



**District School Board of Pasco County  
Regular School Board Meeting  
May 5, 2020**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Chairman Colleen Beaudoin, with the welcome and reading of the vision statement.

Member Crumbley shared the thought for the day, followed by the Pledge of Allegiance to the Flag.

Participating via teleconference were Chairman Colleen Beaudoin, Vice Chairman Allen Altman and board members Cynthia Armstrong, Alison Crumbley, and Megan Harding. Also participating via teleconference were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, attorney for the board.

The chairman asked for a moment of silence for the families of Nathaniel Wright, 8th grade student at John Long MS, and Julie Walford, 1st grade teacher at Wesley Chapel ES.

1.2 COVID-19 Notice

Chairman Beaudoin noted that the latest Executive Order from the Governor has been received and the board will discuss the impact on the board quorum, public input, meeting procedures, and meeting schedule in more detail as part of Item 15.3 on the Action agenda.

**2. Approval of Minutes**

2.1 Minutes of the Regular Meeting of April 21, 2020

Motion to approve the Minutes of the Regular Meeting of April 21, 2020, as written

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

**3. Public Hearings (None)**

**4. Special Presentations**

4.1 CTE Student of the Year

Assistant Superintendent Dr. Kim Moore announced the CTE Students of the Year - Camryn Farquhar (high school) and Sophie Funck (middle school).

**5. Public Comment**

5.1 Public Comment (Agenda Items Only)

Attorney Alfonso reviewed the public speaking guidelines and procedures. Any materials to be shared with the board should be emailed to the board secretary for distribution to school board members after the meeting. Each speaker will have three (3) minutes during this segment of the agenda; all speakers and comments are subject to applicable school board policies regarding civility and decorum.

The operator asked if there were callers to speak on agenda items. There were no callers. Chairman Beaudoin said that no additional public comment emails were received prior to the meeting.

Attorney Alfonso reported that no additional emails or communication were received regarding the rezoning item that is on the agenda for action tonight.

5.2 United School Employees of Pasco

Don Peace, President, USEP:

- Regardless of the learning options in place for the next school year, USEP requests to be kept in the communication loop.
- He was re-elected as USEP President for another 3 year term and anticipates continued good communication between USEP and the district.
- Expressed gratitude to all Pasco educators.

### 5.3 Board Member Committee Reports

Megan Harding:

- Hudson ES Transition Team - discussed after school enrichment, transportation update, equipment and supplies following the students, and future events; the board secretary will forward the PowerPoint notes to all board members.

Alison Crumbley: None.

Cynthia Armstrong:

- Architect Selection Committee will meet on Thursday to interview firms for remodeling at Gulf HS and Hudson MS.

Allen Altman:

- Value Adjustment Board - will meet later this week to finalize the 2019 tax roll at \$27 billion; noted there may be a 20% decline in commercial Real estate

Colleen Beaudoin: None.

### 5.4 Kurt S. Browning, Superintendent of Schools

- Thanked board members for their videos to teachers for Teacher Appreciation Week; Pasco County teachers are rock stars! Wished Happy Teacher Appreciation Week to all teachers.
- Requested an OFF AGENDA item regarding an addendum to the graduation agreement with USF Sun Dome.

### 5.5 Ray Gadd, Deputy Superintendent

Ray Gadd:

- Thanked board members for participating in the food drive last weekend; thanked the Sheriff's Office for assistance and FarmShare for providing food for families.
- Another food drive will be held this weekend in Wesley Chapel; appreciation to Maintenance and Warehouse staff for food distribution, and to the FNS department for site feedings.

Kevin Shibley:

- Noted an addendum has been added to 10.1 Personnel Recommendations in BoardDocs.
- Working on allocations and staff transfers at the school and district level for next year.
- Device distribution continues to go well.

Betsy Kuhn:

- Over 134,700 meals were served this week (week 7 of meal service); reviewed the upcoming feeding and summer schedule. Thanked all staff, volunteers, and the community for their assistance and support.
- Thanked donors for honoring staff with lunch yesterday for School Lunch Hero Day.
- The first "Farm Fresh Pop-Up" event will be held tomorrow; fresh ears of corn will be distributed at Pasco HS, Pine View MS, and Chasco ES/MS until the supply runs out; thanked the Maintenance department for preparing the food to pass out.
- The After School Enrichment Program will be launching a survey tomorrow regarding PLACE ratios and summer fees; a request will be submitted on May 19 depending on the survey results.
- Requested that Items 11.2 Purchase of Real Property (Angeline School Site) and 11.4 Release of Property (Union Park School Site) be pulled from tonight's agenda; the items will be re-submitted for consideration on May 19, 2020.
- Requested OFF AGENDA Item 15.4 for consideration (addendum to the graduation contract postpones graduation dates to August).

Kim Moore:

- Recognized CTE teachers during Teacher Appreciation Week.
- Staff is working with DOE certified testing vendors to provide students the opportunity to take industrial certification tests remotely from home; will keep the board updated.
- Continuing to work on the Comprehensive Local Needs Assessment; will be completed by the June 30 deadline.
- Submitted a no-cost extension request for the Perkins V grant, the funds will be used offer summer hours to students who need additional support.
- The next CTE newsletter will be sent in early May.

Olga Swinson:

- Requested that Item 12.4 Resolution to Authorize the Addition of Lease Schedule 12 to the Banc of America Public Capital Corporation Master Lease Agreement be pulled; the item will be re-submitted on May 19, 2020.

Vanessa Hilton:

- This is the last week of Financial Literacy Month.
- A virtual opportunity called #pascostudentsspeak will be held to replace the traditional TEDx event.
- To celebrate the canceled Turnaround Students of the Year event, a caravan will bring celebratory items to the homes of the turnaround students on Thursday.
- Distance learning update for Week 5: 827,700 launches to initiate learning, 68,000 lessons and meetings in Zoom, 595,155 submissions of student work, more than 60,000 learners are engaged each weekday, and approximately 30,000 learners on Saturday and Sunday.
- 214 individual hot spots have been distributed to families in need of internet service, with 26 more ready to go out; found sites and have equipment for 5 community access hubs for internet access; partnering with Pasco Education Foundation to raise funds to sponsor hot spots for Pasco students; she will send information to board members to spread the word and keep students connected.
- Congratulated winners and participants of the recent virtual Florida History Day competition.

- A special announcement concerning pomp and circumstance for virtual graduation celebrations will be shared at the next meeting; thanked the board for their support.

Marcy Hetzler-Nettles:

- Salutes Pasco County teachers this week; appreciates the dedication to students and families.
- Congratulated the History Day winners.
- Reported that Hudson MS is now registered as a Cambridge International School; the school is on pace to move to Crews Lake MS while Hudson MS is being renovated.
- Gulf MS has submitted their application for International Baccalaureate Middle Years Programme candidacy; thanked the board for their support.

Kim Poe:

- Shared appreciation of all principals for National Principal Day last Friday.
- Two schools will have principal openings this summer - Richey and New River ES; new leaders will be transitioned to these sites in early summer.
- Northwest ES met the criteria to be identified as a certified Cambridge school next year.

Monica Ilse: None.

Dave Scanga:

- Appreciation to teachers and those who support them for their work. Gulf Trace ES holds a Facebook Live event each evening at 6:00 PM; invited board members to listen to fun ways the school is engaging students.

## **6. Expulsion Recommendations/Hearings (None)**

### **7. Consent Agenda (Action)**

#### 7.1 Approval of Consent Agenda

Motion to approve the consent agenda and all consent agenda items numbered 8 through 13, including addenda, as recommended by the superintendent. Items 11.2, 11.4, and 12.4 were pulled from voting. Chairman Beaudoin pulled Item 9.4 for discussion. She spoke with Dr. Jones about technical concerns regarding Item 11.6 Proctorio (software); staff is working with the vendor to minimize student device and software problems.

Motion by Allen Altman, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

### **8. Learning Communities (Consent) (None)**

### **9. Student Achievement (Consent)**

9.1 OLL: Course Adoption 2020-2021 (Anclote, Pasco, Hudson High Schools)

9.2 OLL: Course Adoption 2020-2021 (Wesley Chapel High School)

9.3 OLL: Course Adoption 2020-2021 (Wiregrass Ranch High School)

9.4 SSPS: Charter School Application (Pinecrest Academy South Pasco) (See Item #14 for vote)

### **10. Administration (Consent)**

10.1 HREQ: Personnel Recommendations (including addendum)

### **11. Support Services (Consent)**

11.1 MAINTENANCE: Surplus Equipment

~~11.2 PULLED FROM VOTING – PLANNING: Purchase of Real Property (Angeline School Site)~~

11.3 PLANNING: Purchase of Real Property (Cypress Creek Campus)

~~11.4 PULLED FROM VOTING – PLANNING: Release of Property (Union Park School Site)~~

11.5 PURCHASING: Board Recommendations (Date/Time: April 28, 2020; 14:00:00)

11.6 PURCHASING: Contracts and Agreements

11.7 PURCHASING: Miscellaneous Approval Requests

### **12. Chief Finance Officer (Consent)**

12.1 ALLOCATIONS: Allocation Changes 2019/2020

12.2 FINANCE: Budget Amendments #48 through #54 - March 2020

12.3 FINANCE: Interim Financial Statements for All Fund Types (July 2019 through March 2020)

~~12.4 PULLED FROM VOTING – FINANCE: Resolution to Authorize the Addition of Lease Schedule 12 to the Banc of America Public Capital Corporation Master Lease Agreement~~-12.5 FINANCE: Warrant List

### **13. Internal Audit (Consent)**

13.1 Internal Accounts Audit 2018-2019 Part 1 (Anclote Elementary School)

13.2 Internal Accounts Audit 2018-2019 Part 1 (Centennial Elementary School)

13.3 Internal Accounts Audit 2018-2019 Part 1 (Centennial Middle School)

13.4 Internal Accounts Audit 2018-2019 Part 1 (Center for the Arts at River Ridge High School)

13.5 Internal Accounts Audit 2018-2019 Part 1 (Oakstead Elementary School)

13.6 Internal Accounts Audit 2018-2019 Part 1 (Pasco Elementary School)

13.7 Internal Accounts Audit 2018-2019 Part 1 (Richey Elementary School)

13.8 Internal Accounts Audit 2018-2019 Part 1 (River Ridge High School)  
13.9 Internal Accounts Audit 2018-2019 Part 1 (Veterans Elementary School)

#### **14. Items Removed From Consent Agenda**

##### 14.1 9.4 Charter School Application (Pinecrest Academy South Pasco)

Chairman Beaudoin voiced her reservations on deficiencies in the application regarding transportation for ESE students, reserves, financial management oversight, lack of innovation, and demographics; she requested these concerns to be addressed through monitoring provisions and contract language. Members Crumbley and Harding expressed similar concerns. Superintendent Browning noted that charter schools are monitored annually. Jeff Yungmann, Program Coordinator, reviewed methods to monitor charter schools and confirmed that areas of deficiency can be addressed in the contract.

Motion to approve Charter School Application (Pinecrest Academy South Pasco)

Motion by Colleen Beaudoin, second by Alison Crumbley.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

#### **15. Miscellaneous Action Items (Action)**

##### 15.1 DSBPC Rezoning Recommendation 2020/2021 (Final Approval)

Motion to approve DSBPC Rezoning Recommendation 2020/2021 (Final Approval)

Motion by Allen Altman, second by Alison Crumbley.

Superintendent Browning said this rezoning recommendation is in conjunction with the closure of Hudson ES. Impacted parents were solicited for comments, a public workshop was held at Hudson ES, and a public hearing was held on April 7, 2020. His recommendation is for approval of the rezoning as described in the attachment, and in addition, to not reset school choice for impacted school and to grandfather rising fifth graders with transportation. Chris Williams, Director of Planning Services, outlined the communications plan that was followed to notify all impacted students and families. He noted that the recommendation also requests approval for a slight modification to the boundaries between New River ES and West Zephyrhills ES as a result of the expansion of the Silverado Ranch subdivision. This change does not affect existing students but ensures that the entire subdivision will be zoned to the same school. Mr. Williams answered board member questions.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

##### 15.2 Proclamation: Tourette Syndrome Awareness Month

Motion to approve Proclamation recognizing Tourette Syndrome Awareness Month

Motion by Colleen Beaudoin, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

##### 15.3 COVID-19 Board Meeting Status

Attorney Alfonso addressed items for discussion regarding procedures for COVID-19. The board modified its bylaws to allow for a quorum of board members to appear and participate in board meetings via electronic meetings, as long as the "Safer at Home" Order was in effect. The Order expired on April 30, 2020. Tonight's meeting was duly and properly noticed as an electronic meeting. Issues that need to be addressed by the board are:

1. quorum and continued phone conference meetings during the "phase-in";
2. public participation;
3. adjustments to the meeting schedule, if any.

After discussion, the consensus of the board was to hold the next school board meeting (May 19) via telephonic means, with a quorum consisting of 3 board members participating via telephone, and public participation via email and/or telephone.

Motion to approve the May 19 school board meeting being held via telephonic means with public participation via email and/or telephone, and a quorum consisting of 3 board members participating telephonically.

Motion by Cynthia Armstrong, second by Megan Harding.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

##### 15.4 OFF AGENDA: Addendum to 2020 Graduation Agreement

Motion to approve OFF AGENDA item.

Motion by Allen Altman, second by Alison Crumbley.

Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

Motion to approve OFF AGENDA: Addendum to 2020 Graduation Agreement

Motion by Cynthia Armstrong, second by Allen Altman.

Final Resolution: Motion Carries

Yea: Allen Altman, Cynthia Armstrong, Colleen Beaudoin, Alison Crumbley, Megan Harding

#### **16. Closing**

## 16.1 Individual Board Member Reports

Megan Harding:

- Participated in recent FSBA conference calls (legalities with distance learning, student locker clean outs).
- Said happy birthday to River Ridge MS students.
- Helped teachers at Hudson ES clean out classrooms; thanked the principal and assistant principal for their dedication to the staff and students.
- Celebrated School Lunch Hero Day; thanked businesses for sending treats.
- Celebrated National School Principals day and thanked school principals for their work every day.
- Happy Teacher Appreciation week to all teachers.
- Thanked those who attended and donated at the food drive last weekend.

Alison Crumbley:

- Spoke on budget cuts from the past; need to be prepared.
- The amount of food that has been collected for those in need is unbelievable.
- Happy Teacher Appreciation week to all educators; our teachers are amazing.

Cynthia Armstrong:

- Listened to a FSBA webinar on District Financial Planning; revenue figures are to be released on May 25, should plan for budget cuts later in the year.
- Suggested documentation would be important to avoid possible allegations when cleaning out student lockers
- Thanked educators for what they do every day.
- Discussion on upcoming FSBA election of board of officers and alternate; she will reach out to Sumter County to see what role they are willing to take; this board will need to make a nomination at the next meeting to send to FSBA.

Allen Altman:

- Commented on the possibility of budget cuts; March sales tax collections are down \$770 million with April figures expected to be worse.

Colleen Beaudoin:

- Also listened to the FSBA webinar on District Financial Planning; suggests using caution on contracts and the force majeure clause (hurricanes, pandemics, etc.); Attorney Alfonso said most contracts address this clause or an addendum is used; they will revisit the language.
- Thanked the Pasco County Council PTA and other groups for recognizing teachers and working with students and staff.
- Attended the Panther Parade at Pine View MS organized by families to thank teachers during Teacher Appreciation Week.
- Moderated the COVID-19 Tele-Town Hall on Facebook Live.
- Thanked all who helped curb hunger; looking forward to the next food drive.
- Congratulated Dr. Brenda Cartwright, Anclote HS, who was recognized by Newspaper in Education for Excellence in Teaching Literacy in Civics Education.
- Thanked principals for the work they do each day.
- Happy National Teacher Appreciation Day to all educators; requested the board member videos be added to the next Superintendent newsletter since not everyone is on social media.

## 16.2 Other New Business

Superintendent Browning advised board members that staff has already started budget conversations. With regard to cleaning out student lockers, principals are setting up schedules for students to enter schools to clean the lockers, with social distancing. Member Altman reminded board members that the Pasco Education Foundation is collecting cash for the food drives.

## 16.3 School Board Attorney Comments

Dennis Alfonso, school board attorney:

- In an abundance of caution, he asked for board consensus regarding specialty counsel (Lowell Walters Carlton Fields; and Nathan Pollock, attorney, with Gray Robinson); and potential conflicts of interest; asked for consideration of a waiver of conflict of interest. Superintendent Browning and board members were agreeable to the waivers.

## **17. Public Comment (Non Agenda Items)**

### 17.1 Public Comment (Non Agenda Items).

None.

## **18. Adjourn**

### 18.1 Adjourn

The chairman announced the next regularly scheduled meeting of the board will be held at 6:00 p.m. on May 19, 2020, via teleconference.

On a motion by Member Harding, the meeting was adjourned at 7:50 p.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

*NOTICE: If a person intends to appeal the board's decision with respect to any matter, or has any thought that an appeal may be taken, the person has the responsibility to ensure that a verbatim (word for word) record of the proceeding is made and that the record includes all testimony and evidence upon which an appeal is to be based.*

*NOTICE: If you are a person with a disability who requires reasonable accommodations in order to attend a school board meeting, please call 727-774-2649 (West Pasco), 813-794-2649 (Central Pasco), or 352-524-2649 (East Pasco) not later than three (3) days before the meeting.*

Approved in open session on May 19, 2020

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Chairman

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Superintendent of Schools