

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**September 3, 2013**

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, September 3, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, Board Members Allen Altman and Steve Luikart. Joanne Hurley was absent. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Paul Meeker, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of all community and district members lost this past week.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of August 20, 2013 and workshop of August 20, 2013. There were none, and on motion by Member Altman, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman announced that there were no special presentations today.

The Chairman opened the First Public Hearing on the Revised DSBPC Policies (**See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**) After stating that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03, Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Crumbley moved that the Board approve the first reading of revised district policies, seconded by Member Luikart. On vote, the motion carried unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, reported that the contracts were settled last week and information has been posted on websites. Printed information will be sent to worksites tomorrow, with general questions being addressed at an information meeting next week. Teachers and SRP staff will vote on the contracts on September 26, 2013, with ratification votes tallied on Monday. The contracts will be presented to the School Board on the following day for ratification. She complimented the insurance committee on obtaining the Heart Healthy Screening busses that are traveling to worksites. The travelling busses enable employees to schedule four free critical screenings at convenient times.

There were no Board Committee reports.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- He continues to make school visits and thanked Chairman Armstrong and Member Luikart for joining him at several schools last week. He invited Board members to join him on school visits and will keep them informed of his scheduled visits to schools in their respective district. He would like to create a workgroup to review educational options that our district provides to students and parents. The panel will submit a plan for the Board's review in early January; he asked that one or two Board members participate in the workgroup. He anticipates that the workgroup will begin work later in September. He updated the Board on contract negotiations and publicly thanked Lynne Webb, Jim Ciadella, and both bargaining teams for their hard work. He is grateful for the quick resolution. There were several Adult Education graduations last week; he would like to look at holding them on separate nights next year. As a part of her Student Literacy Project, First Lady Ann Scott visited Wesley Chapel Elementary School last week to read to the students and learn about projects they had completed based on books they had read. He thanked Member Altman for attending the visit. He encouraged Mrs. Scott to visit and read at Lacooshee Elementary School, Rodney B. Cox Elementary School and Hudson Elementary School and promote the culture of reading.

Ray Gadd:

- He invited Chris Clayton, Principal of Gulfside Elementary School, to review details of the "Gulfside Elementary School Partnership Pilot", which is part of today's action agenda. Mr. Clayton introduced

several guests from One Community Now, a group consisting of churches, businesses and community leaders that provide food on weekends and holidays, clothes, gifts during the holidays, etc., to students on free/reduced lunch at Gulfside Elementary School, Paul R. Smith Middle School and Anclote High School. These students usually are not able to participate in organized sports due to affordability and transportation issues. One Community Now would like to help the three schools establish a low cost soccer program to help teach the students about the value of character, sportsmanship, and teamwork, as well as further strengthen relationships with the families. The Board members commended this community group for their assistance to our school families.

Kevin Shibley:

- Noted correction to the Staffing Specialist job description.

Amelia VanName Larson:

- Ms. Larson reported that the regional teams are working with principals and staff and the energy and excitement is high.

(2.0) The Chairman announced that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 5E1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts [Bid 14-006-AZ – Local Instructional Improvement (LIIS) & Student Information System (SIS)]
- 9. Resolutions - None Submitted
- 10. Property Acquisitions - None Submitted
- 11. Miscellaneous Action Items
  - A. Upgrade of Cable Analyzer for Telecommunication Services
  - B. Gulfside Elementary School Partnership Pilot

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including all addenda, with the exception of item 5E1 [Bid 14-006-AZ – Local Instructional Improvement (LIIS) & Student Information System (SIS)]. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

### **3. STUDENT ACHIEVEMENT**

- A. **Learning Communities** - None Submitted
- B. **Teaching and Learning** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. Course Adoption for 2013-2014
  - 2. School Choice Change of Placement
- C. **Professional Development and School Supports** - None Submitted
- D. **Accountability Research and Measurement** - None Submitted
- E. **Student Support Programs and Services** - None Submitted
- F. **School Field Trips** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. Requests for School Field Trips

### **4. ADMINISTRATION (including addenda)**

- A. **Human Resources and Educator Quality** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. New Job Description – Recruiter
  - 2. New Job Description – Program Manager, Compensation
  - 3. New Job Description – Staffing Specialist
  - 4. Request for Temporary Modification of Non-instructional Non-bargaining (NNB) Salary Schedule Placement Rules
  - 5. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (See *Personnel Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
- B. **Employee Relations** - None Submitted
- C. **Technology and Information Services** - None Submitted

### **5. SUPPORT SERVICES**

- A. **Planning Services** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. Request for Use of Facilities
- B. **Construction Services** - None Submitted
- C. **Food and Nutrition Services** - None Submitted
- D. **Maintenance Services** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. Surplus Equipment
- E. **Purchasing Services** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)
  - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts  
**Contracts:** *Apex Learning Digital Curriculum Solutions; Bishop McLaughlin Catholic School; Goodwill Industries – Suncoast, Inc.; Government Finance Officers Association (GFOA); GracePoint MHC, Inc.; Heartland of Zephyrhills; Leon County Public Schools; Santa Rosa County Public Schools; University of Phoenix*

### **6. FINANCE SERVICES** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)

- A. Audit of School Internal Accounts Shady Hills Elementary School - July 1, 2009 through June 30, 2013 & Quail Hollow

**B. Warrant Lists**

**7. GRANT PROPOSALS** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)

- A.** USF Job-embedded Principal Preparation Program Partnership Agreement

**8. ALLOCATIONS** (See *Miscellaneous Supplemental Minute Book* \_\_\_\_\_, Page \_\_\_\_\_.)

- A.** Allocation Changes (2013/2014) – *Increase Additional Duty-Private School Tutors Title I Part A; Increase HMS Instructional Assistant-Title I; Increase Administrative Interns-Title II & GCP Grant; Increase Place Resource Teacher; Increase Accelerated Literacy Learning Teacher-Title I; Increase Professional Dev. Spec. / Title Changes-RTTT*

(5E1) The Chairman presented the request for approval of Bid Recommendations, Bid Renewals, and Contracts [*Bid 14-006-AZ – Local Instructional Improvement (LIIS) & Student Information System (SIS)*] (**See Miscellaneous Supplemental Minute Book** \_\_\_\_\_, **Page** \_\_\_\_\_). Chairman Armstrong requested additional information regarding responses to this RFP. Dr. Peggy Jones briefly explained the selection process. She reported that out of the three vendors, only one vendor could handle both sides of the project. All vendors had to be able to agree to work with the other identified partner. There being no further discussion and on motion by Member Altman, seconded by Member Luikart, *Bid 14-006-AZ – Local Instructional Improvement (LIIS) & Student Information System (SIS)* as submitted, was approved unanimously.

(11A) The Chairman presented the request for approval of Upgrade of Cable Analyzer for Telecommunication Services (**See Miscellaneous Supplemental Minute Book** \_\_\_\_\_, **Page** \_\_\_\_\_.) Member Luikart moved to approve the Upgrade of Cable Analyzer for Telecommunication Services. Member Altman seconded the motion, and on vote the motion carried unanimously.

(11B) The Chairman presented the request for approval of Gulfside Elementary School Partnership Pilot. (**See Miscellaneous Supplemental Minute Book** \_\_\_\_\_, **Page** \_\_\_\_\_.) Member Luikart moved to approve the Gulfside Elementary School Partnership Pilot. Chairman Armstrong clarified that One Community Now is a non-religions organization. Member Altman seconded the motion, and on vote the motion carried unanimously.

Individual Board members presented and discussed items:

Member Luikart:

- He reminded the Superintendent to address facility issues that were discovered during their recent school visits. He also reported on conditions of the track at Ridgewood High School and asked that this facility issue be addressed. He would like the Superintendent to appoint a small committee to review the non-written procedure to employees on probationary status; he would like to be a part of this committee.

Member Altman:

- He noticed overcrowding at several schools during recent school visits in Wesley Chapel. The district continues to grow, which presents tremendous challenges to principals and staff. The Superintendent reported that appropriate shifts to accommodate students and meet Class Size as much as possible will be implemented after the 20-day count. The Penny renewal is dedicated to remodeling, not new construction.

Chairman Armstrong:

- She reported that she is seeing growth in new home sales.

Member Crumbley:

- She attended session on Common Core State Standards Myths at the recent FSBA Conference and asked for a Board workshop regarding Common Core State Standards (CCSS). The Superintendent said there is much misinformation about CCSS; Ms. Larson reviewed efforts of how we are communicating this information to parents. A workshop on this topic will be held on October 1, 2013. Chairman Armstrong requested a PowerPoint presentation that could be shared at meetings, etc.

Attorney Meeker:

- He reminded Board members about the employee appeal hearing for Lorrie Sabatelli-Harris that is scheduled for 1:30 p.m. on September 17, 2013, in the Boardroom. The hearing will end by 5:00 p.m. due to the scheduled School Board meeting at 6:00 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is September 17, 2013, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:04 a.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: September 3, 2013 – 10:15 a.m.**

**TOPIC: *Virtual School Academic Integrity; Starkey Development***

The Board met for a workshop session at the District Office Complex, Building #3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Paul Meeker, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Todd Cluff, Beth Brown and Monica Ilse, Learning Community Executive Directors; Melissa Musselwhite, Director, Office for School Support Programs and Services, Jeff Solochek, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

**Virtual School Academic Integrity**

JoAnne Glenn, Principal, Pasco eSchool/FLVS Franchise, presented information to the Board regarding Virtual School Academic Integrity. She defined academic cheating and outlined various strategies and measures used to reduce high-tech cheating.

**Starkey Development**

Ray Gadd, Assistant Superintendent for Administration and Operations, reviewed preliminary details of a proposed co-located park /school site with Starkey Development. Pasco County officials, School Board staff and the developer continue to work on logistics of this site.

The workshop concluded at 11:46 a.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

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Chairman

\_\_\_\_\_  
September 17, 2013

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Superintendent of Schools