

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
July 23, 2013

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, July 23, 2013, in the Boardroom, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of River Ridge High School students, Kimberlee Markou and Courtney Little.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of July 2, 2013, and workshops of July 2, 2013. There were none, and on motion by Member Crumbley, seconded by Member Hurley, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on the Revised DSBPC Policy 7310 - Disposition of Surplus Property (**See Miscellaneous Supplemental Minute Book _____, Page _____**). Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the second and final reading of the Revised DSBPC Policy 7310 - Disposition of Surplus Property, seconded by Member Luikart. On vote, the motion carried unanimously.

The Chairman opened the Second and Final Public Hearing on the 2013-2014 Student Progression Plan (**See Miscellaneous Supplemental Minute Book _____, Page _____**). Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Altman moved that the Board approve the second and final reading of the 2013-2014 Student Progression Plan, seconded by Member Crumbley. Board members stressed the importance of recognizing students in multiple ways, not just academically. Members Crumbley and Luikart would like to continue this conversation, especially regarding online courses and cheating, and re-evaluate each year. There being no further discussion, on vote, the motion carried unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Judy Lambert, New Port Richey – parent of two Deer Park Elementary School students - concerned about safety issues at the school and the proposed school start time.
- Raissa Dassel, Tampa – petitioned the Board to allow her to re-apply for an instructional position in the district.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship spoke on behalf of USEP. He reported that the team had productive negotiation meetings and is looking forward to talking about salary increases in the next week or two.

Committee Reports:

Member Altman:

- Value Adjustment Board

Chairman Armstrong:

- Health and Wellness Committee – contract coming soon for health screening bus.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Distributed updated organizational chart with names (**See Miscellaneous Supplemental Minute Book _____, Page _____**.)
- District instructional directors are preparing videos explaining the structure of their department and staff for the various program areas, which should be on the district website by next week. Administration and Operations directors will prepare videos for the website soon.
- The annual Equity Report will be filed with FLDOE and an electronic copy will be forwarded to all Board members thereafter. He thanked Sandy May, the new district Equity Manager, for her work on the report.

- Professional development opportunities continue throughout the district, with elementary and middle school math trainings taking place next week. Dr. Juli Dixon, University of Central Florida, and Mr. Ed Nolan, Montgomery County School District, will conduct the trainings.
- School grades should be received within the next two weeks and will be shared with the Board when known.
- Requested to **pull Item 5F1 - 2013-2014 School Start and End Times** from the consent agenda for discussion.

Ray Gadd:

- Thanked Olga Swinson, Joanne Millovitsch, and the Finance Department staff for their hard work to complete the budget process.
- Ray Bonti recognized new staff for the Food and Nutrition Services Department. He also reported that the Transportation Services Department would soon be test-driving a propane-powered school bus.
- Kevin Shibley asked that the recommended termination of Thomas Gale be **pulled from Item 4A1 - Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations**, as this position is being converted to a position that does not require a teaching certificate.

Amelia VanName Larson:

- Recognized new staff and transfers.
- Monica Ilse recognized new staff and transfers.
- Beth Brown recognized new staff and transfers.
- Dave Scanga recognized new staff and transfers.

(2.0) Melissa Musslewhite, Director of Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

2. Expulsion Recommendations/Hearings

- A. Bus Expulsion of Female Student (DOB 12/10/1998) - Raymond B Stewart Middle School
- B. Bus Expulsion of Male Student (DOB 3/25/1999) - Raymond B Stewart Middle School
- C. School Expulsion of Female Student (DOB 2/11/1998) - Harry Schwettman Education Center
- D. School Expulsion of Male Student (DOB 3/27/1997) Harry Schwettman Education Center
- E. Expulsion Cumulative Report - School Year 2012-2013 (See **Miscellaneous Supplemental Minute Book _____, Page _____**.)

Member Luikart moved that the Board approve the expulsions as recommended in items 2A, 2B, 2C, and 2D. Member Crumbley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 3E1. Change of Placement
- 5F1. 2013-2014 School Start and End Times
- 9. Resolutions - None Submitted
- 10. Property Acquisitions - None Submitted
- 11. Miscellaneous Action Items
 - A. Interagency Agreement for the Operations of the Pasco Juvenile Assessment Center (JAC)

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda, with the exception of items 3E1, 4A1 (Termination of Thomas Gale), and 5F1. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Learning Communities - None Submitted
- B. Teaching and Learning
 - 1. School Choice Change of Placement
 - 2. Middle School Course Adoption for 2013-2014
 - 3. Approval of Foreign Exchange Sponsoring Organizations
- C. Professional Development and School Supports - None Submitted
- D. Accountability Research and Measurement - None Submitted
- F. School Field Trips
 - 1. Requests for School Field Trips

4. ADMINISTRATION (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Human Resources and Educator Quality (See Personnel Supplemental Minute Book _____, Page _____.)**
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (**Thomas Gale - PULLED**)
 - 2. New Job Description – Supervisor, Student Support Programs and Services
 - 3. New Job Description – Early Childhood Programs Health Assistant
 - 4. New Job Description – Compliance/Resolution Specialist
- B. Employee Relations - None Submitted**
- C. Technology and Information Services - None Submitted**
- D. Requests for Use of Facilities**
 - 1. Requests for Use of Facilities
- 5. SUPPORT SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A. Planning Services - None Submitted**
 - B. Construction Services**
 - 1. Gulf Trace Boulevard – Ingress/Egress Utility Easement
 - C. Food and Nutrition Services - None Submitted**
 - D. Maintenance Services**
 - 1. Surplus Non-Capitalized Furniture and Equipment
 - 2. Surplus Equipment
 - E. Purchasing Services**
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: Compass Learning; Office for Teaching and Learning; PACE Center for Girls; Pasco County Board of County Commissioners; Pasco County Health Department (3 separate contracts)
- 6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A.** Request for Approval of Payroll Expenditures for June 2013 and Authorization to Expend Funds for July 2013
 - B.** Advertisement for 2013-2014 Proposed Tentative Budget
PLEASE NOTE: At the time of publication of the School Board packet on July 16, 2013, the District had not received the certified millage rate from the Department of Education. When received, the information will be e-mailed and a hard copy sent to the School Board Members.
 - C.** Warrant Lists
 - D.** Audit of School Internal Accounts for the Years Ended June 30, 2010 and June 30, 2011 – James M. Marlowe Elementary School
- 7. GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A.** Title I, Part D Local Programs for Neglected and Delinquent Students Grant
 - B.** Title II, Part A Teacher and Principal Training and Recruiting Fund Grant
- 8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - A.** Allocation Changes (2013/2014): Migrant Worker Title I Part A – Addition; Parent Involvement Assistant Title I Part A – Addition; Teacher Basic Education GHES – Reduction; Additional Duty for Title I Schools – Before and After School Prog.; Additional Duty Migrant Recruiters and Tutors Title I

(3E1) The Chairman presented the request for approval of Change of Placement (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Member Luikart expressed concerns regarding the number of requests for students leaving the county vs. the number of students entering the county. Superintendent Browning concurred and explained that we call the families when they leave and ask why they are leaving the county. Many requests to Hillsborough County are due to work issues. Member Luikart moved to approve the Change of Placement. Member Hurley seconded the motion, and on vote the motion carried unanimously.

(5F1) The Chairman presented the request for approval of 2013-2014 School Start and End Times (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) The Superintendent reviewed his criteria for the recommendation brought before the Board: (1) was it well thought out, (2) does it provide maximum safety for students, and (3) is it in the best overall interest of students and families? He thanked the staff for their tireless work to make sure that the three criteria were met. As the district continues to face a budget shortfall, staff looked at areas to plug the budget deficit. He asked staff to again review school start and end times. His recommendation to the Board is to adopt the suggested school start and end times, with the exception of Deer Park Elementary School, which will keep the 8:40 a.m. start time this year. Since there are more walkers than bus riders to the school, the transportation costs are minimal. A possible change to the start time for Deer Park Elementary may be made in the 2014-2015 school year. In addition, the opening of the Dollar General store might cause other safety issues that will be reviewed in the future. The proposed schedule will result in the projected cost savings as originally indicated. Member Hurley moved to approve the 2013-2014 School Start and End Times, with the exception of Deer Park Elementary School. Member Luikart seconded the motion, and on vote the motion carried unanimously.

(11) The Chairman presented the request for approval of Interagency Agreement for the Operations of the Pasco Juvenile Assessment Center (JAC) (See **Miscellaneous Supplemental Minute Book _____, Page _____**). Member Hurley moved to approve the Interagency Agreement for the Operations of the Pasco Juvenile Assessment Center (JAC). Member Luikart seconded the motion, and on vote the motion carried unanimously.

There were no Individual Board items to discuss.

Attorney Alfonso:

- Mr. Alfonso asked the Board to consider an **OFF AGENDA** item and summarized the recent power problems at Pasco High School. Ownership of a transformer at Pasco High School needs to be transferred to Tampa Electric Company in order to repair the transformer and associated underground cable. Member Altman moved to accept the **OFF AGENDA** item – **Disposition of Electrical Transformer at Pasco High School (See Miscellaneous Supplemental Minute Book _____, Page _____)**, seconded by Joanne Hurley. Member Altman made a motion to accept the Disposition of Electrical Transformer at Pasco High School and attached Bill of Sale as presented, seconded by Member Crumbley. On vote, the motion carried unanimously.
- According to F.S. 120.74(c), the district is now required to annually file a state agency regulatory report regarding rule making and policy revision consideration. He has been working with Kevin Shibley and NEOLA to prepare a list of regulatory revisions and will work with the Superintendent to draft a letter for the reporting. The list will be sent out to all Board members after the next Board meeting.
- The employee appeal hearing is still scheduled for September 17, 2013.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Bob Langford, New Port Richey – representing AMI Kids Pasco. They have been working closely with staff and a contract has been signed for the upcoming year. They would like to start the school year with a full student enrollment. They need three teachers instead of two and are also asking for assistance with fuel and maintenance costs. Staff will continue discussing these issues with AMI.

The Chairman announced that the next regularly scheduled meeting of the Board is July 30, 2013, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:03 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: July 23, 2013 - 4:00 p.m.

TOPIC: *Performance Contract Energy Savings (NORESKO); District Plan/Energy Savings; Budget*

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Dave Scanga, Learning Community Executive Director; Linda Cobbe, Communications Director; Kenny Blankenship, USEP; Jeff Solochek, Tampa Bay Times and Ronnie Blair, Tampa Tribune.

Performance Contract Energy Savings (NORESKO)

Chuck Hoppe, Senior Account Representative from NORESKO, an engineering contracting company that specializes in “energy efficient” design, presented information to the Board regarding potential savings with their energy conservation capital program.

District Plan/Energy Savings

Mark Fox, Director of Maintenance and Facilities Services, presented a Conservation Management Plan to the Board. The plan detailed an in-house energy savings program where profits are not shared.

Budget

Olga Swinson, Chief Finance Officer, presented an updated balanced budget and analysis to the Board for review.

The workshop concluded at 5:54 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 30, 2013

Superintendent of Schools