

# DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA

April 7, 2015

The District School Board of Pasco County met in regular session at 9:30 a.m., Tuesday, April 7, 2015, in the Board Room, District Office Complex, Building 3, 7205 Land O' Lakes Boulevard, Land O' Lakes, Florida. Present were Chairman Steve Luikart, Vice Chairman Joanne Hurley, and Board Members Allen Altman, Cynthia Armstrong, and Alison Crumbley. Also present were Kurt S. Browning, Superintendent and ex officio Secretary to the Board, and Dennis Alfonso, Attorney for the Board.

The meeting was opened with the reading of the School Board's vision statement and was followed with the thought for the day by Member Hurley and the Pledge of Allegiance to the Flag.

The Chairman asked for a moment of silence in remembrance of Gisela Rose, Transportation Assistant, West Compound.

The Chairman asked if there were any additions or corrections to the minutes of the regular meeting of March 3, 2015, and workshop of March 3, 2015. There were none, and on motion by Member Crumbley, seconded by Member Armstrong, the minutes were approved unanimously.

The Chairman opened the public hearings:

- First Reading on the Exceptional Student Education Policies and Procedures 2014-2017
- First Reading on the 2015-2016 Student Code of Conduct
- Second and Final Public Hearing on the Student Progression Plan (Amendment 3)

Attorney Alfonso stated that notice of the three hearings had been posted on the District's web site. Chairman Luikart asked if there was anyone in the audience who would like to speak on these three items. No one came forward.

Member Hurley moved that the Board approve the First Reading on the Exceptional Student Education Policies and Procedures 2014-2017 (**See Miscellaneous Supplemental Minute Book 416, Page 1**), seconded by Member Crumbley. On vote, the motion carried unanimously.

Member Armstrong moved that the Board approve the First Reading on the 2015-2016 Student Code of Conduct (**See Miscellaneous Supplemental Minute Book 416, Page 2**), seconded by Member Crumbley. Superintendent Browning said that since Member Armstrong had questions regarding attendance and the Student Code of Conduct, a workshop would be scheduled for April 21, 2015, to discuss those issues before approval at the second reading. Member Armstrong spoke on her concerns regarding the attendance section of Code of Conduct, including the appearance of a more lenient policy, excused/unexcused absences and make-up work, and consequences of unexcused absences/extracurricular activities. On vote, the motion carried unanimously.

Member Armstrong moved that the Board approve the Second and Final Public Hearing on the Student Progression Plan (Amendment 3) (**See Miscellaneous Supplemental Minute Book 416, Page 3**), seconded by Member Crumbley. The first reading was held on February 17, 2015. On vote, the motion carried unanimously.

The Chairman closed the public hearings.

There were no special presentations.

The Chairman asked if there was anyone in the audience who wished to address the Board.

- Hayley V. – student apology. Board members thanked the relative in attendance for supporting the student.

The Chairman asked if the United School Employees of Pasco had anything to present. Jim Ciadella, Business Representative, USEP, spoke:

- He confirmed that contract bargaining will begin in late April or early May this year.
- Due to the difference of opinion regarding copies of the Board packet and an unsuccessful attempt at resolution through an informal approach, a formal grievance was filed. The hearing is scheduled for April 22, 2015.

Committee Reports:

- Member Armstrong:

- Reminded Board members and staff of the Health and Fitness Fair being held on Saturday, April 11, 2015, at Sunlake High School. The Fair includes a 5K run and 1-mile fun run, door prizes, food demonstrations, face painting, games and activities, and healthcare screenings.
- Member Crumbley:
  - Magnet Schools Communication Committee – a new committee that has been formed to provide effective communication regarding the new magnet school to parents, students, and the community.
  - Engineering Academy Steering Committee, River Ridge High School.
  - Attended the American Manufacturing Skills Initiative (AMskills) event held at Marchman Technical College.
- Member Altman:
  - The new wellness clinic, offering expanded services, is open at Wesley Chapel. This facility is being partnered with the Pasco County Sheriff's Office. He appreciated the efforts to open the facility quickly.
  - The Large Cap Committee oversees building projects and major renovations. There is discussion in Tallahassee to reduce school district budgets and share the capital funds with charter schools. District staff work diligently to save money, only doing what absolutely has to be done; there are no extra funds to meet the needs of our growing district and the class size amendment. A reduction in capital funds would be devastating and he encouraged everyone to stay on top of this issue.
  - Was in Tallahassee last month.
- Vice Chairman Hurley:
  - Success Planning Committee – a report will be presented to the Board in May.
- Chairman Luikart:
  - Pasco Education Foundation Board meeting. This group continues to do great things for our students.

(1.0) Reports, Information and Comments:

Superintendent Browning:

- Olga Swinson distributed a memo (**See Miscellaneous Supplemental Minute Book 416, Page 38**) from Public Financial Management, Inc. (PFM) to Board members today. The memo explained the negative impact to all school districts if the legislature takes a portion of the capital outlay millage levy (COML) for other purposes. Spencer Pylant, Communications and Government Relations Liaison, is distributing a copy of the memo to all members of the legislature.
- Reminded Board members that many events will be taking place as the school year comes to a close and encouraged them to attend events as schedules permitted.
- Reminded Board members that the location for today's workshop has been moved to new Training Room C, across from the old workshop space.

Deputy Superintendent:

- Ray Gadd:
  - Spoke on the capital outlay issue, reminding Board members that the millage was cut back to 1.5 and our current debt service is 1.21 mills. Staff is preparing a transparent power point to share with parents, developers, taxpayers, etc. He said if we continue this way, there would be serious problems in 3 or 4 years relative to providing new student stations.
- Kevin Shibley:
  - Finishing up the next Neola policy update; a workshop will be held in May or June.
  - Working with the property and liability insurance carrier for next year's renewal; it appears there will only be small increase and information will be shared at a later date.
- Ray Bonti:
  - Staff recommendations:
    - Amy Lipovetsky, Program Coordinator, Office for Teaching and Learning.
    - Keirsten Kirschbaum, Manager of Food and Nutrition Services Programs (Marketing).
    - Andrew Simpson, Project Coordinator, Construction Services.
  - The first phase of Building 4 – the new Business Services Center - is complete. He invited Board members to tour the space. The Pasco Education Foundation is temporarily located in Portable 16.
- Vanessa Hilton:
  - Out of the 25 students that went to the state Science Fair last week, 16 received a total of 19 awards. The students will be invited to a future Board meeting to be recognized.
  - Reminder to Board members of the upcoming Elementary All County Chorus, being held on April 11, 2015, at River Ridge High School, and the Elementary STEM Fair being held on April

18, 2015, at Wesley Chapel High School. She encouraged Board members to attend as schedules permitted.

- Staff recommendations:
  - Steve Williams, Director, Office for Teaching and Learning.
  - Introduced Donna College, Senior Instructional Specialist, Office for Teaching and Learning.
- Area Superintendents:
  - Staff recommendations:
    - Mary Reynolds, Assistant Principal, Richey Elementary School.
    - Jimmy Rodriguez, Jr., Assistant Principal, Paul R. Smith Middle School.

(2.0) Melissa Musselwhite, Director, Office for Student Support Programs and Services, presented the following expulsion recommendations. Board members have been provided with detailed information on which to base their decision.

- A. Expulsion Cumulative Report - School Year 2014-2015 (Information Only) (*See Miscellaneous Supplemental Minute Book 416, Page 4*)
- B. Expulsion of Female Student (DOB 01/09/2001) James Irvin Education Center

Member Altman moved that the Board approve the expulsions as recommended in item 2B. Member Hurley seconded the motion, and on vote the motion carried unanimously.

The Chairman asked Board members to identify the items on the consent agenda that they would like placed on the action agenda. The items on the **ACTION AGENDA** are as follows:

**11. Resolutions**

- A. Autism Awareness Month

**12. Property Acquisitions - None Submitted**

**13. Miscellaneous Action Items**

- A. Out-of-State Travel - Special Olympics World Games – California
- B. Settlement Agreement - 2008 Auction Rate Securities

The Chairman asked for a motion to approve all other items on the consent agenda. Member Altman moved that the Board approve all items on the consent agenda, including addenda. Member Hurley seconded the motion, and on vote the motion carried unanimously to approve the **CONSENT AGENDA** as follows:

**3. LEARNING COMMUNITIES** (*See Miscellaneous Supplemental Book 416, Pages 5-9*)

- A. School Field Trip
- B. Out-of-State Travel - Auburn Football Coaches Clinic - Alabama
- C. Out-of-State Travel - Auburn Football Coaches Clinic - Alabama
- D. Out-of-State Travel - Advanced Placement Annual Conference – Texas
- E. Out-of-State Travel - Advanced Placement Annual Conference – Texas

**4. STUDENT ACHIEVEMENT**

- A. **Teaching and Learning** (*See Miscellaneous Supplemental Book 416, Pages 10-12*)
  - 1. Out-of-State Travel - National Magnet Schools Conference – North Carolina
  - 2. Transfer of Surplus Buses to Charter School
  - 3. School Choice Change of Placement
- B. **Professional Development and School Supports** (*See Misc. Supplemental Book 416, Pages 13-14*)
  - 1. Instructional Personnel Evaluation System 2014-2015
  - 2. School Administrator Evaluation System 2014-2015
- C. **Accountability Research and Measurement - None Submitted**
- D. **Student Support Programs and Services** (*See Miscellaneous Supplemental Book 416, Page 15*)
  - 1. Disciplinary Change of Placement
- E. **Early Childhood** (*See Miscellaneous Supplemental Book 416, Pages 16-17*)
  - 1. Out-of State Travel - 2015 National Early Childhood Inclusion Institute - North Carolina
  - 2. Head Start/Early Head Start Policy Council By-Laws 2014-15
- F. **Career and Technical Education** (*See Miscellaneous Supplemental Book 416, Page 18*)
  - 1. Out-of-State Travel - Aviation High School - New York
- G. **School Field Trips - None Submitted**

**5. ADMINISTRATION**

- A. **Human Resources and Educator Quality** (*See Miscellaneous Supplemental Book 416, Pages 19-20*)
  - 1. New Job Description - Senior Professional Development Specialist
  - 2. 2015-2016 Work Calendars
  - 3. Personnel Recommendations (*See Personnel Supplemental Book 81, Page 3*)

- B. Employee Relations - None Submitted**
- C. Technology and Information Services - None Submitted**
- 6. SUPPORT SERVICES**
  - A. Planning Services** (*See Miscellaneous Supplemental Book 416, Page 21*)
    - 1. Sale of Surplus Property - 2.44+ Acres (Hercules Property)
  - B. Construction Services - None Submitted**
  - C. Food and Nutrition Services - None Submitted**
  - D. Maintenance Services** (*See Miscellaneous Supplemental Book 416, Page 22*)
    - 1. Surplus Equipment
  - E. Purchasing Services** (*See Miscellaneous Supplemental Book 416, Pages 23-25*)
    - 1. Out-of-State Travel - 2015 NIGP Forum - Missouri
    - 2. Use of Facilities
    - 3. Bid Recommendations (Date/Time: March 31, 2015; 14:20:00)  
**CONTRACTS:** *Doctors Howell, Whitehead and Associates d/b/a Tooth Caboose; Early Childhood Programs; New Tampa Pediatric Dental; Office for Teaching and Learning; PLACE; Sivic Solutions Group, LLC*
- 7. FINANCE SERVICES** (*See Miscellaneous Supplemental Book 416, Pages 26-31*)
  - A.** 2013-2014 Tangible Personal Property Inventories
  - B.** Payroll Expenditures - February 2015 and March 2015
  - C.** Interim Financials for All Fund Types - 7/01/2014 - 2/28/2015
  - D.** Warrant Lists
  - E.** Surplus of School Buses, White Fleet Vehicles & Golf Carts
  - F.** Certificates of Participation, Series 2015A - Conflict of Waiver
  - G.** 2014-2015 Budget Amendments - February 2015 - #43 through #48 (*See Budget Supplemental Book 34, Page 19*)
- 8. GRANT PROPOSALS** (*See Miscellaneous Supplemental Book 416, Page 32*)
  - A.** Title III Part A - Language Instruction for Limited English Proficient and Immigrant Students
- 9. ALLOCATIONS** (*See Miscellaneous Supplemental Book 416, Page 33*)
  - A.** Allocation Changes (2014-2015): Add - Av Acad Airport Mgr - CTE (Aviation Grant); Add – Tch Drop Prev In - RES (Title I); Add - Addl Duty PreK Migrant (Title I)
- 10. INTERNAL AUDIT** (*See Miscellaneous Supplemental Book 416, Page 34*)
  - A.** Tangible Personal Property Audit (As of March 31, 2014)

**(11A)** The Chairman presented the request for approval of a proclamation recognizing *Autism Awareness Month* (**See Miscellaneous Supplemental Minute Book 416, Page 35**). Member Hurley moved that the Board approve the proclamation recognizing Autism Awareness Month, seconded by Member Crumbley. On vote, the motion carried unanimously.

**(13A)** The Chairman presented the request for *Out-of-State Travel – Special Olympics World Games – California* (**See Miscellaneous Supplemental Minute Book 416, Page 36**). Member Altman moved that the Board approve the Out-of-State Travel – Special Olympics World Games – California, seconded by Member Crumbley. On vote, the motion carried unanimously.

**(13B)** The Chairman presented the request for approval of the *Settlement Agreement – 2008 Auction Rate Securities* (**See Miscellaneous Supplemental Minute Book 416, Page 37**). Member Altman moved that the Board approve the Settlement Agreement – 2008 Auction Rate Securities, seconded by Member Armstrong. On vote, the motion carried unanimously.

Individual Board members presented and discussed items:

- Member Armstrong:
  - The district won the “WE” in Wellness award from the Wellness Council of Tampa Bay; the \$500 cash award will be used for more wellness programs.
  - Attended Education Day in Tallahassee; had emailed a FSBA update to all Board members, which changed since it was sent out. Reported that Spencer Pylant is doing a wonderful job in Tallahassee. Mentioned that Senate Bill 616 regarding testing and accountability is a good bill to follow; gives us more control over areas of importance to our district. Asked Board members to email legislators on issues.
  - Attended Special Olympics; appreciated the large donation from Heritage Springs.
  - The Hunger Walk was a success, raising approximately \$75,000 for Pack-a-Sack and Metropolitan Ministries; thanked those who participated.
  - Attended the CareHere Health and Wellness Center ribbon cutting in Wesley Chapel.
- Member Crumbley:
  - Attended Special Olympics; requested that Heritage Springs and Heritage Pines be recognized at a future Board meeting for their continued support of our students.

- Attended the AMskills Open House at Marchman Technical College. The program, a partnership between Hillsborough, Pinellas, and Pasco Counties, is a replication of the German apprenticeship training model. Commissioner Kathryn Starkey was instrumental in getting funding for the pilot. There was a good student turnout at the open house.
- Member Altman:
  - Has been talking to staff and Tallahassee about mental health issues with students (Baker Acts) and trying to obtain needed services.
  - Exploring options for student opportunities to travel; more information will be shared in the future.
- Vice Chairman Hurley:
  - Attended the Scholars Breakfast at Land O'Lakes High School.
  - Is very concerned about House Bill 7037; asked Board members to contact the legislative delegation and let them know of the impact this will have on the future of school facilities.
- Chairman Luikart:
  - Attended the Hunger Walk.
  - Attended Cinderella's Favorite Dessert competition. The winning team from Land O' Lakes High School served their "Whimsical Pumpkin Carriage Ride" dessert to guests at the Cinderella Ball.

Ray Gadd reported that a committee is meeting next week with Youth and Family Alternatives on mental health issues and budget requests for next year. Member Crumbley said that Florida is 49<sup>th</sup> out of 50 states for funds expended on mental health issues.

Dennis Alfonso, School Board attorney:

- Received the executed original interlocal agreement from the Hillsborough Aviation Authority, which will be recorded in the public records.

The Chairman asked if there was anyone in the audience who wished to address the Board. No one came forward.

The Chairman announced that there is a workshop immediately following today's meeting in Training Room C.

The Chairman announced that the next regularly scheduled meeting of the Board is April 21, 2015, at 6:00 p.m.

There was no further business to come before the Board, and upon motion by Member Altman the meeting was adjourned at 10:20 a.m.

*(Audio recording of the above proceeding is available and preserved as public document.)*

**SCHOOL BOARD WORKSHOP: April 7, 2015; 10:37 a.m.**

**TOPICS: *The New Teacher Project (TNTP); Panasonic Energy Savings Solution***

The Board met for a workshop session at the District Office Complex, Building 3, Training Room D. Present were Board Members Allen Altman, Cynthia Armstrong, Alison Crumbley, Joanne Hurley and Steve Luikart; Kurt S. Browning, Superintendent; Dennis Alfonso, School Board Attorney; Ray Gadd, Deputy Superintendent; Olga Swinson, Chief Finance Officer; Kevin Shibley, Asst. Supt. for Administration; Ray Bonti, Asst. Supt. for Support Services; Dave Scanga, Beth Brown, and Todd Cluff, Area Superintendents; Linda Cobbe, Communications Director; Jeff Solochek, Tampa Bay Times. Other district staff were also in attendance.

**The New Teacher Project (TNTP)**

TNTP, a national non-profit founded by teachers in 1997, works with schools, districts and states to provide excellent teachers to the students who need them most and advance policies and practices that ensure effective teaching in every classroom. They currently operate in nearly 3 dozen cities, including many of the nation's largest. The diagnostic goal in Pasco County was to discover to what extent current practices at the classroom, school and district levels support or hinder efforts to ensure Florida Standards-aligned instruction for all students.

From November 2014 to February 2015, TNTP conducted extensive interviews, observations, and surveys with Pasco teachers, school administrators, and district administrators. They reviewed student work samples and curricular resources, analyzed teacher performance data, and reviewed talent data and training and policy documents.

Nathan Hutto, Project Manager, and Jessica Wilson, Director, presented the findings of the in-depth review:

- Most Pasco students have few opportunities to tackle rigorous academic content in the classroom.
- Pasco’s professional learning communities (PLCs) have great promise, but are not yet enabling teachers to focus on standards-aligned instruction and materials.
- Curricular resources are inconsistently aligned to the standards, but there are some strong foundational materials on which the district can build.
- As currently designed, the teacher evaluation system does not assess standards-aligned instruction or student learning. It does not yield information that can help school leaders and teachers improve classroom practice.
- Teacher staffing and retention has not been prioritized enough; it is critical to improving instruction and accelerating student learning.

The report summarized opportunities for Pasco County Schools to improve instruction and help students meet the demands of the new Florida Standards:

	<b>Strengths</b>	<b>Opportunities</b>
<b>Instruction</b>	Elementary schools are benefiting from investments in teacher development.	Develop teacher practice, especially in secondary grades, and give all students more opportunities to practice the standards.
<b>Curriculum</b>	Adopted ELA materials and many district-created Math materials meet the demands of the standards.	Design ELA materials to promote an integrated model of literacy and revise Math materials to emphasize the coherence and rigor of the standards.
<b>PLCs</b>	Many helpful structural elements and processes are in place.	Support PLCs to focus on aligned content development and strategic instructional planning.
<b>Evaluation</b>	Every Pasco teacher receives an evaluation and teachers understand the criteria for their evaluation.	Focus on highest leverage observation elements and adjust student growth and observation cut scores.
<b>Hiring and Retention</b>	Pasco has a renewed focus on recruitment and vacancy management.	Hire earlier in the year while retaining more effective teachers and persistently exiting less effective teachers.

The district response to the TNTP report will be presented at a Board workshop in May.

**Panasonic Energy Savings Solution**

Dennis Zaidi from Coronal Group LLC presented information on “*Solar for Schools: The Smart Choice*” to Board members. Coronal Group LLC is a development and finance company that has partnered with Panasonic Enterprise Solutions Company to offer efficient and reliable solar development solutions to reduce energy costs. Energy costs represent the highest expenses for school districts, outside of teacher salaries. Solar installations provide predictable solar energy and help schools offset their energy budgets. They also provide an opportunity for students to use real data and understand how solar produces clean energy for the school and saves money.

The workshop concluded at 1:15 p.m.

APPROVED BY THE SCHOOL BOARD  
IN OPEN SESSION

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
April 21, 2015

\_\_\_\_\_  
Superintendent of Schools