Audit Intern, and Mary Collins, Administrative Assistant. She reported that a new audit cycle was started last month. Board members thanked Ms. Tillman for her work.

Ray Gadd:

- There will be a lot of information discussed at today’s Board workshop.
- He is excited about Marchman Technical Education Center and the direction it is going; more information will be shared during today’s workshop.
- Kevin Shibley advised Board members that a notebook containing NEOLA proposed revisions to Board policies was placed on the dais today. A workshop will be held on October 21, 2014, with a first reading scheduled for November. He asked Board members to call him with concerns or questions.

Amelia Van Name Larson:

- Staff recommendations:
 - Rebecca Musselman – Supervisor, ARM QUEST, Office of Accountability, Research, and Measurement.
 - Jennifer Krill - Program Coordinator (Media Services), Office for Teaching and Learning.
 - Alicia Montijo – Senior Instructional Specialist.
 - Leslie Frick – Professional Development Specialist (245).
- Monica Ilse asked that item 3A3 (*Out-of-State Travel - National Dance Education Conference – Illinois*) be pulled from today’s agenda.
- Staff recommendation from Todd Cluff:
 - Deborah Painter – Assistant Principal (216), Ridgewood High School.
- Dave Scanga advised Board members that the New School Task Force is working on plans to open three schools - Sanders, Quail Hollow and Shady Hills elementary schools – all at the same time next year. All departments are working together. He recognized Lauren Burdick and her efforts to answer questions related to Sanders. A job ad for the principal position will be released shortly.

(2.0) The Chairman remarked that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions

- A. Proclamation - Bullying Prevention Month (October)
- B. Proclamation - National School Bus Safety Week
- C. Proclamation - National School Lunch Week
- D. Proclamation - Red Ribbon Week

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items - None Submitted

The Chairman asked for a motion to approve all items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda, with the exception of item 3A3 (*Out-of-State Travel - National Dance Education Conference – Illinois*). Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT (*See Miscellaneous Supplemental Minute Book 406, Pages 2-5*)

A. Learning Communities

1. Out-of-State Travel - Council on Occupational Education Visiting Team - New York
2. Out-of-State Travel - Magnet Schools of America Fall Technical Assistance and Training Conference – Maryland
- ~~3. Out-of-State Travel - National Dance Education Conference – Illinois~~ **PULLED**
4. Requests for School Field Trips

B. Teaching and Learning (*See Miscellaneous Supplemental Minute Book 406, Pages 6-10*)

1. Course Adoption 2014-2015 - Greek
2. Out-of-State Travel - AVID Elementary District Leadership Training - Texas
3. Out-of-State Travel - American Reading Company District Coordinator's Meeting – Pennsylvania
4. School Choice Change of Placement
5. Waiver of Student Progression Plan Requirements

C. Professional Development and School Supports - None Submitted

D. Accountability Research and Measurement (*See Misc. Supplemental Minute Book 406, Page 11*)

1. 2014-2015 School Improvement Plans

E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 406, Page 12*)

1. Disciplinary Change of Placement

F. Early Childhood (*See Miscellaneous Supplemental Minute Book 406, Page 13*)

1. Out-of-State Travel - ERSEA Certification Training - Illinois

G. School Field Trips - None Submitted

H. Additional Student Achievement Items (*See Misc. Supplemental Minute Book 406, Page 14*)

1. Out of State Travel - Elevating and Celebrating Effective Teaching and Teachers National Conference (ECET2) – Louisiana

4. ADMINISTRATION (*See Miscellaneous Supplemental Minute Book 406, Page 15-16*)

A. Human Resources and Educator Quality (*See Personnel Supp. Minute Book 80, Page 26*)

1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (*including addendum*)
2. Deletion of Job Descriptions - Media Services Technician; Micrographics Services Technician; Micrographics Services Clerk; Migrant Recruiter; Press Operator; Printer II; Printer III; Records and Materials Handler; Resource Recovery Assistant II
3. Out-of-State Travel - Recruitment Trip - Georgia

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

A. Planning Services (*See Miscellaneous Supplemental Minute Book 406, Page 17*)

1. Request for Use of Facilities

B. Construction Services (*See Miscellaneous Supplemental Minute Book 406, Page 18-20*)

1. Architectural Services for Cafeteria Renovation - Land O' Lakes High School
2. Architectural Services for Cafeteria Renovation - Mittye P. Locke Elementary School
3. Construction Management Agreement - Quail Hollow Elementary School

C. Food and Nutrition Services - None Submitted

D. Maintenance Services (*See Miscellaneous Supplemental Minute Book 406, Page 21*)

1. Surplus Equipment

E. Purchasing Services (*See Miscellaneous Supplemental Minute Book 406, Page 22*)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

Date/Time: September 30, 2014; 13:55:00

CONTRACTS: *D'Youville College; Envision Pharmaceutical Services, LLC; Florida Diagnostic Learning & Resource Systems (FDLRS) Gulf Coast Service Center, West Central Early Steps All Children's Hospital; Good Samaritan Health Clinic of Pasco, Inc.; Pasco County Board of County Commissioners Human Resources Department; Pasco County Board of County Commissioners; The University of Phoenix; Transcare Medical Transportation; University of South Florida St. Petersburg; University of West Florida*

F. Additional Support Services Items (*See Misc. Supplemental Minute Book 406, Pages 23-24*)

1. Interlocal Agreement with Pasco County Board of County Commissioners - Generators at Special Needs Emergency Shelters
2. REVISED School Start and End Times 2014-2015

6. FINANCE SERVICES (*See Miscellaneous Supplemental Minute Book 406, Pages 25-26*)

- A. Warrant Lists
- B. Disposition of Library Materials from School Media Centers
- 7. GRANT PROPOSALS** (*See Miscellaneous Supplemental Minute Book 406, Pages 27-31*)
 - A. Digital Classroom Plan 2014-15
 - B. IDEA, Part B Entitlement 2014-15
 - C. IDEA, Part B Preschool Entitlement 2014-15
 - D. Instructional Leadership and Faculty Development Grant
 - E. Professional Development for Digital Learning
- 8. ALLOCATIONS** (*See Miscellaneous Supplemental Minute Book 406, Page 32*)
 - A. Allocation Changes (2014-2015): *Correction - Resource Teacher (PLACE); Add – Hours/Saturday Detention - SSMS (SAC Funds); Add - Addl Duty - Private School Tutoring (Title I); Add - Addl Duty - Tutoring Homeless (Title I); Correction - Para Trans Asst - MTEC (Adult Ed); Add - After School Detention - RRMS (SAC Funds); Add - Addl Hours – Pasco eSchool (General Revenue)*
- 9. INTERNAL AUDIT** (*See Miscellaneous Supplemental Minute Book 406, Pages 33-35*)
 - A. Audit of Anclote Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2012 & June 30, 2013
 - B. Audit of Fox Hollow Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2012 & June 30, 2013
 - C. Summary - School Internal Accounts (as of June 30, 2014)

(10A) The Chairman presented a request for approval of a proclamation for Bullying Prevention Month (October) (*See Miscellaneous Supplemental Minute Book 406, Page 36*). Member Cynthia Armstrong moved that the Board approve the proclamation for Bullying Prevention Month (October), seconded by Member Hurley. On vote, the motion carried unanimously.

(10B) The Chairman presented a request for approval of a proclamation for National School Bus Safety Week (*See Miscellaneous Supplemental Minute Book 406, Page 37*). Member Hurley moved that the Board approve the proclamation for National School Bus Safety Week, seconded by Member Armstrong. On vote, the motion carried unanimously.

(10C) The Chairman presented a request for approval of a proclamation for National School Lunch Week (*See Miscellaneous Supplemental Minute Book 406, Page 38*). Member Hurley moved that the Board approve the proclamation for National School Lunch Week, seconded by Member Altman. On vote, the motion carried unanimously.

(10D) The Chairman presented a request for approval of a proclamation for Red Ribbon Week (*See Miscellaneous Supplemental Minute Book 406, Page 39*). Member Altman moved that the Board approve the proclamation for Red Ribbon Week, seconded by Member Hurley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
 - Attended the Sanders Memorial magnet school parent meeting at Land O' Lakes High School.
 - Visited Paul R. Smith Middle School with Assistant Superintendent Larson to see the Infinity program and also Sunray Elementary School to see how Common Core is being implemented.
- Member Hurley:
 - Attended the Superintendent's discussion with staff at Connerton Elementary School regarding staffing at the new Sanders Memorial magnet school.
 - Attended the Sanders Memorial magnet school parent meeting at Land O' Lakes High School; there was overwhelming interest from the community.
 - Attended the dedication at Charles S. Rushe Middle School to rename the media center as the "Dave Estabrook Collaboration Center".
 - Visited Chester W. Taylor and Veterans elementary schools with Assistant Superintendent Larson – the engagement by the students is unbelievable.
 - Visited Jamerson STEM Elementary School in Pinellas County; had a great dialogue with their staff regarding the opening of our magnet school.
- Member Altman:
 - Also visited several schools with Assistant Superintendent Larson – the level of student engagement is encouraging; leadership is impressive.
- Chairman Crumbley:
 - Will begin more school visits next week.
 - Attended a grand opening of the Metropolitan Ministries Feeding Center in Holiday, which helps feed students and families in that area.

- Had a Collegiate High School Task Force meeting with Pasco Hernando State College; details will be forthcoming.
- Also had a Collegiate High School Task Force meeting with St. Leo College.
- USEP-R has extended an invitation for Board members to speak at an upcoming meeting - December 12, 2014, March 13, 2015, or April 8, 2015. She has tentatively agreed to speak at the March meeting.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

Dennis Alfonso, School Board attorney:

- Administration and USEP will meet next week to discuss resolving the class action grievance. If the meetings are not successful, Board members will, at the next School Board meeting, need to identify dates for the purpose of conducting a grievance hearing. Member Armstrong requested that this discussion be tabled in case the hearing is not needed.

The Chairman announced that there is an Executive Session (closed) and Board workshop immediately following today's meeting in Training Room D.

The Chairman announced that the next regularly scheduled meeting of the Board is October 21, 2014, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:26 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

EXECUTIVE SESSION: October 7, 2014 – 10:30 a.m.

The Board met in executive session on *Litigation and Negotiations*. The session was held in Training Room D, Building 3, at the District Office Complex. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, and Joanne Hurley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Monica Isle, and Todd Cluff, Learning Community Executive Directors; and Betsy Kuhn, Director, Employee Relations Department.

The Executive Session concluded at 11:40 a.m.

SCHOOL BOARD WORKSHOP: October 7, 2014 – 11:45 a.m.

TOPICS: Wiregrass Ranch High School – Options; Construction Projects Update

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, and Joanne Hurley; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga and Monica Ilse, Learning Community Executive Directors; Linda Cobbe, Communications Director; Chris Williams, Director, Planning Services; John Petrashek, Director, Construction Services; Jeff Solocheck, Tampa Bay Times, and Ronnie Blair, Tampa Tribune. Other staff members were also in attendance.

Wiregrass Ranch High School – Options:

Robyn White, Principal, and Shaunte Butcher, Assistant Principal, presented information to Board members on the overcrowding situation at Wiregrass High School. The current capacity of the school is 1,633 students, with current enrollment at 2,332 students. Based on last year's growth and current classes, this growth trend is anticipated to continue. They discussed the current facilities, size, number of students, and challenges and safety issues due to the number of students. They reviewed several options to consider until High School GGG is built and opened. A boundary shift now is not feasible, as another boundary change will need to be implemented when High School GGG opens in the 2017-2018 school year. There was little interest in the blended learning model that was presented to students and families previously. A shift in grade levels to feeder schools will impact too many schools. There is no extra space to borrow at Pasco Hernando State College. The best option appears to be a 10-period day, which was successful at Land O' Lakes and Wesley Chapel high

schools when overcrowding was an issue at those schools. After a brief overview of how the 10-period day would work, they suggested that a committee be formed to proceed with developing plans for the 10-period day concept at Wiregrass Ranch High School for the next 2 years until High School GGG is open. The committee, consisting of parents, coaches, teachers, district staff, and key stakeholders, would meet bi-monthly and also work with USEP representatives. Dave Scanga, Learning Community Executive Director, said that additional allocations would be needed to keep the school operating at the current level. Board member questions were answered, and they agreed that this concept would be the best option to alleviate overcrowding at the school.

Construction Projects Update:

John Petrashek, Director for Construction Services, Chris Williams, Director for Planning Services, and Mark Fox, Director for Maintenance Services, presented the Construction Projects Update. The team, including other staff members, discussed project management (project determination, professional services selection, project time requirements, and department personnel), project delivery methods (hard bid, design/build, construction management), and project funding (primary fund sources, associated costs, cost comparisons and trends).

The team reviewed current and upcoming projects:

- Anclote Elementary School (renovate school utilities infrastructure; modernize teaching spaces; improve student/faculty safety and security);
- Bayonet Point Middle School (renovate school utilities infrastructure; modernize teaching spaces; improve student/faculty safety and security);
- District Office Building 2 (professional services training facility and departmental offices; life safety/fire protection systems upgrades);
- District Office Building 4 (consolidate district business functions under 1 roof; double usable square footage of the building; increase housed staff from 81 to 185);
- Elementary B (new 1,000 student station – Bexley Ranch South);
- Elementary W (new 762 student station; modern teaching/learning environments, including collaboration areas - Wiregrass);
- High School GGG (new 1,900 student station; grades 6 through 12 combined middle/high school; academies of law, public safety and security, business management and administration, engineering – Old Pasco Road);
- Mary Giella Elementary School (re-route traffic to be consistent with Pasco County project; reconfigure student drop-off/pick-up area; improve student/parent safety);
- Marchman Technical Education Center (program reorganization, improvements and expansions; vocational program equipment upgrades; security, life safety/fire protection upgrades);
- Pasco Elementary School (infrastructure renovation; technology, HVAC and lighting upgrades; life safety upgrades; new interior finishes for classrooms/media center);
- Quail Hollow Elementary School (renovate school utilities infrastructure, new 8 classroom building addition; modernize teaching spaces; improve student/faculty safety and security);
- Rodney B. Cox Elementary School (new kitchen, dining, multi-purpose, art and music building; new parent drop off/pick up loop and drive);
- Schrader Elementary School (new 24 classroom building; new administration, media, cafeteria/dining; new playgrounds and P.E. access; new parent drop off/pick up loop; new bus area);
- Shady Hills Elementary School (renovate school utilities infrastructure; modernize teaching spaces; improve student/faculty safety and security);
- Sanders Memorial Elementary School (campus redevelopment; specifically configured for STEAM; joint use facility with Land O' Lakes Community Center);
- Starkey Ranch (new kindergarten through grade 8 school; shared use with Pasco County Parks and Recreation and Pasco County libraries, including black box theatre).

Maintenance and Facilities Services projects include food service projects at 7 schools; athletic projects at 2 schools; carpentry projects at 8 schools; electronics projects at 4 schools; future HVAC projects at 6 schools; and 2014/2015 roofing projects at 8 schools. Asst. Supt. Ray Gadd reported that through the joint efforts of Senator Wilton Simpson, community members, and School Board employees, the concession stand was rebuilt at Pasco High School.

The workshop concluded at 1:15 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

October 21, 2014

Superintendent of Schools