

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

September 16, 2014

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, September 16, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Nancy Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Vice Chairman Luikart and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence and personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of September 2, 2014, and workshop of September 2, 2014. There were none, and on motion by Member Altman, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the final public hearing on the Proposed Annual Budget for 2014-2015 (*See Budget Supplemental Minute Book 34, Page 12*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03. She asked if there was anyone in the audience who would like to speak to the budget at this time. No one came forward.

The Chairman said approvals are required at this final hearing on the proposed budget for fiscal year 2014-2015 as follows:

1. The Chairman announced the statements listed below, as per Section 200.065(2)(d), Florida Statutes, prior to the adoption of the millage-levy resolution:

The District School Board of Pasco County

The rolled back rate is 7.161 mills.

The millage rate to be levied for 2014-2015 is 7.149 mills.

2. **Adopt the Resolution Determining the Revenues and Millages Levied.**

Member Hurley moved that the Board approve the resolution. Vice Chairman Luikart seconded the motion. On vote the motion carried unanimously.

3. **Adopt the Final Budget Resolution.**

The Chairman announced that the final budget is \$1,201,431,407. Member Armstrong moved that the Board approve the resolution adopting the final budget for 2014-2015, as corrected. Member Hurley seconded the motion. On vote the motion carried unanimously.

The Chairman announced that the final public hearing on the Proposed Annual Budget for 2014-2015 is closed.

The Chairman opened the public hearing on the Five-Year District Facilities Work Plan (*See Misc. Supplemental Minute Book 405, Page 2*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statutes. She asked if there was anyone in the audience who would like to speak to the work plan at this time. No one came forward. Member Altman moved that the Board approve the Five-Year District Facilities Work Plan, seconded by Member Armstrong. On vote, the motion carried unanimously.

The Chairman announced that the public hearing on the Five-Year District Facilities Work Plan is closed and resumed the regular meeting of the Board.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- James Langdale, Dade City – Spoke on Step Up for Students program.
- Crystal Kryder, New Port Richey – Spoke on Step Up for Students program.
- Robert Marsh, Masaryktown – Spoke on challenges teachers are facing in the classroom and asked Board members for assistance regarding the impossible workloads.
- Christopher W., New Port Richey – Representing SWAT; spoke on importance of tobacco free schools.
- Jasmine T., Wesley Chapel – Representing SWAT; shared her concerns regarding teachers smoking near the cafeteria at her school; asked the Board to ban tobacco from all campuses. She distributed

information on the costs of smoking and on quitting smoking (*See Misc. Supplemental Minute Book 405, Page 37*)

- Michelle Thoey, Wesley Chapel – Spoke on teachers smoking on campus; encouraged smoke-free campuses.
- Victor Rodriguez-Cruz, Land O’ Lakes – Representing Gulf Coast North AHEC; Distributed brochures on the *IQuit with AHEC* program that is available to employees. (*See Misc. Supplemental Minute Book 405, Page 38*)
- Rosemary Knight, Land O’ Lakes – Spoke on the budget, school taxes and her challenges to pay her school tax bill. She does not have children in our district and believes that parents should support their own children. She offered to help tutor students.
- Ryan R., New Port Richey – Student apology.
- Cole M. New Port Richey – Student apology.
- Jonathan L., Land O’ Lakes – Student apology.
- Adam C., New Port Richey – Student apology.
- Kialene G., Port Richey – Student apology.
- Adam C., New Port Richey – Student apology.

Board members thanked the students for their apologies and their parents for their support.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP:

- Spoke on the video that he sent to Board members yesterday. The video contained comments of the St. Johns School Board regarding effective and highly effective teachers on annual contract who were fired (an unintended consequence of Senate Bill 736).
- Said that negotiation topics include tobacco free schools, protected planning time for teachers and teacher compensation for subbing for other teachers, language on indoor air quality/temperature, payment to Prekindergarten Instructional Assistants for riding school buses, and differential pay for Instructional Assistants when pulled to substitute. He is looking forward to reaching an agreement with the district to help the teachers and SRPs.

Committee Reports:

- Member Armstrong:
 - Health and Wellness Committee – a \$10,000 grant has been received; an Employee Benefit Health Fair is scheduled for September 27 at Land O’ Lakes High School; YMCA classes on pre-diabetes start on September 16; the *Emotional Health* brunch will be held on September 19; the Communications department continues to distribute the Wellness Wednesday monthly email; heart screenings continue and are successful.
- Member Hurley:
 - Strategic Planning Committee – meeting regularly to help determine district priorities, assign responsibilities and funding priorities.
 - ERP Committee – will be meeting this week with a summary recap from the vendor.
 - Charter School Task Force – will be meeting this week.
- Member Altman:
 - Insurance Committee – great progress is being made in providing benefits and savings.
 - Pasco Education Foundation Executive Committee – won recognition for the Take Stock in Children program.
 - Site Selection Committee – looking at potential sites to relieve space issues; more information will be provided later.
- Vice Chairman Luikart:
 - None.
- Chairman Crumbley:
 - Collegiate High School Task Force will meet this week.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- He participated in the *Together We Stand 5K for Safe Schools* event held last Saturday at Starkey Park; he thanked Molly Blair, Program Coordinator, Office for Student Support Programs and Services, and her team for putting the event together. He was impressed with the number of teachers, students and district staff that participated in the community run-walk event.
- A community informational meeting regarding the reopening of Sanders Memorial Elementary School will be held on September 23, 2014, at Land O’ Lakes High School. Construction is under way at the school site, which will be the first STEAM magnet for the district.
- He thanked the Finance Services department for their efforts in preparing the budget information.

Ray Gadd:

- Commented on the Superintendent's participation in the *Together We Stand 5K* event.

Amelia Van Name Larson:

- Staff recommendation from Monica Ilse:
 - Introduced Keith Jacobs, Assistant Principal (216), Wesley Chapel High School.
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(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions

- A. Attendance Awareness Month (September)
- B. Disability History and Awareness Weeks
- C. Florida Manufacturing Day
- D. National Suicide Prevention Awareness Month

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items

- A. Out-of-State Travel - The PFM Group - Fundamentals of Public Finance Seminar

The Chairman asked for a motion to approve all other items on the consent agenda. Member Hurley moved that the Board approve all items on the consent agenda, including addenda. Member Altman seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT (*See Misc. Supplemental Minute Book 405, Pages 3-6*)

A. Learning Communities

- 1. Requests for School Field Trips

B. Teaching and Learning

- 1. Course Adoption 2014-2015 - Automotive Collision Repair and Refinishing
- 2. School Choice Change of Placement
- 3. Supplemental Academic Instruction (SAI) – Extended Day Program 2014-2015

C. Professional Development and School Supports - None Submitted

D. Accountability Research and Measurement (*See Misc. Supp. Minute Book 405, Pages 7-8*)

- 1. 2014-2015 Assessment Calendars
- 2. Out-of-State Travel - Ed-Fi Alliance - Advisory Council Summit 2014 - Austin, Texas

E. Student Support Programs and Services - None Submitted

F. School Field Trips - None Submitted

4. ADMINISTRATION (*See Misc. Supplemental Minute Book 405, Pages 9-14*)

A. Human Resources and Educator Quality

- 1. New Job Description – Operations Services Specialist
- 2. New Job Description - Procurement Specialist
- 3. New Job Description - Senior Procurement Specialist
- 4. New Job Description – Teacher Automotive Services
- 5. Revised Job Description – Environmental Coordinator
- 6. Fall Academic and Athletic Supplement Recommendations
- 7. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (*See Personnel Supplemental Minute Book 80, Page 25*)

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES (*See Misc. Supplemental Minute Book 405, Pages 15-19*)

A. Planning Services

- 1. Request for Use of Facilities

B. Construction Services

- 1. Builder's Risk Policy Renewal

C. Food and Nutrition Services - None Submitted

D. Maintenance Services

- 1. Duke Energy Distribution Easement - Denham Oaks Elementary School
- 2. Surplus Equipment

E. Purchasing Services

- 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

Date/Time: September 9, 2014, 13:59:00

CONTRACTS: *Applied Behavior Analysis Solutions, Inc.; Embry-Riddle
Aeronautical University*

6. **FINANCE SERVICES** (See Misc. Supplemental Minute Book 405, Pages 20-22)
 - A. Request for Approval of Payroll Expenditures for August 2014 and Authorization to Expend Funds for September 2014
 - B. Superintendent's Annual Financial Report
 - C. Warrant Lists
7. **GRANT PROPOSALS** - None Submitted
8. **ALLOCATIONS** (See Misc. Supplemental Minute Book 405, Page 23)
 - A. Allocation Changes (2014-2015):
 - Add - Addl Duty - ESD Program – SAI
 - Add - Addl Duty - ESD - Title I Schools
 - Add - Addl Duty - ESD - Title I SW
 - Add - Addl Duty ITC - RBCES - Title I
9. **INTERNAL AUDIT** (See Misc. Supplemental Minute Book 405, Pages 24-31)
 - A. Audit of Calusa Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2012 & June 30, 2013
 - B. Audit of R. B. Cox Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013
 - C. Audit of Lacooshee Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013
 - D. Audit of Pine View Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013
 - E. Audit of Pine View Middle School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013
 - F. Audit of Sand Pine Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2012 & June 30, 2013
 - G. Audit of Harry Schwettman Education Center's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013
 - H. Audit of Sunlake High School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013

(10A) The Chairman presented the request for approval of a proclamation recognizing September as Attendance Awareness Month (See *Miscellaneous Supplemental Minute Book 405, Page 32*). Member Altman moved that the Board approve the proclamation recognizing the month of September as Attendance Awareness Month, seconded by Member Hurley. On vote, the motion carried unanimously.

(10B) The Chairman presented the request for approval of a resolution recognizing Disability History and Awareness Weeks (See *Miscellaneous Supplemental Minute Book 405, Page 33*). Member Altman moved that the Board approve a resolution proclaiming the first two weeks in October as Disability History and Awareness Weeks, seconded by Vice Chairman Luikart. On vote, the motion carried unanimously.

(10C) The Chairman presented the request for approval of a proclamation to observe Florida Manufacturing Day (See *Miscellaneous Supplemental Minute Book 405, Page 34*). Member Altman moved that the Board approve the proclamation recognizing October 3, 2014, as Florida Manufacturing Day, seconded by Member Hurley. On vote, the motion carried unanimously.

(10D) The Chairman presented the request for approval of a proclamation recognizing September as National Suicide Prevention Awareness Month (See *Miscellaneous Supplemental Minute Book 405, Page 35*). Member Altman moved that the Board approve the proclamation recognizing the month of September as National Suicide Prevention Awareness Month, seconded by Member Hurley. Member Altman shared that he continues to be troubled by the school resource officer reports on at-risk students. He believes the the Board needs to support the schools and staff to help students and their families. On vote, the motion carried unanimously.

(12A) The Chairman presented the request for approval Out-of-State Travel - The PFM Group - Fundamentals of Public Finance Seminar (See *Miscellaneous Supplemental Minute Book 405, Page 36*). Member Altman moved that the Board approve the Out-of-State Travel - The PFM Group - Fundamentals of Public Finance Seminar, seconded by Member Hurley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
 - Attended the 9/11 Memorial event in New Port Richey; she thanked the schools that provided artwork and musical performances.

- Attended the 2014 PEDC Annual Banquet and Trade Show last week.
- Attended the Dedication Ceremony at Centennial Middle School honoring Tom Rulison.
- Member Hurley:
 - Toured the new Sanders facility with the construction team.
- Member Altman:
 - Attended the Dedication Ceremony at Centennial Middle School honoring Tom Rulison.
 - Recommended Earl Young for the Investment Oversight Committee. Mr. Young has over 40 years experience in finance. There was consensus of the Board directing Olga Swinson, Chief Finance Officer, to proceed with inviting Mr. Young to join the committee.
- Vice Chairman Luikart:
 - Thanked Ray Gadd and John Petrashek for their work on the Marchman Technical Education Center project.
 - He will speak to the Superintendent and Ray Bonti after tonight's meeting for information he is looking for.
- Chairman Crumbley:
 - None.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

Nancy Alfonso, School Board attorney, had no comments.

Superintendent Browning said that there would be a workshop reviewing all construction, Penny for Pasco, and HVAC projects at the October 7, 2014, Board meeting.

The Chairman announced that the next regularly scheduled meeting of the Board is October 7, 2014, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:13 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: September 16, 2014 – 4:00 p.m.

TOPIC: Student Attendance

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Todd Cluff, and Monica Ilse, Learning Community Executive Directors; Melissa Musselwhite, Director, Office for Student Support Systems and Programs; Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director; Jeff Solocheck, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

Carrie Morris, Senior Supervisor, Office for Student Support Programs and Services, presented information to Board members on student attendance. She noted that September is recognized as Attendance Awareness Month. She spoke on why attendance is important, what attendance means in Pasco County, and what we have learned by research, other counties, and our own data, practices and procedures. Student engagement encompasses many components - behavioral, social, psychological, and academic – schools and families must attend to all pieces for students to feel connected. Students who miss more than 10% of instructional time is cause for concern. There are many reasons why students don't come to school. She reviewed the differences in recording absences. The top 5 reasons why students are absent are: sick or medical appointment, overslept, out of town, school is boring, and missed the bus. She reviewed data related to low attendance and academic performance; and how the district workgroup intends to respond at the systems level as well as quick steps that principals can do now.

Board members commented on attendance issues and possible ways to encourage attendance. Chairman Crumbley stated that more guidance counselors are needed to assist students. Member Altman said that family involvement with the teacher is important as well. Engaging instruction needs to happen – one year of poor instruction /attendance causes students to be two years behind. We need to reach out to parents and let them know that students are better in school than out of school. Attendance and ultimately student engagement requires a community effort to support all students to reach their goals of college, career and life readiness.

The workshop concluded at 5:12 p.m.

EXECUTIVE SESSION: September 16, 2014 – 5:15 p.m.

The Board met in executive session on *Negotiations*. The session was held at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Monica Isle and Todd Cluff, Learning Community Executive Directors; Betsy Kuhn and Tom Neesham, Employee Relations Department.

The Executive Session concluded at 5:57 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

October 7, 2014

Superintendent of Schools