



**District School Board of Pasco County
Regular School Board Meeting
May 19, 2020**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chairman Colleen Beaudoin, with the welcome and reading of the vision statement.

Member Armstrong shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Participating via teleconference were Chairman Colleen Beaudoin, Vice Chairman Allen Altman and board members Cynthia Armstrong, Alison Crumbley, and Megan Harding. Also participating via teleconference were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for Nicholas Platt, 11th grade student, Mitchell High School; and those affected by COVID-19.

1.2 COVID-19 Notice

Chairman Beaudoin said the board would discuss meeting procedures and the meeting schedule in more detail as part of Item 15.1 on the Action agenda.

2. Approval of Minutes

2.1 Minutes of the Regular Meeting of May 5, 2020

Motion to approve the Minutes of the Regular Meeting of May 5, 2020, as written

Motion by Alison Crumbley, second by Cynthia Armstrong.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

3. Public Hearings (None)

4. Special Presentations (None)

5. Public Comment

5.1 Public Comment (Agenda Items Only).

Attorney Alfonso reviewed the public speaking guidelines and procedures. Any materials to be shared with the board should be emailed to the board secretary for distribution to school board members after the meeting. Each speaker will have three (3) minutes during this segment of the agenda; all speakers and comments are subject to applicable school board policies regarding civility and decorum.

The operator asked if there were callers to speak on agenda items. There were no callers. Chairman Beaudoin said that no additional public comment emails were received prior to the meeting.

5.2 United School Employees of Pasco

Don Peace, President, USEP:

- Thanked JoAnne Glenn and eSchool staff for their distance learning efforts; also teachers and support staff for making distance learning the best it can be.
- Reminded everyone to continue practicing safety techniques.
- Have signed two MOU agreements with the district - ESY program and moving Gulf MS to the Middle Years Programme; working on others.
- Shared concerns about the budget and cuts coming from Tallahassee.

5.3 Board Member Committee Reports

Megan Harding: None.

Alison Crumbley: None.

Cynthia Armstrong:

Architect Selection - watched Zoom presentations and interviewed 5 architect firms (Long & Associates, Gulf HS remodel; Fleischman and Garcia, Hudson MS remodel - on tonight's agenda).

Allen Altman:

Value Adjustment Board - finalized the tax roll as discussed at the last meeting.

Colleen Beaudoin: None.

5.4 Kurt S. Browning, Superintendent of Schools

- Requesting an OFF AGENDA item regarding amendments to 2019/2020 Student Progression Plan for year end processes due to COVID-19.
- A workshop is scheduled for June 2: budget (4:00 PM), Student Code of Conduct (4:45 PM) and NEOLA 20.1 updates (5:15 PM).
- The retirement of Julie Hedine, Director, Food and Nutrition Services, is listed in the addendum to Item 10.1 Personnel Recommendations; he said that she would be recognized at a future board meeting and wished her well in retirement.

5.5 Ray Gadd, Deputy Superintendent

- Ray Gadd: Absent.
- Kevin Shibley:
 - Noted an addendum has been added to 10.1 Personnel Recommendations in BoardDocs.
 - Materials regarding NEOLA 20.1 updates will be sent to board members.
 - The instructional transfer process should be completed by end of the week; also working on the non-instructional transfer process.
 - Noted that Worker's Compensation and General Liability products are listed in the purchasing section on tonight's agenda; a recommendation on the property insurance renewal will be submitted soon.
- Betsy Kuhn:
 - Shared updates for week 9 feeding; hit the "million meal" mark today; served extra meals today since the program will be closed next week; the summer feeding program will open on June 2; will be consolidating several sites and bus stops with communication being sent out to the public. Thanked all volunteers, departments, Rotary Clubs, the Pasco County Sheriff's Office, and municipal police departments for their assistance.
 - Recommending Stephanie Spicknall as Director of Food and Nutrition Services, effective August 1, 2020; she will be recognized at a future meeting.
 - Three Farm Fresh Pop-ups were held last week at 3 school sites; over 2,300 10-pound boxes of vegetables were distributed.
 - Requested memo 20-043-CA Security Film and Installation be pulled from Item 11.8 Board Recommendations; it will be resubmitted at a later date.
 - Item 11.1 Temporary PLACE Fee Increase (Summer 2020) proposes a temporary \$75 weekly rate for the 20 PLACE summer sites. The sites will include enhanced protocols.
- Kim Moore:
 - The May issue of The Connector has been published; a copy was forwarded to board members.
 - Congratulated Wayne Mazza, industrial education teacher at Pasco HS, who was honored by the Florida Gulf Coast Chapter of Associated Builders and Contractors for creating the best electrical program in the Tampa Bay region; he received a \$5,000 donation to his program.
 - CTE will host the Comprehensive Local Needs Assessment unpacking session on Thursday; the Perkins V grant requires aligning of CTE and adult education programs to meet the needs of local workforce; the session will be facilitated by the Southern Regional Education Board.
 - CTE continues to support students as they earn their industry certifications, including the ESY program; thanked board members for their support.
- Olga Swinson: None.
- Vanessa Hilton:
 - The Early Childhood Programs department provided over 700 bags of educational materials and supplies this week to our youngest learners; this is the 55th birthday of Head Start.
 - 455 hours were used at the 5 community access hubs/free wifi in the first 8 days; the Pasco Education Foundation is still collecting donations to provide more hotspots.
 - Update on distance learning: average 60,000 users each weekday; over 500,000 submissions of student work; over 700,000 launches of Canvas, and over 56,000 Zoom connections; continuing to track and engage students and encourage students to submit work.
 - Secondary students will be engaging in state-required health curriculum this week, which ties into Mental Health Awareness month.
- Marcy Hetzler-Nettles:
 - The Florida Education Foundation awarded distance learning innovation mini-grants to support education; Pasco MS applied and was selected to receive a mini-grant in the amount \$2,500.
 - Wished good luck to the middle school teams participating in the virtual Odyssey of the Mind World Finals next week: Thomas E. Weightman, Chasco, River Ridge, and Seven Springs MS.
 - Thanked school administrators, teachers, and school teams as they find creative ways to celebrate students at the close of this school year.
- Kim Poe:
 - Recognized the hard work of the district maintenance crew and Northwest ES staff, who have packed up the school for their move to the Hudson ES campus; appreciative of the efforts of Hudson ES staff as they welcome NWES.

- o Progress is being made in the construction of the Starkey K-8 school, scheduled to open in August 2021; 3 magnet pathways are being planned for the school; a principal will be identified in the near future.
- Monica Ilse:
 - o Recognized Mitchell HS student Jonas Goldstein for his work in producing and donating over 500 masks made from a 3D printer; was awarded the Commissioner's Leadership from FLDOE.
 - o Land O'Lakes HS and Sunlake HS are in a friendly competition to support a local food pantry and have raised over 800 pounds of food for needy families.
 - o Thanked the Pasco County Council PTA and Denise Nicholas for coordinating graduation parades for east side and central schools; a schedule is being developed for west side schools.
 - o Thanked the Pasco Education Foundation for awarding over 104 scholarships, totaling \$216,900, to the 2020 senior class.
- Dave Scanga:
 - o Several Odyssey of the Mind elementary teams will be competing virtually at the World Finals - Fox Hollow, San Antonio, Sanders Memorial, and Trinity Oaks ES.

6. Expulsion Recommendations/Hearings (None)

7. Consent Agenda (Action)

7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, including addenda to Item 10.1 Personnel Recommendations, as recommended by the superintendent. Item 20-43-CA Security Film and Installation in Item 11.8 Board Recommendations was pulled.

Member Crumbley said that Item 9.3 School Violence Prevention Program, is a competitive grant that will augment the existing school safety program. She asked if the district would be receiving the grant. Betsy Kuhn, Assistant Superintendent, said she was not sure how many grants would be awarded but would find out, it is not a guarantee that the district would receive it.

Motion by Alison Crumbley, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

8. Learning Communities (Consent) (None)

9. Student Achievement (Consent)

9.1 ECP: Partnership Agreement Part B OSSPS/ECP 2020-2025

9.2 OLL: Course Adoption 2020-2021 (Elementary Schools)

9.3 SSPS: School Violence Prevention Program (Competitive Grant)

10. Administration (Consent)

10.1 HREQ: Personnel Recommendations (including addendum)

10.2 HREQ: Revised Work Calendar (465) 2020/2021

10.3 HREQ: Salary Schedules 2019/2020 (Revised)

11. Support Services (Consent)

11.1 ASEP: Temporary PLACE Fee Increase (Summer 2020)

11.2 CONSTRUCTION: Agreement with General Contractor (Reno Building LLC): San Antonio Elementary School Bus Loop Project

11.3 CONSTRUCTION: Architectural Services Agreement (Hepner Architects, Inc.): Hudson High School Classroom Addition, Remodeling & Renovations

11.4 MAINTENANCE: Surplus Equipment

11.5 PLANNING: Educational Plant Spot Survey (Hudson Middle School)

11.6 PLANNING: Purchase of Real Property (Angeline School Site)

11.7 PLANNING: Release of Property (Union Park School Site)

11.8 PURCHASING: Board Recommendations (Date/Time: May 12, 2020, 14:00:00) **Pulled memo 20-043-CA Security Film and Installation**

11.9 PURCHASING: Contracts and Agreements

11.10 PURCHASING: Miscellaneous Approval Requests

11.11 PURCHASING: Solicitation and Contract Renewals

12. Chief Finance Officer (Consent)

12.1 ALLOCATIONS: Allocation Changes 2019/2020

12.2 ALLOCATIONS: Extended School Year Allocations 2020

12.3 FINANCE: Payroll Expenditures (April 2020) and Authorization to Expend Funds (May 2020)

12.4 FINANCE: Resolution to Authorize the Addition of Lease Schedule 12 to the Banc of America Public Capital Corporation Master Lease Agreement for the Purchase of Computers

12.5 FINANCE: Student Fees and Athletic Participation Fees (2020/2021)

12.6 FINANCE: Warrant Lists

13. Internal Audit (Consent)

13.1 Internal Accounts Audit 2018-2019 Part 1 (Achieve Center at Richey Elementary School)

- 13.2 Internal Accounts Audit 2018-2019 Part 1 (Cotee River Elementary School)
- 13.3 Internal Accounts Audit 2018-2019 Part 1 (Cypress Elementary School)
- 13.4 Internal Accounts Audit 2018-2019 Part 1 (Double Branch Elementary School)
- 13.5 Internal Accounts Audit 2018-2019 Part 1 (Gulf Highlands Elementary School)
- 13.6 Internal Accounts Audit 2018-2019 Part 1 (Lacoochee Elementary School)
- 13.7 Internal Accounts Audit 2018-2019 Part 1 (Lake Myrtle Elementary School)
- 13.8 Internal Accounts Audit 2018-2019 Part 1 (Seven Springs Elementary School)
- 13.9 Internal Accounts Audit 2018-2019 Part 1 (Bayonet Point Middle School)
- 13.10 Internal Accounts Audit 2018-2019 Part 1 (Cypress Creek Middle High School)

14. Items Removed From Consent Agenda (None)

15. Miscellaneous Action Items (Action)

15.1 COVID-19 Board Meeting Status

Superintendent Browning asked board members how they would like to proceed with the June 2 school board meeting. Attorney Alfonso noted that there was a time change to 6:00 p.m. for the June 2 meeting. He said the workshop scheduled for June 2 has been noticed as a telephonic meeting and since we remain in Phase I and don't know when Phase II will begin, he suggested the board keep the June 2 as a telephonic meeting. After board member discussion, there was consensus to hold the June 2 workshop and meeting telephonically and address the June 16 meeting status at the June 2 meeting.

Motion to approve holding the June 2 workshop and meeting telephonically and addressing the June 16 meeting status at the June 2 meeting.

Motion by Cynthia Armstrong, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

15.2 OFF AGENDA - Student Progression Plan 2019/2020 Changes (COVID-19).

Motion to approve OFF AGENDA item

Motion by Cynthia Armstrong, second by Allen Altman.

Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion to approve OFF AGENDA Student Progression Plan 2019/2020 Changes due to COVID-19

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

16. Closing

16.1 Individual Board Member Reports

Megan Harding:

- Shared highlights from last week's FSBA conference call Friday regarding the important role school psychologists play with our students and staff.
- Thanked all donors and volunteers who participated in the food drive in Wesley Chapel.
- Organized books in the Hudson ES media center; thanked maintenance staff at Hudson and Northwest ES for their help in moving learning materials from one school to the other.
- Drove by Crews Lake MS and saw the portables that Hudson MS will be utilizing during their refresh.
- Thanked HREQ for working with staff to ensure placement in the fall; thanked Mr. Anthony and Ms. Ennis for their dedication to their staff and school during this transition and would like to know where they will be placed.
- Thanked all involved in distance learning for supporting students, teachers and staff.
- Shout-out to Denise Nicholas (PTA Council) for her efforts in coordinating graduation parades for west side schools.

Alison Crumbley:

- Recognized Julie Hedine who has been an asset to the district and will be missed.
- Shoutout to four Pasco County high schools who made the U.S. News and World Report list of "2020 Best High Schools" - Land O' Lakes, Wiregrass Ranch, Mitchell, and Sunlake high schools.

Cynthia Armstrong:

- Continues to work with the feeding programs at Gulf MS; all schools are cheerful to the students.
- Discussed FSBA nominations; Member Harding volunteered to serve as the alternate for District 16; the board secretary will forward the information to FSBA.
- Recognized Julie Hedine and her work for the district.
- Thanked the PTA, schools, and communities for their efforts in recognizing the 2020 senior class.

Allen Altman:

- The Large Cap committee has started to re-prioritize capitol project based on anticipated sales tax revenue decreases.

Colleen Beaudoin:

- Attended the Farm Fresh Pop Up event on May 8; thanked maintenance and communications staff for distributing food.
- Thanked donors and volunteers for their contributions to the Wesley Chapel food drive.

- Thanked principals for sending face-to-face graduation information to families quickly; appreciates school leaders for preparing 2 or more graduations for the Class of 2020.
- Attended the virtual Head Start Policy Council meeting; many families are grateful for the Head Start and Early Start programs.
- Wished Happy Memorial Day to all.

16.2 Other New Business

None.

16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney, had no comments.

17. Public Comment (Non Agenda Items)

17.1 Public Comment (Non Agenda Items)

None.

18. Adjourn

18.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held at 6:00 PM via teleconference on June 2, 2020.

On a motion by Member Harding, the meeting was adjourned at 7:03 p.m.

(Audio recording of the above proceeding is available and preserved as public document.)

NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.

NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.

Approved in open session on June 2, 2020

Chairman

Superintendent of Schools