

## DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

July 2, 2013

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, July 2, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Luikart and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Mary Dickert, teacher at Fivay High School, and the nineteen Arizona fire fighters who lost their lives.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 18, 2013, and minutes of the Pasco County Leasing Corporation meeting of June 18, 2013. There were none, and on motion by Member Crumbley, seconded by Member Hurley, the minutes were approved unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Carolyn Hodges of Zephyrhills, Florida Autism Center of Excellence Charter School – A five-year contract for the school is being presented for Board approval today. The school is looking forward to collaborating with the district for the success of these special needs students; thanked Nancy Scowcroft for her assistance and introduced several school staff members.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, spoke:

- Negotiations have begun. They have received information on the instructional matrix but are still waiting on information related to school related personnel to begin crunching numbers.

Committee Reports:

Member Altman:

- Project Review Committee meeting – Some procedures will be changing; thanked all committee members for their work.

Chairman Armstrong:

- Bond signing of 2013A Certificates; district will see an immediate savings of over \$900,000 this year.

(1.0) Reports, Information and Comments

Superintendent Browning:

- The *Together We Stand* Summit was held at Wesley Chapel High School with over 200 students, parents, and staff in attendance to address the issue of bullying; thanked all attendees and participants for a tremendous event, and keynote speaker, Roy Kaplan, for his dedication. This event will be held annually.
- SRO/Principal Luncheon – Jason Joens, Principal, River Ridge Middle School, was selected as Administrator of the Year; Officer Brian McDougal was chosen as SRO of the Year.
- Update on Lacochee Elementary School (LES) – Numbers indicate that the school will receive its third “D” this year; grade adjustments are forthcoming from the state; instructional staff has been revamped; recommending Board approval to appoint Latoya Jordan as the new principal at LES; the state has received the Turnaround Plan for the school.
- Introduced Tom Avramis, new Executive Director for the Pasco Education Foundation.
- Lots of good things are happening in the district and there is excitement for what lies ahead in the new school year. He is proud that other counties try to recruit our staff.
- Introduced Rick Lentz, Vice President, Cutler & Associates, who is coordinating the construction project at Schrader Elementary School, which will begin soon.

Ray Gadd:

- Echoed Member Altman's comments on Project Review Team; Ray Bonti is doing a great job revitalizing this program.
- The litigation claim related to the Auction Rate Securities was filed prior to the June 30, 2013, deadline.
- Thanked keynote speaker, Roy Kaplan, for his support of the *Together We Stand* Summit and his continued participation with the district.

Amelia VanName Larson:

- Recommending several administrative appointments.
- Expressed her gratitude for the student participants at the *Together We Stand* Summit.

- Reported that the district was asked to send ten leaders to present at the Common Core State Standards conference last week, with great feedback from the state.
- Monica Ilse recommended several administrative appointments.
- Beth Brown recommended several administrative appointments.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 9. Resolutions - None Submitted
- 10. Property Acquisitions
  - A. Purchase of Property - 22-Acre Elementary School Site in Smith 54
- 11. Miscellaneous Action Items - None Submitted

The Chairman asked for a motion to approve all other items on the consent agenda. Member Hurley moved that the Board approve all items on the consent agenda, including all addenda. Member Altman seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

**3. STUDENT ACHIEVEMENT (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

- A. Learning Communities - None Submitted**
- B. Teaching and Learning**
  - 1. Recommendation to Approve the Five-Year Charter Contract with Florida Autism Center of Excellence – Pasco
  - 2. Imagine School at Land O’ Lakes Charter Contract Renewal
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services**
  - 1. Change of Placement
- F. School Field Trips**
  - 1. Requests for School Field Trips

**4. ADMINISTRATION (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

- A. Human Resources and Educator Quality (See Personnel Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
  - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations
  - 2. New Job Description – Teacher of Pre-Kindergarten ESE
  - 3. New Job Description – Manager, Accounting
  - 4. New Job Description – Financial Accounting Analyst
- B. Employee Relations**
  - 1. Instructional Negotiating Team for 2013-2014
  - 2. School Related Personnel (SRP) Negotiating Team for 2013-2014
- C. Technology and Information Services - None Submitted**
- D. Requests for Use of Facilities**
  - 1. Requests for Use of Facilities

**5. SUPPORT SERVICES (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

- A. Planning Services - None Submitted**
- B. Construction Services**
  - 1. Construction Management Agreement for Schrader Elementary School
- C. Food and Nutrition Services - None Submitted**
- D. Maintenance Services**
  - 1. Surplus Non-Capitalized Furniture and Equipment
  - 2. Surplus Equipment
- E. Purchasing Services**
  - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
    - Contracts:** Beef O’ Brady’s - Wesley Chapel; Goodwill Industries-Suncoast and Career Central, Inc.; Learning Science International; Pasco Regional Medical Center; Plato’s Closet; The Edwinola Retirement Community

**6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

- A. Adult Education Fees for 2013-2014
- B. 2013-2014 Petty Cash Funds
- C. 2012-2013 Budget Amendments #57 through #65 - May 2013 (See **Budget Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
- D. 2012-2013 Budget Amendments #66 through #75 - June 2013 (See **Budget Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**
- E. Interim Financial Statements for All Fund Types 07/01/2012-5/31/2013
- F. Warrant Lists

**7. GRANT PROPOSALS - None Submitted**

**8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

- A. Allocation Changes (2013/2014) - Grant Resource Specialist Funding Change; Revisions to Instructional Allocations at GMS and PRSMS; Funding Corrections – Communications 9005; Funding Corrections at Pasco Elementary School; Revision to Instructional Asst./ILS at Gulf High School; Additional hours for SHES/CLMS - Campus Closing; Finance Department Revisions due to Job Description Changes; Funding Redistribution ITC 9220-ESOL; Revision SSPS Guidance Counselor-Eckerd Grant; Revision SSPS Grant Res. Spec. & Behavior Analyst – IDEA Part B
- B. Summer Work Hours – 2013 - Literacy Coach Additional Hours-RES- Title I Part A; Additional Summer Hours CRES-Title I Part A

(10A) The Chairman presented the request for approval of the Purchase of Property - 22-Acre Elementary School Site in Smith 54. (See **Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_**.) Chris Williams presented information on the future need for schools in that high-growth area. The rebuilding of Sanders Memorial Elementary School will alleviate crowding at Odessa Elementary School. Member Altman moved that the Board start discussion to approve the purchase of the property as submitted, seconded by Member Crumbley. Member Altman asked about the two appraisals – both were completed in July, 2012, with the average price per acre at \$107,500, which is higher than the actual purchase price. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Luikart:

- Asked if the district was “revenue neutral” after allocation changes have been made. Supt. Browning confirmed that allocations have decreased across the district, with no salary increases. He would also like to see names on the district’s organization chart. Ms. Van Name Larson said there are a few more changes to be made and then the chart will be updated with names.

Member Hurley:

- Attended SRO/Principal Luncheon and Summit.

Member Altman:

- Complimented staff on positive recruiting of large number of applicants.

Member Crumbley:

- Attended SRO/Principal Luncheon.

Chairman Armstrong:

- Attended SRO/Principal Luncheon and Summit. A surprise concert was held over the weekend for John Keon, band director at Hudson Middle School, who is retiring in December after 41 years of service to the district. Projects for the Restore Act were presented recently to the County Commission. Pasco’s team did an amazing job of putting the proposals together and the PIERRS project will be eligible to apply for all four pots of money.

Attorney Alfonso:

- He received a dispositional order on the Athenian Academy lawsuit regarding enrollment issue – ruling was positive; no additional action to take place.
- There was discussion at the last Board meeting regarding a Lease Agreement to Dayspring Academy; a review of the minutes reflected that the lease was approved but he was directed to make a change in the term of the lease. After further reviewing the lease, he recommends additional provisions be added. The Board can do nothing today and send the current one-year term lease to Dayspring for approval or the Board can take an **OFF AGENDA** item to address the suggested language changes to the lease. Member Hurley moved that the Board take the **OFF AGENDA** item, seconded by Member Crumbley. Attorney Alfonso suggested the following additional language: (a) prior to expiration of term, the parties may renew, extend or modify the term, which will allow for renegotiation at a later date, and (b) alterations, additions or improvements that remain on the property after the Lessee leaves the property will be free and clear of any encumbrances or Lessee shall be responsible for all fees and costs for removal of such items. Member Hurley asked for clarification that this item was not on the consent agenda. Member Crumbley made a motion to accept the Lease Agreement to Dayspring Academy as presented, seconded by Member Luikart. After discussion regarding the timeliness of the next renewal term of this lease, and on vote, the motion carried unanimously.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Terrell Claybrook, Holiday – apologized to the Board and his family for stealing electronics at Anclote High School. The Board members appreciated his apology and commended his grandmother for her support.

The Chairman announced that the next regularly scheduled meeting of the Board is July 23, 2013, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:42 a.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: July 2, 2013, 11:00 a.m.**  
**TOPIC: Student Progression Plan, Capital Budget, Budget**

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration, Lynne Webb, USEP, Jeff Solochek, Tampa Bay Times and Ronnie Blair, Tampa Tribune.

**Student Progression Plan**

Darrell Huling and Tammy Rabon from the Office for Teaching and Learning presented information to the Board regarding the calculation of class rank grade-point averages and the formula that determines the class valedictorian. The Student Progression Plan (SPP) is scheduled for adoption at the next Board meeting. Revisions to the SPP will be presented to the Board after pending changes from the state are known.

**Capital Budget**

Chris Williams presented information to the Board similar to the Twelve Year Plan, outlining goals and capital projects scheduled for 2013-14. Needs continue to outpace project revenue.

**Budget**

Olga Swinson distributed an updated budget analysis and reviewed additional budget cuts, which included consolidating bus routes by changing the start and dismissal times of several schools, eliminating a lawn-care maintenance contract, and cutting discretionary funding to schools for supply purchases. Also, the increase in property insurance was less than anticipated. Ms. Swinson anticipates presenting a balanced budget to the Board at the next Board meeting.

The workshop concluded at 12:36 p.m.

BY THE SCHOOL BOARD  
IN OPEN SESSION

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Chairman

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July 23, 2013

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Superintendent of Schools