

**DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA**  
**May 7, 2013**

The District School Board of Pasco County met in regular session at 9:30 am, Tuesday, May 7, 2013, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Cynthia Armstrong, Vice Chairman Alison Crumbley, and Board Members Allen Altman, Steve Luikart and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Altman, and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of April 16, 2013, workshops of April 16, 2013 and executive session of April 16, 2013. There were none, and on motion by Member Crumbley, seconded by Member Altman, the minutes were approved unanimously.

The Chairman opened the First Public Hearing on the 2013-2014 Elementary and Secondary Student Codes of Conduct (**See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**) Chairman Armstrong asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Crumbley moved that the Board approve the first reading of the Student Codes of Conduct, seconded by Member Hurley. Attorney Alfonso noted that revisions and clarifications can be made between first and second reading. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications coordinated the special presentations as follows: (**See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**)

- 2013-2014 Elementary and Secondary Student Codes of Conduct - First Reading

The Chairman called a break for pictures and the meeting came back to order at 9:45 am.

The Chairman asked if there was anyone in the audience who wished to address the Board. Several people spoke regarding the merger of Shady Hills Elementary School (SHES with Crews Lake Middle School (CLMS):

- Larry Walters of Hudson expressed many concerns about the safety of mixing ages. He asked the Board to consider utilizing portable classrooms or moving students to another close school that has a low population. He felt that the community meeting was unproductive and would like staff reassembled. He believes the decision may have been made too quickly because the community has a small, poor base.
- Rose Rogers of Hudson and PTO President of SHES submitted a petition last month and handed an additional one out today containing community and parent signatures. She requested an additional town hall meeting be held to discuss the merger. Reference was made on the delay of closing Moore-Mickens Education Center and she suggested the same be considered at SHES. She detailed the positive learning environment of SHES and asked the Board to reconsider their decision.
- Sandra Archer, Spring Hill said SHES is a model behavior school and moving to CLMS would be unsafe as the school is not set up to be a K-8 school. She referenced six pillars of character within the student planner and does not believe the Board is making their decision based on those principles.
- Jessie Barnett of Spring Hill highlighted several incidents of middle school students causing disruptions at middle schools throughout the state. She suggested that the safety of the elementary school students cannot be ensured by combining them with middle school students.
- Linda Hails of Spring Hill was displeased with the parent town hall meeting. She researched the history of merging the two schools and believes there is no public record on how the decision was made. She challenged that this decision cannot be justified fiscally in regards to Penny for Pasco.
- Phil Altshuler of Dade City spoke against items 1A & 1B on the agenda. He believes that the logistics in plan B move us close to the goal of high student achievement. He does not agree with the repurposing of instructional technology specialists and feels this decision is contrary to having students technology-ready for the world. Teachers must have onsite support along with regional support as we move forward with Common Core.

The Chairman asked if the United School Employees of Pasco had anything to present. Lynne Webb, President of the USEP spoke:

- Appreciated the opportunity to meet with Senator Legg today. Many changes and challenges are ahead; we need to have collaborative meetings to make sure that all teachers are valued and rewarded

- She appreciates that the Superintendent and the Board have taken the “long view” in making budget changes. There is grave trepidation among schools staffs about several of the budget changes. She expressed concern that staff doesn’t understand all of these changes and they fear that they will not have the support needed, including Common Core demands
- Letter has been submitted to begin negotiations for 2013-14. Hoping to address changes in legislation, including impact on categorical allocations for instructional raises. Asked that ALL staff receive fair compensation

Committee Reports:

Member Altman:

- Pasco Education Foundation Meeting – narrowed down finalist for the new Executive Director
- Value Adjustment Board meeting upcoming this Friday

Member Crumbley:

- Career Academy Steering Committee

**(1.0) Reports, Information and Comments: (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_.)**

Superintendent Browning:

**1A. Superintendent's Recommendation of Budget Reductions-Information**

Superintendent Browning stated that as directed at the April 16 Board Meeting, they have relooked at recommendation of budget reductions; however they will continue to ask for reduction of Media staff. Must reduce the budget by \$19 million and move the District down the academic road for high student achievement. He noted that it is a very fluid process and listed proposed budget cuts and subsequent savings. The Board has said they do not want to use non-recurring revenues to balance the budget.

**1B. 2013-2014 Revised Allocation Formulas - Board Action**

Chairman Armstrong explained that this item would be pulled to the Action Agenda for consideration after discussion. Member Hurley questioned taking away three job descriptions and how many of the new jobs would “touch students.” Superintendent Browning explained that regional teams would be differentiated teams, depending on needs of different regions. Under this proposal, every school will have two full-time allocations for media assistant and new ICT position. Amelia Van Name Larson further explained regional support teams and their functions. Title I schools will be provided extra flexibility to purchase specialist support. The Superintendent stated that we must change the way we deliver instruction to our students. Teacher leaders will provide this new service. Member Crumbley spoke on the plan to shift responsibility to the teachers. Mrs. Larson explained that teacher leaders are vital with the Common Core State Standards. Different plans will be put in place for elementary and secondary schools to reflect different challenges. Member Armstrong remarked about teacher’s fear that schools will lose their “trouble shooter” in regards to technology issues. Mrs. Larson responded that more network technicians would be added to support that role as revenue increases. Member Luikart asked for a slower transition plan, which would allow for collection of data. He also expressed concern with eliminating many positions that have direct impact with students. The Superintendent remarked that he believes students will not make gains with a delay in this decision, as the current data does not indicate a high level of student achievement. Mrs. Larson explained how the regional teams would be made up and clarified that 80 positions are not being created, but current positions will be revamped. Grant funds are being searched to create a new “help desk”, Mr. Gadd explained. There will be centralized servers at schools with 20-30% of the problems. Member Altman expressed concern with current data, which indicates that we are not at a high level of student achievement and said we are implored to do something different with budget cuts now impacting schools. Member Hurley stated that few district have implemented this change and how we address the details will be vital to the success of this change. She asked for support for displaced staff members who are moving back into the classroom. Board Members requested frequent and comprehensive updates. The Superintendent said that staff would provide comprehensive information through regular workshops and other forms of communication. The Chairman said this item would now be moved to the action agenda part of the meeting.

Superintendent Browning:

- Made note that the District will be hosting a community event on June 27 at Wesley Chapel High School Center for the Arts regarding bullying. They want to get stakeholder involved and are reaching out to students and school-based staff.
- Common Core Conference in St. Petersburg (FADSS/Commissioner) – Major transformation in education curriculum starting in 2014-15 school year
- WRHS and ZHS bands scored superiors at state competition

Ray Gadd:

- Mr. Shibley noted a small revision in the job description for ICT coach

- Mr. Shibley introduced Kara DeSchenes as new Supervisor of Human Resources and Sandy May as new Equity Manager in Employee Relations Department
- Mr. Gadd made note of Chairman Armstrong's involvement in the "Restore Act" regarding the BP oil spill revenues and working with the County. May be possible for the District to get some funds to improve or environment education.
- Introduced an off-agenda item for board action regarding the COPS Grant. **(See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)** The grant will allow for 14 additional SRO's for the district and will be going to the County Commission on May 21. Member Altman moved that the Board consider the off-agenda item, seconded by Member Hurley. On vote, the motion carried unanimously. Member Altman moved that the Board approve the grant, seconded by Member Crumbley. On vote, the motion carried unanimously.

Amelia Van Name Larson:

- Updated the Board on the PLACE conference
- Young Inventors Fair held last week
- Lacochee Elementary School continues to interview candidates
- Social Media increasing to share information about our schools
- Staff is analyzing legislative changes this year
- Administrative appointments of Angela Porterfield and Jennifer Waselewski
- Ms. Ilse introduced Jimmy Rodriguez, AP at Fivay High School and Judy Kosh, Principal of GHES

(2.0) Melissa Musslewhite, Director of Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. School Expulsion of Male Student (DOB 1/13/1998) - Harry Schwettman Education Center
- B. Expulsion Cumulative Report - School Year 2012-2013 – Information Only

Member Luikart moved that the Board approve the expulsion as recommended in item 2A. Member Altman seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

#### 4. ADMINISTRATION

##### A. Human Resources and Educator Quality

1. New Job Description – ICT Literacy Specialist
2. New Job Description - ICT Literacy Coach

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda with the exception of 4A.1&2 including any addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

#### 3. STUDENT ACHIEVEMENT

##### A. Learning Communities (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

1. River Ridge High School Instructional Staff Member to attend the Project Lead The Way Core Training Institute in Lexington, Kentucky
2. Pasco eSchool Instructional Staff Member to attend the Advanced Placement Summer Institute in German Language and Culture in Fairfax, Virginia

##### B. Teaching and Learning - None Submitted

##### C. Professional Development and School Supports - None Submitted

##### D. Accountability Research and Measurement (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

1. 2012-2013 District Climate Surveys - **Information**

##### E. Student Support Programs and Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

1. Change of Placement
2. Supplement - Resolution Agreement, Case # 04-1201184

##### F. Early Childhood (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

1. Partnership Agreement 2013-14-Students in Transition (SIT) Program
2. Head Start/Early Head Start Volunteer and Visitor Procedures for the 2013-14 School Year

3. Out-of-State Travel- Phoenix, Arizona

4. Head Start/Early Head Start Training and Technical Assistance (T/TA)

Plan and Budget 2013-14

**G. School Field Trips (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

1. Requests for School Field Trips

#### **4. ADMINISTRATION**

**A. Human Resources and Educator Quality (See Personnel Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

3. Administrative, Instructional, and Non-Instructional Personnel Recommendations

**B. Employee Relations - None Submitted**

**C. Technology and Information Services - None Submitted**

**D. Requests for Use of Facilities(See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

1. Requests for Use of Facilities

#### **5. SUPPORT SERVICES**

**A. Planning Services - None Submitted**

**B. Construction Services - None Submitted**

**C. Food and Nutrition Services - None Submitted**

**D. Maintenance Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

1. Donation - Surplus Item

2. Surplus Equipment

3. Surplus Non-Capitalized Furniture and Equipment

**E. Purchasing Services (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

**Contracts:** Learning Science International; Apple, Inc.; Early Learning Coalition of Pasco and Hernando Counties ; Florida Virtual School; Ford & Harrison LLP; MOSI ; Premier Community Healthcare Group, Inc.; Sunrise of Pasco County, Inc.; Synrevoice Technologies, Inc.

**6. FINANCE SERVICES (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

**A. Request for Proposal - Underwriting Services**

**B. Refunding Certificates of Participation, Series 2004A & Series 2005A**

**C. Certificates of Participation, Series 2013A & Series 2013B**

**D. 2012-2013 Budget Amendments #40 through #43 - February 2013 (See Budget Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

**E. Interim Financial Statements for All Fund Types 07/01/2012-2/28/2013**

**F. Warrant Lists**

**G. Request for Approval of Payroll Expenditures for April 2013 and Authorization to Expend Funds for May 2013**

**7. GRANT PROPOSALS (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

**A. Project 10 Connect Interagency Council Mini-Grant**

**B. Lowe's Charitable Foundation Grant**

**C. State Farm Education Grant**

**D. Build A Bear Foundation Grant**

**E. Reiman Foundation Grant**

**F. American Honda Foundation Grant**

**G. Carnegie Foundation of New York Grant**

**8. ALLOCATIONS (See Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)**

**A. Allocation Changes (2012-2013) -Addendum-Quest Staffing Changes**

(4A1 & 2) The Chairman presented the request for approval of 1) New Job Description – ICT Literacy Specialist and 2) New Job Description - ICT Literacy Coach (See **Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**) Member Luikart said an evaluation matrix to evaluate these would be helpful, as he feels there are vague references. Member Hurley questioned management and instructional designations on these positions. It was explained that the ITC instructional trainer coach is a current position and will not be changed. The ICT is a new position, which will be opened to new applicants. Mrs. Larson explained that new job description was designed with input from many stakeholders. The goal was not to overlap three positions but to combine key skills into new position. There was no further discussion and Member Luikart moved that the Board approve the two job descriptions, seconded by Member Altman. On vote, the motion carried unanimously.

(1B) The Chairman presented the request for approval of the 2013-2014 Revised Allocation Formulas. (See **Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_.**) Attorney Alfonso explained that this matter was tabled at the last board meeting to a time certain at this meeting. Member Altman moved for purposes of discussion that the Board approve the Superintendent's recommendation. Member Crumbley seconded the motion. Member Altman stated that budget cuts are difficult, especially this issue, but we must meet state statutory requirements and he is confident in discussions that this Board and Superintendent will continue to

search for all available funding options. We will be flexible as we move down this new direction. He supports the recommendation as they work through the summer. Member Crumbley shared her hope that we could transition slowly, however, budget restraints dictate differently. Member Hurley thanked everyone for their messages and suggestions. She acknowledged that this decision is impacting lives, which has caused her great unease. She supports this because the challenge was out there for a better solution but funding is not available. Member Luikart has hesitations that alternate sources of cuts were not looked at, but noted there is a hole that needs to be filled. Chairman Armstrong said this has been a very difficult budget process but hope that better times are coming. There was no further discussion and on vote, the motion carried unanimously.

**The Chairman recessed the School Board Meeting to call the Pasco County School Board Leasing Corporation Meeting to order:**

(11.) The President presented the request for approval of the Pasco County Leasing Corporation - Certificates of Participation, Series 2013A & Series 2013B (See **Miscellaneous Supplemental Minute Book \_\_\_\_\_, Page \_\_\_\_\_**.) Member Crumbley moved that the Board approve the Certificates of Participation, seconded by Member Altman. Bond Council representative explained the bond process. On vote, the motion carried unanimously.

**The Chairman closed the meeting of the Pasco County School Board Leasing Corporation and the School Board Meeting resumed.**

Individual Board members presented and discussed items.

Member Hurley:

- PLACE Conference
- Judged Tropicana Speech Contest at Sand Pine Elementary School
- Judge for Lutz/Land O'Lakes Women's Club Scholarship Selections
- All-County Middle/High Jazz Band Concert at Wiregrass Ranch High School
- Law Enforcement Memorial in Dade City

Member Altman:

- Thanked Pasco High School staff for helping with the severe vandalism and commended district staff for their assistance

Member Crumbley:

- School visits to media centers
- School Improvement Conference for Title I

Chairman Armstrong:

- "Top 10" dinner for Mitchell and Gulf High School students
- Judged Anclote High School senior project

Attorney Alfonso:

- Remarked that the cooperative resolution agreement the Office of Civil Rights on the agenda is designed to enhance compliance with Title 9 and contains recommendations to enhance board policy and codes of conduct. It is clarification in nature only. There is no guarantee that these measures can prevent incidences of bullying but bring awareness
- Scheduled appeal hearing for dismissal of principal Anna Falcone for June 6, 2013 beginning 8:30 am in the school board meeting room of building #3.
- Meeting with County Attorney's Office regarding joint use agreements
- Announced that the Executive Session on Litigation scheduled for today is cancelled. It will be brought back by public session or workshop

The Superintendent thanked the Board for their decision today. He realizes it was a very tough decision. He acknowledged Teacher Appreciation Week and School Nurses Week.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that the next regularly scheduled meeting of the Board is May 21, 2013 at 6:00 pm.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 12:00 noon.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: May 7, 2013 8:30 a.m.**  
**TOPIC: Legislative Review (Senator John Legg)**

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Tina Tiede, Assistant Superintendent on Assignment; Dave Scanga, Beth Brown and Monica Ilse, Learning Community Executive Directors; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times; Ronnie Blair, Tampa Tribune

Senator John Legg, R-Lutz reviewed several education bills that might affect Pasco schools including: technology, online assessments, cyber-bullying and schools of innovation

The workshop concluded at 9:20 am.

**SCHOOL BOARD WORKSHOP: May 7, 2013 12:15 p.m.**

**TOPIC: *Charter Schools/Budget***

The Board met for a workshop session at the District Office Complex, Building 3 Studio. Present were Board Members Allen Altman, Joanne Hurley, Cynthia Armstrong, Steve Luikart, Alison Crumbley; Kurt S. Browning, Superintendent; Nancy Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Tina Tiede, Assistant Superintendent on Assignment; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times; Ronnie Blair, Tampa Tribune

**Charter Schools:**

Lizette Alexander, Director of School Choice and Charter Schools gave an overview of charter school background information and data. Nancy Scowcroft, Supervisor of Charter Schools reviewed enrollment increase procedures, land leases/co-use and policy changes regarding charter schools. She explained free and reduced lunch program and bills relating to charter contract timelines along with the Charter School Bill regarding timelines for contracts and outlining the duties of charters.

**Budget:**

Olga Swinson reviewed the analysis of the 2013-2014 budget. She explained that it is based on our projections and is changing. Proposed cuts totally about \$19.6 million still leaves a \$7 million plus deficit. There are concerns in how per-student funding is handled for online classes, which could cost the district \$3.4 million. Retirement costs could increase \$6.2 million and changes to the dual enrollment program, in which high school students take college classes, could potentially cost the district \$2 million. The Legislature's budget includes money to provide raises for instructional staff, but the school district would need to come up with an additional \$3.5 million to give similar raises to non-instructional employees.

After much discussion, there was consensus of the Board for the Superintendent and staff to try and find \$3.5 million to be used for raises for non-instructional staff, using recurring dollars.

Peggy Jones, Director of Accountability, Research and Measurement received consensus to send the school improvement information, which is very large and intensive reading, to the Board electronically with access on the district web site.

Discussion was held on the budget town hall meetings to be held by the Board Members. Two members will hold their meetings via teleconference. Linda Cobbe, Director of Communications will coordinate.

The workshop concluded at 2:00 pm.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

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Chairman

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May 21, 2013

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Superintendent of Schools