

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
June 7, 2011

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, June 7, 2011, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Joanne Hurley, Vice Chairman Allen Altman, and Board Members Cynthia Armstrong, Steve Luikart and Alison Crumbley. Also present were Heather Fiorentino, Superintendent, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Armstrong and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of men and women who fought and died serving our country.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of May 17, 2011 and workshops of May 11, 2011 and May 17, 2011. There were none, and on motion by Member Armstrong, seconded by Member Crumbley, the minutes were approved unanimously.

Summer Romagnoli, Specialist, Communications and Government Relations Department, coordinated the special presentations as follows:

- James M. Marlowe Elementary School Receives Energy Star Rating

The Chairman called a break for pictures and the meeting came back to order at 9:42 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, thanked Employee Relations Department, as reduction in force procedures were implemented with many steps and processes. She commended the Employee Relations Department for their efforts, placing as many displaced staff as possible. She remarked that she agreed with the St. Pete Times editorial this past Sunday. She asked that the Board pull item 11.3 regarding the Buying Manager revised job description due to the high cost.

Committee Reports:

Member Crumbley:

- LPA Meeting
- West Pasco Realtors Board
- United Way meeting regarding "Stuff the Bus" program

Member Altman:

- Project Review meeting
- Pasco Education Foundation Annual Strategic Planning meeting

Chairman Hurley:

- PEDC Steering committee meeting along with Member Luikart

(1.0) Reports, Information and Comments:

Superintendent Fiorentino:

- Updated Board on FCAT results. Scores showed improvement in many areas with improvement needed in some. Reminded Board that this is a new baseline year.

Ruth Reilly:

- Leadership Development Week for all district administrators. Dr. Judy Elliott, from California was the guest speaker yesterday at the "Aligning the Starts" event at River Ridge High School. Conference ended with a 2011 graduate of Wesley Chapel High School, bound for MIT. New leadership evaluation system will be introduced as the week continues. LFS research update will be offered. Plans for evaluations have been submitted after an MOU was drafted. DOE will offer feedback within two weeks.

Dave Scanga:

- Extended School Year for elementary third graders. Teachers will be trained this summer.

Renalia DuBose:

- Pull Erin Galletta from item 3.1
- Pull Gregory Popovich and Cynthia Moyers from item 3.2
- Pull Dolores Conley from item 3.3

Tina Tiede:

- DJJ Specialist was added to Summer Work Hours, item 9.4
- Move item 11.2 to Action Agenda

(2.0) Lizette Alexander, Director of Student Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- 2.1 School Expulsion of Male Student (DOB 4/4/1997) - Paul R. Smith Middle School
- 2.2 Bus Expulsion of Male Student (DOB 12/25/1996) - Bayonet Point Middle School

Member Altman moved that the Board approve the expulsions as recommended in items 2.1 and 2.2. Member Luikart seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

3.0 Human Resources (including any addenda)

- 3.1 Administrative, Instructional, Nonbargaining, and School Related Personnel Reappointments
- 3.2 Instructional and Administrative Personnel Recommendations
- 3.3 Noninstructional Personnel Recommendations

7.1 New School Board Investment Account Documents with Florida FIT and Federally Insured Cash Accounts (move to end of action agenda)

7.6 Request for Approval of Purchase Orders and Associated Contracts

7.7 Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

9.2 Revision to 2011-2012 District Office and Schools' Allocations - Under Separate Cover

9.4 Summer Work Hours/Days - Additional 2011-2012

11.0 Job Descriptions

- 11.1 New Job Description - Assistant Superintendent for Secondary Schools
- 11.2 New Job Description - Executive Director for Secondary Schools
- 11.3 Revised Job Description - Buying Manager

16.0 Policies

- 16.1 2011-2012 Elementary and Secondary Student Codes of Conduct - Final Reading
- 16.2 2011-2012 Student Progression Plan - First Reading
- 16.3 Second and Final Reading of Revised DSBPC Policy 6144- Investments

(4.0 – 15.0) The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda with the exception of 3.1, 3.2, 3.3, 7.1, 7.6, 7.7, 9.2, 9.4, 11.1, 11.2 and 11.3. Member Crumbley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

4.0 Students (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- 4.1 Change of Placement
- 4.2 Requests for School Field Trips

5.0 Requests for use of Facilities (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- 5.1 Requests for Use of Facilities

6.0 Construction Services and Code Compliance/Planning/Facility Maintenance

Services and Transportation (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- 6.1 2010-2011 Annual Fire Safety, Casualty, Sanitation Inspection Report
- 6.2 Conveyance of Right of Way - Grand Boulevard and Cecelia Drive

7.0 Business/Finance (See Miscellaneous Supplemental Minute Book _____, Page _____.)

- 7.2 Certificates of Participation, Series 2008A, Swap Restructure
- 7.3 Non-Capitalized Surplus
- 7.4 Surplus Equipment
- 7.5 Warrant Lists

8.0 Grant Proposals

- 8.1 2011 NASPE/ING Run For Something Better School Awards Program
- 8.2 Adult Migrant and Seasonal Farmworker Program Workforce Investment Act, Title I, Section 167 Grant 2011-2012
- 8.3 Florida Diagnostic and Learning Resources System (FDLRS) Grant Application (2011-2012)

- 8.4 Florida Medical Clinic Foundation of Caring Grant
- 8.5 Siemens (SME Education Foundation) GO PLM Grant
- 8.6 The Saucony Run for Good Foundation Grant
- 8.7 Title X, Part C Education for Homeless Children and Youth Grant
- 9.0 Allocations (See Miscellaneous Supplemental Minute Book _____, Page ____.)
 - 9.1 Extra Duty Days - Food and Nutrition Services
 - 9.3 Summer BCE Student Allocations (2011-2012)
- 10.0 Agreements/Contracts - None Submitted
- 12.0 USDA Free Breakfast Program Provision 2 (See Miscellaneous Supplemental Minute Book _____, Page ____.)
- 13.0 Out-of-State Travel to Nashville, Tennessee for SNA Conference (See Miscellaneous Supplemental Minute Book _____, Page ____.)
- 14.0 Out of State Travel to Attend Teaching Guitar Workshop II, Pittsburgh, Pennsylvania (See Miscellaneous Supplemental Minute Book _____, Page ____.)
- 15.0 Out-of-State Travel to National Harbor, Maryland (See Miscellaneous Supplemental Minute Book _____, Page ____.)

(3.1) The Chairman presented the request for approval of Administrative, Instructional, Nonbargaining, and School Related Personnel Reappointments (See Personnel Supplemental Minute Book _____, Page ____.) Member Armstrong moved that the Board approve the Reappointments as amended, removing Erin Galletta from the list. Member Crumbley seconded the motion and on vote, the motion carried unanimously.

(3.2) The Chairman presented the request for approval of Instructional and Administrative Personnel Recommendations (See Personnel Supplemental Minute Book _____, Page ____.) Member Armstrong moved that the Board approve the Instructional and Administrative Personnel Recommendations as amended, removing Mr. Popovich and Ms. Moyers. Member Luikart seconded the motion and on vote, the motion carried unanimously.

(3.3) The Chairman presented the request for approval of Noninstructional Personnel Recommendations (See Personnel Supplemental Minute Book _____, Page ____.) Member Crumbley moved that the Board approve the Noninstructional Personnel Recommendations, as amended, removing Dolores Conley. Member Altman seconded the motion and on vote, the motion carried unanimously.

(7.6) The Chairman presented the request for approval of Request for Approval of Purchase Orders and Associated Contracts (See Miscellaneous Supplemental Minute Book _____, Page ____.)

Contract: Vernier Software

Member Armstrong moved that the Board approve the Purchase Orders, seconded by Member Luikart. On vote, the motion carried unanimously.

(7.7) The Chairman presented the request for approval of Request for Approval of Bid Recommendations, Bid Renewals, and Contracts (See Miscellaneous Supplemental Minute Book _____, Page ____.)

Contracts: Office Depot; Calvert Partners; AMI Kids Pasco; Baycare Behavioral; Health, Inc.; Department of Juvenile Justice; PACE Center for Girls; Pasco Girls Academy; Pasco Sheriff's Office; Youth and Family Alternatives, Inc.; Carlton Fields, PA; CORE Education & Consulting Services; East Coast Technical Assistance Center; Florida Department of Education, Division of Vocational Rehabilitation; Florida State University; Ford & Harrison LLP; Minnesota Life Insurance Company; Pasco County Health Department; Pasco-Hernando Community College – Industrial Management Technology Associate in Science Degree; Pasco-Hernando Community College – Criminal Justice Operations Program; School Insurance of Florida

Member Luikart questioned Calvary Curriculum charging the District for online curriculum. Joanne Glenn, Principal of Pasco eSchool reported requirements and reason for additional charges. She stated that the District does not have electronic capabilities at this time and the charge also includes professional development opportunities for teachers. Regarding Carlton Fields Law Firm contract, Member Luikart questioned why it takes so long for the contracts to come before the Board for approval. It was explained that the outside counsel was secured for Franklin and Imagine Charter Schools mediations. Chairman Hurley voiced concerns regarding this outside counsel hiring and circumventing the Board's Attorney. She asked that new board policy be generated that states that the Board ONLY be allowed to hire outside counsel. Attorney Alfonso read current board policy and summarized the legal position on securing of outside counsel for Board issues. He stated that his firm is to represent the District at all times unless specialty counsel is needed, per his direction. Chairman Hurley stressed that Board members and attorney be brought in at a much earlier point in legal processes. Member Altman expressed his disappointment that this continues to occur after many conversations within the last several years. Olga Swinson stated that Nancy Alfonso, Attorney had reviewed the contract.

Member Crumbley initiated discussion on the bid for Student Planners in the amount of \$71,000, which she feels the cost is very high. Lizette Alexander, Director of Student Services explained the contents of the planners and noted required information to parents. Superintendent Fiorentino added that the planner includes mandatory information to students and parents and it is hoped that the planner will soon be accessible online, reducing the need for the paper one. Member Luikart moved that the Board approve the Bid Recommendations, Bid Renewals, and Contracts, seconded by Member Armstrong. On vote, the motion carried unanimously.

(9.2) The Chairman presented the request for approval of Revision to 2011-2012 District Office and Schools' Allocations Including ADDENDA: 2011 Extended School Year Allocation – Summer Voluntary Prekindergarten (VPK) (See Miscellaneous Supplemental Minute Book _____, Page _____.) It was noted that additional information to the packet was sent to the Board on Friday. Member Altman attended the Pasco Education Foundation planning meeting last week where conversation was held regarding the District request that one of their clerical positions is being reduced by 50 percent. He promised the Foundation that he would bring it up to the Board. The allocation falls under school related employees. He noted that the Foundation raised over \$800,000 last year. He expressed his hope that the Board approve the funding of this position due to the Foundation's efforts on behalf of our students and staff. Member Crumbley agreed that it is a good return on the district's investment, when giving scholarships. Member Altman moved to approve the revision to the 2011-2012 allocations with the exception of striking .5 under bookkeeper/secretary position. Member Armstrong seconded the motion and on vote, the motion carried unanimously. Mrs. Swinson detailed the ramification of this decision, as this position is worth \$15,000. Member Altman will have discussions with the Pasco Education Foundation Board and get back with the Superintendent and Mrs. Swinson.

(9.4) The Chairman presented the request for approval of Summer Work Hours/Days - Additional 2011-2012 (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Altman moved that the Board approve the summer work hours, seconded by Member Luikart. On vote, the motion carried unanimously.

(11.1) The Chairman presented the request for approval of New Job Description - Assistant Superintendent for Secondary Schools (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Luikart stated that job flow was to be work shopped. He suggested holding until this can be incorporated into a discussion regarding the Florida Association of District School Superintendent's organization report. Superintendent Fiorentino remarked that Dr. Scanga and Mrs. Tiede are overwhelmed with upcoming administrative evaluations and it is necessary at this time, moving forward at a later time with future discussions regarding job flow. Member Luikart stated that positions, which are already in place, be utilized. The Superintendent responded that it is more cost efficient that one individual oversee secondary schools. Member Altman asked that employees who take these new positions be told that realignment of duties is possible after examining the FADSS study at a future date. Member Luikart agreed and moved that the Board approve the job description with the understanding that there could be a change in duties after the FADSS study is examined. Member Armstrong seconded the motion and on vote, the motion carried unanimously.

(11.2) The Chairman presented the request for approval of New Job Description - Executive Director for Secondary Schools (See Miscellaneous Supplemental Minute Book _____, Page _____.) Discussion was held to amend the job description adding high school and elementary principal experience. Member Armstrong moved that the Board approve the job description as amended, seconded by Member Altman. On vote, the motion carried unanimously.

(11.3) The Chairman presented the request for approval of Revised Job Description - Buying Manager (See Miscellaneous Supplemental Minute Book _____, Page _____.) Kendra Goodman, Purchasing Agent addressed the Board. She stated that this position has been in the Human Resources manual since the mid 1990's. Two employees in these positions are retiring. She explained the vast changes needed to update this position. The position will be moved to a non-bargaining position and the Construction Services position will not be filled, which would create a savings to the district. No additional monies will be implemented with this change. There was no more discussion and Member Altman moved that the Board approve the review job description for Buying Manager, seconded by Member Armstrong. On vote, the motion carried unanimously.

(16.1) The Chairman presented the request for approval of 2011-2012 Elementary and Secondary Student Codes of Conduct - Final Reading (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Armstrong moved that the Board approve the final reading, seconded by Member Luikart. On discussion, Member Altman stated that he has had discussion with Mrs. Alexander, Director of Student Services regarding absentee and truancy issues. He will support this item and continue to work for alternative schools. Member Armstrong spoke to several administrators regarding the attendance policy. She feels there should be better record-keeping as there seems to be no consistency among schools. She believes there should be punitive and reward system. Member Crumbley stated that it goes back to a parent issue and she asked for a workshop regarding this issue. There was no further discussion and on vote, the motion carried unanimously.

(16.2) The Chairman presented the request for approval of 2011-2012 Student Progression Plan - First Reading (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Altman moved that the Board approve the first reading, seconded by Member Crumbley. On vote, the motion carried unanimously.

(16.3) The Chairman presented the request for approval of Second and Final Reading of Revised DSBPC Policy 6144- Investments (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Armstrong moved that the Board approve the final reading of revised policy 6144, seconded by Member Altman. On vote, the motion carried unanimously.

(7.1) The Chairman presented the request for approval of New School Board Investment Account Documents with Florida FIT and Federally Insured Cash Accounts (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Armstrong moved that the Board approve the investment documents as presented, seconded by Member Crumbley. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Luikart:

- Attended end-of-year activities at Pasco High School, Gulf High School, River Ridge Middle/High School and Marchman Vocational Center.

Member Crumbley:

- River Ridge High School Graduation

Member Armstrong:

- School visits: Paul R. Smith Middle School and Anclote High School
- Graduations: Anclote High, Ridgewood and J.W. Mitchell High Schools
- TSIC Mentor luncheon
- Seven Springs Rotary for top seniors
- Chamber of Commerce Recognition ceremony
- Crews Lake Middle School golf tournament

Member Altman:

- School visits: Pasco Middle, Pasco High and Centennial Middle Schools
- West Pasco Chamber of Commerce event
- Pasco High School Baccalaureate Service
- Toured automotive academy at Wesley Chapel High School
- Code of Conduct meeting
- Zephyrhills High School Graduation

Chairman Hurley:

- TSIC Mentor luncheon
- Excellence in Academics: Land O'Lakes High, Wesley Chapel High and Sunlake High Schools
- Leadership Pasco
- Graduation Ceremonies: Land O'Lakes High, Sunlake High and Wiregrass Ranch High Schools
- Announced Florida School Boards Association Conference coming up this week
- Leadership week kick-off at River Ridge High School
- Thanked staff for the way they have handled the RIF procedures under difficult circumstances. Also commended principals for their part in the process

Attorney Alfonso:

- Employee Appeal Hearing for Moyers – Reserve July 12 for hearing the matter. It is anticipated that the issue may be resolved prior.
- Employee Appeal Hearing for Popovich may also be resolved prior to the hearing. Expectation of upcoming appeal. Asked the Board to please continue to hold July 12 9:30-12:00 for the possibility of a hearing. Member Crumbley announced that she would not be available on July 12.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is June 21, 2011 at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman the meeting was adjourned at 11:14 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: June 7, 2011 11:45 a.m.

TOPIC: *Community Relations/Kelly Schools/Capital Funds*

The Board met for three workshop sessions at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Heather Fiorentino, Superintendent; Dennis Alfonso, School Board Attorney; Olga Swinson, Chief Finance Officer; Renalia DuBose, Assistant Superintendent for Administration; Ruth Reilly, Assistant Superintendent for Curriculum and Instructional Services; Tina Tiede, Assistant Superintendent for Secondary Schools; Dave Scanga, Assistant Superintendent for Elementary Schools; Lynne Webb, USEP; Summer Romagnoli, Government Relations; John Mann and Jeff Morgenstein, Communications and Leadership Development; Chip Wichmanowski, Pasco Education Foundation; Rob Aguis, CTE; John Petrashek, Construction Services; Chris Williams, Planning; John Simon and Sam Draper, Finance; Mark Fox and Trish Penabade, Maintenance; Jeff Solochek, St. Petersburg Times and Ronnie Blair, Tampa Tribune.

Board Members viewed a Power Point presentation and various department staff members spoke on the need for community relations. They learned about the Parent Involvement Committee and received an update on each career academy.

The Construction Services Department explained the “Kelly” school concept, which were built in the 1970’s. These nine schools were built with an open space concept to accommodate easy movement between classes and the round structure with no windows was designed to help in lowering energy costs. The schools have had many roof leaks over the years. Ted Williamson, Architect presented an analysis, findings and recommendation for the schools with a Power Point presentation. Options were suggested to upgrade the schools to correct standards. It was also suggested that arrangements be made for Board Members to travel to Seminole County to see the remodels of Kelly schools in that county.

Board Members were given an overview of Capital Projects for Planning, Finance, Construction Services and Maintenance and Facility Services. The Superintendent suggested that there be a workshop on June 21 to review again before the Capital Budget is presented for approval. Chairman Hurley requested copies of the Power Point presentation before the next workshop. Question and answer session followed.

The workshops concluded at 1:50 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

6-21-11

Superintendent