



**District School Board of Pasco County
School Board Meeting
July 21, 2020
Via Teleconference**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Colleen Beaudoin, with the welcome and reading of the vision statement.

Member Crumbley shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Participating via teleconference were Chairman Colleen Beaudoin, Vice Chairman Allen Altman and board members Cynthia Armstrong, Alison Crumbley, and Megan Harding. Also participating via teleconference were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for the family of Renee Dermott, teacher, Seven Springs Middle School.

1.2 COVID-19 Notice

Superintendent Browning asked the board to consider an off agenda item to amend work and student calendars to delay the school start date by two weeks; teachers would begin work on August 17 and students would start school on August 24, 2020.

School board attorney Dennis Alfonso said FLDOE materials specifically state schools are to go into a brick and mortar opening in the month of August; the date specific is determined by each local district. Districts in the immediate Tampa Bay area have pushed starting school dates back.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting and Workshop of July 7, 2020

Motion to approve the Minutes of the Regular Meeting and Workshop of July 7, 2020, as written Motion by Alison Crumbley, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

3. Public Hearings (None)

4. Special Presentations (None)

5. Public Comment

5.1 Public Comment (Agenda Items Only).

Chairman Beaudoin said that when the original COVID notice was published in March, board members had no idea how long the notice would be in place. They thought to limit meetings to only addressing matters that were urgent and necessary for the district to continue to function and limit public comments to agenda items only. There are many concerns the public would like to address with the board at this time. She said the notice was amended to include all public comments and

going forward from tonight, the public will be provided a time to speak on non-agenda items at the end of the meeting.

Attorney Alfonso reviewed the public speaking guidelines and procedures on action items, including discussion on the Superintendent's proposal to move the school start date to August 24 (OFF AGENDA Item 15.7). Any materials to be shared with the board should be emailed to the board secretary for distribution to school board members after the meeting. Each speaker will have three (3) minutes during this segment of the agenda; all speakers and comments are subject to applicable school board policies regarding civility and decorum. He asked the operator if there were callers to speak on agenda items. The following individual spoke: Kelly Thomas (Item 15.1 Open Enrollment Plan).

Attorney Alfonso noted that over 100 public comment emails were received prior to the meeting. He said there were two public comment emails on non-agenda items. Thirty emails were anonymous and not eligible to be a part of the record; all public comment emails were made available to board members and will become a record of the meeting as listed under Item 17.1 Public Comments.

5.2 United School Employees of Pasco

Don Peace, President, USEP:

- The Florida Education Association has filed suit in Miami against the FLDOE Commissioner's Executive Order regarding the return to brick and mortar classrooms.
- In response to a recent USEP survey to all employees of the district, over 75% preferred distance learning; USEP is leaning toward the position of a return to school via online until the numbers show a 14-day decline as recommended by the CDC.

5.3 Board Member Committee Reports

Megan Harding: None.

Alison Crumbley: None.

Cynthia Armstrong:

- Health and Wellness Incentive - filled out the application for 100 Healthiest Employers.

Allen Altman:

- Insurance Committee will be held this week.

Colleen Beaudoin: None.

5.4 Kurt S. Browning, Superintendent of Schools

- The COVID issue has consumed all of staff's time since March and continues to do so as the opening of school approaches; he asked parents and staff for patience as they continue to work through issues; staff is committed to pushing information out to all stakeholders as quickly as possible.
- Approximately 67% of PCS families want to return to school; Miami-Dade, Broward, and Palm Beach counties operate under Phase I of the Governor's Re-opening Order (virtual opening only) while Pasco is under Phase II of the Re-opening Order (must open). Additionally, the Education Commissioner's Emergency Order specifically states upon reopening in August, districts must open brick and mortar schools at least 5 days per week for all students.
- The district continues to work closely with the Pasco County Health Department - working through aspects of the virus and the school re-opening plan - and will continue to partner with schools and work through details of the reopening plan and as cases of COVID-19 emerge in schools.
- Item 10.2 pertains to a new job description for an occupational health nurse specialist, funded with CARES funds and not general revenue. The nurse will coordinate employee and district health issues with an immediate focus on all things COVID. A COVID response team is being established to deal with day-to-day issues of the virus.

- Item 15.5 pertains to a discussion on an emergency rule regarding face coverings when returning to school; if the board is in agreement, the emergency rule will be submitted for action at a future meeting.

5.5 Ray Gadd, Deputy Superintendent

Ray Gadd: Absent.

Kevin Shibley:

- An addendum has been added to 10.1 Personnel Recommendations in BoardDocs.
- There has been a huge spike in medical claims due to COVID-19; he will keep the board updated; will impact the health insurance budget.

Betsy Kuhn:

- Noted Item 11.2 Construction Management Agreement for Hudson Middle School Remodel (JE Dunn Construction) and Item 11.3 Construction Management Agreement for Northwest Elementary School (Moss & Associates, Inc.) is on the agenda.

Kim Moore:

- River Ridge HS student Teddy Tsengouras took second place in computer program solving at the recent national FBLA competition.
- Submitted several grants to facilitate the learning process for all students K-12 through adult.
- Working on opening day activities to welcome CTE teachers.
- Partnering with the Office of Leading and Learning to develop a work session on building common course syllabi and pacing guides for over 500 CTE courses.
- Partnering with OLL on professional development opportunities for new CTE teachers.

Olga Swinson:

- The advertisement listed in Item 12.4 Advertisement for 2020/2021 Proposed Tentative Budget will be published next Sunday.
- Still working on the total budget; final numbers will be provided tomorrow afternoon.
- Reviewed a brief summary of the budget; the final budget will be presented next week. Superintendent Browning said a balanced budget will be submitted at the July 28 budget hearing; he publicly thanked Ms. Swinson and finance team for their work on the budget.

Vanessa Hilton:

- The state reopening plan consists of 3 components (instructional continuity plan; CARES funds, and the innovative model plan for online courses); must meet certain assurances across all plans; have been planning for parallel curriculum and instruction between mySchool online and traditional, in case we need to pivot or a family chooses to move from one to the other; assurances for health and safety of students and stakeholders including providing school resources to address needs on campuses, including mental health resources.
- Item 11.7 Solicitation and Contract Renewals includes a contract with NWEA (K-5 assessments for literacy, mathematics, science; grades 6-8 assessments for literacy, mathematics, geometry).
- As a part of the closure of Hudson ES, "social stories" were sent to each student at their home based on their new school at Fox Hollow, Gulf Highlands, or Northwest ES. The book welcomes the student, providing pictures and compassion to assist with the transition.
- Over 1,000 employees have signed up for Together We Learn and New Teacher Induction that starts next week; new teachers will receive a goody bag on Thursday to welcome them to the Pasco family.
- Welcomed Vicki Wolin, director, Early Childhood Programs.

Marcy Hetzler-Nettles:

- The Cypress Creek MS administrators and summer team have moved into their new school and are getting settled.
- Several middle schools have hosted or will host retreats for staff.
- River Ridge MS was recognized as a 2019-2020 Gold Tier Florida Positive Behavior Improvement Model School.

Kim Poe:

- Recognized and thanked principals, assistant principals, district and school staff who have been working hard all summer on the re-opening plan
- Oakstead, Northwest, Bexley, and Chasco ES were recognized as Gold Tier 2019-2020 Florida Positive Behavior Improvement Model Schools; Schrader ES was recognized as a Bronze Tier Model School.

Monica Ilse:

- Recognized Robyn White as the High School PTA Principal of the Year; Tim Light was selected as the Middle School Principal, and Dawn Scilex was selected as the Elementary Principal.
- The classroom wing at Sunlake HS is almost complete.
- Recommendation: Edina Mercurio, assistant principal, Hudson HS.
- High school graduations will continue through the end of July.

Dave Scanga:

- Recommendation: CJ Huffman, principal, Bexley ES.
- PTA recognized Dawn Scilex as Elementary Principal of the Year; Wiregrass Ranch ES was selected as the PTA School of the Year.
- The SBP Inclusion Summer Pilot (behavior institute) is being held this week.

6. Expulsion Recommendations/Hearings (None)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, as recommended by the superintendent, including addendum to Items 10.1 Personnel Recommendations, 11.7 Solicitation and Contract Renewals, and Item 12.4 Advertisement for 2020/2021 Proposed Tentative Budget. Chairman Beaudoin pulled Item 10.2 New Job Description (Occupational Nurse Health Specialist) for discussion.

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

8. Learning Communities (Consent) (None)

9. Student Achievement (Consent)

9.1 SSPS: Adult Education and Family Literacy Integrated English Literacy and Civics Education (Competitive Grant)

9.2 SSPS: Adult General Education (Competitive Grant)

9.3 SSPS: CARES Act Section 18004(a)(1) (CARES Institutional) (Entitlement Grant)

9.4 SSPS: Strengthening Career and Technical Education for the 21st Century Act (Perkins Secondary) (Entitlement Grant)

9.5 SSPS: Teacher and School Leader (TSL) Incentive Program (Competitive Grant)

9.6 SSPS: Title III Part A English Language Learners (Competitive Grant)

9.7 SSPS: Title III Part A Immigrant (Competitive Grant)

9.8 SSPS: Unified School Improvement Grant (UniSIG) (Entitlement Grant)

9.9 SSPS: 21st Century Community Learning Centers - Northwest/Hudson Elementary (Competitive Grant)

9.10 SSPS: 21st Century Community Learning Centers - Quail Hollow Elementary (Competitive Grant)

9.11 SSPS: 21st Century Community Learning Centers - Rodney B. Cox Elementary (Competitive Grant)

9.12 SSPS: Mental Health Assistance Allocation Plan for Pasco County Schools 2020-2021

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.3 HREQ: Revised Job Description (Paraprofessional Basic Program)

11. Support Services (Consent)

- 11.1 ASEP: Tuition and Fee Increase (2020/2021)
- 11.2 CONSTRUCTION: Construction Management Agreement: Hudson Middle School Remodel, Pre Construction Services (JE Dunn Construction)
- 11.3 CONSTRUCTION: Construction Management Agreement: Northwest Elementary School (Moss & Associates, Inc.)
- 11.4 MAINTENANCE: Surplus Equipment
- 11.5 PURCHASING: Board Recommendations (Date/Time: July 14, 2020; 14:00:00)
- 11.6 PURCHASING: Miscellaneous Approval Requests
- 11.7 PURCHASING: Solicitation and Contract Renewals (including revision)
- 11.8 PURCHASING: Use of Facilities

12. Chief Finance Officer (Consent)

- 12.1 Allocation Changes 2020/21 (including update)
- 12.2 Allocation Changes Summer Work Hours (2020)
- 12.3 Allocation Changes 2020/21 (Additional Paraprofessional Allocations)
- 12.4 FINANCE: Advertisement for 2020/2021 Proposed Tentative Budget (including updated documents)
- 12.5 FINANCE: Payroll Expenditures (June 2020) and Authorization to Expend Funds (July 2020)
- 12.6 FINANCE: Warrant Lists

13. Internal Audit (Consent)

- 13.1 Internal Accounts Audit 2018-2019 Part 1 (Moon Lake Elementary)
- 13.2 Internal Accounts Audit 2018-2019 Part 1 (Quail Hollow Elementary School)
- 13.3 Internal Accounts Audit 2018-2019 Part 1 (Wesley Chapel Elementary School)
- 13.4 Internal Accounts Audit 2018-2019 Part 1 (River Ridge Middle School)
- 13.5 Internal Accounts Audit 2018-2019 Part 1 (Hudson High School)
- 13.6 Internal Accounts Audit 2018-2019 Part 1 (Sunlake High School)
- 13.7 Internal Accounts Audit 2018-2019 Part 1 (F.K. Marchman Technical Center)

14. Items Removed From Consent Agenda

10.2 HREQ: New Job Description (Occupational Nurse Health Specialist)

Chairman Beaudoin commented on the importance of this position, which includes collaboration with the Florida Department of Health, the Pasco County Health Department, and other community partners and stakeholders. She noted it is a one-year position being funded with CARES funds. Assistant Superintendent Kevin Shibey added that staff will work on finding other funding sources if the position proves to be effective.

Motion to Approve New Job Description (Occupational Nurse Health Specialist)

Motion by Colleen Beaudoin, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15. Miscellaneous Action Items (Action)

15.1 District Controlled Open Enrollment Plan 2020/2021 (School Choice) (Final Approval)

Motion to approve District Controlled Open Enrollment Plan 2020/2021 (School Choice)

Motion by Cynthia Armstrong, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.2 Magnet Plan 2020-2021 (Final Approval)

Motion to approve Magnet Plan 2020-2021

Motion by Megan Harding, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.3 Student Progression Plan 2020-2021 (Final Approval)

Motion to approve Student Progression Plan 2020-2021

Motion by Allen Altman, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.4 Interlocal Agreement: Generator Program between the District School Board of Pasco County and the Pasco County Board of County Commissioners

Motion to approve Interlocal Agreement: Generator Program between the District School Board of Pasco County and the Pasco County Board of County Commissioners

Motion by Alison Crumbley, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.5 Emergency Rule (Face Coverings) - INFORMATION/DISCUSSION ONLY

Chairman Beaudoin noted this item is on the agenda for discussion only. After a question and answer period (i.e., are HeadStart students required to wear masks; what happens when a student arrives at school without a mask; will there be mask breaks, etc.; are face shields acceptable; disposable masks for emergency situations; will the emergency rule and procedure be specific?), Superintendent Browning explained the emergency rule procedure. Chairman Beaudoin shared her concerns regarding masks, with the reminder this is a temporary situation, it is not forever.

Attorney Alfonso said the board would take action on the emergency rule at the next board meeting so it would be effective when staff and students return to school; there will need to be a public hearing on the matter to follow rule-making procedures.

There was consensus by the board to move forward with adopting an emergency rule regarding face coverings.

15.6 August 4 Board Meeting Discussion

Attorney Alfonso said the Governor's Executive Order authorizing a virtual quorum continues to be in effect until August 1, 2020; if the Order is renewed, 7 days notice for a meeting change is required. Chairman Beaudoin noted that the July 28 meeting has been noticed as a telephonic meeting.

Board members shared their preferences regarding the August 4 board meeting. Attorney Alfonso said if there is a change in the Governor's Executive Order, he would speak with the Superintendent about activating his authority under the Emergency Rule that is in place and communicate with board members.

Motion for the August 4, 2020, school board meeting to be held telephonically

Motion by Allen Altman, second by Alison Crumbley.

Motion Fails

Yea: Allen Altman

Nay: Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion for the August 4, 2020, school board meeting to be held in person with social distancing

Motion by Megan Harding, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.7 OFF AGENDA Revised 2020/2021 School Year Start Date

Superintendent Browning spoke on his request to move the start date for teachers to August 17 and the start date of school to August 24. He noted that instructional minutes must be made up and is recommending 18-20 additional minutes be added to each school day to address the lost time. Additionally, he is requesting to remove Early Release Days from the first semester to assist in making up the time as student contact days. Early Release days in the Spring semester would remain.

He also spoke on payroll issues and after discussion with staff, is recommending to pay employees on

August 21. This means employees will be paid for hours they have not worked. For instructional staff, everything trues up in October; but it does not true up for non-instructional staff until the end of the school year. If an employee leaves the district before the end of the year, there will be a loss to the district in some amount.

After discussion, there was consensus by board members to delay the start of school until August 24, 2020.

Motion to take OFF AGENDA item

Motion by Megan Harding, second by Cynthia Armstrong.

Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion to approve OFF AGENDA Revised 2020/2021 School Year Start Date

Motion by Alison Crumbley, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

16. Closing

16.1 Individual Board Member Reports

Megan Harding:

- Attended graduation at Fivay HS.
- Thanked Lisa Kern for her efforts to ensure the safety of all employees and students.
- Thanked the Hudson ES transition team for their work and the "social stories" given to students.
- Thanked principals for their tireless work to open schools.
- Said that she reads all emails - would like more information on procedures to share with the public. Superintendent Browning said that staff continues to work on information, which is placed on the website as quickly as possible; he asked for questions be sent to him for answering. The information changes quickly.

Alison Crumbley:

- Said she reads all her emails and appreciates the feedback and information.
- Watched the FSBA webinar with Chancellor Oliva regarding the requirements around school opening.
- Asked about a workshop on July 28 regarding the balanced budget; Superintendent Browning confirmed there is no workshop on July 28 but board members will have plenty of time at the meeting to ask questions on the budget.

Cynthia Armstrong:

- Volunteered at Anclote HS during ACT testing.
- Watched the FSBA webinar with Chancellor Oliva regarding the requirements around school opening.
- Watched a portion of the recent Florida Board of Education meeting that was held in Hillsborough County.
- Wants community members and staff to know that she reads all emails even if she does not respond to all of them; hears a balanced view on school re-opening as she listens to community members, parents, teachers, and students.

Allen Altman: None.

Colleen Beaudoin:

- Thankful for the in-person 2020 graduation ceremonies; attended the ceremony at Land O' Lakes HS and will attend the Sunlake HS ceremony.
- Thanked the grants team for their efforts in obtaining grants; appreciates being able to add more paraprofessionals.
- Congratulated Vicki Wolin as the new director of Early Childhood Programs; Angela Porterfield and her leadership will be missed.

16.2 Other New Business

None.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney, had no comments.

17. Public Comment (Non Agenda Items)

17.1 Public Comment (Non Agenda Items)

Attorney Alfonso reviewed the public speaking guidelines and procedures. Any materials to be shared with the board should be emailed to the board secretary for distribution to school board members after the meeting. Each speaker will have three (3) minutes during this segment of the agenda; all speakers and comments are subject to applicable school board policies regarding civility and decorum. He asked the operator if there were callers to speak on agenda items. The following individuals spoke: Pat Connolly, Zephyrhills; Linda Economof, Spring Hill; William Noble; Port Richey; and Jordan Baka; Wesley Chapel.

Attorney Alfonso said that emails received as public comment have been generally addressed and will be a part of the record.

Chairman Beaudoin thanked all who wrote or called to share their concerns; everyone is working as a team and cares about the community, staff, and students.

18. Adjourn

18.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held at 6:00 p.m. on July 28, 2020, via teleconference.

On a motion by Member Harding, the meeting was adjourned at 8:01 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

Approved in open session on July 28, 2020

Chairman

Superintendent of Schools