

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

October 1, 2013

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, October 1, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Paul Meeker, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of September 17, 2013. There were none, and on motion by Member Hurley, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman announced that there were no special presentations today.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Marsha Jones, Pasco Music Merchants – She voiced her concerns regarding the band director at John Long Middle School. Superintendent Browning will ask the appropriate Learning Community Executive Director to check into this matter.
- Andrew Lewandowski, USEP-R (Retired) – This newly formed active group is independent of USEP leadership. He distributed brochures to the Board members and invited them to attend a future meeting (*See Miscellaneous Supplemental Minute Book _____, Page _____*). He requested that the Board review the retirement process as the group believes it is cumbersome, leaving employees feeling lost in the procedures.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship spoke on behalf of USEP. He is glad to have the retiree group on board with USEP; they have tripled in membership since inception and are very active in the community. The ratification process occurred last night with 96% of instructional staff and 97% of SRP staff voting in favor of the agreements. USEP is happy for staff salary increases after five years of no increases, along with a fully paid benefit package. Lynne Webb asked to express her relief for an "early and good" settlement; this will make Pasco County salaries competitive with surrounding counties. They are disappointed that the transition from TERMS to Munis will cause a delay for salary increases to be reflected in paychecks.

Committee Reports:

Member Altman:

- The Value Adjustment Board has new rules and guidelines, including ethics requirements. County Commissioner Ted Schrader has reached out to School Board Attorney Dennis Alfonso regarding free ethics training for all elected officials in Pasco County. The Pasco Education Foundation meets tomorrow.

Chairman Armstrong:

- The Investment Oversight Committee met in a special meeting to discuss the Penny for Pasco sales revenue tax bond; there will be a report in a workshop at the next Board meeting.

(1.0) Reports, Information and Comments

Superintendent Browning:

- The district is investigating alternative fuel sources. Board members and press are invited to the demonstration of a propane-powered school bus after today's meeting. Staff will be available to answer questions.

Ray Gadd:

- He recognized Elliott Dunn, School Board attorney, who passed away over the weekend. Mr. Dunn was instrumental in assisting with land purchases after the Penny for Pasco was passed. He and other staff members recently met with Keystone Energy regarding compressed natural gas (CNG). They will be attending a seminar about CNG in Leon County next month. There are concerns about this alternative fuel source but we are involved with the County for possible partnerships around CNG.

Kevin Shibley:

- He thanked the Board for their patience regarding last minute updates to today's agenda. He introduced Helen Rodriguez, new recruiter for the district.

Amelia VanName Larson:

- She clarified information regarding several items on today's agenda:
 - 3A1 - Out-of-state travel request for Hudson High School staff members. They will travel to Illinois for Common Core State Standards Mathematics training, and will assist other high schools when they return.
 - 3B2 - We are required to work with private schools that receive federal funds. The schools provide a needs assessment to us; we then facilitate professional development training to the schools utilizing Title II funds.
 - 3D1 – The Department of Education has changed the template for School Improvement Plans. The working documents can be viewed online and may be updated throughout the year.
 - 8A – Increase of three Instructional Trainer Coach allocations. The state did not approve the district's plan for DD schools and requested additional coaches (math, literacy, science).
 - 5E1 - We currently partner with Gallup for teacher surveys; this expanded contract will include surveys for staff and students. Gallup will conduct the confidential surveys, not the district. Schools should have report cards by January to see what is happening in their buildings.
- She invited Board members to stop by Day 3 of Teacher Leader trainings taking place at the district today.

(2.0) The Chairman announced that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

9. Resolutions

A. Recognizing Florida Manufacturing Day

10. Property Acquisitions - None Submitted

11. Miscellaneous Action Items

A. 2013-2016 Instructional Collective Bargaining Agreement and the 2013-2016 School Related Personnel (SRP) Collective Bargaining Agreement

B. 2013-2014 Administrative and Noninstructional Nonbargaining Salary Increases

C. 2013-2014 Charter School Expenditure of Teacher Salary Categorical Dollars

The Chairman asked for a motion to approve all items on the consent agenda. Member Hurley moved that the Board approve all items on the consent agenda, including addenda. Member Altman seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

A. Learning Communities (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Hudson High School Instructional Staff Members to attend Common Core Mathematics in a PLC Training in Glenview, Illinois

B. Teaching and Learning (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. School Choice Change of Placement
2. Agreement for Title II Services for Pasco Catholic Schools

C. Professional Development and School Supports - None Submitted

D. Accountability Research and Measurement (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. 2013-2014 School Improvement Plans

E. Student Support Programs and Services (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Change of Placement
2. Add-On Program: Autism Spectrum Disorders Endorsement Coverage Renewal

F. School Field Trips (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Requests for School Field Trips

4. ADMINISTRATION

A. Human Resources and Educator Quality

1. Fall Academic and Athletic Supplement Recommendations (See *Miscellaneous Supplemental Minute Book* _____, Page _____)
2. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (See *Personnel Supplemental Minute Book* _____, Page _____)

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

A. Planning Services (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Agricultural Lease Agreement – Odessa Bus Garage Property
2. Agricultural Lease Agreement – Old Pasco Road Property
3. Right of Way Donation – Ridge Road and Galen Wilson Boulevard

4. Requests for Use of Facilities

B. Construction Services (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Schrader Elementary School - Phase 3 Construction - Cutler Associates, Inc. Footer and Foundation Package

C. Food and Nutrition Services - None Submitted

D. Maintenance Services (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Surplus Equipment

E. Purchasing Services (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

Contracts: *Discovery Education; Gallup, Inc.; University of Florida – Sun Dome*

6. FINANCE SERVICES (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

A. Warrant Lists

7. GRANT PROPOSALS (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

A. IDEA, Part B Entitlement 2013-14

B. IDEA, Part B Preschool Entitlement 2013-14

8. ALLOCATIONS (See *Miscellaneous Supplemental Minute Book* _____, Page _____)

- A. Allocation Changes (2013/2014) - Allocation Transfer WCHS Performing Arts Ctr Mgr; Increase Instructional Trainer Coach - Title I Funds; Funding Revision Grant Resource; Specialist; Allocation Transfer RRHS Performing - Arts Ctr Mgr

(9) The Chairman presented the request for approval of Recognizing Florida Manufacturing Day (See *Miscellaneous Supplemental Minute Book* _____, Page _____). Rob Aguis, Director of the Office for Career and Technical Education, read the proclamation recognizing October 4 as National Manufacturing Day. Two hundred engineering students participated in tours at five local manufacturing businesses. He publicly thanked all business partners who play a critical role in support of our career academies. He introduced business partners Margie Burnham, Project Manager, Florida Trade Grant, PHCC, and Tom Ryan, Economic Development Manager with the PEDC. Member Crumbley moved to approve the proclamation recognizing Florida Manufacturing Day. Member Altman seconded the motion, and on vote the motion carried unanimously.

(11A) The Chairman presented the request for approval of the 2013-2016 Instructional Collective Bargaining Agreement and the 2013-2016 School Related Personnel (SRP) Collective Bargaining Agreement (See *Miscellaneous Supplemental Minute Book* _____, Page _____). Member Crumbley moved to approve 2013-2016 Instructional Collective Bargaining Agreement and the 2013-2016 School Related Personnel (SRP) Collective Bargaining Agreement. Member Hurley seconded the motion, and on vote the motion carried unanimously.

(11B) The Chairman presented the request for approval of the 2013-2014 Administrative and Noninstructional Nonbargaining Salary Increases (See *Miscellaneous Supplemental Minute Book* _____, Page _____). Member Hurley moved to approve 2013-2014 Administrative and Noninstructional Nonbargaining Salary Increases. Member Crumbley seconded the motion, and on vote the motion carried unanimously.

(11C) The Chairman presented the request for approval of the 2013-2014 Charter School Expenditure of Teacher Salary Categorical Dollars (See *Miscellaneous Supplemental Minute Book* _____, Page _____). Member Altman moved to approve 2013-2014 Charter School Expenditure of Teacher Salary Categorical Dollars. Member Crumbley seconded the motion, and on vote the motion carried unanimously.

Individual Board members presented and discussed items:

Member Luikart:

- He recently toured the PACE Center for Girls and encouraged other Board members to tour the facility. He attended the ribbon cutting for the new Health and Wellness Center in Hudson.

Member Hurley:

- She congratulated the district and USEP for the outcome of negotiations and thanked Ms. Van Name Larson for her review of Board items. She will be requesting field trips in the future.

Chairman Armstrong:

- She attended the ribbon cutting for the Health and Wellness Center at Hudson Middle School, thanking the Chamber and school staff. This is the largest clinic to date and will offer extended services; she congratulated team that made it happen.

Attorney Meeker:

- To avoid Sunshine violations, he suggested that the Board amend the agenda to take an **OFF AGENDA** item to see the demonstration of a propane-powered school bus that is onsite today. Member Crumbley moved that the Board take an **OFF AGENDA** item, seconded by Member Altman. On vote, the motion carried unanimously. Member Crumbley moved that the Board members recess to see a demonstration of the propane-powered school bus located outside. Member Luikart seconded the motion. On vote, the motion unanimously.

The meeting was moved to the parking lot for a demonstration by staff members of the Transportation Department of the propane-powered school bus. The bus is currently being used to transport students at Calusa Elementary School.

Board members then returned to the Boardroom to continue the meeting. The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is October 15, 2013, at 6:00 p.m., with a Board workshop at 3:00 p.m.

There was no further business to come before the Board, and upon motion by Member Luikart, the meeting was adjourned at 10:37 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: October 1, 2013 – 10:47 a.m.

TOPIC: *Common Core State Standards; Reorganization of Finance Services Department*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Paul Meeker, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Learning Community Executive Director; Linda Cobbe, Communications Director; Vanessa Hilton and Rayann Mitchell, Office for Teaching and Learning; Joanne Millovitsch, Finance Services; Kenny Blankenship, USEP; Jeff Solocheck, Tampa Bay Times and Ronnie Blair, Tampa Tribune.

Common Core State Standards

Assistant Superintendent Amelia Van Name Larson, along with Vanessa Hilton and Rayann Mitchell from the Office for Teaching and Learning, presented information to the Board regarding Common Core State Standards (CCSS). They distributed a brochure, "*Top 10 Things You Need to Know About the Common Core State Standards*", to all Board members. Additional copies of the brochure are available from the Communications Department. Board members requested that today's workshop information be forwarded to them for use when meeting with parents or groups.

Reorganization of Finance Services Department

Joanne Millovitsch, Director of Finance Services, presented the reorganization plan for the Finance Services department. She reviewed the department's functional areas, its current challenges and the goals of the department reorganization. She shared a proposed organization chart and recommended allocation changes.

The workshop concluded at 12:59 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

October 15, 2013

Superintendent of Schools