

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
July 30, 2013

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, July 30, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Nancy Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in honor of Tom Rulison, retired administrator, who passed away recently.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of July 23, 2013, and workshop of July 23, 2013. There were none, and on motion by Member Crumbley, seconded by Member Hurley, the minutes were approved unanimously.

The Chairman closed the regular meeting of the School Board and opened the public hearing on the tentative school budget for the 2013-2014 school year.

Nancy Alfonso, School Board attorney, announced that this is the first public hearing on the 2013-2014 tentative budget. The second and final public hearing will be held September 17, 2013, at 6:00 p.m. in the Board meeting room. The Superintendent reviewed the proposed balanced budget and commended Olga Swinson and her staff for working tirelessly to complete the budget. The Chairman asked if there were public comments on the first public hearing on the budget.

- Kenny Blankenship spoke on behalf of USEP. They applauded the work that has gone into balancing the budget but question if the expectations are realistic to climb out of the budget hole in one year. They recommend a contingency since the budget relies on two items that require negotiations. The Superintendent suggested that this is the first reading of the budget and will continue to be refined until the final budget is adopted. The two items that require negotiating will become public as negotiations begin.

The Chairman presented the request for the approval of the following for the proposed tentative budget for fiscal year 2013-2014: **(See Budget Supplemental Minute Book _____, Page _____.)**

1. Adopt the tentative millage rate resolution: Member Hurley moved that the Board approve the tentative millage rate resolution, seconded by Member Crumbley. On vote, the motion carried unanimously.
2. Adopt the tentative budget resolution. Member Hurley moved that the Board approve the tentative budget resolution, seconded by Member Crumbley. On vote, the motion carried unanimously.
3. Set the Final Public Hearing date on Tuesday, September 17, 2013 at 6:00 p.m. in the School Board Meeting Room at the Administrative Complex: Member Crumbley moved that the Board approve the Final Public Hearing date, seconded by Member Altman. On vote, the motion carried unanimously.

The Chairman announced that the first public hearing on the 2013-2014 tentative annual budget is closed and resumed the regular meeting of the Board.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship spoke on behalf of USEP regarding the new job description for compliance teachers. This new description will impact employees and will require negotiation regarding timelines, support, and certification.

Committee Reports:

Member Hurley:

- ERP Project Team – met with the Government Finance Officers Association and representatives from Tyler, who were very complimentary of our ERP team. We are midway through this project, with Human Resources data being added in October.

Member Altman:

- Pasco Education Foundation meeting – new director discussed the vision and new ideas.

Chairman Armstrong:

- No committee report, but requested that the Superintendent look into committees that have not met this year as some may be obsolete and can be eliminated.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Requested that Item 5E1 (Attachment F – *Pasco Hernando Community College Dual Enrollment Agreement*) be pulled from the consent agenda for discussion.
- Reminded Board members that an Executive Session has been scheduled for August 6, 2013, immediately following the School Board meeting (negotiations and health insurance issues).

Ray Gadd:

- Kevin Shibley distributed updated NEOLA Policy binders with information that will be discussed in a Board workshop scheduled for August 20, 2013. He clarified a small technical correction in two job descriptions (agenda item 4A6 - *New Job Description – Senior Manager, Benefits and Risk Management* and agenda item 4A7 - *New Job Description – Senior Manager, Human Resources*). He also explained that relative to the compliance teachers, the impact to those employees would be negotiated and that all teachers affected by the change were offered an opportunity to return to the classroom if they did not want to take on the additional certification and training requirements associated with the position.
- Ray Bonti recognized a new staff member for the Food and Nutrition Services Department.

Amelia VanName Larson:

- Recognized new staff; there is an **off agenda** item (*Achieve3000 Agreement for High School Intensive Reading*) that will be brought up later in the meeting.
- Monica Ilse, Todd Cluff, Beth Brown and Dave Scanga recognized new staff and transfers.

(2.0) The Chairman announced that there were no expulsion recommendations this evening.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 5E1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
(Agreement: *Pasco Hernando Community College – Dual Enrollment Agreement*)
- 9. Resolutions - None Submitted
- 10. Property Acquisitions - None Submitted
- 11. Miscellaneous Action Items
 - A. 2013-2014 Agreement - AMI Kids Pasco

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including all addenda, with the exception of item 5E1 (Agreement: *Pasco County Community College Dual Enrollment Agreement*). Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Learning Communities - None Submitted**
- B. Teaching and Learning - None Submitted**
- C. Professional Development and School Supports**
 - 1. Updated 2013-2014 Master Inservice Plan
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services - None Submitted**
- F. School Field Trips - None Submitted**

4. ADMINISTRATION (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Human Resources and Educator Quality**
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (See **Personnel Supplemental Minute Book _____, Page _____.**)
 - 2. New Job Description – Compliance Teacher
 - 3. New Job Description – Director, Internal Audit
 - 4. New Job Description – Program Coordinator, Student Support Programs and Services
 - 5. New Job Description – Program Coordinator of Teaching and Learning
 - 6. New Job Description – Senior Manager, Benefits and Risk Management
 - 7. New Job Description – Senior Manager, Human Resources
 - 8. New Job Description – Specialist, Teaching and Learning
 - 9. New Job Description – Supervisor, Teaching and Learning
- B. Employee Relations - None Submitted**

C. Technology and Information Services - None Submitted

D. Requests for Use of Facilities

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5. SUPPORT SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)

A. Planning Services - None Submitted

B. Construction Services - None Submitted

C. Food and Nutrition Services

1. 2013-2014 Cafeteria and Vending Machine Change Funds

D. Maintenance Services

1. Surplus Non-Capitalized Furniture and Equipment

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1. Surplus Non-Capitalized Furniture and Equipment

2. Surplus Equipment

E. Purchasing Services

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

Contracts: APEX Learning Digital Curriculum Solutions; Baycare Behavioral Health, Inc. Harbor Residential Center; Baycare Statewide In-Patient Psychiatric Program; Carlton Palms Education Center; eDynamic Learning; School Board of Seminole County

6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)

A. Warrant Lists

- B. Audit of School Internal Accounts for the Years Ended June 30, 2010 and June 30, 2011 – Seven Springs Middle School**

7. GRANT PROPOSALS - None Submitted

8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Allocation Changes (2013/2014) - MTEC Funding Change; Addition of Parent Involvement Asst. Title I Part A; Instructional Asst. Para Title I Part A Migrant Inst. Asst./Para ESOL/Bilingual (WRHS) – Increase**

(11) The Chairman presented the request for approval of 2013-2014 Agreement - AMI Kids Pasco (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Member Hurley remarked that she was happy to support the AMI request but believes the time has come for AMI to be more self-sufficient. After discussion among the Board members, the consensus was for Superintendent Browning to notify AMI Kids Pasco that the one-year contract being presented would be the final year. There being no further discussion and on motion by Member Hurley, seconded by Member Crumbley, the 2013-2014 Agreement – AMI Kids Pasco was approved unanimously.

(5E1) The Chairman presented the request for approval of Bid Recommendations, Bid Renewals, and Contracts (Agreement: *Pasco Hernando Community College – Dual Enrollment Agreement*) (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Superintendent Browning reviewed the situation regarding the Pasco Hernando Community College (PHCC) Dual Enrollment Agreement and Addendum. He shared his concerns with the Addendum, which includes administrative fees levied by PHCC for district students enrolled in dual enrollment summer classes (for which we receive no FTE) and most concerning, the \$37.00 fee added to each class taught on our campuses by our teachers. The Superintendent asked the Board to take action on the Agreement only, with the Addendum to be brought back at a later date after re-reviewing the issues with PHCC administration. There being no further discussion and on motion by Member Crumbley, seconded by Member Luikart, the *Pasco Hernando Community College – Dual Enrollment Agreement* as submitted, was approved unanimously.

(OFF AGENDA) The Chairman asked for a motion to consider an **OFF AGENDA** item pertaining to the *Achieve3000 Agreement for High School Intensive Reading* (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Member Crumbley so moved, seconded by Member Altman. After confirmation to Member Hurley that the item was included in the budget, and on vote, the motion carried unanimously.

There were no Individual Board items to discuss.

Nancy Alfonso asked the Board to consider an **OFF AGENDA** item - *License and Maintenance Agreement – Pasco County* (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Member Hurley so moved, seconded Member Crumbley, and on vote, the motion carried unanimously. Mr. Gadd explained that the Agreement covers the extension of Cricket Street, a public road that is essentially a glorified driveway into Fivay High School off Little Road. For student safety, our construction team installed light poles along the road (county right-of-way). The County will not reimburse the district for access improvements from the infrastructure account until they are indemnified against damages related to the light poles that were placed in the county right-of-way. Member Altman made a motion to accept the *License and Maintenance Agreement – Pasco County*, seconded by Member Luikart. On vote, the motion carried unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is August 6, 2013, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:05 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

August 6, 2013

Superintendent of Schools