

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**July 22, 2014**

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, July 22, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Chairman Crumbley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of July 1, 2014, and workshops of June 24, 2014, and July 1, 2014. There were none, and on motion by Member Hurley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Nicholas H., New Port Richey – student apology. Board members accepted his apology.
- Lynn Landseadel, Spring Hill – school nurse (retired) speaking on behalf of the American Cancer Society and Tobacco Free Pasco; she asked the Board to support tobacco-free school campuses.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- Referenced an article that he sent to Board members earlier this week regarding the state of education. It stated that teachers are leaving the education profession in large numbers within five years; he asked what we are doing to retain veteran teachers.
- Requested information about the focus group that met today and focus groups that will be meeting in the future.
- Negotiations not going well. USEP is pleased that the budget is more transparent this year, but it seems that staff monetary issues are not a priority.

**Committee Reports:**

**Member Armstrong:**

- Health and Wellness Initiative Committee – more information about employee health will be shared in the near future.

**Member Hurley:**

- ERP Committee – ERP was the biggest project taken on other than construction projects. We are nearing the end of the implementation process. She read two complimentary emails that were received from Tyler Technologies (ERP vendor).

**Member Altman:**

- Upcoming insurance meeting this week, as well as a Value Adjustment Board meeting.

**Vice Chairman Luikart:**

- None.

**Chairman Crumbley:**

- Collegiate High School Task Force – According to Senate Bill 850 and F.S. 1007.273, each school district will establish a collegiate high school program. The initial plan is to be submitted to the state by January 1, 2015. The purpose of the program is for students to earn CAPE certification and successfully complete 30 credits through dual enrollment toward the first year of college. She will keep Board members informed.

**(1.0) Reports, Information and Comments:**

**Superintendent Browning:**

- Invited Board members to join him at 10:30 a.m. tomorrow (July 23, 2014) to serve meals to students on the Hudson Elementary School summer lunch bus.
- Explained an addendum to Item 8A (Allocation Changes) – the allocations are for additional ESY hours at middle schools for students to complete and recapture credits.
- Noted that an addendum to Item 6C (Budget Summary) was completed by Finance Services late today. The information will be published in local newspapers later this week for the first public hearing next week.

- Reported that the Land O' Lakes High School Gray Special Olympics soccer team has been selected to represent Team USA at the 2015 Special Olympics World Summer Games being held in Los Angeles, California.

Ray Gadd:

- John Petrashek introduced guests in the audience:
  - Peter Hepner, Holmes Hepner and Associates – Architects for Bayonet Point Middle School and other minor projects;
  - Bill Byrne, Mike Dumas, and Jordan Wise, all from the Ajax Building Corporation – Construction Manager for Sanders Memorial Elementary School and the Building 4 renovation.
- Olga Swinson notified Board members about the upcoming publication dates of the budget in area newspapers.

Dave Scanga:

Staff recommendations:

- Anna Randazzo – Behavior Specialist;
- Kendra Gerlitz – Compliance Resource Specialist, Office for Student Support Programs and Services; and
- Kelli Boyers, Assistant Principal (230), Gulf Highlands Elementary School.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions - None Submitted
11. Property Acquisitions - None Submitted
12. Miscellaneous Action Items
  - A. Out-of-State Travel - 2014 Summer Connection - Mooresville, North Carolina

The Chairman asked for a motion to approve all other items on the consent agenda. Member Armstrong moved that the Board approve all items on the consent agenda, including addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

### **3. STUDENT ACHIEVEMENT**

- A. Learning Communities
  1. Requests for School Field Trips
  2. Out-of-State Travel - Ridgewood High School – 26<sup>th</sup> Annual National Dropout Prevention Network Conference
- B. Teaching and Learning
  1. Out-of-State Travel – Office for Teaching and Learning – Denver, Colorado
  2. 2014-2015 Course Adoptions
  3. School Choice Change of Placement
- C. Professional Development and School Supports - None Submitted
- D. Accountability Research and Measurement - None Submitted
- E. Student Support Programs and Services - None Submitted
- F. Early Childhood
  1. Out-of-State Travel – Birth to Three Leadership Institute – Washington, D.C.
- G. School Field Trips - None Submitted

### **4. ADMINISTRATION**

- A. Human Resources and Educator Quality
  1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations
  2. New Job Description – Route Analyst
  3. New Job Description – Senior Transportation Field Specialist
  4. New Job Description – Transportation Trainer
  5. New Job Description – Transportation Field Specialist
  6. New Job Description – Dispatcher
- B. Employee Relations - None Submitted
- C. Technology and Information Services - None Submitted

### **5. SUPPORT SERVICES**

- A. Planning Services
  1. Request for Use of Facilities
  2. Purchase of Property – Interlaken Road (18.94 Acres)
  3. Sale or Surplus Property – Schrader Elementary School (MODIFIED)
- B. Construction Services

1. Architectural Services Agreement – Pasco Elementary School
  2. Architectural Services Agreement – Elementary School “W”
  3. Professional Services Continuing Contracts for Architectural Services
  4. Construction Management GMP Amendment – Building #4, District Office, Business Service Center
- C. Food and Nutrition Services - None Submitted
- D. Maintenance Services
1. Surplus Equipment
  2. Replacement of Fan Coils and Air Handler – NWES
- E. Purchasing Services
1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts  
**Meal Service Agreements:** *Academy at the Farm; AMIKids; Athenian Academy; BayCare; Classical Preparatory; Countryside Montessori; Dayspring Academy; Elfers Christian School; Esther School; First Christian Academy; Grace Christian Academy; Imagine School; Learning Lodge Academy; PACE Girls Center*  
**Contracts:** *Baker & Taylor; Ford & Harrison, LLP; Premio Computer, Inc.; SACS CASI/AdvancED; Florida Department of Health; Florida State University; Gallup, Inc.; Pasco-Hernando State College; PFM Asset Management, LLC; Phantom Technologies; School Board of Lake County, FL; School Board of Lee County, FL; Florida Voluntary Prekindergarten Education Program*

## **6. FINANCE SERVICES**

- A. Warrant Lists
- B. Request for Approval of Payroll Expenditures for June 2014 and Authorization To Expend Funds for July 2014
- C. Advertisement for 2014-2015 Proposed Tentative Budget

## **7. GRANT PROPOSALS**

- A. Title I, Part D Local Programs for Neglected and Delinquent Students Grant
- B. Title II, Part A Teacher and Principal Training and Recruiting Fund Grant

## **8. ALLOCATIONS**

- A. Allocation Changes (2013/2014) - *Add – RBSMS – Infinity Summer Camp*
- B. Allocation Changes (2014/2015) – *Add – CLK8 Parent Involvement (Title I); Increase – BPMS – Teacher (.2 – Title I); Add – OTL – Curriculum Specialist (Title III); Add – OTL – Inst Trnr Coach (Title I); Add – DPES – Tchr Basic – Kinder Camp; Add – CWTES – Inst Trnr Coach (Title I); Increase – CWTES, LES – Inst Trnr Coach (Title I)*

## **9. INTERNAL AUDIT - None Submitted**

- A. Audit of Seven Springs Elementary School's Internal Accounts – Fiscal Year Ended June 30, 2010 through June 30, 2013
- B. Audit of Centennial Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2012 & June 30, 2013
- C. Audit of Schrader Elementary School's Internal Accounts – Fiscal Years Ended June 30, 2010 through June 30, 2013

(12A) The Chairman presented the request for approval of Out-of-State Travel - 2014 Summer Connection - Mooresville, North Carolina (*See Miscellaneous Supplemental Minute Book 400, Page 31*). Member Hurley moved that the Board approve the Out-of-State Travel - 2014 Summer Connection - Mooresville, North Carolina, seconded by Vice Chairman Luikart. Chairman Crumbley noted the number of staff members attending the conference and requested a comprehensive summary from the group. Member Hurley requested that costs and the number of travelers be included in all future Board memos submitted for out-of-state travel. Vice Chairman Luikart noted that conferences are important for learning and requested a more thorough follow-up when travelers return. Supt. Browning explained that grant funds earmarked for professional development were used to pay for the trip to Mooresville. The conference is being hosted by Mooresville Graded School District. We were invited to participate by Superintendent Dr. Mark Edwards (our keynote speaker at Leadership Week 2014) after the conference was closed. The conference focuses on “one-to-one technology” with students, technology implementation, and how to infuse technology into instructional practices. Travelers included school-based (elementary and secondary), regional and district-based staff. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Armstrong:

- Substitute Committee – looking to improve working conditions for substitutes.

Member Hurley:

- Attended the Macy’s Teacher of the Year Awards event in Orlando – the overall winner was from Polk County.

Member Altman:

- Attended the recent Job Fair held at Land O' Lakes High School and was overwhelmed by the attendance - over 700 people participated in this event.

Vice Chairman Luikart:

- Attended the Job Fair at Land O' Lakes High School. Other county agencies partnered with the district; it was an outstanding event.
- Attended an open forum at Hudson Middle School last night regarding the 21<sup>st</sup> Century Community Learning Centers grant. The grant, if awarded, will fund DELTA (Determination, Education, Leadership, Talent, Achievement) after-school enrichment programs at several elementary and middle schools. He thanked Joe Musselman, Principal, for hosting the event.

Chairman Crumbley:

- None.

School Board Attorney Dennis Alfonso did not have any comments.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is July 29, 2014, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 6:35 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: July 22, 2014 - 4:00 p.m.**

**TOPIC: Budget (Tentative)**

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Ray Bonti, Executive Director for Support Services; Dave Scanga, Learning Community Executive Director; Betsy Kuhn, Director, Employee Relations Department; Linda Cobbe, Communications Director; Brian Schultz, Program Coordinator, and Rayann Mitchell, Senior Supervisor, Office for Teaching and Learning; Jeff Solocheck, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

Board Members received an update on the 2014-2015 tentative budget from Olga Swinson, Chief Finance Officer. She reported that the budget is balanced. Changes from last year include an increase in projected student enrollment (unweighted FTE) by 925, an increase in projected School Choice enrollment of 607, and an increase of 4.77% in taxable values. The proposed millage rate is 7.149 for 2014-2015. She also reviewed estimated cost increases. Supt. Browning gave kudos to Ms. Swinson and the Finance team for their work on the budget process.

The workshop concluded at 4:31 p.m.

**EXECUTIVE SESSION: July 22, 2014 – 4:35 p.m.**

The Board met in (closed) executive session on July 22, 2014. The session was held in the Training Room D at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Olga Swinson, Chief Finance Officer; Ray Bonti, Executive Director for Support Services; Dave Scanga, Learning Community Executive Director; and Betsy Kuhn, Director, Employee Relations Department.

The Executive Session concluded at 5:20 p.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

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Chairman

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July 29, 2014

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Superintendent of Schools