

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

June 17, 2014

The District School Board of Pasco County met in regular session at 6:00 p.m., Tuesday, June 17, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence and personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of June 3, 2014, and workshop of June 3, 2014. There were none, and on motion by Member Hurley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the First Reading on the 2014-2015 Student Progression Plan (*See Miscellaneous Supplemental Minute Book 399, Page 1*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site. The first reading was held on May 6, 2014. Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Armstrong moved that the Board approve the second and final reading of the 2013-2014 Student Progression Plan Amendment, seconded by Member Luikart. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentation as follows: (*See Miscellaneous Supplemental Minute Book 398, Page 2*)

- Florida Hospital Wesley Chapel – Scholarships

The Chairman called a break for pictures and the meeting came back to order at 6:08 p.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Michel E. – student apology.
- Sean E. – student apology.
- Tyler S. – student apology.
- Kory C. – student apology.
- Angel G. – student apology.
- Tyler D. – student apology.
- Stanley C. – student apology.

Board Members thanked the parents for their support and encouraged the students to make good choices.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President of the USEP, spoke:

- The negotiations process started this week with instructional and SRP staff.
- As president of USEP, the Board can expect him to stand for contractual rights and for employees who feel they are being bullied. He expects the Board to uphold the contract and the contractual rights of employees and to adhere to the due process rights that employees deserve. He looks forward to working with the Board and district representing employees at the negotiating table.

Committee Reports:

Member Armstrong:

- The Substitute Committee will be rescheduled due to the Executive Session and Budget Workshop scheduled for next week.
- The Health and Wellness Committee meeting was canceled.
- As part of the update on the education budget allocation at the recent FSBA Conference, she learned that this year was the first time that the Senate and House came in with one budget for education, and after conferencing, came up with a lower budget than proposed; they did shift more burden to the local effort as opposed to the state level. This is something to keep in mind during budget talks.

Member Hurley:

- The ERP Committee continues to gear up for the implementation phase after the Tyler contract expires.

- The Construction Management Selection Committee interviewed eight firms; a recommendation will be presented at an upcoming Board meeting.

Member Altman:

- There have been a number of Pasco Education Foundation meetings over the past several weeks. The Executive Director has resigned. The Executive Board is managing operations with current staff at this time and is working on organizational changes to enhance the opportunity to serve students and teachers.

Member Luikart:

- None.

Chairman Crumbley:

- After several in-depth discussions, the Quest Committee is recommending a contract with True North Logic, which is in tonight's Board packet.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- He is excited that negotiations are starting this week. District staff will do all they can to support teachers in the classroom.
- Results of the End-of-Course (EOC) exams were released today by FLDOE. Pasco was one of thirteen districts that increased in all four assessment areas. The teachers and students did a great job.
- Asst. Supt. Larson will give the Board a briefing on FCAT scores and EOC data at the next Board workshop.
- The Recording Secretary is keeping a master list of topics for Board workshops. He asked Board members to email topics of interest to her.
- Thanked the Board for flexibility next week for the Executive Session and Board Workshop in preparation for negotiations. The Executive Session will begin at 9:00 a.m. in Training Room D, immediately followed by a workshop on the budget. Appropriate department directors and other staff will be available to answer questions.
- Asked that Items 4A2 (*New Job Description – Professional Standards Investigator*), 4A3 (*New Job Description – Planning and Allocations Analyst*), and 4A4 (*New Job Description – Communications and Government Relations Liaison*) be pulled from the agenda.
- Requested that the attachment from Item 8C (*2014-2015 District Office and Schools' Allocations*) be pulled and replaced with the substitute attachment provided to all Board members.
- It appears there will not be a quorum for the August 5, 2014, Board meeting. He recommends an **off agenda** item to cancel the August 5, 2014, meeting and add a meeting on August 12, 2014 (9:30 a.m.).
- Updated the Board on the Legacy Life issue. The review by the Office of Insurance Regulation was not favorable and we will not recommend pursuing this product. He thanked Mr. Gadd and Mr. Altman for their due diligence and assistance in this matter. We did what was right for our employees and taxpayers.

Ray Gadd:

- Thanked Sheriff Nocco and staff for the recent "Operation Stop Arm", which tracked motorists illegally passing school buses. Over the two-week period, 42 citations were issued.
- Thanked Sheriff Nocco for his availability and help when the District asks for it.
- He recently met with Pasco County officials, who agreed to take full responsibility for the emergency generators at Wesley Chapel and Wiregrass Ranch High Schools.
- The Pasco County administrator and county attorney worked closely with the school system to help make the \$10 million performing art center and convention center a reality; working on the vision/white paper now.
- Updated Board members on the Aviation Academy – staff has been working today on information for the state; he recently met with a team of top airport executives with Tampa International Airport, who have indicated they are on board and looking forward to working with us. If the project is successful, it will be the first of its kind in the United States. He thanked Rob Aguis, Steve Williams, and JoAnne Glenn for their work on this project.
- The Hercules property is being rezoned. Steve Spina, interim City Manager for Zephyrhills, is working with the District on a joint use agreement.
- We are working with the County on developing a uniform radio system that would bring all emergency systems online together.
- We are also talking with the County about compressed natural gas (CNG). Member Luikart is a strong supporter of this initiative. A Type C school bus with a CNG engine will be on the market in August 2016. We are moving forward to work jointly with the County on the possibility of a CNG filling station. There are several such facilities throughout the state now.
- Addendum to Item 5E1 (*Purchase of Harris M7100 Migration Two-Way Radios*) – the request is to purchase two-way radios with Pasco County at a cost savings of over \$500,000. The radios will allow more effective communication with buses.

- Amended memo to Item 5E1 (*Innovative Designs for Education*) (*IDE*) – the original memo referenced Ladoochee Elementary School; the new memo clarifies that the contract is with the company, IDE, not a particular school.

Kevin Shibley:

- Introduced Brian Cottrell with Public Risk Insurance Agency to speak on Item 5D1 (*Renewal of Comprehensive Risk Management Program for 2014-2015*). Mr. Cottrell thanked staff for assisting him in gathering data and presented information on the property insurance program/renewal. Member Altman reminded Board members that the District has approximately \$62 million in property that is not insured. We need to be prudent and maintain adequate cash reserves to repair these properties in case of a catastrophic event.

Ray Bonti:

- Staff recommendation:
 - Amanda Musick, Manager of Food and Nutrition Services (Marketing/Grants).

Amelia Van Name Larson:

- Staff recommendations:
 - Jeanine Welch, Supervisor for Student Support Programs and Services;
 - Rachel Boehmer, Supervisor for Student Support Programs and Services;
 - Melissa Bidgood, Assistant Principal (230), Seven Oaks Elementary School;
 - Mia Dellanini, Assistant Principal (216), Zephyrhills High School;
 - Ryan Fisher, Assistant Principal (230), Paul R. Smith Middle School;
 - Trisha Iarussi, Assistant Principal (230), Gulf Trace Elementary School;
 - Lane Morris, Assistant Principal (230), Gulfside Elementary School;
 - Vicki Papemanuel, Supervisor for Student Support Programs and Services;
 - Claudia Steinacker, Principal, Rodney B. Cox Elementary School;
 - Christina Twardosz, Principal, Centennial Elementary School;
 - Camille Watkins, Assistant Principal, Zephyrhills High School.
- Update on EOC exam results - we can stop and celebrate for a full minute before we move on. These results are not accidental - everybody improved. She commended Fivay High School, who improved the most. She also commended Ladoochee Elementary School, Chester W. Taylor Elementary School, and New River Elementary School, who were under scrutiny last year due to school grades.
- Commended the RRHS/RRMS drama team for their performance at the recent *Together We Stand Community Youth Summit*.
- Thanked Chris Christoff, Director for Professional Development, for his work on Pasco Leadership Week 2014 (*Inspiring and Challenging Our Students Every Day*). The energy was amazing, with over 300 teacher leaders attending.
- Math Institutes began yesterday. Math has not been an area of strength in the District and we are working to improve this.
- Summer Learning Expedition (ESY) began this week and has been running well at the schools. She encouraged Board members to visit a school site to see the program in action.
- Reviewed the request for approval to travel to Boston for the *Building Learning Communities Education Conference 2014*, where leaders from different states and countries will share best practices in terms of how to integrate technology in a meaningful and powerful way.

(2.0) The Chairman remarked that there were no expulsion recommendations tonight.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

8C. 2014-2015 District Office and Schools' Allocations

10. Resolutions - None Submitted

11. Property Acquisitions - None Submitted

12. Miscellaneous Action Items

A. Out-of-State Travel - Building Learning Communities Education Conference 2014 - Boston, MA

The Chairman asked for a motion to approve all other items on the consent agenda. Member Armstrong moved that the Board approve all items on the consent agenda, including addenda, with the exception of Items 4A2 (*New Job Description – Professional Standards Investigator*), 4A3 (*New Job Description – Planning and Allocations Analyst*), and 4A4 (*New Job Description – Communications and Government Relations Liaison*) and 8C (*2014-2015 District Office and Schools' Allocations*). Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities (See Misc. Supplemental Minute Book 398, Pages 3-4)**
 - 1. Requests for School Field Trips
 - 2. Out-of-State Travel - River Ridge High School - Project Lead The Way Biotechnical Engineering Training
- B. Teaching and Learning (See Misc. Supplemental Minute Book 398, Pages 5-7)**
 - 1. Middle School Course Adoption 2014-2015
 - 2. Florida Autism Center of Excellence - Termination of Pasco Charter Contract
 - 3. School Choice Change of Placement
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services (See Misc. Supplemental Minute Book 398, Page 8)**
 - 1. Disciplinary Change of Placement
- F. Early Childhood (See Miscellaneous Supplemental Minute Book 398, Page 9)**
 - 1. Out-of-State Travel - Region IV Data Institute - Atlanta Georgia
- G. School Field Trips - None Submitted**

4. ADMINISTRATION

- A. Human Resources and Educator Quality (See Miscellaneous Supplemental Minute Book 398, Page 10-13)**
 - 1. Administrative, Instructional, Non-Instructional, and Professional Technical Personnel Recommendations (See Personnel Supplemental Minute Book 80, Page 18)
 - ~~2. New Job Description - Professional Standards Investigator - PULLED~~
 - ~~3. New Job Descriptions - Planning and Allocations Analyst - PULLED~~
 - ~~4. New Job Description - Communications and Government Relations Liaison - PULLED~~
 - 5. Revised Job Description - Director, Career and Technical Education
- B. Employee Relations (See Misc. Supplemental Minute Book 398, Pages 14-15)**
 - 1. Instructional Negotiating Team for 2014-2015
 - 2. School Related Personnel (SRP) Negotiating Team for 2014-2015
- C. Technology and Information Services - None Submitted**
- D. Additional Administration Items (See Misc. Supplemental Minute Book 398, Page 16)**
 - 1. Renewal of Comprehensive Risk Management Program for 2014-2015

5. SUPPORT SERVICES

- A. Planning Services (See Misc. Supplemental Minute Book 398, Page 17)**
 - 1. Request for Use of Facilities
- B. Construction Services (See Misc. Supplemental Minute Book 398, Pages 18-19)**
 - 1. Construction Management Agreement - Elementary School "W"
 - 2. Construction Management Agreement - Sanders Memorial Elementary School
- C. Food and Nutrition Services (See Misc. Supplemental Minute Book 398, Page 20-21)**
 - 1. FNS Team Nutrition Grant Project
 - 2. 2014 - 2015 Cafeteria and Vending Machine Change Funds
- D. Maintenance Services (See Misc. Supplemental Minute Book 398, Page 22)**
 - 1. Surplus Equipment
- E. Purchasing Services (See Miscellaneous Supplemental Minute Book 398, Page 23)**
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
Contracts: IBM – Request to place PO and approval of contract; Innovative Designs for Education – Request to place PO and approval of contract; Rapid Solutions Group – Request to place PO and approval of contract; Apple, Inc.; Attitudes Total Body Images; Baycare Behavioral Health, Inc. Harbor Residential Center; Baycare Statewide In-Patient Psychiatric Program; Bayfront Health; Beef O’ Brady’s; Department of Juvenile Justice; eDynamic Learning; Faithful Friends Cremation; Gallup, Inc.; Goodwill Industries – Suncoast, Inc.; Habitat for Humanity of East Central Pasco; Keiser University; PACE Center for Girls; Pasco County Board of County Commissioners; Plato’s Closet; Regency Residence – Holiday Retirement; School Board of Seminole County, Florida; Small Blessings Christian Daycare; TALX Corporation; The Edwinola Retirement Community; University of South Florida Board of Trustees; St. Petersburg College Board of Trustees; UPS Store; Youth and Family Alternatives, Inc.
ADDENDA: Communication International (Two-Way Radios)

6. FINANCE SERVICES (See Misc. Supplemental Minute Book 398, Pages 24-28)

- A. Uncollectible Accounts Receivable through June 30, 2012**
- B. Warrant Lists**
- C. Request for Approval of Payroll Expenditures for May 2014 and Authorization to Expend Funds for June 2014**

- D. 2014 - 2015 Petty Cash Funds
- E. Approval to Expend Funds 2014 - 2015
- 7. **GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book 398, Page 29)**
 - A. Florida Department of Education, Division of Vocational Rehabilitation Third Party Cooperative Arrangement for Community Based Work Experiences Contract No.: 15-102
- 8. **ALLOCATIONS (See Miscellaneous Supplemental Minute Book 398, Pages 30-32)**
 - A. Allocations - 2014 Extended School Year (ESY):
Add - ESY Social Worker and ESY School Psy – SLHS; Add - ESY Inst Support – PRSMS; Add - ESY Summer Meals - FNS
 - B. Allocations - 2014 Summer Work Hours:
Add - Teachers – PLACE; Add - Addl Duty - Clerical - HMS
 - C. 2014-2015 District Office and Schools' Allocations - **AS AMENDED**
- 9. **INTERNAL AUDIT (See Misc. Supplemental Minute Book 398, Pages 33-37)**
 - A. Audit of Hudson Middle School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - B. Audit of Cotee River Elementary School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - C. Audit of Hudson Elementary School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - D. Audit of West Zephyrhills Elementary School's Internal Accounts –
Fiscal Years Ended June 30, 2010 through June 30, 2013
 - E. Audit of Northwest Elementary School's Internal Accounts –
Fiscal Years Ended June 30, 2012 & June 30, 2013

(8C) The Supt. presented the request for approval of *2014-2015 District Office and Schools' Allocations (See Miscellaneous Supplemental Minute Book 398, Page 32)* with the new attachment. The recommendation is to approve the 2013-2014 final allocations (listed in the green column). These are existing allocations. The Executive Session and budget workshop scheduled for next week will address the proposed new allocations for 2014-2015. There will be a capital budget workshop on July 1, 2014. Member Armstrong moved that the Board approve the *2014-2015 District Office and Schools' Allocation* (with the amended attachment), seconded by Member Altman. Member Armstrong requested that a breakdown of mid-year additions to allocations be provided so members can see what was added this year. Supt. Browning said that the information would be available at the budget workshop next week. On vote, the motion carried unanimously.

(OFF AGENDA) The Chairman asked for a motion to consider an **OFF AGENDA** item regarding a *Change in Board Meeting Date – August 2014 (See Miscellaneous Supplemental Minute Book 398, Page 40)*. Member Hurley so moved, seconded by Member Altman. On vote, the motion carried unanimously. Member Armstrong moved that the Board cancel the Board meeting scheduled for 9:30 a.m. on August 5, 2014, and add a Board meeting at 9:30 a.m. on August 12, 2014. Member Hurley seconded the motion. On vote, the motion carried unanimously.

(12A) The Chairman presented the request for approval of *Out-of-State Travel - Building Learning Communities Education Conference 2014 - Boston, MA (See Miscellaneous Supplemental Minute Book 398, Page 39)*. Member Luikart moved that the Board approve the *Out-of-State Travel - Building Learning Communities Education Conference 2014 - Boston, MA*, seconded by Member Altman. Chairman Crumbley requested that the conference information be shared with them. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Armstrong:

- Attended the 2014 FSBA/FADSS Annual Summer Conference in Tampa.

Member Hurley:

- Attended the 2014 FSBA/FADSS Annual Summer Conference in Tampa.
- Attended the re-dedication of the World War II memorial with Member Altman. Twenty-two veterans were also in attendance. She commended Pasco County and the private citizens that raised funds for this re-dedication.
- Resignations are a sad time of year; she thanked Nancy Scowcroft for her years of service, she will be missed.

Member Altman:

- None.

Member Luikart:

- Attended the 2014 FSBA/FADSS Annual Summer Conference in Tampa.
- Attended the *Together We Stand Community Youth Summit* at River Ridge High School.
- Thanked the Maintenance Department for their work on the “Smokey the Bear” cabin at Safety Town.

Chairman Crumbley:

- Attended the 2014 FSBA/FADSS Annual Summer Conference in Tampa.
- Attended the *Together We Stand Community Youth Summit* at River Ridge High School. She requested that the performance by the River Ridge middle and high school drama students be re-created to show parents and students.
- Attended Pasco Leadership Week 2014.

Attorney Alfonso had no comments.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that an Executive Session on negotiations is scheduled for 9:00 a.m. on June 24, 2014. A Board workshop on the budget will immediately follow the Executive Session. Both meetings will be held in Training Room D, Building 3.

The Chairman announced that the next regularly scheduled meeting of the Board is July 1, 2014, at 9:30 a.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 7:28 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: June 17, 2014 – 4:30 p.m.

TOPIC: *Novus Training for Board Members*

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Linda Cobbe, Communications Director.

Jay Vickers, Managing Partner, NovuSolutions, reviewed changes regarding the recent software update to the NovusAGENDA program.

The workshop concluded at 5:15 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

July 1, 2014

Superintendent of Schools