



**District School Board of Pasco County
School Board Meeting
September 15, 2020**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Colleen Beaudoin, with the welcome and reading of the vision statement.

Member Crumbley shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Present were Chairman Colleen Beaudoin, Vice Chairman Allen Altman and board members Cynthia Armstrong, Alison Crumbley, and Megan Harding. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for personal reflection.

1.2 COVID-19 Notice

No comments.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of September 1, 2020

Motion to approve the Minutes of the Regular Meeting of September 1, 2020, as written
Motion by Alison Crumbley, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

3. Public Hearings

3.1 Final Public Hearing on Proposed Annual Budget for 2020/2021

Superintendent Browning addressed the board:

"Tonight, the board is adopting the 2020/2021 Fiscal Year Budget.

The 2020/2021 budget is \$1,519,670,911, an increase of \$122.1 million over last year's budget. The budget includes a General Operating Budget of \$704.3 million and a proposed Capital Budget of \$401.4 million. The total tax millage for the 2020/2021 fiscal year is 5.922, a decrease of 0.179 mills. Under the proposed rate, a homeowner of a \$175,000 home, after the deduction of the \$25,000 homestead exemption, would pay \$26.85 less per year than last year.

The proposed General Operating Budget increased from \$666.6 million to \$704.3 million. The District received additional funds totaling \$24.1 million in state funding. Out of the \$24.1 million, \$10.1 million is set aside for school choice, that is charter schools and scholarships; \$4.9 million for retirement increases, \$1.3 million for insurance increases, \$3.3 million for 68.91 allocations for schools and 5.17 allocations for the district, \$1.2 million for the continuation of costs related to Project RISE, General Paper and Dual Enrollment, and \$500,000 for property insurance, utilities, and SRO contract increases. The proposed Operating Budget covers allocation and operating costs for the opening of Cypress Creek MS and the mid-year opening of Starkey K-8. The proposed budget also includes \$4.7 million to implement the Teacher Salary Increase Allocation. The District will use this

allocation, along with funds received in FY 19/20 of \$7.3 million for the Best and Brightest Program to increase the minimum base salary for full-time classroom teachers to approximately \$45,000 per year. Finally, we have budgeted approximately 1.5% salary increase for all remaining staff.

The proposed Capital Budget is \$401.4 million, an increase of \$60 million over last year mainly due to the issuance of Certificates of Participation, Series 2020.

The largest Capital Project appropriations are for the construction of Starkey K-8 and the Kirkland Ranch Academy of Innovation. In addition, the proposed budget includes major renovations for Northwest ES and James M. Marlowe ES. Other projects include construction of a new bus loop at San Antonio ES, cafeteria renovations, replacement of HVAC systems and infrastructure upgrades at various schools. The budget also includes funds to lease-purchase computers and school buses, as well as the completion of the renovations/remodeling at Zephyrhills HS. This budget does not reflect Coronavirus Aid, Relief and Economic Security, commonly known as CARES, funds totaling \$14,461,828.56 received by the District on August 5, 2020. All expenses related to COVID-19 will be covered by this grant.

The 2020/2021 budget reflects fiscal priorities which prioritizes and supports student achievement and sets aside funds to provide a salary and benefits package increase to all our employees. Additionally, it is designed to ensure the smooth delivery of effective school operations while prioritizing the needs of our students and the community. The budget is a "living document" and continuously changes as the year progresses. Budget amendments will be submitted to the board to reflect any changes to the budget document once adopted by this board. That being said, Madame Chairman and Members, I am respectfully requesting your approval of the 2020/2021 Fiscal Year Budget as presented."

Attorney Alfonso announced the public comment portion of the second and final hearing of two public hearings on Pasco County School Board's tentative millage rates and budget for the 2020/2021 fiscal year. He said that notice of the hearing has been posted on the District's web site and published in compliance with Florida Statute 1011.03. The first public hearing was held on July 28, 2020. He asked if there was anyone in the audience who would like to speak on the budget at this time. No one came forward.

The chairman publicly announced the following statements, as per Section 200.065(2)(d), Florida Statutes, prior to the millage-levy resolution:

The taxing authority is the District School Board of Pasco County.

The rolled back rate is 5.8974 mills.

The percentage increase is .42%.

The millage rate to be levied for 2020/2021 is 5.9220 mills.

(2) Motion to adopt the Resolution Determining Revenues and Millage Levied.

Motion by Allen Altman, second by Cynthia Armstrong.

Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

(3) Motion to adopt the Final Budget Resolution.

Motion by Alison Crumbley, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

4. Special Presentations (None)

5. Public Comment

5.1 Public Comment (Agenda Items Only).

Attorney Alfonso said there were no speaking request cards on action items and no public comment emails were received on action items. Public comment emails received on non-agenda items will be addressed in Item 18.1.

5.2 United School Employees of Pasco

Don Peace, President, USEP:

- USEP is pleased with COVID protocols for staff and student safety.
- Negotiations continue; remaining concerns are students eating breakfast in the classroom and MSOL class sizes and simultaneous instruction (classroom and online platform); two additional issues include teacher absence during blended classes - the teacher is present in the classroom but the online students aren't able to receive instruction, and unavailability of devices for blended classes.
- Had an economic discussion with senior staff last week; concerned about the teacher salary improvements; concerns regarding dismissal have been addressed.
- Flu shots will be available at worksites beginning October 1 and at the Wellness Centers beginning October 15; USEP encourages all eligible employees to take advantage of this opportunity this year.

5.3 Board Member Committee Reports

- Alison Crumbley: None.
- Megan Harding: None.
- Cynthia Armstrong:
 - Employee Health and Wellness Incentive Committee - kickoff for wellness champions; received gold level breastfeeding friendly workplace award; a fall walking challenge between schools is coming up.
- Allen Altman: None.
- Colleen Beaudoin:
 - District Vision and Success Plan - distributed handout to board members; reviewed highlights from each pillar.

5.4 Kurt S. Browning, Superintendent of Schools

- Pasco County Schools partnered with Publix Supermarkets again this year for the annual school supply drive known as the Tools for Schools Program; consumer donations resulted in 324 gift cards (\$20 each) that will be given to needy students to purchase school and other supplies.
- Updated board members regarding COVID cases throughout the district; numbers are on the website; planning has paid off; 1,500 students or staff have needed to quarantine, but several hundred have already returned to school or work; 46 schools or departments have had a positive case, yet many schools have not had a single case; the goal is to prevent spread - vigilance does not end when the school day ends; reminder to everyone to continue being careful outside of school and work.
- Huge shout out to district and health department staff working in the COVID command center.
- Three district rapid testing sites have been established for students and staff; the district office site will open tomorrow; the site at Pasco ES will open on Monday; the site at Gulf MS will open the following week. He thanked Mike Napier, Pasco County Health Department, and John Watson My Health OnSite, and all district staff for working out details to open these sites. Staff will manage appointment schedules for testing.
- Thanked CFO Olga Swinson and the finance team for their work on the budget.

5.5 Ray Gadd, Deputy Superintendent

Ray Gadd: Absent.

Kevin Shibley:

- Noted an addendum has been added to Item 10.1 Personnel Recommendations in BoardDocs.
- Kim Newberry, Director, HREQ:
 - Recommendation: Sarah Apsey, Compensation Manager.

Betsy Kuhn:

- Noted that addenda has been added to Item 11.5 Miscellaneous Approval Requests in BoardDocs.
- Food and Nutrition Services has a new program offering free meals to all students; weekly curbside feeding will begin on Friday.

Kim Moore:

- Celebrating Hispanic Heritage Month in all career clusters; information is on the Facebook page.
- October is Manufacturing Month; thanked all community partners; due to COVID, virtual video presentations will be shared instead of onsite tours this year.
- Twenty-eight CTE courses have been written by teachers; all CTE platforms are up and functional.
- JIEC applied for a \$2,500 grant through SWFWMD for the agriculture program to support the hydroponic system in the shade house.
- Celebrated Marchman Technical College student, Jessie Lynn, the first GED finisher this year; she is looking forward to starting college.

Olga Swinson:

- Item 12.5 Superintendent's Annual Financial Report for Fiscal Year Ended June 30, 2020 was uploaded to DOE on September 11; a copy was distributed to board members.
- Pulled Item 15.1 Adult Education Fees 2020/2021; it will be submitted at the next school board meeting.

Vanessa Hilton:

- September is American Founders Month and next week is Celebrate Freedom Week; the Declaration of Independence is studied and recitation of the Preamble occurs every day.
- The District Vision and Success Plan committee and Head Start Policy Council meetings were held last week with parents and community partners.
- Environmental programs are being brought to the students/schools in person or virtually from the environmental centers.
- Leading and Learning content specialists are hosting weekly support hours virtually to assist coaches, teachers, and leaders with curriculum instruction questions and problem solving issues.
- Thank you to Melissa Musselwhite, Director, SSPS, and staff for the work on systematic procedures around COVID-19, partnering with the Department of Health for contact tracing and setting up district COVID testing.
- Thank you to Peggy Jones, ARM, and Lea Mitchell, OLL, for helping with Pasco eSchool with Flickers testing for kindergarten students.
- Commended teachers and leaders for their innovative and collaborative focus on learning this year; thanked the board for their support.

Marcy Hetzler-Nettles:

- Thanked school teams, administrators, teachers, leaders, support staff, parents, guardians, etc., for their innovative work during this year.
- Bayonet Point MS teacher, Ms. Barrow, was recognized as an outstanding middle school social studies teacher in the state by the Florida Council of Social Studies.
- Pasco MS and Cypress Creek MS were recognized as Gold Tier 2019/2020 Florida Positive Behavior Improvement Model Schools.

Kim Poe:

- "Where sound meets science" and the "failing forward" culture at Sanders Memorial ES were topics of an article in a national magazine; a copy of the article will be forwarded to board members.
- A new partnership with Feeding Tampa Bay will provide grocery kits to Gulfside ES and surrounding schools every 2 weeks; hot meals by Rose's Bistro are supplied on Mondays and Wednesdays at the school.
- Wiregrass ES was recognized as a Silver Tier 2019/2020 Florida Positive Behavior Improvement Model School; Deer Park ES, Shady Hills ES, and Chester W. Taylor ES were recognized as Gold Tier 2019/2020 Florida Positive Behavior Improvement Model Schools.
- Recommendation: Steven Garrett, assistant principal, Connerton ES.

Monica Ilse:

- Recommendation: Joel Quina, assistant principal, James W. Mitchell High School.
- Recognized National Merit semi-finalist students at Anclote HS, Gulf HS, Wesley Chapel HS, Wiregrass HS (2) and Land O' Lakes HS (5); recognized the teachers who supported the

students.

- Attended 2 football games last Friday; commended leaders, coaches, and athletic directors in planning athletic events during COVID and the community support.
- Zephyrhills HS was awarded a collaboration opportunity with USF (2020 Guaranteed Admission Program Partnership), which will focus on recruitment of the best and brightest students from the underserved population; only 9 schools in the state of Florida were selected for this program.
- Recognized River Ridge HS, Sunlake HS, and Mitchell HS for their positive ratings in Let's Talk.

Dave Scanga: Absent.

6. Expulsion Recommendations/Hearings (None)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, including addenda to Items 10.1 Personnel Recommendations and Item 11.5 Miscellaneous Approval Requests, as recommended by the superintendent. Item 15.1 Adult Education Fees 2020/2021 and Item 15.2 First Supplement to Series 2020C Ground Lease were pulled from voting. No items were pulled by board members for discussion.

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

8. Learning Communities (Consent) (None)

9. Student Achievement (Consent)

9.1 ARM: State-Required Uniform Assessment Calendar of District-Wide Assessments (including updated attachment)

9.2 OLL: Waiver of Student Progression Plan Requirements (Physical Education)

9.3 SSPS: Title I Part A UniSIG Supplemental Teacher Allocation (Entitlement Grant)

10. Administration (Consent)

10.1 Personnel Recommendations (including addendum)

10.2 Revised Job Description and Title (Captain of Safety and Security)

10.3 Revised Job Description and Title (Sergeant of School Safety)

10.4 Revised Job Description (School Safety Guard - Float)

10.5 Revised Job Description (School Safety Guard)

10.6 EMP REL: 2020/2021 Negotiation Teams (Instructional and SRP)

11. Support Services (Consent)

11.1 CONSTRUCTION: Construction Management Agreement: Ajax Building Company, LLC (6-12 High School LLL Pre Construction Services)

11.2 MAINTENANCE: Surplus Equipment

11.3 PLANNING: Cypress Elementary School Cell Tower (Estoppel Certificate)

11.4 PURCHASING: Contracts and Agreements (Date/Time: September 8, 2020; 14:00:00)

11.5 PURCHASING: Miscellaneous Approval Requests (including addenda)

11.6 PURCHASING: Solicitation and Contract Renewals

11.7 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

12.1 Allocation Changes 2020/21

12.2 Disposition of Property (School Bus 90064674)

12.3 Disposition of Property (Ford Windstar 90064641)

12.4 Payroll Expenditures (August 2020) and Authorization to Expend Funds (September 2020)

12.5 Superintendent's Annual Financial Report for Fiscal Year Ended June 30, 2020

12.6 Transfer of School Buses to Charter School

12.7 Warrant Lists

13. Internal Audit (Consent) (None)

14. Items Removed From Consent Agenda (None)

15. Miscellaneous Action Items (Action)

15.1 PULLED FROM VOTING ~~Adult Education Fees 2020/2021~~

15.2 PULLED FROM VOTING ~~First Supplement to Series 2020C Ground Lease~~

15.3 Custodial Workers Appreciation Day Proclamation

Motion to approve Proclamation recognizing October 2, 2020, as Custodial Workers Appreciation Day
Motion by Alison Crumbley, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.4 Florida Manufacturing Day Proclamation

Motion to approve Proclamation recognizing Florida Manufacturing Month and Day
Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.5 Hispanic Heritage Month Proclamation

Motion to approve Proclamation recognizing Hispanic Heritage Month
Motion by Megan Harding, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.6 National Bullying Prevention Month Proclamation

Motion to approve Proclamation recognizing October as National Bullying Prevention Month
Motion by Cynthia Armstrong, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.7 Disability History and Awareness Weeks Resolution

Motion to approve Resolution recognizing Disability History and Awareness Weeks
Motion by Allen Altman, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.8 OFF AGENDA Amendment to Contract for Sale and Purchase of Real Property (Angeline).

Motion to take OFF AGENDA item

Motion by Allen Altman, second by Cynthia Armstrong.

Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion to approve OFF AGENDA Item 15.8 Amendment to Contract for Sale and Purchase of Real Property (Angeline)

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

16. POSTPONED ~~Pasco County School Board Leasing Corporation~~

17. Closing

17.1 Individual Board Member Reports

- Alison Crumbley:

- Will be visiting schools next week and report at the next school board meeting.
- Megan Harding:
 - Visited several classrooms at Northwest ES, including one MSOL class.
 - Saw engaged students at Fivay HS, with safety measures being taken and new procedures being followed.
 - Visited several classrooms at Schrader ES; new procedures and safety precautions being followed and the students are engaged; met Bear, the therapy dog.
 - Attended the groundbreaking ceremony for Kirkland Ranch Academy of Innovation.
 - Reiterated thanks to teachers, administration, and staff for their work to ensure students are receiving a world-class education, whether online or in person.
- Cynthia Armstrong:
 - Attended the groundbreaking ceremony for Kirkland Ranch Academy of Innovation.
 - Receiving positive feedback from parents for face-to-face schools.
- Allen Altman:
 - Received positive feedback on the traffic flow correction/safety issue at San Antonio ES.
 - Thanked board members, Superintendent Browning and team for the Kirkland Ranch Academy of Innovation groundbreaking ceremony.
- Colleen Beaudoin:
 - Grateful for the expanded Food and Nutrition Services offering of meals to the community and providing jobs to staff.
 - Thanked all employees for continued perseverance through new challenges.
 - Receiving positive feedback on students wearing face coverings.

17.2 Other New Business (None).

17.3 School Board Attorney Comments

Dennis Alfonso, school board attorney, asked the board to approve an OFF AGENDA item to extend the closing date on the Angeline property; the Contract for Sale and Purchase of Real Property was school board approved on May 19, 2020; due to a title issue (not significant), the closing date needs to be extended to October 7, 2020.

18. Public Comment (Non Agenda Items)

18.1 Public Comment (Non Agenda Items)

Attorney Alfonso said there were no speaking request cards on non-agenda items; he said that one public comment email was received from James Ray, which was sent to board members, and would be made a part of the record (Item 18.1).

19. Adjourn

19.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held at 9:30 a.m. on October 6, 2020, in the boardroom.

On a motion by Member Harding, the meeting was adjourned at 7:17 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

Approved in open session on October 6, 2020

Chairman

