

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
September 17, 2013

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, September 17, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Jenny Canello, teacher at Seven Springs Middle School, who passed away last week.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of September 3, 2013, and workshop of September 3, 2013. There were none, and on motion by Member Crumbley, seconded by Member Luikart, the minutes were approved unanimously.

The Chairman opened the public hearings on the Five-Year District Facilities Work Plan (*See Miscellaneous Supplemental Minute Book _____, Page _____*) and the Proposed Annual Budget for 2013-2014 (*See Budget Supplemental Minute Book _____, Page _____*). Attorney Alfonso stated that notice of these hearings has been posted on the District's web site and published in compliance with Florida Statute 1011.03.

Superintendent Browning introduced the tentative balanced budget for the 2013-2014 school year, summarizing the final budget of \$1,079,412,731. He stated that the budget is designed to ensure the smooth delivery of effective school operations while prioritizing the needs of our students and the community. The budget is a living document and will continuously be reviewed and changed as the year progresses. Budget amendments to reflect changes will be submitted to the Board for approval.

Attorney Alfonso asked if there was anyone in the audience who would like to speak to the work plan or budget at this time. No one came forward.

The Chairman declared the public hearing on the Five-Year District Facilities Work Plan closed. Member Crumbley moved that the Board approve the Five-Year District Facilities Work Plan, seconded by Member Altman. On vote, the motion carried unanimously.

The Chairman said approvals are required at this final hearing on the proposed budget for fiscal year 2013-2014 as follows:

1. The Chairman announced the statements listed below, as per Section 200.065(2)(d), Florida Statutes, prior to the adoption of the millage-levy resolution:

The District School Board of Pasco County

The rolled back rate is 7.4093 mills.

The millage rate to be levied for 2013-2014 is 7.3570 mills.

Member Hurley moved that the Board approve the adoption of the millage-levy resolution, seconded by Member Crumbley. On vote, the motion carried unanimously.

2. **Adopt the Resolution Determining the Revenues and Millages Levied.**

Member Altman moved that the Board approve the resolution. Member Hurley seconded the motion. On vote the motion carried unanimously.

3. **Adopt the Final Budget Resolution.**

Member Luikart moved that the Board approve the resolution adopting the final budget for 2013-2014. Member Crumbley seconded the motion. On vote the motion carried unanimously.

The Chairman announced that the final public hearing on the 2013-2014 tentative annual budget is closed and resumed the regular meeting of the Board.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows: (*See Miscellaneous Supplemental Minute Book _____, Page _____.*)

- Career Academies Industry Certification Bonus Recognition
- Humana Gift to Pasco Education Foundation
- American Heart Association Presentation to Sunray Elementary School

The Chairman called a break for pictures and the meeting came back to order at 6:35 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Roz Fenton spoke about the successful program at the PACE Center for Girls. She asked Board members to tour the facility and distributed two brochures about the Center to the Board members (*See Miscellaneous Supplemental Minute Book _____, Page _____*).

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella spoke on behalf of USEP. Lynne Webb is taking professional development classes to recertify. USEP is in the middle of the ratification process. Voting will take place on September 26, 2013, with votes being counted on September 30, 2013, and ratification being submitted for Board approval on October 1, 2013. They are pleased with the settlements this year and the work of the Board, the District and USEP to settle the agreements early and provide dedicated employees a long deserved salary increase. He thanked everyone for their hard work. They held their first building rep meeting, asking representatives for input and understanding on the district's new structure. They are hoping to work through issues on an unofficial basis.

Committee Reports:

Chairman Armstrong:

- The Health and Wellness Committee did not meet so that members could attend the "2013 Healthiest Employer Awards" event in Tampa. She proudly announced that the District School Board of Pasco County won first place in the 1500+ employees category. She thanked those on the Insurance Committee, the Health and Wellness Committee, and staff for helping make the district a healthy place to work. The district placed second overall for the Tampa Bay area.

(1.0) Reports, Information and Comments: (*See Miscellaneous Supplemental Minute Book _____, Page _____*.)

Superintendent Browning:

- He distributed a draft of the brochure, "10 Top Things You Need to Know About the Common Core State Standards" to the Board members. There will be a workshop on Common Core State Standards on October 1, 2013. He met three young women who attend PACE Center for Girls at the bullying summit over the summer. They shared their stories with him and invited him to visit the Center. He encouraged the Board members to visit PACE. He thanked staff for their work on the budget and the Board for their support. Tough decisions had to be made, along with decisions about transformation, but he continues to see a high level of excitement and energy in schools. Teachers are free to teach even though it is hard work. Work will begin soon on next year's budget.

Ray Gadd:

- He visited the PACE Center for Girls when it was being built. He noted that the girls get themselves to the Center every day, as transportation is not provided. He thanked Crowne Consulting Group for sponsoring a table at "2013 Healthiest Employer Awards" event so staff could attend. He said that item 8 of the agenda had a wealth of information regarding allocations. As we continue through the transformation and reorganization, there will be more allocation requests than normal. He announced John Petrashek, Director of Construction Services, who introduced the architects for Quail Hollow Elementary School (Hoffman Architects) and Shady Hills Elementary School (Holmes Hepner Architects). Superintendent Browning requested that the architects ask for input from parents, especially at Shady Hills Elementary School, as they move forward.

Kevin Shibley:

- He invited everyone to the ribbon-cutting event in Hudson on September 27, 2013, for the fourth Health and Wellness Center. The Center will start accepting patients on September 30, 2013. He reported the "go live" date for the Human Resources/Payroll system is approaching and a lot of training is going on.

Amelia VanName Larson:

- Information about the Common Core State Standards (CCSS) was presented to the Pasco PTA, who has agreed to partner with the district to assist in communicating with stakeholders in clarifying issues about CCSS. She reported that a few of today's allocation requests reflect old titles and funding sources, along with a request for additional allocations to help meet class size. Professional development continues for teachers and administrators. She stated that our teachers are developing our Common Core State Standards curriculum – they say it is hard work, but it is the right work. We will start accelerated learning with more information posted online and the offering of evening volunteer clinics. Differentiated Accountability teams from the state visited Hudson Elementary School and Gulf Middle School, with a visit to Lacochee Elementary School on Friday. Staff members will be attending an orientation session to the Cambridge Program and will visit the Pinellas County program upon their return. The program will be implemented on the east side of the county to complement the International Baccalaureate program offered on the west side of the county.

(2.0) The Chairman announced that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 9. Resolutions** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - A. Resolution for Disability History and Awareness Weeks
- 10. Property Acquisitions** - None Submitted
- 11. Miscellaneous Action Items** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - A. Out-of-State Travel-San Diego, California

The Chairman asked for a motion to approve all items on the consent agenda. Member Hurley moved that the Board approve all items, including addenda, on the consent agenda. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Out-of-State Travel - Marchman Technical Education Center - 2013 COE Annual Meeting & Candidate Academy
- B. Teaching and Learning** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. School Choice Change of Placement
 - 2. Supplemental Academic Instruction (SAI) for Extended Day Program
 - 3. Waiver of Student Progression Plan Requirements
- C. Professional Development and School Supports** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Revised 2013-2014 Master Inservice Plan
- D. Accountability Research and Measurement** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. 2013-14 Assessment Calendars
- E. Student Support Programs and Services** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Out of State Travel, New Orleans, LA
 - 2. Out of State Travel, Atlanta, Georgia
 - 3. Change of Placement
- F. Early Childhood** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Out-of-State Travel- Washington, DC
- G. School Field Trips** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Requests for School Field Trips

4. ADMINISTRATION (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)

- A. Human Resources and Educator Quality**
 - 1. New Job Description – Educator Quality Specialist
 - 2. New Job Description – Leaves Specialist
 - 3. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations
(See *Personnel Supplemental Book* _____, Page _____.)
- B. Employee Relations** - None Submitted
- C. Technology and Information Services** - None Submitted

5. SUPPORT SERVICES

- A. Planning Services** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Requests for Use of Facilities
- B. Construction Services** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Quail Hollow Elementary School - Architectural Services Agreement
 - 2. Shady Hills Elementary School - Architectural Services Agreement
- C. Food and Nutrition Services** - None Submitted
- D. Maintenance Services** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Surplus Equipment
- E. Purchasing Services** (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: ASG Doctors, Inc.; Bay District Schools; Canvas by Instructure(Revised); Early Learning Coalition of Pasco and Hernando Counties, Inc.; Florida State University; Good Samaritan Health Clinic of Pasco, Inc.; Imagine Learning; MF Heritage, LC d/b/a Heritage Park; Sertoma Speech & Hearing Foundation of FL, Inc.; TransCare Medical Transportation; University of West Florida

6. FINANCE SERVICES (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)

- A.** Request for Approval of Payroll Expenditures for August 2013 and Authorization to Expend Funds for September 2013
- B.** Warrant Lists
- C.** Superintendent's Annual Financial Report

7. GRANT PROPOSALS (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)

- A.** Head Start 2013-2014 Continuation Application Grant
- B.** Adult Education English Literacy/Civics Education Grant
- C.** Adults with Disabilities Grant 2013-14
- D.** Adult Education & Family Literacy/Adult General Education Grant
- E.** 2013 School Improvement Grant 1003(a)
- F.** Early Head Start 2013-2014 Continuation Application Grant

8. ALLOCATIONS (See *Miscellaneous Supplemental Minute Book* _____, Page _____.)

A. Allocation Changes (2013/2014) - *Bookkeeper/Secretary OTL Funding Revision; Specialist Cost Center Revision; Program Coordinator Funding Revision; OTL Supervisor Funding Revision; OTL Common Core Spec. Funding Revision; Increase ITC Position at CWTES - Title I/SIG; Increase Additional Duty GMS - SAC Funds; Increase Additional Duty SSMS - SAC Funds; Group Number Revision OTL Program Coordinator; Increase Early Childhood Program Asst.; Decrease Basic Ed. Teacher LES - Title I; OTL Supervisor Funding Revision; OTL Revision - Common Core State Standards Spec.; OTL Funding Revision and Job Title Change Program Coord.; Increase Additional Duty - Extended School Day; Increase Parent Involvement Asst. RES - Title I; HREQ Revision Leaves Specialist - Dept. Reorganization; HREQ Revisions - EBARM and HREQ Consolidation; HREQ Revision Human Resources Spec. - Dept. Reorganization; Increase EBARM Employee Benefits Spec.*

(9A) The Chairman presented the request for approval of a Resolution for Disability History and Awareness Weeks. (*See Miscellaneous Supplemental Minute Book _____, Page _____.*) Member Altman moved to approve the Resolution for Disability History and Awareness Weeks. Member Hurley seconded the motion, and on vote the motion carried unanimously.

(11A) The Chairman presented the request for approval of Out-of-State Travel-San Diego, California. (*See Miscellaneous Supplemental Minute Book _____, Page _____.*) Member Crumbley moved to approve Out-of-State Travel-San Diego, California. Member Altman seconded the motion, and on vote the motion carried unanimously.

Individual Board members presented and discussed items.

Member Luikart:

- He repeated his request for a committee to be formed to address a non-written procedure. He attended the 9/11 Memorial event at Sims Park and asked that school open houses be posted on the district calendar to avoid a conflict so that families could attend this event.

Chairman Armstrong:

- She also attended the 9/11 Memorial service and especially enjoyed the singers and artists. She was very impressed with a video that she viewed on our website regarding flipped math. She recognized Superintendent Browning for earning statewide certification from FADSS in the Florida Superintendent Special Certification Program and thanked him for his time and efforts to complete the program. She also recognized the Superintendent as a 2013 Florida Distance Learning Association honoree. JoAnne Glenn attended this event and brought back the “*Innovative Leader in Distance Learning: K-12*” award.

Superintendent Browning:

- Great people in their field who are mission driven and passionate have always surrounded him. He gave kudos to JoAnne Glenn and other staff members for their support. Lacooshee Elementary School (LES) held a Back-to-School Bash on Saturday to raise money to feed the community. The commitment of LES staff and attendance of three members of the state Differentiated Accountability team impressed him. There is a new attitude from the state – it is collaborative, not confrontational – they want to see us succeed. He is appreciative of the support at LES.

Attorney Alfonso suggested that Board members schedule their individual tours to the PACE Center for Girls with the Board Secretary so as not to conflict with Sunshine laws.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is October 1, 2013, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:10 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

October 1, 2013

Superintendent of Schools