

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
June 4, 2013

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, June 4, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Crumbley, and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence for good thoughts and success for seniors as they head off to summer and their future.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of May 21, 2013, and workshop of May 21, 2013. There were none, and on motion by Member Hurley, seconded by Member Crumbley, the minutes were approved unanimously.

The Chairman opened the Second and Final Public Hearing on the 2013-2014 School Attendance Boundaries (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Luikart moved that the Board approve the second and final reading of the 2013-2014 School Attendance Boundaries, seconded by Member Altman. On vote, the motion carried unanimously.

The Chairman opened the Second and Final Public Hearing on the 2013-2014 Elementary and Secondary Student Codes of Conduct (**See Miscellaneous Supplemental Minute Book _____, Page _____.**) Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Altman moved that the Board approve the second and final reading of the 2013-2014 Elementary and Secondary Student Codes of Conduct, seconded by Member Hurley. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows:

- Florida High School Athletic Association (FHSAA) Awards – 4 State Champions representing J.W. Mitchell, River Ridge, Sunlake and Wesley Chapel High Schools.
- Recognized Matt Smith, coach at Sunlake High School, nominated as Weightlifting Coach of the Year for 2012 by the National Federation of High School Sports; and Russ Schenk, athletic director at Sunlake High School, inducted into the National Wrestling Hall of Fame.
- Recognized Mike Connor and Doug Hutchinson, volunteer community members, for their thirty years of service to the Land O'Lakes High School Booster Club.

The Chairman called a break for pictures and the meeting came back to order at 9:52 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP, spoke:

- Regrets that she missed the last Board meeting due to USEP's end of the year Council and Awards Ceremony.
- Update on collective bargaining and Superintendent's public comments that distressed her. USEP is not delaying negotiations but waiting for critical information and materials to move forward and make decisions on raises and other issues.
- Important to understand that the District has been making great changes yet USEP has a small staff to process the large structural changes - approximately 500 people needed to be moved, new positions, trainings – all this needs to be negotiated.
- Believes there are philosophical differences in what the legislature and governor have authorized for categorical money and how it can be spent for teacher raises, which will come down to negotiating.
- Another major issue is that next year's salary will become the grandfather salary under Senate Bill 736.

Committee Reports:

Member Hurley:

- ERP Steering Committee – congratulated the ERP team on their work and dedication to the implementation of the ERP project.

Member Altman:

- Will attend upcoming Project Review Team meeting.

Member Crumbley:

- Career Academy Steering Committee – reported on showcase event at Culinary Arts Academy that included business partners from across the community.
- Architectural Committee – reviewed proposals for renovation work at Quail Hollow and Shady Hills Elementary Schools.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Wished “happy last day of school” to everyone.
- The closed student appeal hearing in Item 2A has been waived by the parents. Board members will need to act on the item as the hearing is cancelled.
- Thanked the Board members for participating in graduation exercises over the weekend.
- **Pulled Items 3B2 and 3B5** from the consent agenda regarding charter school contracts. The items will be resubmitted at a future Board meeting.
- Distributed lists of various applicant pools used to make appointments and ensure that the right teams are in place as the district moves forward. (**See Miscellaneous Supplemental Minute Book _____, Page _____**).
- More employee changes will be submitted at the June 18 Board meeting.
- Suggested that Board members pull allocation items 8A, 8B and 8C if they have questions; apologized for the delay in sending the information.
- Announced with sadness that Tina Tiede, Asst. Supt. on Assignment, will be retiring on June 30, 2013, and thanked her for her dedication and 32 years of service to the district.

Kevin Shibley (for Ray Gadd):

- Continuing to work with ERP team on finance program and upcoming HR/Payroll schedule.
- Sent email to all principals to announce teacher placements for 2013-14 and advertise remaining vacancies

Amelia VanName Larson:

- Recent trainings on Common Core State Standards have been well attended by stakeholders across all grade levels.
- Information Communication Technology (ICT) Literacy Coach pool is complete for the first round.
- Currently interviewing for Information and Communication Technology (ICT) Literacy Specialist positions and Multi-tiered System of Supports (MTSS) Specialist positions.
- Dave Scanga, Learning Community Executive Director, shared a letter of appreciation from a Longleaf Elementary School family.
- Dr. Scanga announced that Gary Walthall, principal at Sunlake High School, has resigned and thanked him for his 30 years of service and dedication to the District. Steve Williams is being recommended for promotion to Principal of Sunlake High School.
- Monica Ilse mentioned several great things happening around the district – “Renovations” meeting at Schrader Elementary School to answer parent questions; new programs at Ridgewood High School (Robotics Academy and iPad initiative).
- Beth Brown thanked Tina Tiede for her support.
- Tina Tiede thanked her staff for their support as she retires.

(2.0) Molly Blair, Supervisor of Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- ~~A. Closed Appeal Hearing~~ **HEARING CANCELLED** - Bus Expulsion of Male Student (DOB 1/15/1998) - Crews Lake Middle School
- B. School Expulsion of Male Student (DOB 2/14/1996) - Sunlake High School**
- C. Expulsion Cumulative Report - School Year 2012-2013 (See Miscellaneous Supplemental Minute Book _____, Page _____.)**

Member Luikart moved that the Board approve the expulsions as recommended in items 2A and 2B. Member Hurley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

- 8A. 2013-2014 District Office and Schools' Allocations
- 4E1. Renewal of Comprehensive Risk Management Program for 2013-2014

The Chairman asked for a motion to approve all other items on the consent agenda. Member Hurley moved that the Board approve all items on the consent agenda, with the exception of Items 8A and 4E1 and including all addenda. Member Altman seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Out-of-State Travel - Project Lead The Way Core Training Institute (River Ridge Middle School)
- B. Teaching and Learning (including addenda) (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. High School Course Adoption for 2013-2014
 - 2. Academy At The Farm 2013-2014 School Year Student Enrollment - **PULLED**
 - 3. Recommendation to Approve the Five-Year Charter Contract for Florida Charter Educational Foundation, Inc.
 - 4. Dayspring Academy 2013-2014 School Year Student Enrollment
 - 5. Imagine School at Land O'Lakes 2013-2014 School Year Student Enrollment - **PULLED**
 - 6. Information Only: Countryside Montessori 2013-2014 School Year Student Enrollment
 - 7. Information Only: Athenian Academy of Pasco 2013-2014 School Year Student Enrollment
- C. Professional Development and School Supports - None Submitted**
- D. Accountability Research and Measurement - None Submitted**
- E. Student Support Programs and Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Change of Placement
- F. Early Childhood (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Out-of State Travel-Atlanta, GA
 - 2. Head Start/Early Head Start Hiring and Termination of Employment Procedures
 - 3. Head Start/Early Head Start Transition Plan
- G. School Field Trips (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Requests for School Field Trips

4. ADMINISTRATION

- A. Human Resources and Educator Quality (including addenda) (See Personnel Supplemental Minute Book _____, Page _____.)**
 - 1. Administrative, Instructional, Non-Instructional, Professional Technical Personnel Recommendations
 - 2. New Job Descriptions: Director of Food, Nutrition and Distribution Services; Senior Manager of Food and Nutrition Services; Manager of Food and Nutrition; Services Programs; Food and Nutrition Services Specialist; Food and Nutrition Services Technician; Senior Food and Nutrition Services Associate; Food and Nutrition Services Associate
 - 3. Revised Job Description – Early Head Start Social Services Coordinator
- B. Employee Relations - None Submitted**
- C. Technology and Information Services - None Submitted**
- D. Requests for Use of Facilities (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Requests for Use of Facilities

5. SUPPORT SERVICES

- A. Planning Services - None Submitted**
- B. Construction Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. 2012-13 Annual Fire Safety, Casualty and Sanitation Inspection Report
 - 2. Construction Management Agreement With Ajax Building Corporation
 - 3. Request to Hire Cutler Associates, Inc. for PHS (HVAC) Remediation
- C. Food and Nutrition Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. FNS Reorganization Five Year Plan
- D. Maintenance Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Surplus Non-Capitalized Furniture and Equipment
 - 2. Surplus Equipment
- E. Purchasing Services (See Miscellaneous Supplemental Minute Book _____, Page _____.)**
 - 1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts
 - Contracts:** Advanced Communication Solutions; Carone Fitness, Inc.; JPMorgan Chase Bank N.A.; K-12, LLC; Pasco Kids First, Inc.; Pasco Learning

and Activity Centers of Enrichment (PLACE); Rapid Solutions Group; Smiles & Giggles Dentistry for Children and Adults, P.A.; Youth and Family Alternatives, Inc.

F. Additional Support Services Items (See Miscellaneous Supplemental Minute Book _____, Page _____.)

1. Out-of-State Travel - Tulsa, OK

6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book _____, Page _____.)

A. Banking Documents for New Banking Services Contract Commencing July 1, 2013

B. Warrant Lists

C. Request for Approval of Payroll Expenditures for May 2013 and Authorization to Expend Funds for June 2013

7. GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book _____, Page _____.)

A. Dollar General Literacy Foundation Grant

B. Comerica Foundation Grant

C. District Evaluation Systems Monitoring Grant

D. I Am A Leader Foundation/Franklin Covey Grant

8. ALLOCATIONS (including addenda) (See Miscellaneous Supplemental Minute Book _____, Page _____.)

B. Allocations - 2013 Extended School Year, Reading Camp

C. Summer Work Hours - 2013

(4E1) The Chairman presented the request for approval of Renewal of Comprehensive Risk Management Program for 2013-2014 (See Miscellaneous Supplemental Minute Book _____, Page _____.) Member Altman reviewed the District's need to reserve adequate funds for storm events since the District can't adequately cover all situations, including hurricane damage to schools. Alan Florez, Account Executive with Brown & Brown, and Mary Tillman, Director of EBARM, presented information on the District's current insurance situation, including portable classrooms. With the Board's approval, Mr. Florez can negotiate for terms and costs of insurance coverages, including adding portables back in. He also shared updated information on the insurance market related to the current needs of the District. There was no further discussion and on motion by Member Hurley, seconded by Member Crumbley, the Renewal of Comprehensive Risk Management Program for 2013-2014 was approved unanimously.

(8A) The Chairman presented the request for approval of 2013-2014 District Office and Schools' Allocations (See Miscellaneous Supplemental Minute Book _____, Page _____.) Olga Swinson, Chief Finance Officer, reviewed the allocations list and clarified items. There was no further discussion and on motion by Member Hurley, seconded by Member Crumbley, the 2013-2014 District Office and Schools' Allocations were approved unanimously.

Individual Board members presented and discussed items:

Member Luikart:

- Successful town hall meeting.
- Attended graduations and several retirement parties.

Member Hurley:

- Attended Chairman Armstrong's town hall meeting.
- Participated in virtual town hall meeting with Member Altman and Supt. Browning; thanked IT Department for assistance.
- Attended several graduations.
- Attended CTE Breakfast at Land O'Lakes Culinary Academy.
- Was the guest speaker at the Connerton Elementary School 5th grade "moving on" celebration.

Member Altman:

- Participated in virtual town hall meeting with Member Hurley and Supt. Browning; thanked staff that assisted, will consider this type of event again.

Member Crumbley:

- Thanked Linda Cobbe, Kevin Shibley, Ray Bonti, and the Superintendent for assistance at her town hall meeting.
- Wished Tina Tiede well.

Chairman Armstrong:

- Held Town Hall meeting; commended Linda Cobbe and Communications Dept. on their assistance with the town hall meeting; viewed virtual town hall meeting live.
- Attended Gus Bilirakis Work Force and Skill Gap Summit.
- Attended West Pasco Chamber of Commerce Legislative Breakfast.
- Played in Gulf High School Golf Tournament.

- Participating in the Restore Act Committee (projects to spend BP oil spill money); commended staff for their quick action to develop the proposal.

Member Altman:

- Recognized upcoming retirement of Vickie Herring, Recording Secretary to the Board, and thanked her for her many years of service to the District.

Superintendent Browning

- Mentioned establishment of Task Force for Choice – the correct name is Educational Choice – would like Chair to make appointment for Board member to join the task force; anticipate a recommendation to the Board by early January for the 2014-2015 school year; the Chairman will take it up at the next Board meeting.

Attorney Alfonso:

- Reminder of Falcone Appeal Hearing on Thursday.
- Reminder of closed Executive Session immediately following the workshop today to discuss pending litigation (lawsuit from Athenian Academy); court reporter will be present.
- New employee appeal hearing for L. Sabatelli-Harris; counsel is agreeable to schedule a hearing in August or September - suggested date /time is 12:30 PM on September 17, 2013, prior to the Board meeting/Budget Public Hearing.
- Information item – School Board Attorney Association meeting this weekend; post legislative debrief materials/information will be shared.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is June 18, 2013, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:57 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: June 4, 2013 - 11:12 a.m.

TOPIC: Legacy Life Insurance

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Linda Cobbe, Communications Director; Mary Tillman, Director of EBARM, Lynne Webb, USEP, Jeff Solocheck, Tampa Bay Times, and Ronnie Blair, Tampa Tribune.

Guest speakers Bill Olive and Mark Pollock from Pollock Financial Group, LLC, presented information on TRiPeb's Trust-Owned Legacy Life Insurance Program, an insurance product that has no cost or liability to the School Board but has the potential to help fund shortfalls. Concensus by the Board was to look into the product further.

The workshop concluded at 12:20 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

June 18, 2013

Superintendent of Schools