

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
June 18, 2013

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, June 18, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Member Joanne Hurley. Board Members Allen Altman and Steve Luikart were out of town. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence for a safe summer for students and staff, along with high expectations for the upcoming school year. The Chairman recognized Henry Wilson, County Commissioner, and also a PHCC student on assignment who were in the audience.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 4, 2013, and workshop of June 4, 2013. There were none, and on motion by Member Hurley, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman opened the First Public Hearing on the 2013-2014 Student Progression Plan (**See Miscellaneous Supplemental Minute Book _____, Page _____**). Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the first reading of the 2013-2014 Student Progression Plan, seconded by Member Crumbley. Board members expressed their concerns regarding the proposed change to the Student Progression Plan for calculating grade-point averages (used to decide class rank) by including online courses taken outside the regular school day. More information on class rankings will be shared with the Board at a future workshop. There being no further discussion, on vote, the motion carried unanimously.

The Chairman opened the First Public Hearing on the Revised DSBPC Policy 7310 - Disposition of Surplus Property (**See Miscellaneous Supplemental Minute Book _____, Page _____**). Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the first reading of the Revised DSBPC Policy 7310 - Disposition of Surplus Property, seconded by Member Crumbley. On vote, the motion carried unanimously.

Jennifer Krill, Supervisor, Communications and Government Relations Department, coordinated the special presentations as follows: (**See Miscellaneous Supplemental Minute Book _____, Page _____**)

- Tropicana Speech First Place Winners (Elementary and 6th Grade)

The Chairman called a break for pictures and the meeting came back to order at 6:25 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Patrick Connelly – Congratulated the Supt. on completing his first season of graduations; suggested that class rank be utilized to determine class rank, not val/sal speakers; also utilize students and faculty to select the “val/sal” speakers from the top 10 GPA students.
- Darren Curtis, Dayspring Academy (representing Senator John Legg) - Thanked the district for the past working relationship and looks forward to a continued relationship.
- Monica Russo, “Students Working Against Tobacco (SWAT)” organization – Distributed anti-smoking materials, highlighted student activities and presented student awards (**See Miscellaneous Supplemental Minute Book _____, Page _____**). The students implored the Board to make all school campuses tobacco-free.
- Lisa Sloan, Chairwoman, Tobacco Free Partnership of Pasco County – Asked the Board for support to make all schools tobacco-free and institute smoking-cessation programs.
- Robbie Morito, Koss Music – Distributed information from last year's musical instrument selection and procedure process and requested that the process be reviewed this year for fairness to all music companies involved (**See Miscellaneous Supplemental Minute Book _____, Page _____**). Member Hurley stated that she has had several calls on this subject and requested Vanessa Hilton, Director of the Office for Teaching and Learning, to look into the process for the upcoming school year.
- Marsha Jones, representing Pasco music merchants – Requested that the district's selection and procedure regarding musical instruments be reviewed to allow equal opportunity to all companies interested in participating.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, was unable to attend due to a family matter related to her father's recent death. The Superintendent will discuss USEP issues during his comments.

Committee Reports:

Member Hurley:

- FSBA Conference.

Member Crumbley:

- Architectural Committee – Hoffman Architects, Inc., have been selected for renovation work at Quail Hollow Elementary School; Holmes Hepner & Associates were selected for renovation work at Shady Hills Elementary Schools.

Chairman Armstrong:

- Health and Wellness Incentive Committee – Over 6,000 pounds have been lost districtwide, communication has reached 3,798 employees; finalizing third-party agreement for cardio-vascular screenings.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Four day work week began this week and will continue through August 2, 2013.
- Updated the Board on meaningful conversations held with USEP regarding negotiations and improving the teacher evaluation system. Formal negotiations begin next week.
- Leadership Week 2013 was held last week; thanked Chris Christoff, Director for Professional Development, and his team for a great week and preparing the district for the upcoming school year. Professional development training continues across the campus this week.
- Advised the Board of an upcoming claim deadline pertaining to 2007 and 2008 Auction Rate Securities (ARS) and asked Ray Gadd, Asst. Supt. for Administration and Operations, to provide additional information. Mr. Gadd explained the complexities of ARS and the recent Florida Supreme Court ruling regarding the statute of limitations for this type of claim. If the district desires to enter into litigation, the deadline is June 30, 2013, under the new ruling. He introduced Jim Magazine, Esq., of Lucas, Green & Magazine, P.A., a law firm that specializes in ARS litigation. The firm believes they can recover \$8 million for the district. If recovery is made, litigation expenses would be 35% for attorneys fees, plus costs. There is no cost to the district if no recovery is made. According to Attorney Magazine, no cross claims have been filed up to this time and the lawsuit would not affect the district's relationship with other bond providers. Olga Swinson reported that the burden on staff time will be minimal. Attorney Alfonso added that funds recovered, if any, may have to go back to capital funds instead of general revenue. Information was distributed to the Board. (**See Miscellaneous Supplemental Minute Book _____, Page _____**). The Chairman requested that this matter be taken as an off agenda item during the action agenda.
- Recognized Vickie Herring, Recording Secretary to the Board, who is retiring on June 30, 2013, for her 39 years of service to the district.

Ray Gadd:

- Involved in the Restore Act Committee (BP oil spill funds); recently traveled with the Pasco team to Tallahassee to view the Wakulla Environmental Institute and FSU Coastal & Marine Laboratory; representatives from St. Leo University, the University of West Florida and USF have expressed interest in joining the Pasco team. The Pasco plan, if chosen, will bring considerable funds to the district and community.

Amelia VanName Larson:

- Recommending appointment of Brian Dean, Supervisor of Mathematics, Office for Teaching and Learning.
- Echoed the Superintendent's comments related to a successful Leadership Week.
- Commented on job descriptions in agenda item 4A, reminding the Board of the necessity to revise job descriptions as discussed during the recent workshop on district transformation and reorganization. Some descriptions revise out-dated language; others are new descriptions to strengthen the regional support teams.
- Correction/minor revisions to the American Reading Company contract in agenda item 5E1.

Kevin Shibley:

- Distributed updated Administrative Reappointment List (agenda item 4A2).
- Small correction to job description related to Senior Supervisor in the Office for Teaching and Learning (agenda item 4A11).
- Update on property insurance discussion from last Board meeting.

(2.0) Molly Blair, Supervisor, Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. School Expulsion of Male Student (DOB 9/14/1999) - Marchman Technical Education Center
- B. Bus Expulsion of Male Student (DOB 10/2/1998) - John Long Middle School
- C. Bus Expulsion of Male Student (DOB 1/14/1999) - John Long Middle School
- D. Expulsion Cumulative Report - School Year 2012-2013

Member Crumbley moved that the Board approve the expulsions as recommended in items 2A, 2B and 2C. Member Hurley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 3B1. Lease Agreement - Dayspring Academy
- 5B1. R.B. Stewart Middle School Gymnasium Replacement

The Chairman asked for a motion to approve all other items on the consent agenda. Member Crumbley moved that the Board approve all items on the consent agenda, with the exception of Items 3B1 and 5B1, and including all addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities - None Submitted**
- B. Teaching and Learning (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 2. Academy At The Farm Charter Contract Renewal
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Change of Placement
- F. School Field Trips (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Requests for School Field Trips

4. ADMINISTRATION

- A. Human Resources and Educator Quality (See Miscellaneous Personnel Minute Book _____, Page _____.)**
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations
 - 2. Administrative, Non-Instructional Non-Bargaining, and Professional Personnel Reappointments Technical
 - 3. Revised Job Description – Early Head Start Home Services Worker
 - 4. New Job Description – Fire Official
 - 5. Revised Job Description – Safety Inspector
 - 6. New Job Description – Senior Supervisor of Student Support Programs and Services
 - 7. New Job Description – Behavior Analyst
 - 8. New Job Description – Common Core State Standards Specialist
 - 9. New Job Description – Senior Instructional Specialist
 - 10. New Job Description – Professional Development Specialist
 - 11. New Job Description – Senior Supervisor of Teaching and Learning
 - 12. New Job Description - Principal Coach
- B. Employee Relations - None Submitted**
- C. Technology and Information Services - None Submitted**
- D. Requests for Use of Facilities (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Requests for Use of Facilities

5. SUPPORT SERVICES

- A. Planning Services - None Submitted**
- B. Construction Services**
- C. Food and Nutrition Services - None Submitted**
- D. Maintenance Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Surplus Non-Capitalized Furniture and Equipment
 - 2. Surplus Equipment
- E. Purchasing Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
 - Contracts:** Applied Behavior Analysis Solutions, Inc.; American Reading Company; Attitudes Total Body Images, Hollybrook Plaza; Beef O’ Brady’s Mitchell Ranch Plaza; Canvas by Instructure; Caring Pediatrics; Central Pasco Girls Academy; Department of Juvenile Justice; Early Childhood Programs Department (Head Start); Faithful Friends Cremation; Gulfside Regional Hospice; Habitat for Humanity of East Central Pasco; HCA Health Services of Florida, Inc. d/b/a Regional Medical Center of Bayonet Point; Healthy Start Coalition of Pasco, Inc.; Holiday Retirement – Regency Residence; Keiser University; Mamma Mia Pizzeria; Office for Student Support Systems; Pasco County Sheriff’s Office; Pasco Learning and Activity Centers of Enrichment (PLACE); Royal Oak Nursing Center; Sea of Learning; SimplexGrinnell; Small Blessings Christian Daycare; The UPS Store; The School Board of Seminole County, Florida; West Winds Assisted Living Facility
- F. Additional Support Services Items (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. JAMF Casper Suite Software

6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Approval to Expend Funds - 2013-2014
- B. Student Fees & Athletic Participation Fees for 2013-2014
- C. 2012-2013 Budget Amendments #51 through #56 - April 2013 (See Budget Supplemental Minute Book _____, Page _____.)
- D. Interim Financial Statements for All Fund Types 07/01/2012-4/30/2013
- E. Uncollectible Accounts Receivable as of June 30, 2011
- F. Warrant Lists
- G. Audit of School Internal Accounts for the Years Ended June 30, 2010 and June 30, 2011 - Centennial Middle School
- H. Florida Education Investment Trust
- I. Ground Lease Agreement (GTES Cell Tower)

7. GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Carl D. Perkins Secondary, Section 131, Fiscal Year 2013-2014 Grant
- B. Elevate the Arts with American Girl Grant
- C. Title X, Part C Education for Homeless Children and Youth Grant

8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- A. Allocation Changes (2013/2014) - Revisions for Pasco Elementary School; Revisions for Parent Involvement Assistant & Instructional Assistant (HES, WZES, RBCES, LES)
- B. Regional Technology Support Staff Allocations
- C. Custodial Allocations - 2013-2014
- D. Allocation Changes (2012-2013) - Additional Hours HHS EOC Tutoring-Lottery Funds
- E. Summer Work Hours – 2013 Additional Hours-Shady Hills Elementary School

9. Resolutions - None Submitted

10. Property Acquisitions - None Submitted

11. Miscellaneous Action Items - None Submitted

(3B1) The Chairman presented the request for approval of Lease Agreement - Dayspring Academy (See Miscellaneous Supplemental Minute Book _____, Page _____). Member Hurley expressed dissatisfaction with Agreement as there has been an Agreement in place for the past ten years at the cost of \$1.00 per year; an extension of the Agreement is inequitable to other Pasco County charter schools. Member Hurley then moved that the Board not approve the Lease Agreement to Dayspring Academy as presented. Member Crumbley seconded the motion. After discussion, Superintendent Browning suggested that the Board agree to a one-year extension to the Agreement, allowing Dayspring to begin planning for the upcoming school year and also give the Board time to review other options. Member Hurley then amended her motion and moved that the Board deny the Lease Agreement as presented and approve a Lease Agreement to Dayspring Academy for one year instead of five years. Member Crumbley seconded the amended motion. There was no further discussion and on vote, the amended motion carried unanimously. Attorney Alfonso was instructed to make the Lease Agreement changes.

(5B1) The Chairman presented the request for approval of R.B. Stewart Middle School (RBSMS) Gymnasium Replacement. (See Miscellaneous Supplemental Minute Book _____, Page _____). The Construction Services Department presented an overview of the scheduled gym replacement, which has been planned for 8 years but delayed due to funding issues. A building evaluation study that was conducted in 2011 determined it would be more cost effective to demolish and rebuild the gym rather than renovate. The project is scheduled to begin immediately, with completion in Spring 2014. On motion by Member Crumbley, seconded by Member Hurley, the R.B. Stewart Middle School Gymnasium Replacement was approved unanimously.

(OFF AGENDA) The Chairman asked for a motion to consider an **off agenda** item pertaining to Litigation involving 2007/2008 Auction Rate Securities, which was discussed earlier during the meeting (See Miscellaneous Supplemental Minute Book _____, Page _____). Member Hurley so moved, seconded by Member Crumbley. On vote, the motion carried unanimously. Member Hurley moved that the Board authorize the Superintendent and staff to hire litigation attorneys to proceed with the lawsuit related to the Auction Rate Securities matter. Member Crumbley seconded the motion. On vote, the motion carried unanimously.

The Chairman recessed the School Board Meeting to call the Pasco County School Board Leasing Corporation Meeting to order:

(12) The President presented the request for approval of the **Pasco County Leasing Corporation - Ground Lease Agreement (GTES Cell Tower)** (See Miscellaneous Supplemental Minute Book _____, Page _____). Member Hurley moved that the Board approve the Ground Lease Agreement (Gulf Trace Elementary School (GTES) Cell Tower), seconded by Member Crumbley. On vote, the motion carried unanimously. Member Crumbley moved to adjourn the Pasco County School Board Leasing Corporation Meeting, seconded by Member Hurley. On vote, the motion carried unanimously. The President closed the meeting of the Pasco County School Board Leasing Corporation and Chairman reopened the regular meeting of the District School Board of Pasco County.

Individual Board members presented and discussed items.

Member Hurley:

- Thanked Vickie Herring, Recording Secretary to the Board, for her long service to the Board and extended best wishes for retirement.
- Attended FSBA Conference.
- Participated in honoring Bright House Networks and St. Leo University as Pasco Education Foundation Business Partners of the Year; met the new Executive Director for the Pasco Education Foundation, who has been invited to attend the next Board meeting.

Member Crumbley:

- Thanked Vickie Herring, Recording Secretary to the Board, for her long service to the Board and also wished her the best.

Chairman Armstrong:

- Thanked Vickie Herring, Recording Secretary to the Board, for her long service to the Board and wished her well in retirement. Ms. Herring has worked with five Superintendents during her career with School Board.
- Attended Rays Baseball Spirit Day for Pasco County Schools;
- Attended Leadership Week.
- FSBA Workshop – Learned how Orange County uses advertising revenue and requests that the Board explore new ways to advertise and bring revenue to the district.

Attorney Alfonso:

- Tentative hearing date for the Sabatelli-Harris appeal is set for September 17, 2013, at 1:30 p.m.
- Updated the Board on the status of the Imagine Charter School contract negotiations - Language details are being worked out today and will be submitted for Imagine's review prior to the July 2, 2013, Board meeting.
- Thanked Vickie Herring, Recording Secretary to the Board, for her service to the district, and wished her the best.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is July 2, 2013, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Crumbley, the meeting was adjourned at 8:07 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 2, 2013

Superintendent of Schools