

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

May 6, 2014

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, May 6, 2014, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Alison Crumbley, Vice Chairman Steve Luikart, and Board Members Allen Altman, Cynthia Armstrong, and Joanne Hurley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Luikart and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence for personal reflection.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of April 15, 2014, and workshop of April 15, 2014. There were none, and on motion by Member Armstrong, seconded by Member Luikart, the minutes were approved unanimously.

The Chairman opened the First Public Hearing on the 2013-2014 Student Progression Plan Amendment (*See Miscellaneous Supplemental Minute Book 395, Page 1*). Attorney Alfonso stated that notice of this hearing has been posted on the District's web site and published in compliance with Florida Statute. Chairman Crumbley asked if there was anyone in the audience who would like to speak on this item. No one came forward. Member Hurley moved that the Board approve the first reading of the 2013-2014 Student Progression Plan Amendment, seconded by Member Armstrong. On vote, the motion carried unanimously.

Linda Cobbe, Director of Communications, coordinated the special presentations as follows: (*See Miscellaneous Supplemental Minute Book 395, Page 2*)

- Summer BreakSpot Award - Food and Nutrition Services

The Chairman called a break for pictures and the meeting came back to order at 9:40 a.m.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Roz Fenton, Hudson - representing PACE School for Girls – she invited Board members to attend the Eleventh Annual Friends of PACE Breakfast being held at Spartan Manor on May 7, 2014, from 8:00-9:00 a.m. She thanked Board members for their continued support of the PACE Center.

The Chairman asked if the United School Employees of Pasco had anything to present. Kenny Blankenship, President-elect of the USEP, spoke:

- USEP and district staff will be meeting today regarding End-of-Course exams. USEP would like clarification and the purpose for expenditures regarding Pearson SAT 10.
- They would also like clarification regarding page 35 in the High School Extended School Year Guidelines and changes to fee-based camps from “staff sponsored camp” to “school sponsored camp”, which they believe will limit income opportunities for employees.
- He informed the Board about a contractual issue that resulted from a financial impact to teachers at MTEC and MMEC since 1997. It has implications regarding the class size amendment and the emphasis on technical education in Florida. This will be addressed by USEP during summer negotiations.

Committee Reports:

Member Armstrong:

- Investment Oversight Committee – interviewed financial service companies regarding RFP; will negotiate with top three companies instead of ranking them so as to obtain the best value.

Member Hurley:

- ERP Committee – she receives regular positive updates and congratulated the team for their good work.
- Charter School Task Force – meeting postponed and will be rescheduled.

Member Altman:

- Final Value Adjustment Board meeting last week. The two appointed citizen members are doing an outstanding job and are serving our citizens well.
- Pasco Education Foundation Executive Committee; also full Board meeting.

Member Luikart:

- None.

Chairman Crumbley:

- Architectural Selection Committee – today’s agenda lists the four firms that were recently selected.
- Noted that this is Teacher Appreciation Week; today is National Teacher Day and tomorrow is National School Nurses Day.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Continues to make school visits, including PLC meetings. He thanked Board members for visiting schools as they have the opportunity.
- He said that the STEM Fair held last week was an incredible event. All schools were represented and he gave a big shout-out to staff that organized the event.
- May is a busy month with baccalaureates, end-of-year and award ceremonies, and graduations. Board member attendance at high school graduation ceremonies has been shared with the schools; he asked members to contact the Recording Secretary if adjustments need to be made to their schedules.
- This is Teacher Appreciation Week – he thanked teachers for their dedication and hard work. Today is National Teacher Day and tomorrow is National School Nurses Day. He thanked the student services teams for their work in the schools.

Ray Gadd:

- No comments today.

Amelia VanName Larson:

- The Florida Department of Education recently completed an on-site monitoring visit for compliance on the Anti-Bullying Law; several schools were chosen and the findings were very complimentary on what the schools are doing.
- This is the District’s testing season – there were two major outages during FCAT last week – one from the state and one from the county’s local provider. It is being monitored closely as 8th graders are still being tested.
- Staff recommendations:
 - Rob Aguis – Principal, Marchman Technical Education Center
 - Ryan Brady – Assistant Principal, Sunlake High School (216 to 245 days)
 - Marcy Maxwell, Principal, River Ridge Middle School

(2.0) The Chairman remarked that there were no expulsion recommendations this morning.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

10. Resolutions - None Submitted
11. Property Acquisitions - None Submitted
12. Miscellaneous Action Items
 - A. Out-of-State Travel - Superintendent's Summit - Pennsylvania
 - B. Disposal of Training Materials - Professional Development
 - C. Lease Agreement - ToyMakers, Inc.

The Chairman asked for a motion to approve all items on the consent agenda. Member Luikart moved that the Board approve all items on the consent agenda, including addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

3. STUDENT ACHIEVEMENT

- A. Learning Communities (*See Miscellaneous Supplemental Minute Book 395, Pages 3-8*)
 1. Algebra End of Course Review Program - Zephyrhills High
 2. Algebra End of Course Review Program - Land O'Lakes High School
 3. Requests for School Field Trips
 4. Out-of-State Travel - Zephyrhills High School - South Carolina
 5. Out-of-State Travel - Pasco eSchool - Pennsylvania
 6. Out-of-State Travel - Marchman Technical Education Center - Colorado
- B. Teaching and Learning (*See Miscellaneous Supplemental Minute Book 395, Pages 9-11*)
 1. Extended School Year Services 2013-2014
 2. High School Reading Course Adoption 2014-2015
 3. School Choice Change of Placement
- C. Professional Development and School Supports - None Submitted
- D. Accountability Research and Measurement - None Submitted
- E. Student Support Programs and Services (*See Misc. Supplemental Minute Book 395, Page 12*)

1. Change of Placement

F. School Field Trips - None Submitted

4. ADMINISTRATION

A. Human Resources and Educator Quality (*See Misc. Supplemental Minute Book 395, Page 13*)

1. 2014-2015 Work Calendars

2. Administrative, Instructional, Non-Instructional, and Professional Technical

Personnel Recommendations (*See Personnel Supplemental Minute Book 80, Page 14*)

B. Employee Relations - None Submitted

C. Technology and Information Services - None Submitted

5. SUPPORT SERVICES

A. Planning Services (*See Miscellaneous Supplemental Minute Book 395, Pages 14-15*)

1. Surplus Property

2. Request for Use of Facilities

B. Construction Services (*See Miscellaneous Supplemental Minute Book 395, Pages 16-19*)

1. Architectural Services Addendum #1 - Quail Hollow Elementary School

2. Construction Management Agreement - Shady Hills Elementary School

3. Construction Management Agreement - Quail Hollow Elementary School

4. Construction Management Agreement - Sanders Memorial Elementary School

C. Food and Nutrition Services - None Submitted

D. Maintenance Services (*See Miscellaneous Supplemental Minute Book 395, Page 20*)

1. Surplus Equipment

E. Purchasing Services (*See Miscellaneous Supplemental Minute Book 395, Page 21*)

1. Request for Approval of Bid Recommendations, Bid Renewals, and Contracts

Contracts: *Communications and Government Relations, Early Childhood Programs, and Head Start/Early Head Start Policy Council; Cross Bar Ranch Environmental Education Program; Early Childhood Programs, Office for Teaching and Learning, and the Office for Career and Technical Education; Early Childhood Programs and the Office for Teaching and Learning; Florida Ed-Fi Collaborative; Hays Towne Veterinary Hospital; Innovative Designs for Education; San Francis Veterinary Hospital; School Insurance of Florida; Sertoma Speech & Hearing Foundation of Florida, Inc.; Verizon Business Network Service*

6. FINANCE SERVICES (*See Miscellaneous Supplemental Minute Book 395, Pages 22-27*)

A. Certificates of Participation, Series 2008A, Series 2008C, Series 2014 – Conflict Waiver

B. Interim Financial Statements for All Fund Types - 07/01/2013 - 03/31/2014

C. Mobile Wireless Communications - 2013-2014 - REVISED

D. Warrant Lists

E. Approval of End-of-Day Sweep Account

F. Update of Bank and Investment Accounts - Finance Services Staff Changes

G. SWAP Amendments - Municipal Advisor Agreement

H. 2013-2014 Budget Amendments #57 through #62 - March 2014 (*See Budget Supplemental Minute Book 34, Page 5*)

7. GRANT PROPOSALS (*See Misc. Supplemental Minute Book 395, Page 28*)

A. National Farmworker Jobs Program Grant

8. ALLOCATIONS (*See Miscellaneous Supplemental Minute Book 395, Page 29*)

A. Allocation Changes (2013/2014) -

Add - OTIS - Technology Services Technician - PLACE

Decrease - PRSMS - Inst Trainer/Coach - Title I SW

Add - DSFP - P.E.A.C.E and S.T.E.A.M. Camps - Title I Part A

B. Amended - 2014-2015 Allocation Formulas

9. INTERNAL AUDIT (*See Miscellaneous Supplemental Minute Book 395, Pages 30-34*)

A. Audit of James M. Marlowe Elementary School's Internal Accounts –

Fiscal Years Ended June 30, 2012 & June 30, 2013

B. Audit of Woodland Elementary School's Internal Accounts –

Fiscal Years Ended June 30, 2010 through June 30, 2013

C. Audit of San Antonio Elementary School's Internal Accounts –

Fiscal Years Ended June 30 2012 & June 30, 2013

D. Audit of James Irvin Education Center's Internal Accounts –

Fiscal Years Ended June 30, 2010 through June 30, 2013

(OFF AGENDA) The Chairman asked for a motion to approve a *Proclamation Recognizing Teacher Appreciation Week and National Teacher Day* (*See Miscellaneous Supplemental Minute Book 395, Page 38*). Member Altman moved that the Board approve *Proclamation Recognizing Teacher Appreciation Week and National Teacher Day*. Member Armstrong seconded the motion. On vote, the motion carried unanimously.

(12A) The Chairman presented the request for approval of *Out-of-State Travel - Superintendent's Summit – Pennsylvania* (See **Miscellaneous Supplemental Minute Book 395, Page 35**). Member Armstrong moved that the Board approve the *Out-of-State Travel - Superintendent's Summit – Pennsylvania*, seconded by Member Altman. On vote, the motion carried unanimously.

(12B) The Chairman presented the request for approval of *Disposal of Training Materials - Professional Development* (See **Miscellaneous Supplemental Minute Book 395, Page 36**). Member Luikart moved that the Board approve the *Disposal of Training Materials - Professional Development*, seconded by Member Armstrong. On vote, the motion carried unanimously.

(12C) The Chairman presented the request for approval of *Lease Agreement - ToyMakers, Inc.* (See **Miscellaneous Supplemental Minute Book 395, Page 37**). Member Altman moved that the Board approve the *Lease Agreement - ToyMakers, Inc.*, seconded by Member Hurley. Asst. Superintendent Ray Gadd thanked Member Luikart for his generous donation of valuable equipment to the group. On vote, the motion carried unanimously.

Individual Board members presented and discussed items.

Member Armstrong:

- Made school visits to Ridgewood High, Anclote Elementary, Gulf Highlands Elementary and James M. Marlowe Elementary Schools. She thanked teachers for the work they do each day.
- Attended the After School Conference sponsored by PLACE. She gave kudos to Mary Grey, Supervisor, for her work on this event.
- Attended STEM Fair at River Ridge High School, an impressive event.

Member Hurley:

- Visited Lake Myrtle Elementary School; thanked teachers for their work.
- Attended a retirement party for Pat Denmark, who recently retired from Suncoast Schools Federal Credit Union with over 30 years of service.
- Attended the STEM Fair at River Ridge High School.
- Enjoyed the recent Spring 2014 District Office Employee Recognition Awards ceremony for district staff.
- Gave a shout-out to all teachers for Teacher Appreciation Week.

Member Altman:

- Thanked Christine Pejot, Director of the Office for Human Resources and Educator Quality, for the Spring 2014 District Office Employee Recognition Awards ceremony for district staff.
- Mentioned press coverage for the honorary diploma granted to a Pasco High School student. This was a rewarding experience for all that participated and he thanked staff for making it possible.

Member Luikart:

- Attended the Spring 2014 District Office Employee Recognition Awards ceremony.
- Was impressed with the STEM Fair held at River Ridge High School.
- Attended breakfast with Congressman Bilirakis and the Boy Scouts.

Chairman Crumbley:

- She and Member Armstrong attended the Congressional Art Awards held at Land O'Lakes Culinary Arts Academy. It was a great turnout with student entries from Pasco, Pinellas and Hillsborough counties. The winner was Land O'Lakes student Trevor Nicholas, whose mechanical pencil drawing of Coach Keppel (Track, LOLHS) will be displayed in the Capitol.
- Attended the Spring 2014 District Office Employee Recognition Awards ceremony.
- Advised Board members that a representative and alternate are needed for the FSBA Board of Directors. She volunteered to be the representative; Member Hurley will serve as the alternate.

Dennis Alfonso, School Board attorney, had no comments.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a workshop immediately following today's meeting. A closed Executive Session of the Board will follow the Workshop. The next regularly scheduled meeting of the Board is May 20, 2014, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman, the meeting was adjourned at 10:09 a.m.

(Audio recording of the above proceeding is available and preserved as public document.)

SCHOOL BOARD WORKSHOP: May 6, 2014 – 10:35 a.m.

**TOPIC: *Reorganization – Office for Technology and Information Services*
*SWAP Restructuring***

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services; Monica Ilse, Learning Community Executive Director; Betsy Kuhn, Director, and Kathy Scalise, Supervisor, Employee Relations Department; Linda Cobbe, Communications Director; Christine Pejot, Director, Human Resources and Educator Quality; Dominick Cristofaro, Senior Manager, Finance Services; Jeff Solochek, Tampa Bay Times and Ronnie Blair, Tampa Tribune, Ed Ronda, USEP.

Reorganization – Office for Technology and Information Services

John Simon, Director of Office for Technology and Information Services (OTIS), shared information with Board members regarding the reorganization of the department. The purpose for the reorganization includes realigning technology services into three main service areas, increasing technology access for students, improving technology support to school, preparing the District for the future of technology, providing operational efficiencies, and creating career opportunities for staff. Services and supports provided by OTIS are Management Information Systems (MIS), Technology Systems, and Network and Telecommunication Services.

Legislative Update

Superintendent Browning invited Senator John Legg to provide Board members with an overview of education policy and budget issues from the recent legislative session. Senator Legg shared various initiatives and programs that were favorable to Pasco County.

SWAP Restructuring

Olga Swinson, Chief Finance Officer, reviewed the Board's recent approval regarding SWAP Restructuring. She introduced Brent Wilder and Laura Howe from Pollock Financial Management, Inc., who presented information that included a market update, summary of Pasco County Schools outstanding debt service, sales tax revenue bonds summary, refunding analysis of Certificates of Participation (COPS) Series 2005A, Series 2008A financial alternatives, pros and cons of SWAP termination, and the current financial situation for Series 2008C. Recommendations regarding SWAP restructuring will be presented at the May 20, 2014, School Board meeting.

The workshop concluded at 12:23 p.m.

EXECUTIVE SESSION: May 6, 2014 – 12:30 p.m.

The Board met in executive session on *Collective Bargaining*. The session was held in Training Room D at the District Office Complex, Building 3. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Assistant Superintendent for Administration and Operations; Amelia Van Name Larson, Assistant Superintendent for Student Achievement; Olga Swinson, Chief Finance Officer; Kevin Shibley, Executive Director for Administration; Ray Bonti, Executive Director for Support Services.

The Executive Session concluded at 1:30 p.m.

APPROVED BY THE SCHOOL BOARD
IN OPEN SESSION

Chairman

May 20, 2014

Superintendent of Schools