

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

July 7, 2015

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, July 7, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Steve Luikart, Vice Chairman Joanne Hurley, and Board Members Allen Altman, Cynthia Armstrong, and Alison Crumbley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Paul Meeker, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence and personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 16, 2015, and workshop of June 16, 2015. There were none, and on motion by Member Hurley, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman opened the First Reading of the 2015-2016 Student Progression Plan. Attorney Meeker stated that notice of this hearing has been posted on the District's web site. Chairman Luikart asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Crumbley moved that the Board approve the First Reading of the 2015-2016 Student Progression Plan, seconded by Member Armstrong. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentation as follows:

- Duke Energy Contribution - Elementary STEM Education Labs (*Moon Lake and Cypress Elementary Schools*)

The Chairman called a break for pictures and the meeting came back to order at 9:41 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Jamahl S., Holiday – student apology. Board members thanked the parent for his support.
- Joseph Occhipinti, Land O' Lakes – shared his concerns regarding the International Baccalaureate (IB) Middle Years Programme (MYP) at Pine View Middle School.
- Heather Resina, Land O' Lakes – thanked all educators for their efforts; discussed her concerns regarding IB/MYP at Pine View Middle School, and the elimination of self-contained gifted classes. Chairman Luikart asked Dave Scanga, Area Superintendent, to speak with the parents about their concerns.
- Rebecca Cardinale, Land O' Lakes – spoke on behalf of herself and other faculty members at Pine View Middle School that support the IB/MYP at Pine View Middle School.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- Shared concerns regarding:
 - The 2015-2016 Student Progression Plan and elimination of the special diploma work option, reduction in ESE services due to funding.
 - Equity of educational services provided to students in low-income areas; a zip code should not dictate the quality of education to students.
- Based on teacher feedback on the evaluation system, USEP responded to the district's proposal, asking for consistency of the evaluation model and applied with fidelity across the district.
- Raises are a concern to district employees; a 5% increase would bring employee income higher to meet the cost of living increases.
- Negotiations update and USEP priorities:
 - Instructional – the evaluation system should help teachers improve their craft and redeem struggling teachers;
 - SRP - improve working conditions and salary conditions.

Committee Reports:

- Member Armstrong:
 - Student Wellness Policy Council – reviewed upcoming changes.
 - The next Health and Wellness Incentive Committee meeting will be an “active” meeting (a spinning class) at Florida Hospital.

- Member Crumbley:
 - None.
- Member Altman:
 - None.
- Vice Chairman Hurley:
 - Success Plan Steering Committee continues to meet and refine the Success Plan, which will be submitted for Board approval soon.
- Chairman Luikart:
 - None.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Congratulated Member Cynthia Armstrong for receiving the Outstanding Public Servant Award from the West Pasco Chamber of Commerce.
- Many professional development opportunities are available to employees this summer as we prepare for new school year.

Deputy Superintendent:

- Ray Gadd, Ray Bonti, and Olga Swinson had no comments at this time; information will be shared during today's Board workshop.
- Kevin Shibley reported that additional allocations for ESE support have been approved for classrooms for the upcoming year.
- Vanessa Hilton reminded Board members that changes to the Student Progression Plan will be addressed at a workshop on July 28, 2015.
 - Staff recommendations:
 - Brian Sawyer, Aviation Academy Manager, Office for Career and Technical Education.
 - Jeffrey Wolff, Principal, Pasco Middle School.
- Area Superintendents:
 - Staff recommendations:
 - Deborah Collin, Assistant Principal, John Long Middle School.
 - Shannon Schultz, Assistant Principal, Land O' Lakes High School.
 - Kyle Ritsema, Assistant Principal, Pine View Middle School.
 - Trudy Michelle Hartman, Asst. Principal, Lake Myrtle Elementary School.
 - Marsha VanHook, Principal, Fivay High School.
- Steve Williams, Director, Office for Teaching and Learning (OTL), introduced Emma Peterson, a public relations intern who will be working with the OTL and the Communications departments for several months.

(2.0) The Chairman remarked that there were no expulsion recommendations today.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

11. Resolutions - None Submitted

12. Property Acquisitions - None Submitted

13. Miscellaneous Action Items - None Submitted

The Chairman asked for a motion to approve all items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. LEARNING COMMUNITIES

- A. Requests for School Field Trips
- B. Saturday School Program - T.E. Weightman Middle School
- C. After School Work Detail Program - T.E. Weightman Middle School
- D. Opportunity Hall Program - T.E. Weightman Middle School
- E. Out-of-State Travel - Project Lead The Way Medical Interventions Training – South Carolina

4. STUDENT ACHIEVEMENT

- A. Teaching and Learning
 - 1. 2015-2016 Course Adoptions
 - 2. Additional Funds - Reading Materials
 - 3. School Choice Change of Placement

- B. Professional Development and School Supports - None Submitted
- C. Accountability Research and Measurement - None Submitted
- D. Student Support Programs and Services - None Submitted
- E. Early Childhood
 - 1. Out-of-State Travel - Classroom Assessment Scoring System - New York and Montana
- F. School Field Trips - None Submitted
- G. Additional Student Achievement Items
 - 1. Revised - PLACE Program - Increase Fall and Summer Weekly Rates

5. ADMINISTRATION

- A. Human Resources and Educator Quality
 - 1. Personnel Recommendations (and addendum)
 - 2. Reclassified Job Description - Strategic Initiatives and Allocations Program Manager
 - 3. Amended 2015-2016 Work Calendars - Calendar Codes 470 and 480 (Food and Nutrition Services)
- B. Employee Relations
 - 1. Amended - Negotiating Teams - Instructional and SRP - 2015-2016 School Year
- C. Technology and Information Services - None Submitted

6. SUPPORT SERVICES

- A. Planning Services - None Submitted
- B. Construction Services
 - 1. Architectural Services Agreement - Elementary B, Bexley Ranch
- C. Food and Nutrition Services - None Submitted
- D. Maintenance Services
 - 1. Surplus Equipment
 - 2. Surplus Equipment - Trade-In - Maintenance and Facilities Operations
 - 3. Utility Improvements - AMI Property
- E. Purchasing Services
 - 1. Bid Recommendations - Date/Time: June 30, 2015; 15:04:00
***Contracts:** Department of Juvenile Justice; PACE Center for Girl; various Charter Schools Meal Service Agreements; Youth and Family Alternatives*
 - 2. Use of Facilities
- F. Additional Support Services Items
 - 1. School Start and End Times 2015-2016

7. FINANCE SERVICES

- A. Interim Financials for All Fund Types - 07/01/2014 - 05/31/2015
- B. Warrant Lists
- C. 2014-2015 Budget Amendments - May 2015 - #62 through #69
- D. 2014-2015 Budget Amendments - June 2015 - #70 through #79

8. GRANT PROPOSALS

- A. Project Lead the Way - CENMS

9. ALLOCATIONS

- A. Allocation Changes (2015-2016):
 - Add - Technology Services Technician (General Revenue)*
 - Increase - Summer Hours - HHS, PHS, RRHS (General Revenue)*
 - Add - Summer Clerical SAC (SW Funding)*
 - Add - ESY Ins Ast - WGES, SOES (Title III Dist.)*
 - Add - AD NI Bus Driver (General Operating)*
 - Increase - Inst Asst - HSEC (IDEA Part B)*

10. INTERNAL AUDIT - None Submitted

Individual Board members presented and discussed items:

- Member Armstrong:
 - None.
- Member Crumbley:
 - Attended the Principals/SRO Appreciation Luncheon.
- Member Altman:
 - The Value Adjustment Board will meet to review updates from the state related to the tax rolls, probably mostly procedural changes.
- Vice Chairman Hurley:
 - Attended the Principals/SRO Appreciation Luncheon; thanked the SRO's for their support at our schools.
- Chairman Luikart:
 - Attended the Principals/SRO Appreciation Luncheon; thanked the Pasco Education Foundation for sponsoring the event.

Paul Meeker, School Board attorney, had no comments.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

Supt. Browning announced that there is a workshop on the budget, impact fees, and the capital budget immediately following today's Board meeting in Training Room C.

Supt. Browning announced that an Executive Session on negotiations and the budget is scheduled for July 28, 2015. A Board workshop on the 2015-2016 Student Progression Plan (SPP) is also scheduled for July 28, 2015. The Second and Final Reading of the SPP is scheduled for August 18, 2015, with amendments to the SPP being provided as the legislative changes are announced.

The Chairman announced that the next regularly scheduled meeting of the Board is July 21, 2015, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:22 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: July 7, 2015 – 10:34 a.m.

TOPICS: *Budget; Capital Budget; Impact Fees*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room C. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Paul Meeker, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Vanessa Hilton, Asst. Supt. for Student Achievement; Beth Brown, Area Superintendent; and Linda Cobbe, Communications Director. Other district staff was also in attendance.

Budget

Board Members received an update on the 2015-2016 tentative budget from Olga Swinson, Chief Finance Officer. She reported that the budget is balanced. She reviewed estimated cost increases, noting that the retirement rate did not increase this year. She cautioned Board members that the fund balance needs to be maintained. Supt. Browning gave kudos to Ms. Swinson and the Finance team for their work on the budget process. There is no reduction in the work force and the tentative budget includes an average 3% raise for all employees.

Capital Budget

Chris Williams, Director, Planning Services, presented the district's updated Ten Year Capital Plan to Board members. He identified several milestones from the 2014-2015 school year - completion of remodeling at Quail Hollow and Shady Hills Elementary Schools, the first magnet school at Sanders Memorial Elementary School is nearing completion; upcoming remodeling at Anclote Elementary School and Bayonet Point Middle School, and design of three new schools (Elementary W, Elementary B, and High School GGG). He reviewed continued challenges, goals for the Capital Plan, the needs assessment, priorities, major projects during 2014-2015, long-term projected revenue, and major projects for 2015-2016.

John Simon, Director, Office for Technology and Information Services, explained the E-rate projected revenue, and Mark Fox, Director, Maintenance Services, updated Board members on HVAC projects.

Mr. Williams also discussed new schools planned for opening in the next several years – Sanders Memorial Elementary School, Elementary School W, Elementary School B, and Middle School/High School GGG.

Impact Fees

Deputy Superintendent Ray Gadd spoke to Board members on impact fees, sharing a brief history of the Penny for Pasco initiative. He introduced consultant Carson Bise, from TischerBise, who has completed impact fee studies for the district in the past. Mr. Bise spoke about various sources of capital funding available to the district and the limitations for how each can be used. School impact fees for a single family home were \$1,694 from 2001-2005 and raised to \$4,356 per single family unit in 2005. A recommended increase to \$8,606 in 2007 was never presented to the Pasco County commission. \$120 million in school impact fees have been collected since the inception, with 22 new schools being built at a cost of \$301 million. Impact fees can only be used to finance capital infrastructure. They cannot be used to finance ongoing operations and/or maintenance or rehabilitation costs, deposited into a General Fund, or to correct existing infrastructure deficiencies.

He noted issues that will be addressed in the update - calculation of the impact fee is to be based on the most recent and localized data; where are improvements needed/planned; where is the demand (growth) occurring; School Choice; programmatic needs; and how changing demographics impact enrollment projections and pupil generation rate. They will be meeting with the Tampa Bay Builders Association later today for input regarding the impact fee study.

The workshop concluded at 12:16 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 21, 2015

Superintendent of Schools